



**Poulsbo Tree Board**  
**City Hall – 200 NE Moe Street**  
**City Council Chambers**

<b>Subject</b>	<b>Meeting Minutes</b>	<b>Date</b>	<b>March 9, 2020</b>
<b>Recorder</b>	<b>Mary McCluskey</b>	<b>Start Time</b>	<b>7:00 pm</b>
<b>Committee Chair</b>	<b>Jenise Bauman</b>	<b>End Time</b>	<b>8:00 pm</b>
<b>Committee Members</b>	<b>Jenise Bauman, Bess Bronstein, Joan Hett, Gayle Larson, Jim Leary</b>		
<b>Staff Present</b>	Mary McCluskey, Parks & Recreation; Joe Walker, Public Works; Kevin McFarland, Sound Urban Forestry		

**Agenda**

<b>No.</b>	<b>Topic</b>	<b>Action/Recommendation/Discussion</b>
<b>1.</b>	<b>Administrative:</b>	
A.	Questions & Concerns of the Committee	None
B.	Agenda and Extended Agenda Review	No changes.
C.	Approval of Minutes: 01/27/2020	M/S/A JH/JL
<b>2.</b>	<b>Comments from Citizens</b>	None.
<b>3.</b>	<b>Agenda Items:</b>	
A.	Financial Report	Mary reported that \$1690 has been spent during the first two months of the year. Much of this was for new tools for Public Works that had been delayed from 2019.
B.	Committee Reports	<p>Education: Fall-Winter and Spring-Summer Classes. All of the classes have gone very well. Kevin and Bess did the pruning class on March 8 at Nelson Park. Fruit tree pruning at Austurbruin is coming up. The March 10 classroom session has 25 registered.</p> <p>Jenise asked about adding educational programming for native trees and identifying plant characteristics. This can be done for the fall session. WWU student Payton Rutkowski will help present at tree selection and planting class on March 17.</p> <p>Events: Earth Day and Arbor Day are on the same day – April 25.</p>
C.	Heritage Tree Program Update (Jim Leary)	The homeowner's letter and Heritage Tree Program Info sheet were reviewed. The first step

		is to mail these two documents to identified heritage tree owners in the Significant Trees of Poulsbo brochure. Mary will work on this. Jenise will create a social media post that could be shared. The board will do follow up on this at the next meeting.
D.	Waterfront Park Plum Trees and Long-Term Planning	<p>On Wednesday, the City Council will be considering the removal of two plum trees at the entrance of waterfront park. Bess has inspected the area, and there really isn't room to do any replacement trees. There is no root space and no digging space. Gayle asked if flowering shrubs might be a better planting in the future. Mary reported that PSE has weighed in on the power line question, and it cannot be removed or undergrounded without major expense. Jim noted that it may be time to do a plan for landscaping the edge of the park. He asked – what are the goals of the park? To see into the park? To add color along the edge? Does the City take out all of the plum trees? Bess said that a new tree could be planted in a different part of the park.</p> <p>A subcommittee of Jim, Bess and Gayle will come up with some ideas.</p>
E.	Centennial Park Arboretum and Arbor Day – April 25	<p>Kevin reported that he has secured 4 of the 7 outstanding trees through Woodbrook and Puget Sound Plants. He is still looking for 3 trees.</p> <p>The board agreed to purchase up to \$400 in native plants for the Earth Day/Arbor Day restoration project with the Girl Scouts. They are looking for a stewardship project.</p>
	<b>Department Reports</b>	
A.	City Arborist	<p>Kevin reported that he met Jeff Bouma of Fischer-Bouma Partnership at Rotary Morrow Community Park today. He will be helping to put together a tree plan for that site. Kevin assessed two trees at Hostmark/Fjord/4<sup>th</sup>. They have been topped for most of their lives, and were obstructing street lights and site distance. Over 40% of the canopy would need to be removed to make them possibly survive, so the decision was to remove them. Bess</p>

		recently visited Raab Park and saw that some of the Doug Firs along driveway look stressed.
B.	Public Works	Joe reported that there is no progress on the Viking Ave tree hit by a truck during the snow.
C.	Parks & Recreation	Mary reported that this year's DNR workshop is scheduled for Wed, May 6, 8:30-12n in Poulsbo. The topic is: Invasive Pest Readiness.
<b>5.</b>	<b>Misc. Board Comments</b>	None

Respectfully Submitted: Mary McCluskey