



**Public Works Committee  
City Hall – 200 NE Moe Street  
2nd Floor Conference Room**

<b>Subject</b>	<b>Meeting Agenda</b>	<b>Date</b>	<b>January 22, 2020</b>
<b>Recorder</b>	<b>CR</b>	<b>Start Time</b>	<b>5:00 PM</b>
<b>Committee Chair</b>	<b>David Musgrove</b>	<b>End Time</b>	<b>7:00 PM</b>
<b>Committee Members</b>	<b>David Musgrove (DM) – DM absent Connie Lord (CL) Britt Livdahl (BL)</b>		
<b>Staff Present</b>	<b>Mike Lund (ML), Shannon Wood (SW), Charlie Roberts (CR), Andrzej Kasiniak (AK), Diane Lenius (DL), Becky Erickson (BE)</b>		

**THE MEETING MINUTES ARE A SUMMARY OF THE AUDIO THAT IS AVAILABLE UPON REQUEST.**

Agenda		
No.	Topic	Action/Recommendation/Discussion
<b>1.</b>	<b>Administrative:</b>	
A.	Questions & Concerns of the Committee	None
B.	Agenda and Extended Agenda Review	AK asked to delete item #4. SW would like to add memorial bench policy as agenda item #6
C.	Mayor, Department Head and Staff Reports	<p>ML – Weather Impacts. BE very proud of PW crew after rain events and snow. ML – no flooding. DL brought building department reports; overall single family new is down and commercial TIs are up. Revenues down, but lots on horizon and cyclical. Also updated about Port breakwater preapplication – planning stages to remove breakwater and add 45 new slips. Primarily corps permit (water work) and City concerned with landward improvements. Pre-app on Feb. 4<sup>th</sup>. BE brought up parking impacts.</p> <p>ML – snowstorm update. Sunday through Thursday, 24hr per day for snow event, 140 hours of overtime, made own dicer (3000gal). Put two tons of sand down. City did not get materials from County. Did 12hrs on 12hrs off shifts + supervisor on duty. Need for additional mechanic, 17hr shift + 22hr shift + more, not safe need for second mechanic. ML would like to look at more snow options (walk</p>

**The committee may add and discuss other items not listed on the agenda.**

IT IS REQUESTED THAT ATTENDEES LIMIT THE USE OF SCENTED PRODUCTS (PERFUME, COLOGNE, HAIR SPRAY, AFTER SHAVE, LOTION, FABRIC SOFTENER, ETC.). FRAGRANCES CAN BE TOXIC SUBSTANCES TO SOME PEOPLE, CAUSING RESPIRATORY OR NEUROLOGICAL DISABLING ALLERGIC REACTIONS. THIS REQUIREMENT IS CONSISTENT WITH THE AMERICAN WITH DISABILITIES ACT FOR A BARRIER-FREE ENVIRONMENT.

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		behind snow blower) also would like gator with plow attachment. BL concurred with need for second mechanic position, can't rely on one person. AK updated that we advertised Finn Hill project. Also will advertise Liberty Bay Bioretention project on Friday.
D.	Approval of Minutes: 1/8/2020	Minutes approved.
E.	Future Meeting Conflicts	BL will be absent Feb. 12 <sup>th</sup> .
<b>2.</b>	<b>Agenda Items:</b>	
1.	Public Works Committee 2020 Chair Selection	CL will be chair of committee.
2.	Raab Park, Swanson Way, 11 <sup>th</sup> Ave Sewer Project Acceptance	CR presented 2019 Sewer Rehabilitation projects. Two projects to rehab existing old sewer. Both projects were very smooth and cost effective, rehab instead of replace. PWC recommended project acceptance to council on the consent agenda.
3.	SR305 Manhole Rehab Project Acceptance	Item was presented with previous agenda item. PWC recommended project acceptance to council on the consent agenda.
4.	<del>8<sup>th</sup> Avenue Culvert Project Budget Amendment</del>	
5.	Fjord Drive/Complete Streets Presentation	AK presented Fjord Drive traffic calming. Area between Hostmark and City limits and bigger project potential with County from city limits to SR305 roundabout down Lemolo. Long term vision with trail and pedestrian plans. Short term vision to reduce speeds and improve safety. Idea for three phases, first phase within existing budget, low cost items such as arrows, signs, speed signs, and crosswalks. Phase 2 requires additional design and public outreach and things such as elevated crosswalks, curb extensions, traffic circles, and one way

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		traffic. Need for community engagement, and street parking. Phase 3 is long term and involves regional connections and interagency projects. BL believes cars aren't going as fast as people perceive. CL asked about community outreach and traffic studies. BE confirmed need for compromises and community engagement, if easy solution was available it would be done already. AK shared schedule and will bring to full council. No action taken.
6.	Cemetery Ordinance	SW brought ordinance forward to PWC with revisions completed which were requested at previous meeting. CL asked for section to cross reference maintenance vs. what is allowed. AK suggested putting board with rules at Cemetery. PWC recommends move to council.
	Memorial Bench Policy	SW brought bench policy forward on behalf of Mary McClusky. To deal with people who want to donate benches for public parks. A policy that will be coming forward in other committees. No action taken.
	Meeting adjourned 6:08pm	
Future Agenda Items		

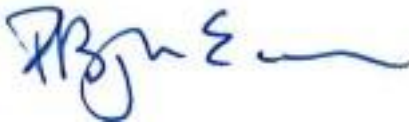
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No.	Item(s)	Responsibility	Anticipated Meeting Date
1.	PMC – Transportation Development Code Update		Jan/Feb
2.	a. Speed Limit Policy		
	b. Speed Hump Policy		
	c. Street Lighting		
	d. Street Connectivity		
	e. Cross Walks/Green Plastic		
3.	2022 KCTP Capacity Improvements – Costs/Poulsbo share		Jan/Feb
4.	Long Range Plans & Legal Options for the Old Dump Site		Jan/Feb
5.	Assets for the Retiring PW Facility		Jan/Feb
6.	PW emergency prep and status overview		Jan/Feb
7.	Plastic Bag Reduction Ordinance Discussion		Jan/Feb
8.	Sewer Project Acceptance		Jan/Feb




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Reviewed by Mayor Erickson

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