



**Finance/Administration Committee**  
**City Hall – 200 NE Moe Street**  
**3<sup>rd</sup> Floor Conference Room**

<b>Subject</b>	<b>Meeting Minutes</b>	<b>Date</b>	<b>03/04/20</b>
<b>Recorder</b>	<b>City Clerk Fernandez</b>	<b>Start Time</b>	<b>6:07 PM</b>
<b>Committee Chair</b>	<b>Jeff McGinty</b>	<b>End Time</b>	<b>6:43 PM</b>
<b>Committee Members</b>	<b>Jeff McGinty, Gary McVey (absent), Ed Stern</b>		
<b>Staff Present</b>	Mayor Erickson, City Clerk Fernandez		

**Agenda**

No.	Topic	Action/Recommendation/Discussion
<b>1.</b>	<b>Administrative:</b>	
	a. Questions & Concerns of the Committee	None.
	b. Agenda and Extended Agenda Review	
	1. 03/04/20-Members Absent- Booher	
	2. 03/18/20-Members Absent- Booher	
	c. Committee Minutes of October 16, 2019	Approved.
	d. Committee Minutes of November 06, 2019	Approved.
	e. Committee Minutes of November 20, 2019	Approved.
	f. Committee Minutes of December 04, 2019	Approved.
	g. Committee Minutes of December 18, 2019	Approved.
<b>2.</b>	<b>Agenda Items:</b>	
	a. Elect New Committee Chair	Stern elected.
	b. 2020 Salaries and Wages Resolution – See Council Packet	Erickson reviewed the two proposed changes that are being considered at tonight’s council meeting. The first is a minimum wage increase that is needed, and the second is for Kim Hendrickson’s position. She received a grant from the City of Seattle of \$40,000 to do additional work above and beyond what she is doing here. This is paid for with grant funding. She is also making less than the navigators. She will be moved to the Department Head salary schedule. Erickson reviewed the different funding sources, history and evolution, and future goals of the program. The committee recommended approval.
	c. City Administrator	Stern said approaching the 2021-2022 budget this fall, and we need to review the job description and decide how much we need to allocate. At the next committee meeting they would like comparable salaries for part-

		time mayors for cities that have city administrators, a draft job description, and a copy of the timeline and the resolution of intent.
3.	<b>Mayor and Department Head Comments:</b>	None.