



**City of Poulsbo**  
**Poulsbo Tree Board**  
**City Hall – 200 NE Moe Street**  
**City Council Chambers**

<b>Subject</b>	<b>Regular Meeting Minutes</b>	<b>Date</b>	<b>November 04, 2019</b>
<b>Recorder</b>	Mary McCluskey	<b>Start Time</b>	7:00 pm
<b>Committee Chair</b>	Jenise Bauman	<b>End Time</b>	8:15 pm
<b>Committee Members</b>	<b>Jenise Bauman, Joan Hett, Terri Jones, Gayle Larson, Jim Leary</b>		
<b>Staff Present</b>	Mary McCluskey, Parks and Recreation; Joe Walker, Kris Watson, Public Works; Kevin McFarland, Sound Urban Forestry		

Agenda		
No.	Topic	Action/Recommendation/Discussion
<b>1.</b>	<b>Administrative:</b>	
A.	Questions & Concerns of the Committee	Jim Leary received a Notice of Application for a Bioretention project in the City, and questioned the selection of trees for the project. The Board agreed that there might be better species for the area. Mary will check with the Planning Dept. Jim also asked if Poulsbo will apply for 2020 DNR grants. Mary said that we already have a grant for the Centennial Park Arboretum, and it is important to complete that one first. Jim asked if the Heritage Tree Project could be on a future agenda. Mary will put it on the January agenda.
B.	Agenda and Extended Agenda Review	None
C.	Approval of Minutes: 09/09/2019	MSA JL/GL
<b>2.</b>	<b>Agenda Items:</b>	
A.	Financial Report	Mary distributed the financial report through October. There are still some large purchases coming up including arboretum trees and the brochure. Jenise followed up that there are weeds at Centennial Park, but the mortality rate of the new plants was very low. The board agreed that that park should not be ornamental. It needs to stay as native as possible. Terri asked about vertical diversity. That is a good concept, but the City wants to maintain a good visual field through the trees and into the upper parts of the park. It was agreed that Jenise should buy additional plants for the park which will be planted on November 16 with the Leos and other students.
B.	Committee Reports	Education: Fall Classes. There are 5 registered in the Designing

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		With Trees class on Nov. 19. Gayle will be teaching that class. Events: Salmon Tours is on Nov. 9. Joan passed around the sign-up sheet and the Tree Board booth will be well manned. Jenise will bring plants that people can plant on that day. These will be placed near the climber.
C.	Centennial Park Tree Planting – Nov. 16 10am-12n	The tree planting is coming together for November 16. Kevin has had trouble finding all 20 trees. They just aren't available at this time of the year. The plan is to plant at least 13 trees on November 16, and then search for the other 7 trees in the spring for an April planting. If the trees cannot be found, Mary may request a change to the grant to remain in compliance. Public Works will pre-dig the holes, and Leos and WWU/OC students will be planting the trees.
<b>3. Department Reports</b>		
A.	City Arborist	Kevin reported that the 12 trees on Viking are all healthy and doing well. Only 2 of 12 were under the 2" caliper that we were hoping to see. There is a issue with an incense cedar at the Viking statue. This is the tree that is lighted during the holidays. It is growing into the power lines, and the volunteers who string the lights do not want to hang the lights. He will be recommending removal of this tree.
B.	Public Works	Joe reported that they finished up improvements at the north end of waterfront park, including landscaping and new sidewalks. They still have one plum tree slated for removal. They have raised the canopies on the other trees along the perimeter of the park. Three failing trees at Languanet/Mesford need to be removed this fall. City staff is still not using Round Up, and they had a vendor demonstrate a hot water machine method to remove weeds. It did kill the grass at the demonstration area. There was discussion that they would like to see spraying used as a "tool". Should a couple of them meet with the Mayor or staff to discuss this? Terri mentioned that linking greenbelts would be good practice to encourage developers.
C.	Parks & Recreation	None
<b>4. Misc. Board Comments</b>		Jim gave kudos to Jenise who did a nice job at a Stillwaters celebration.
<b>5. Adjournment</b>		

Minutes respectfully submitted by Mary McCluskey