

Subject	Meeting Minutes	Date	May 6, 2020
Recorder	Kim Hendrickson	Start Time	4:00 PM
Committee Chair	Councilmember Musgrove	End Time	5:00 PM
Committee Members	Mayor Erickson, Councilmembers Britt Livdahl, Connie Lord, David Musgrove		
Staff Present	Kim Hendrickson, Director, Housing, Health and Human Services; Kelly Ziemann, Administrative Services Manager, Poulsbo Police Department		
		Agenda	
No.	Topic	Action/Recommendation/Discussion	
1.	Administrative		
A	Questions and Concerns of Committee		
B	Agenda and Extended Agenda Review		
C	Future Meeting Conflicts		
D	Mayor, Department Head Reports	<p>Mayor Erickson talked about the City's COVID-19 response, and the challenge of using an emergency management system designed for natural disasters to address the needs caused by a pandemic. Predicted more health distress for vulnerable populations in the area in late summer and fall. There may be a pressing need for food and food distribution if/when food supply chains continue to be disrupted and people resort to hoarding. She had a virtual meeting recently with the heads of food banks throughout Kitsap and there seems to be need for precautionary measures. Concern expressed for Fishline while 2nd Season (one of their primary source's of revenue) is closed.</p> <p>The Poulsbo small business community is meeting (virtually) every Monday at 4pm as part of a "business task force" to discuss economic recovery; representatives from local shops/stores welcome to attend.</p> <p>Councilmember Musgrove and Councilmember Lord brought up the difficulty many owners are having paying rent—and the continued need for access to PPE.</p> <p>Mayor Erickson talked about the new KMHS location in Poulsbo that may open soon. "This is good news" for Poulsbo residents who currently have to travel to Bremerton for KMHS services.</p> <p>Kim discussed numbers related to the "Poulsbo Cares" initiative—the demand for food is steadily increasing at Gateway.</p>	

E	Committee Minutes April 15, 2020	Not discussed (will consider for approval on May 20)
2.	Agenda Items	
A	Housing, Health and Human Services Committee description, appointment of Chair, liaisons.	<p>Approved: The Housing, Health and Human Services Committee meets the 1st Wednesday of each month at 4:00pm. The Committee shall consider matters related to the health and well being of Poulsbo residents, with an emphasis on affordable housing, public health, and behavioral health care issues (mental health, substance use disorders).</p> <p>Councilmember Livdahl nominated Councilmember Musgrove to serve as Chair and Councilmember Lord supported. Councilmember Musgrove will serve as Chair until October 2020 (6 month term).</p> <p>Councilmembers opted against having official liaisons for the Committee; all are welcome to attend.</p> <p>Chair Musgrove requested a second meeting, each month, to respond to needs caused by COVID-19. Councilmembers Livdahl and Lord agreed. (A "special" meeting will be held on the 3rd Wednesday of each month at 3pm.)</p>
B	2021 Police Navigator Program	<p>Administrative Services Manager (and Navigator supervisor) Kelly Ziemann gave an update on the program and how the Navigators are working during the stay at home order. The plan, in 2021, is that departments will take a larger management role of their navigators, and Poulsbo PD will no longer be a "home base" for four jurisdictions. We hope, in 2021, to have a "North Kitsap" program and share a Navigator with Bainbridge Island PD. Kim advises against applying for county "one tenth" funds for the police navigator program this year, at least as currently constituted.</p> <p>Chair Musgrove stated his interest in using county one tenth funds for a Poulsbo program since Poulsbo residents pay into the county sales tax. A possible proposal will be discussed at the June 3 meeting.</p>
C	Farmers Market	<p>Councilmember Livdahl updated Committee on new Farmers Market location and hours (Saturday 10-2). No pets allowed and a "safety oath" in place. Councilmember Musgrove requested an update on safety procedures at the next meeting.</p>

D	Food banks and Food Supply	Discussed in Mayor's report—will continue on May 20.
E	Preparation-Lifting of Stay at Home Order	Not discussed.

Future Agenda Items		
---------------------	--	--

Item(s)	Responsibility	Meeting Date
Safe Stations/CARES unit Initiative	Kim	June 3
Affordable Housing Task Force recommendations-next steps	Kim	June 3