



**Public Works Committee  
City Hall – 200 NE Moe Street  
2nd Floor Conference Room**

<b>Subject</b>	<b>Meeting Agenda</b>	<b>Date</b>	<b>January 8, 2020</b>
<b>Recorder</b>	<b>C. Roberts</b>	<b>Start Time</b>	<b>5:00 PM</b>
<b>Committee Chair</b>	<b>David Musgrove</b>	<b>End Time</b>	<b>7:00 PM</b>
<b>Committee Members</b>	<b>David Musgrove (DM) Connie Lord (CL), Britt Livdal (future council member), Ed Stern (ES), Andrew Philips (future council member) Gary McVay , Jeff McGinty (JM)</b>		
<b>Staff Present</b>	<b>Andrzej Kasiniak (AK), Diane Lenius (DL), Mike Lund (ML), Charlie Roberts (CR), Anthony Burgess (AB), Shannon Wood (SW), Citizens present: Margene Smaaladen, Donna Davidson, Laurie Cloutier, Cynthia Puttman, Ardis Morrow, Chris Piercy (Kitsap County solid waste division)</b>		

**THE MEETING MINUTES ARE A SUMMARY OF THE AUDIO THAT IS AVAILABLE UPON REQUEST.**

Agenda		
No.	Topic	Action/Recommendation/Discussion
<b>1.</b>	<b>Administrative:</b>	
A.	Questions & Concerns of the Committee	Introductions. No questions or concerns
B.	Agenda and Extended Agenda Review	AK add BHC contract amendment as item #8. No update about extended agenda, DM asked about pursuing County yard for PW use, ML - still on table, no update. DM proposes to do items #1 and 2 and then move #7 up and then remainder of items.
C.	Mayor, Department Head and Staff Reports	Mayor update about planting Olympia oysters in bay in front of park. Will go directly to council, very exciting and will not cost anything. Improve health of Liberty Bay
D.	Approval of Minutes: 12/11/19	Approved.
E.	Future Meeting Conflicts	None
<b>2.</b>	<b>Agenda Items:</b>	
1.	ADA Transition Plan Update	CR gave presentation on current status of ADA Transition plan, provided background

**The committee may add and discuss other items not listed on the agenda.**

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		and the work on the plan to date. Self-assessment of pedestrian facilities and rough estimate of correction. Funding opportunities and strategies discussed. Approximate cost for city to upgrade curb ramps is in the \$3 to \$5m range. Not unexpected other cities in area have much larger needs (Bellevue = \$1B). Update and discussion only, no action taken.
2.	Johnson Parkway Project Update	DL gave update about Johnson Parkway status as it relates to I-976 which is related to car tabs initiative which reduced transportation funding by \$450m. 70+ projects placed on hold including Johnson parkway, staff and mayor making efforts to move project forward and looking at different alternatives. Hold anticipated to be 3-6 month delay, which results in losing 1 construction season. Engineering department placed 2 positions on hold (construction manager and moved admin. around). Project is ready to advertise, and city will move other projects forward. DL shared projects going out to bid in 2020 and the planning/design project list for 2020 and 2021. Will give more update when presenting work plan. DM asked about I976 being on hold in courts and mayor answered that yes it is, however, the project hold list was already made. DM asked about self funding and DL said it is one possibility they are exploring. Discussion and update only, no action.
3.	W. Poulsbo Waterfront Park Consultant Agreement	AK presented consultant agreement for ecology grant for West Poulsbo Waterfront Park. Contract with Struck Environmental for phase 1 work including project planning, and concept design, etc.

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		46k contract. PWC recommended approval and to place on the consent agenda at council.
4.	Telecom Master Permit	AB presented the master telecom permit for Fatbeam to bring fiber to school district. Total project is 35 miles, short segment through town. ES asked about KPUD serving school, AK answered that school bid and KPUD lost. CL wants additional background on this. Discussion about sharing conduit and adding more aerial wire on existing poles. PWC asked for additional background, explanation from KPUD, and place on next agenda.
5.	I&I Consultant Contract Revision	AK gave update to I and I contract. RH2 gave 2019 labor rates for contract to be done in 2020 and needs to update to correct labor rates. Previous contract was approved with these other rates. Difference of 3k. PWC recommended approval to revise contract and place on council consent agenda.
6.	S. Fork Dogfish Creek Survey Contract	CR presented Survey Consultant agreement with KPG for the South Fork Dogfish Creek Ecology Design project. Scope and budget of 45k to survey larger basin. PWC recommended approval to council on the consent agenda.
7.	Plastic Bag Ban Discussion	ES thanked committee for work on plastic bag ban. As of Jan 1 <sup>st</sup> , Poulsbo is now island in area of bag ban, Chris (KC) did say that if Poulsbo passes ban, it will be largest county area in WA State. DM gave brief history, PWC wanted to wait and see how ban was implemented, comment not just a Poulsbo issue but a north end of Kitsap county issue since Poulsbo is shopping hub for the north end. GM appreciated opportunity for new council

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		<p>members to weigh in. DM believes it will be coming down from state soon and so why move ahead of that, ES said county ordinance based on state legislation and believes local jurisdictions taking action ahead of state mandates show state that local authority is strong and sends message. Chris (KC) stated that public perception so far is fairly positive and county will help Poulsbo implement. Citizens came to voice support for implementing plastic bag ban, believe it is the right thing to do and show that City taking action before forced to. Comment regarding confusion with Poulsbo different rules than county. DM brought up tribal component. Ardis asked why Poulsbo hasn't implemented the ban. DM stated read many reports from various governments that there are more environmental things to do to be more impactful. Britt (future councilmember) commented recycling is not a long term solution and that convenience is not a good excuse. Consensus is ready to move to Council for vote at Council Feb. 5<sup>th</sup> meeting. DM message scope has to be bigger and take county ordinance forward.</p>
	BHC Contract Amendment	<p>AK gave update on BHC contract related to Siphon Analysis. First part of report looked at various options. City asked to amend contract to look at more options for future population allocation. This will help make informed decision for the future and comp plan process. Amendment was 19k. Within mayor signing authority so AK presented for update only.</p>

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Future Agenda Items			
No.	Item(s)	Responsibility	Anticipated Meeting Date
1.	PMC – Transportation Development Code Update		Jan/Feb
2.	a. Speed Limit Policy		
	b. Speed Hump Policy		
	c. Street Lighting		
	d. Street Connectivity		
	e. Cross Walks/Green Plastic		
3.	2022 KCTP Capacity Improvements – Costs/Poulsbo share		Jan/Feb
4.	Long Range Plans & Legal Options for the Old Dump Site		Jan/Feb
5.	Assets for the Retiring PW Facility		Jan/Feb
6.	PW emergency prep and status overview		Jan/Feb
7.	Plastic Bag Reduction Ordinance Discussion		Jan/Feb
8.	Sewer Project Acceptance		Jan/Feb



Reviewed by Mayor Erickson

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