

POULSBO CITY COUNCIL MEETING OF DECEMBER 4, 2019

MINUTES

PRESENT: Mayor Erickson; Councilmembers Lord, McGinty, McVey, Musgrove, Stern, Thomas.

Staff: Finance Director Booher, City Clerk Fernandez, Director of Engineering Kasiniak, Planning Director Boughton, Public Works Superintendent Lund, Parks & Recreation Director McCluskey, Housing, Health, and Human Services Outreach Program Director Hendrickson, IT Manager Stenstrom.

ABSENT: Councilmember Nystul

MAJOR BUSINESS ITEMS

- * * * Swearing-In Ceremony for Gary McVey for Council Position 7
- * * * ILA Extension with Kitsap County Juvenile Detention Facility
- * * * November 6, 2019 Meeting Minutes Approval
- * * * October 2019 Payable Disbursements
- * * * Play for All at Raab Park Presentation
- * * * Board and Commission Appointment & Reappointments
- * * * Inter-Local Agreement with Kitsap Public Facilities District and Budget Amendment/BA #19-0403
- * * * Ordinance No. 2019-__, Sewer Rate Increases
- * * * Special Event: Holiday Carousel
- * * * Position Re-Assignment in Behavioral Health Outreach Program
- * * * Budget Update of the Behavioral Health Outreach Program

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Erickson called the meeting to order in the Council Chambers at 7:00 p.m. and led the Pledge of Allegiance.

Mayor Erickson swore Gary McVey into City Council Position 7. The Mayor and Council welcomed him to his new position.

2. AGENDA APPROVAL

Councilmember McGinty stated that there was some confusion about their discussion of the Poulsbo Council Rules of Procedure last week. He clarified that the Rules of Procedure does not curtail any public comments. It allows 15 minutes before the business agenda, and then the public can comment at the end of the meeting. For the

next two weeks, everyone will be allowed to speak at the beginning of the meeting, but on December 18th the Bremerton Symphony is playing their traditional public concert, so they would like the Council to limit the comments to 15 minutes in the beginning of that meeting, then they can readdress it in January 2020.

Councilmember Thomas pointed out that this is not a new policy, and for a long time there was no one in the audience [at the Council meetings]. In recent months there have been many more comments, but the Council does have their normal agenda they have to adhere to. They are returning to their established policy at the beginning of the year.

Councilmember Stern read an email that he sent to fellow Councilmembers on November 17, 2019, regarding citizen comments.

Mayor Erickson noted the only change to the agenda is that she swore in Councilmember McVey early.

Motion: Move to approve the agenda as amended.

Action: Approve, **Moved by** McGinty, **Seconded by** Lord.

Motion carried.

3. COMMENTS FROM CITIZENS

Dana Steege-Jackson thanked Councilmember Stern for his comments. She is disappointed that it will be more difficult for citizens to speak. She said they could come up with a better solution if they created a forum, not in a City Council meeting, where a facilitated discussion could take place between the Mayor, Council, and concerned citizens, they could have more productive discussions.

Steve Calhoun came to voice his support for the Raab Park inclusive playground project.

Kris Haight stated that this [Council Meetings] is the only public exchange that is broadcast to the rest of the county. She is the volunteer coordinator at Horse Harbor Foundation in Poulsbo. She works with youth with disabilities, people in transition, and people at risk. They work with Kitsap Mental Health, social work resources, and each other. They work within their biases to address them.

Mary Gleysteen recently met with Bremerton City Councilmember Lori Wheat and she mentioned that the City of Bremerton was having an anti-bias training for city employees. She asked if there is anti-bias training for City of Poulsbo employees, and if so, is it open to councilmembers, and if they would go. She asked if it could be a workshop that could be adapted and offered to the public. This is an opportunity for the city to take a small step in that direction.

Hat Say, racial justice organizer, spoke in support of justice for Stonechild Chiefstick and his family. She agreed there are perceptions and reality, and she understands policy, but she doesn't understand moving it around, if it is still the same amount of time. They don't see any meaningful offerings. If they saw some meaningful steps, they would stop coming. The public is there to disrupt the meeting. This is their only forum right now to speak to the Council and have it broadcast to the rest of the county.

Samuel Swenson spoke about how his work is involved with people who made mistakes. He spoke regarding mistakes made on July 3rd. He said the city needs to face the mistakes they made, work together, and rehabilitate from the systems and beliefs that lead to the tragedy.

Phillip spoke regarding the need for a conversation that is meaningful in a more productive forum outside of the Council meeting. He encouraged everyone to attend the Council of Human Rights conference this Friday at Olympic College in Bremerton. He shared some of the workshops that will be held at the conference.

Carolyn Zimmer spoke regarding having a meeting/forum that is facilitated. She also encouraged them to attend the Human Rights conference on Friday.

4. MAYOR'S REPORT AND COUNCIL COMMENTS

Councilmember Musgrove noted that the next Port of Poulsbo meeting is cancelled. The newly elected officials workshop in Gig Harbor is Saturday, December 7th. On December 14, wreaths will be presented on Veteran's gravesites of the Poulsbo Municipal Cemetery. He thanked everyone for coming and sharing their opinions.

Councilmember Thomas said he still has an open invitation to meet with anyone. He will be at the conference on Friday, and he's willing to talk to anyone there.

Mayor Erickson stated that she is already booked on Friday and will not be able to attend the conference. Mayor Erickson pointed out that she opened her Saturday office hours in June 2010, and almost every Saturday for ten years she's sat at a table from 9:00 a.m. to noon on Saturdays for people to come talk to her.

On Saturday, Mayor Erickson is leaving her office hours early because the League of Women Voters is having their Vision 2050 conference brunch. Afterwards, the Sons of Norway is having their annual Christmas bazaar, followed by Shop with a Cop at Walmart, then JuleFest starts after that. On Sunday, the Poulsbo Community Orchestra has their holiday concerts at Northpointe Church.

Councilmember McVey said he has been attending/watching most Council meetings and many committee meetings for the past six months to prepare for his time as a

Councilmember. He appreciates everyone's participation in City government, and he welcomes their accountability.

Councilmember Lord thanked everyone who spoke. She understands the frustration about not having a dialog, and she likes the idea of a participating in a mediated forum.

5. CONSENT AGENDA

Motion: Move to approve Consent Agenda items a through c.

The items listed are:

- a.** ILA Extension with Kitsap County Juvenile Detention Facility
- b.** November 6, 2019 Meeting Minutes Approval
- c.** October 2019 Payable Disbursements

Action: Approve, **Moved by** McGinty, **Seconded by** Lord.
Motion carried.

6. BUSINESS AGENDA

a. Play for All at Raab Park Presentation

Parks & Recreation Director McCluskey presented the agenda summary, noting Play for All at Raab Park is a community effort to build a fully inclusive playground in Poulsbo-North Kitsap County. This is a project of the Poulsbo-North Kitsap Rotary Club, operating in partnership with a citizen steering committee and the City of Poulsbo. The City Council first approved the project concept and site on January 9, 2019. A capital campaign is now underway.

Debra and Paul Vaughn of the North Kitsap-Poulsbo Rotary Club gave a project update.

Councilmember Lord & Stern thanked the Rotary Club for the update.

Parks and Recreation Director McCluskey noted that the City has yet not made a monetary commitment. They will ask during the next budget cycle. The RCO state grant is not due until May 1, and the second grant is through the Department of Commerce. They are also working on a legislative appropriation request.

In response to Councilmember Stern, Parks & Recreation Director McCluskey said the project will take small strip of land and will still allow for the helicopter landing area.

In response to Councilmember McVey, Mr. Vaughn said they have currently raised \$20,000 of the required \$800,000 total amount. They mailed packets out today to potential local donors. It does not include in-kind donations the City may provide in the future.

b. Board and Commission Appointment & Reappointments

City Clerk Fernandez presented the agenda summary, noting one Planning Commission position became vacant with the resignation of Gary McVey. PED Director Boughton met with Mr. Tim Morgan, and Mayor Erickson recommends appointment of Mr. Morgan to fill a term ending December 31, 2024.

Additionally, the Mayor has reappointed the following board and commission members and seeks Council concurrence:

Parks and Recreation Commission (terms expiring 12/31/2022): Marty Carter, Judy Morgan, and Justin Johnson.

Planning Commission (term expiration 12/31/2025): Raymond Taylor.

Tree Board (terms expiring 12/31/2022): Joan Hett, Gayle Larson, and Jim Leary.

Motion: Move to confirm the Mayor's recommendation for appointment to the Planning Commission as presented, and the Mayor's recommendations for reappointments to the City boards and commissions as presented.

Action: Approve, **Moved by** Lord, **Seconded by** McGinty.

Motion carried.

c. Inter-Local Agreement with Kitsap Public Facilities District and Budget Amendment/BA #19-0403

Parks and Recreation Director McCluskey and Planning and Economic Development Director Boughton presented the agenda summary, noting city staff and consultant Peter Battuello submitted a project grant to the Kitsap Public Facilities District (KPPFD) in December 2018 for the PERC, Poulsbo Event and Recreation Center, to be built on city property at College Marketplace. The project scored well by finishing #2 on a list of 7 projects. City staff has worked with the KPPFD staff and board to refine the project and come to an agreement on the roles and responsibilities of both parties during Phase 1.

The purpose and intent of this Agreement is for the City and KPF to work collaboratively during this first phase to evaluate the feasibility of a regional center development project, the PERC. The City has requested funding in the amount of \$243,900 for community outreach, market analysis, creating a draft management plan, concept plan/location rationale, financial analysis, and project administration.

The City will put together a stakeholder group to help guide the project and create the plan. The City's match to the project will be staff time including Karla Boughton, Planning & Economic Development Director and Mary McCluskey, Parks & Recreation Director. Future tasks for the PERC will be determined after Phase 1 is complete.

Motion: Move to approve the Inter-Local Agreement with the Kitsap Public Facilities District and Budget Amendment/BA #19-0403 in the amount of \$243,900 for the feasibility of the PERC as presented and authorize the Mayor to sign the agreement on behalf of the City.

Discussion: Councilmember Musgrove clarified that this agreement is for a feasibility study, and it does not commit the City to anything besides the study. PED Director Boughton reiterated that it does not commit the City or the KPF to anything more than what is in the ILA.

Councilmember Stern asked what happened with the relationship with the YMCA. PED Director Boughton stated that shortly after they did the market study for the YMCA, the YMCA of Pierce and Kitsap Counties changed their financial model in how they were going to fund and build new centers. At that point, they took a step back financially. There is still a relationship with the YMCA, and they are still looking into a partnership. It will not be just a YMCA--it is the PERC, which is a multi-use center with the synergy of a hotel next door.

Action: Approve, **Moved by** McGinty, **Seconded by** Lord.
Motion carried.

d. Ordinance No. 2019-21, Sewer Rate Increase

Director of Engineering Kasiniak presented the agenda summary, noting the update to PMC Title 3.12 incorporates an increase to the sewer rates by 2% - in addition to the annual CPI-U adjustment in accordance with the 2016 Sanitary Sewer Comprehensive Plan. These changes will become effective January 1, 2020.

He also presented changes to PMC Title 13.80, 13.06, and 8.16, which are to revise how utility delinquency penalty is calculated. This consolidates utility delinquency into Title 13.80.050.F and states that penalty for delinquency in utility payment is \$5/utility per month. If adopted, these revisions will become effective January 1, 2020.

A public hearing was held on November 20, 2019 to receive comments regarding the sewer rate increase effective January 2020 in accordance with the 2016 Sanitary Sewer Comprehensive Plan.

Motion: Move to approve Ordinance No. 2019-21, an ordinance of the City of Poulsbo, Washington relating to the municipal water, wastewater, and stormwater utilities; amending various subsections of Section 3.12.100 entitled "Utilities-Schedule of Assessments, Rates, Fees and Charges for Certain Utilities", and revising Title 13.80, 13.06, and 8.16 to revise how utility delinquency penalty is calculated, providing for severability, and establishing an effective date.

Action: Approve, **Moved by** McVey, **Seconded by** McGinty.
Motion carried.

e. Special Event: Holiday Carousel

Mayor Erickson presented the agenda summary, noting the sponsor is Viking Fest Corporation, the location of the carousel is King Harold Vei, and the dates are December 6, 2019 to December 22, 2019.

The event will contain a road closure. King Harold Vei will be closed to traffic between Front Street and Anderson Parkway. The carousel will be placed in the center of the street.

Motion: Move to approve the Special Event application for the Viking Fest Corporation's Holiday Carousel from December 6 to December 22, 2019 with the closure of King Harold Vei from Front Street to Anderson Parkway.

Discussion: Councilmember Musgrove pointed out that they will lose about eight parking spaces versus the other option which would be around 30 spaces. He thinks it is a great idea.

Action: Approve, **Moved by** Lord, **Seconded by** McGinty.

Motion carried.

f. Position Re-Assignment in Behavioral Health Outreach Program

Housing, Health, and Human Services Program Manager Hendrickson presented the agenda summary, noting the Behavioral Health Outreach Program would like to re-assign one of the existing Behavioral Health Navigator positions, Kelsey Lynch, to a Behavioral Health Navigator Lead position. This change is strongly supported by the Poulsbo Police Department and has been considered by the Public Safety and Legal Committee. The re-assignment has no impact on the City of Poulsbo's contribution to the 2020 Behavioral Health Outreach Program.

Motion: Move to approve the establishment of a Behavioral Health Navigator Lead position within the Poulsbo Police Department and to place on range 35 of the Teamster Salary Schedule.

Action: Approve, **Moved by** McGinty, **Seconded by** Lord.

Motion carried.

g. Budget Update of the Behavioral Health Outreach Program

Housing, Health, and Human Service Program Manager Hendrickson presented the agenda summary, noting in July 2018, the City of Poulsbo committed \$60,000 to the 2019 and 2020 Behavioral Health Outreach Program. The Program Manager updated Council on the program's 2019 budget and the projected expenses for the 2020 program. They expect their fourth city to become a contributing partner, which would bring their total budget up to \$513,858. If she receives the additional funding, she will bring forward a budget amendment and a request to add a substance use disorder specialist.

Mayor Erickson said the long-term goal is for every city to have their own navigators (one navigator per detective ratio), instead of them all being City of Poulsbo employees.

Councilmember Stern suggested a formal presentation be given at the Kitsap Regional Coordinating Council regarding the program.

7. COUNCIL COMMITTEE REPORTS

Finance-Administration Committee: Councilmember McGinty reported the monthly sales tax report, and they are above last year's YTD by 3%, and the REET report has met budget and extra revenues will be added to the reserve fund. They reviewed teleconferencing options for Council meetings. They also spoke about the resolution of intent for the City Administrator coming forward to the next meeting.

Affordable Housing Task Force: Councilmember Lord reported that they had their third meeting. She's hopeful they'll come up with a recommendation for the Council for using the money from the state regarding affordable housing, which will be about \$37,000 annually.

8. DEPARTMENT HEAD COMMENTS

Public Works Superintendent Lund stated that Public Works will be at Anderson Parkway at 6:00 am shutting the Parkway down for the carousel.

PED Director Boughton reported that they are moving forward in making their least restrictive housing for sex offender housing emergency ordinance permanent and adding it to the code. They'll have a public hearing in front of the Planning Commission next Tuesday evening, and then there will be a public hearing at the December 18 Council meeting.

9. BOARD/COMMISSION REPORTS

Mayor Erickson stated that they adopted a 2020 budget at Kitsap Transit, but there is big worry about I-976. The Silverdale transfer center may be put on hold due to loss of funds from the initiative. At the Cencom/Kitsap 911 meeting, they are asking for a 1/10 of 1% tax for their new radio system; she said no, and it didn't pass. The Health District's Health Officer is retiring, and there is a new committee to help hire a new Kitsap Health Officer. Housing Kitsap is stabilizing, and she's feeling optimistic.

10. CONTINUED COMMENTS FROM CITIZENS

Mary Gleysteen said the failure to react is an action, and that is what people are concerned about. She is looking for justice and something good to come from the situation they find themselves in. It feels like nothing is ever going to happen. She is grateful for Councilmember Thomas and his involvement in community meetings.

Rick Eckert reported they had the Washington State School Director Associations annual conference. One of the guest speakers stated that in true student success, overall academic success only accounts for 30-50% of that. Social and emotional learning are the rest. One of the areas that is lacking in school funding is school counselors and social

workers. It takes over 200,000 students to equal 1 FTE school psychiatrist. They're working to fix the school safety and social requirements.

William Climer spoke regarding the marijuana moratorium and his desire to move one of his stores to Poulsbo.

11. MAYOR & COUNCILMEMBER COMMENTS

Councilmember Thomas is looking forward to attending the Kitsap County Council for Human Rights Conference.

Mayor Erickson reminded everyone about the Sons of Norway bazaar and the Julefest on Saturday.

Councilmember McVey thanked everyone for a productive first meeting.

12. ADJOURNMENT

Motion: Move to adjourn at 9:19 p.m.,

Action: Approve, **Moved by** Lord, **Seconded by** Stern.

Motion carried unanimously.

Rebecca Erickson, Mayor

ATTEST:

Rhiannon Fernandez, CMC, City Clerk