

City of Poulsbo

Office of Mayor Rebecca Erickson



FOR IMMEDIATE RELEASE:

March 13, 2020

City of Poulsbo, Mayor's Office
200 NE Moe Street, Poulsbo, WA 98370
360.394.9880
www.cityofpoulsbo.com

City Hall Service Reductions Effective March 13, 2020

As City of Poulsbo Citizens are aware, we are experiencing an unprecedented health and safety event. We know the community is concerned about COVID-19, and we share your concerns. As we monitor the continually changing conditions, the City will be suspending services available to the public as a precautionary measure effective March 13, 2020 until April 30, 2020:

- Passport services
- Notary services
- Finger printing services
- City Hall conference room rentals

While we have suspended some services, the city hall will remain open to the public. The City of Poulsbo is committed to serving its citizens. If you feel uncomfortable visiting city hall, or if you are ill, please use our city website at www.cityofpoulsbo.com or call the phone numbers below for service:

To Contact a Poulsbo Police Officer, call 911 (24 hours)

For Utility Bill Payments: Call 360-394-9881 or visit our City webpage	For Police Department: Call 360-779-3113 or visit our City webpage
For Municipal Court: Call 360-779-9846 or visit our City webpage	For Planning Department: Call 360-394-9748 or visit our City webpage
For Clerks Department or Mayor's Office: Call 360-394-9880 or visit our City webpage	For Building & Engineering Department: Call 360-394-9882 or visit our City webpage
For Parks & Recreation: Call 360-779-9898 or visit our City webpage	For Public Works Department: Call 360-779-4078 or visit our City webpage

Alternative ways to pay your Utility Bill:

Drop Box: You may drop off your payment either in the drive-up drop box located on 3rd Avenue or the walk-up drop box located at the top of the stairs just outside of the main entrance to City Hall located off of Moe Street. These boxes are checked daily for payments.

Online: Pay on-line at www.cityofpoulsbo.com. We accept credit, debit and checks online. There is no fee to pay online.

Phone: You may call the Finance Department at (360) 394-9881 during City Hall Hours: Monday – Friday (8:00am – 4:30pm) excluding holidays ***Note the \$3.00 processing fee is being waived through April 30, 2020 for any payments processed over the phone.*

Mail: You may mail your payment to: City of Poulsbo – Cashier, 200 NE Moe St., Poulsbo, WA 98370

Automatic Withdrawal: Have your payment automatically deducted from your bank account every month. To receive an application, call the Finance Department at (360) 394-9881.

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