



**Public Safety/Legal Committee
City Hall – 200 NE Moe Street
3rd Floor Conference Room**

Subject	Regular Meeting Minutes	Date	December 18, 2019
Recorder	Amy Knutsen	Start Time	4:00 PM
Committee Chair	CM Gary Nystul	End Time	5:00 PM
Committee Members	CM Jeff McGinty; CM Gary McVey		
Staff Expected to be present	Mayor Becky Erickson; (PFD); CA Amy Knutsen; PA Alexis Foster; Judge Jeff Tolman; Chief Dan Schoonmaker, ASM Kelly Ziemann, Kim Hendrickson		

Agenda

No.	Topic	Action/Recommendation/Discussion
1.	Administrative:	
	a. Approval of November minutes	Approved as presented
	b.	
2.	Questions & Concerns of the Committee:	
	a. Follow-up from meeting with Suquamish Tribal Leaders	The Mayor stated there was a meeting between City leaders and Tribal leaders -she felt it was a very constructive conversation. Several different action items were discussed; 1. Mayor Erickson would like to introduce a Welcoming Resolution. 2. Surveying people to see what people think about inclusiveness in the community. 3. After survey and Prosecutors decision having a community meeting. 4. Anti-bias training for Poulsbo City 5. Safe stations – to facilitate getting people into treatment when they ask for it.
	b. Internal Investigation into July 3 rd shooting	Upon conclusion of the criminal investigation and final decision by the County Prosecutors office, internal investigation will be conducted through our appointed attorney. Report and recommendations will follow and be provided to Police Dept for final review and decision making.
	c. Community Service Sentencing Program	Discussion about reinstating the CSW program. At this time the city does not have the manpower to supervise the program. CM McGinty would like more discussion in April 2020.
3.	Municipal Court:	
	a. Possible upswing in expired tab citations	Judge Tolman stated that due to I-976 – no reminders will be sent for expired vehicle registrations.
	b. Jail Costs / DOC Holds	Discussion about current jail costs and when the city is charged. Currently, DOC is not paying any part of the daily rate if there is another court

		holding the inmate.
	c. History of the Court	Judge Tolman provided a timeline of the court.
	d. Update on SharePoint	Kitsap District Court is going with a new paperless program and will no longer be utilizing SharePoint. At this time, the court will not be using SharePoint as a paperless system as the county would not be a support system for the transition and maintenance.
4.	Police:	
	a. Police Dept lobby hours/Municipal Code Amendment	The Chief stated since their additional position for a police clerk was denied they are beyond capacity in workload. The Chief doesn't want to farm out duties to other agencies. The Chief is requesting the code be changed to allow the dept hours to be changed with Mayor and council approval. Requesting hours be changed to noon on Weds, and 4pm every other workday. Concurrence by the committee.
	b. WASPC Accreditation Update	PPD received accreditation.
	c. Ongoing Training for Officers	Chief stated dept will be exceeding training budget due to new laws (I-940) that have been passed.
5.	City Prosecutor:	
	a.	
6.	Fire Department:	
	a.	
7.	Risk Manager:	
	a. Outstanding Claims/Litigation Report	
	b.	
8.	Behavioral Health Navigator	
	a.	



Reviewed by Mayor Erickson

The committee may add and discuss other items not listed on the agenda. To request an alternative format of the printed agenda, contact the City Clerk's office at 360.394.9880. Para solicitar un formato alternativo de la agenda impresa, comuníquese con la oficina del City Clerk.