## **POULSBO DISTRIBUTION SCHEDULE**

# **RESOLUTION NO. 2019-15**

# SUBJECT: Resolution of Intent to Move Forward with Preparations to Implement a City Administrator by 2022

CONFORM AS TO DATES & SIGNATURES		
Filed with the City Clerk: 12/06/19  Passed by the City Council: 12/11/19  Signature of Mayor Signature of City Clerk Publication:  Effective: 12/11/19		
DISTRIBUTED COPIES AS FOLLOWS:		
<ul> <li>□ NK Herald:</li> <li>□ Code Publishing</li> <li>□ City Attorney</li> <li>☑ Clerk's Department: Original</li> <li>□ City Council</li> <li>□ Finance:</li> <li>☑ Posted to Library Drive and Website</li> <li>□</li> </ul>		
Rhíannon Fernandez	12/12/19	_
City Clerk	Date	

#### **RESOLUTION NO. 2019-15**

A RESOLUTION OF INTENT OF THE POULSBO CITY COUNCIL TO MOVE FORWARD WITH PREPARATIONS TO IMPLEMENT A CITY ADMINISTRATOR POSITION TO START NO LATER THAN JANUARY 2022, IF FORMALLY ADOPTED BY COUNCIL.

**WHEREAS**, the Poulsbo City Council desires to provide the best executive management for its citizens under the current strong-mayor system; and

**WHEREAS**, authority for the Mayor to designate assistants and department heads is codified in RCW 35A.12.100; and

**WHEREAS**, the Council has studied how various cities use mayoral chiefs of staff, operations directors, or city administrators as assistants to the mayor to improve city administration in municipalities of Washington State; and

**WHEREAS,** it appears that a city administrator would be beneficial by bringing professional public administration expertise to the city; and

**WHEREAS**, there is an opportunity in January 2022 to adopt a new administrative structure under the Mayor's authority, which coincides with the start of a new mayoral term; and

**WHEREAS**, according to RCW 35A.12.100, the Mayor may appoint and remove a chief administrative officer or assistant administrative officer, if provided by ordinance or charter;

THE CITY COUNCIL OF THE CITY OF POULSBO, WASHINGTON, HEARBY RESOLVES AS FOLLOWS:

**Section 1. Intention to Move Forward.** The intention of the Poulsbo City Council to move forward with preparations to implement the city administrator position which would start no later than January 2022, if formally adopted by the City Council.

**RESOLVED** by the Poulsbo City Council this 11<sup>th</sup> day of December, 2019.

### **CITY OF POULSBO**

MAYOR REBECCA ERICKSON

ATTEST/AUTHENTICATED:

CITY CLERK RHIANNON FERNANDEZ, CMC

FILED WITH THE CITY CLERK: 12/06/19 PASSED BY THE CITY COUNCIL: 12/11/19

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