



Housing, Health and Human Services Committee APPROVED MINUTES

Subject	Meeting Agenda	Date	July 1, 2020
Recorder	Kim Hendrickson	Start Time	4:00 PM
Committee Chair	Councilmember Musgrove	End Time	5:06 PM
Committee Members	Mayor Erickson, Councilmembers Britt Livdahl, Connie Lord, David Musgrove; Guests Irene Moyer and Kathi Foresee (Chamber), Sandra Allen (Fishline), Bonnie Tufts and Shannon Bauman (County Human Services), Planning Director Karla Boughton.		
Staff Present	Kim Hendrickson, Director, Housing, Health and Human Services		
		Agenda	
No.	Topic	Action/Recommendation/Discussion	
1.	Administrative		
A	Questions and Concerns of Committee	<p>Committee members asked if meetings should be scheduled, soon, for in person/Council Chambers. Interest among Committee in doing so; decision to hold off on planning this until Phase 3.</p> <p>Councilmember Lord asked if future meeting dates could be noted at the top of future agendas.</p> <p>Councilmember Lord expressed concerns about a possible “opt out” provision in the Hostmark HUD contract.</p> <p>Councilmember Musgrove asked if agenda items might be assigned a length of time on the agenda. A suggestion was also made to extend the time of the first H3 meeting of the month, in advance, if the agenda seems to require it.</p> <p>Councilmember Musgrove asked if a new section could be added, at the start of the agenda, to follow up on items from the previous meeting. Other Committee Members agreed.</p> <p>Councilmember Musgrove suggested that a public recognition, of some sort, be made to recognize Poulsbo Cares volunteers. Councilmember Lord suggested certificates “at the least” for people who have donated their time over the past few months. Kim will follow up with this idea.</p>	
B	Agenda and Extended Agenda Review		
C	Future Meeting Conflicts		



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D	Mayor, Department Head Reports	<p>Kim gave an update on Gateway operations. A day room has been open to accommodate residents temporarily displaced by renovations at Hostmark thanks to Mayor Erickson’s advocacy. The demand for meals is higher, now, than it has been since April. Kim would like Committee members to recommend the use of CARES ACT funding for this meal service this summer. Gateway could use volunteers for dayroom supplies and visits—call out for items that might help seniors pass the time--help spreading the word appreciated.</p> <p>A presentation will be given to the full Council on the navigator program and CARES program on July 8. Kim asked Committee members to consider a Dpt of Health report in their packets about a surge in behavioral health symptoms and the need for new outreach strategies.</p>	
E	Committee Minutes June 17, 2020	Motion to accept by Councilmember Lord. Seconded by Councilmember Livdahl, approved.	
2. Agenda Items			
A	Presentation, County Consolidated Grant Program, Kitsap Department of Human Services (Bonnie Tufts, Shannon Bauman)	<p>County Staff presented information about the Kitsap Community Development Block Grant/HOME grant program “consolidated plan” process and how these federal dollars have been used in Poulsbo and Kitsap County. The Block Grant program funds housing, public services, and community/economic development primarily for low income individuals and neighborhoods. Most funding is for capital projects.</p> <p>Councilmember Lord expressed concern that some organizations/agencies may not know about grant opportunities; also asked about the status of self-build housing (operated by Housing Kitsap).</p>	
B	Fishline Pathways to Hope Proposal-Possible Use of “1406” Funds for Emergency Rental Assistance	Discussion postponed to July 15	
C	Affordable Housing Task Force recommendations-next steps	<p>Committee members will consider the Task Force report and specific recommendations in upcoming meetings.</p> <p>Planning Director Boughton spoke briefly about the City’s Housing Action Plan and will speak to it again at the next meeting. Some data on Poulsbo housing trends will be ready in the next few weeks.</p>	
Future Agenda Items			
Item(s)		Responsibility	Meeting Date
Continuation, Affordable Housing Recommendations		Kim	July 15



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The Housing, Health and Human Services Committee meets the 1st Wednesday of each month at 4:00pm and on the 3rd Wednesday of each month at 3pm. The Committee shall consider matters related to the health and well-being of Poulsbo residents, with an emphasis on affordable housing, public health, and behavioral health care issues (mental health, substance use disorders).

The committee may add and discuss other items not listed on the agenda. To request an alternative format of the printed agenda, contact the City Clerk's office at 360.394.9880.

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