



**Public Works Committee
City Hall – 200 NE Moe Street
2nd Floor Conference Room**

Subject	Meeting Minutes	Date	November 6, 2019
Recorder	Anthony Burgess (AB)	Start Time	5:00 PM
Committee Chair	David Musgrove	End Time	7:00 PM
Committee Members	David Musgrove (DM) Gary Nystul (GN) Connie Lord (CL)		
Staff Present	Anthony Burgess (AB), Diane Lenius (DL), April Ziemann (AZ), Mike Lund (ML), Shannon Wood (SW)		

THE MEETING MINUTES ARE A SUMMARY OF THE AUDIO THAT IS AVAILABLE UPON REQUEST.

Agenda		
No.	Topic	Action/Recommendation/Discussion
1.	Administrative:	
A.	Questions & Concerns of the Committee	
B.	Agenda and Extended Agenda Review	
C.	Mayor, Department Head and Staff Reports	ML gave an update on Caldart and Mesford. The intersection now features a RRFB crossing in place of the removed stop sign. DL gave an update on the Johnson Parkway project, the forecasted ad date has been adjusted to Nov. 22, 2019.
D.	Approval of Minutes: 10/23/19	Minutes were approved.
E.	Future Meeting Conflicts Meetings on 11/13 & 11/27?	11/13 meeting has been cancelled; next meeting will be 11/27.
2.	Agenda Items:	
1.	SR305 Manhole Rehab Project Change Order Approval	DL presented status to 305 manhole project and requested authorization from PWC to increase Mayor's change order authority to 15% and advance approval to Council Consent Agenda.
2.	Kitsap County Sewer CIP Update	DL introduced the Sewer Pipeline Corrosion Analysis results for the sewer pipeline that serves City of Poulsbo,

The committee may add and discuss other items not listed on the agenda.

IT IS REQUESTED THAT ATTENDEES LIMIT THE USE OF SCENTED PRODUCTS (PERFUME, COLOGNE, HAIR SPRAY, AFTER SHAVE, LOTION, FABRIC SOFTENER, ETC.). FRAGRANCES CAN BE TOXIC SUBSTANCES TO SOME PEOPLE, CAUSING RESPIRATORY OR NEUROLOGICAL DISABLING ALLERGIC REACTIONS. THIS REQUIREMENT IS CONSISTENT WITH THE AMERICAN WITH DISABILITIES ACT FOR A BARRIER-FREE ENVIRONMENT.

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		Keyport, Naval Base Bangor, and flows to the Central Kitsap Treatment Plant. In attendance from Kitsap County's Public Works division were David Nelson and Andy Tucker. Evidence of pipe failure due to corrosion was found in the pipeline between Naval Base Bangor and the intertie with City of Poulsbo wastewater. It is speculated that additional corrosion may exist elsewhere in the system, additional analysis of the systems' condition is needed. The City of Poulsbo will be responsible for a portion of needed repair for the sewer line that extends from Keyport to the Central Kitsap Treatment Plant. Future analysis of the system will provide the City's required contribution. It is expected that the City will be responsible for payment in 2023.
3.	Construction Standards Update	AB gave an update of the Construction Standard Update Public Process with proposed final adoption June 2020.
Future Agenda Items		

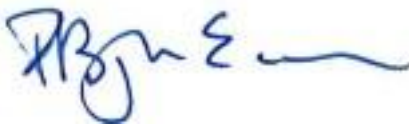
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No.	Item(s)	Responsibility	Anticipated Meeting Date
1.	PMC – Transportation Development Code Update		Nov/Dec
2.	a. Speed Limit Policy		
	b. Speed Hump Policy		
	c. Street Lighting		
	d. Street Connectivity		
	e. Cross Walks/Green Plastic		
3.	2022 KCTP Capacity Improvements – Costs/Poulsbo share		Nov/Dec
4.	Long Range Plans & Legal Options for the Old Dump Site		Nov/Dec
5.	Assets for the Retiring PW Facility		Nov/Dec
6.	PW emergency prep and status overview		Nov/Dec



Reviewed by Mayor Erickson

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