



Public Works Committee
City Hall – 200 NE Moe Street
2nd Floor Conference Room

Subject	Meeting Agenda	Date	October 23, 2019
Recorder	CR	Start Time	5:00 PM
Committee Chair	David Musgrove	End Time	7:00 PM
Committee Members	David Musgrove (DM) Gary Nystul (GN) Connie Lord (CL) (DM absent)		
Staff Present	Mike Lund (ML), Diane Lenius (DL), Keith Svarthumle (KS), Shannon Wood (SW), Charlie Roberts (CR), Andrzej Kasiniak (AK), Becky Erickson (BE)		

Agenda		
No.	Topic	Action/Recommendation/Discussion
1. Administrative:		
A.	Questions & Concerns of the Committee	None
B.	Agenda and Extended Agenda Review	ML add crosswalk discussion at 8 th and Iverson. Added early to agenda.
C.	Mayor, Department Head and Staff Reports	DL reported that engineering dept has hired Jess Matrazzo. Has worked for planning as causal laborer. CR reported on sewer projects, CIPP completed. SR305 manhole night work next two to three weeks
D.	Approval of Minutes: 10/9/19	Minutes approved
E.	Future Meeting Conflicts	None
2. Agenda Items:		
1.	Raab Park Water Tank Project Restrooms Discussion	ML presented the Raab Park water tank project. Due to need to maintain elevation, new tank needs to be placed next to existing bathrooms and existing tank. Move restrooms closer to the park and separate utility from park area. Modular bathrooms (similar to waterfront park) about 350k paid for as part of Tank project (in budget since tank scaled back by retaining and rehabbing existing tank).

The committee may add and discuss other items not listed on the agenda.

IT IS REQUESTED THAT ATTENDEES LIMIT THE USE OF SCENTED PRODUCTS (PERFUME, COLOGNE, HAIR SPRAY, AFTER SHAVE, LOTION, FABRIC SOFTENER, ETC.). FRAGRANCES CAN BE TOXIC SUBSTANCES TO SOME PEOPLE, CAUSING RESPIRATORY OR NEUROLOGICAL DISABLING ALLERGIC REACTIONS. THIS REQUIREMENT IS CONSISTENT WITH THE AMERICAN WITH DISABILITIES ACT FOR A BARRIER-FREE ENVIRONMENT.

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		PWC supportive and recommended approval to council. Project to get started Spring 2020.

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2.	Dogfish Creek/Liberty Bay Bioretention Projects Update	CR presented status and update on two ecology projects. Liberty Bay Bioretention has design and 90% approved by ecology. Discussed alternatives and three sites. South Fork Dogfish Creek is in process and discussed barrier culvert designation and future permitting. Update only, no action taken.
3.	Engineering/Building Dept Mid Biennium Budget Requests Review	AK gave brief budget presentation after Mayors recommended budget. AK concurs with recommendations of Mayor and does not feel an additional presentation is needed at council. Rural town center = funded, sewer com plan = funded, transportation plan = no wait for 2021 when Noll is built, Johnson parkway Art = funded by project bonds/loan, reclassify building official = wait, complete PMC update = yes, car replacement = no. ML added main budget ask is mechanic assistant which is recommended by mayor as wait. Also will not give presentation at council. PWC agrees with decision that additional presentation not needed.
4.	Recycling Discussion	GN brought article regarding recycling as food for thought for future meeting when discussing plastic bag ban. Discussion about flyers/mailers, other notifications. Single stream recycling vs. old sort system and compliance rates. No action taken, discussion only.
	Added topic – Crosswalk at 8 th Ave Intersection	ML discussed crosswalk at the 8 th ave + Iverson. Mayor brought a citizen comment about this intersection. Has been discussed before. Looked at site distance in front of PW building but inadequate and obstructed. Discussed restricting turns and medians at existing crosswalk. Decided to get turning

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No.	Topic	Action/Recommendation/Discussion
		movement traffic counts. Not possible with radar collectors, need staff to count at various times.
	Meeting adjourned 6:10pm	

Future Agenda Items			
No.	Item(s)	Responsibility	Anticipated Meeting Date
1.	PMC – Transportation Development Code Update		Nov/Dec
2.	a. Speed Limit Policy		
	b. Speed Hump Policy		
	c. Street Lighting		
	d. Street Connectivity		
	e. Cross Walks/Green Plastic		
3.	2022 KCTP Capacity Improvements – Costs/Poulsbo share		Nov/Dec
4.	Long Range Plans & Legal Options for the Old Dump Site		Nov/Dec
5.	Assets for the Retiring PW Facility		Nov/Dec
6.	PW emergency prep and status overview		Nov/Dec



Reviewed by Mayor Erickson

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