



City of Poulsbo
Poulsbo Parks and Recreation Commission
City Hall – 200 NE Moe Street
Council Chambers

Subject	Regular Meeting Minutes	Date	October 28, 2019
Recorder	Mary McCluskey	Start Time	7:00 pm
Committee Chair	Steve Calhoun	End Time	9:20 pm
Committee Members	Steve Calhoun, Mary Carter, Mari Gregg, Justin Johnson, Kelly Michaels, Judy Morgan, Edie Lau		
Staff Present	Mary McCluskey, Parks and Recreation;		

Agenda

No.	Topic	Action/Recommendation/Discussion
1.	Administrative:	
A.	Questions & Concerns of the Committee	None
B.	Agenda and Extended Agenda Review	The PRC agreed to change the December meeting date to Dec. 16, 7:00 pm.
C.	Approval of Minutes: 06 24 2019	MSA MC/JM
D.	Comments from Citizens	<p>Many Splash Pad Proponents spoke in support of a Splash Pad in Poulsbo.</p> <p>Joe Caputo-recently located from San Diego.</p> <p>Noelle Pacl. Her son has a terminal illness and a Splash Pad is a great activity for wheelchair-able people.</p> <p>Alanna Imbach. Believes in shared community spaces. A splash pad offers such opportunities.</p> <p>Lindsay Sylling. Port Orchard resident. Hopes to have a local Splash Pad where she would bring her children.</p> <p>Lynn Myrvang, Poulsbo. The different Splash Pads that she has visited have many activities going on at the same time. All age groups having fun. An economic driver for the City.</p> <p>Eliana Frazier. Poulsbo needs a Splash pad.</p> <p>Chelsea Surles. She is originally from Tennessee and is a military spouse. She often drive to other cities with Splash Pads. Thinks that a Splash Pad in Poulsbo would be amazing.</p> <p>Irene Garcia. Kitsap County Assn of Realtors. They are looking for project opportunities to apply for community</p>

		grants, and this project is appealing.
2.	Agenda Items:	
A.	Play for All at Raab Park	<p>Paul and Debra Vaughn gave an update on the accessible playground project. They represent Poulsbo-NK Rotary Club and the steering committee. The MOUs are in place. The one with the City has not yet been finalized but will soon. The playground design has been donated by Susan Murray of Studio Hanson Roberts. The fundraising campaign is just beginning. They are looking at larger state grants and appropriations in 2020. The current estimated budget is \$616,700.</p> <p>Next steps for the project includes: preliminary technical design, fundraising, RFPs for equipment, RFPs for construction, and construction in the summer of 2021.</p>
B.	Splash Park	<p>Community supporter and leader of the Splash Pad effort, Lindsay Kravitz, gave an update on the project. Poulsbo is growing and needs more amenities that meet the demands of citizens. PRC asked her to gauge community support and look at potential sites. She did a survey on social media, and had 1300 responses in 3 days. She summarized the survey results with a majority of people supporting a splash pad in Poulsbo. She has looked at park sites, and Raab Park is the favored site due to size and existing amenities. Her proposed size is 3000 sf, and the capital cost is about \$350-\$500k. Maintenance costs would be on top of the capital costs. The Mayor told her that a Metropolitan Park District will be the key to get this project completed. Edie commented that she has concerns about water supply in the city. How would this project impact water use? Will the water be recycled? Mary said that some changes will be happening at Raab Park due to the installation of a new water tank in 2020. Mary will present these changes at the December meeting. Lindsay has talked with NK Pool manager Mark VanHuis about management of the splash pad. A .25 FTE will be needed to operate/maintain the pad. Mari asked about the life cycle of this equipment. Lindsay said that most of these splash pads are quite new, and have been around for 10 years without replacement.</p>
C.	Poulsbo Events and Rec Center	<p>Mary gave an update on the project. City staff and consultant Peter Battuello have been working with the PFD on an Interlocal Agreement for a feasibility study of the PERC project. Mary just received a text saying that the PFD Board had approved the ILA this evening, and the City will be getting \$244,000 to conduct a feasibility study. She will</p>

		have more information at the December meeting, but the project will probably begin after the first of the year.
D.	Rotary Morrow Community Park	Mary gave an update on the project. The Morrow Manor houses are moving along, with expected completion in the Spring of 2020. Mary asked Landscape Architect Jeff Bouma to revise the park development plan to include site work, vegetation management, paved trails, the sculpture, picnic tables, and one play structure as the "first phase". This plan will be less money, and will get the park open and available for public use. The Commission agreed that this first phase looks good.
E.	Capital Improvement Program 2020 Update	The Park Commissioners reviewed the current Capital Facilities Plan (CFP). This is the 20 year "wish" list that includes any park acquisition or development project that the city might consider. A project must be on this list OR the 6-year Capital Improvement List (CIP) to be funded by the city. There was quite a bit of discussion to add the Splash Park to the CFP. Commissioners want to acknowledge the hard work put in by Lindsay, but there are still many questions and concerns. Kelly commented that she is impressive with the momentum on the project, but her concerns include water use, maintenance, and timing of fundraising which will happen at the same time as the Play for All project. Could the Splash Park be put at the PERC? Justin commented that he has concerns about the Splash Park it sitting unused for many months, but agreed that the project deserves to be on the list for future consideration. Judy recommended (Mari second) to add the Splash Park to the list. Judy asked for an update from Josh Fisher on the Skate Park at the December meeting. Park Commissioner agreed to wait until next year to add the Skate Park to the CFP.
3.	Fall Events	Mary reported on upcoming events and invited the park commissioners to attend: Daffodil Planting Day (Nov. 2); Salmon Tours (Nov. 9); and Centennial Tree Planting (Nov. 16)
4.	Department Head Reports	Mary showed some photos of recently completed projects including new picnic tables and trails at Poulsbo's Fish Park, sidewalks and landscaping at Waterfront Park, and playground improvements at Austurbruin, and playground and tennis court nets at Lions Park.
5.	Comments from Citizens	Danielle Turner thanked the PRC for the Austurbruin improvements, and for adding the Splash Pad to the CIP. Denise Vestman gave an update on the sensory garden at the Play for All playground, which will be designed pro-bono, by a local designer. Anne Lovejoy, who helped

		<p>design Owens Playground garden, wants to get involved. Council member Ken Thomas. He is thrilled to see the community involvement tonight. This is his last meeting as a City Council member, and wanted to thank the PRC for their involvement. This is important work.</p>
<p>6.</p>	<p>Commissioner Comments</p>	<p>Kelly gave thanks to Lindsay for her efforts on the Splash Pad.</p> <p>Edie asked about the playgrounds in neighborhoods, and why are their private? She commented that they seem unfriendly. Should the park commission have a philosophical discussion on this? Mary will follow up with the Planning Director.</p> <p>Ken Thomas came back to the podium to answer the question about private parks within neighborhoods. This decision was made many years ago. Instead of big yards – developers put in smaller yards but add public spaces for the homeowners. They actually “own” their parks. That is why they are private and not open to the public.</p> <p>Mary asked that the PRC to reconsider adding the Skate Park to the 20 year CFP. Lindsay also spoke on behalf of the Skate Park. After some discussion, the PRC agreed and added it to the CFP. Motion by Edie/seconded by Kelly.</p> <p>**NOTE** The Skate Park is already on the 6 year CIP with funding attached.</p>

Minutes respectfully submitted by Mary McCluskey