

<b>Subject</b>	<b>Meeting Minutes</b>	<b>Date</b>	<b>June 17, 2020</b>
<b>Recorder</b>	<b>Kim Hendrickson</b>	<b>Start Time</b>	<b>3:00 PM</b>
<b>Committee Chair</b>	<b>Councilmember Musgrove</b>	<b>End Time</b>	<b>4:00 PM</b>
<b>Committee Members</b>	<b>Mayor Erickson, Councilmembers Britt Livdahl, Connie Lord, David Musgrove. Guests: Councilmember Ed Stern, Fishline Client Services Manager Sandra Allen.</b>		
<b>Staff Present</b>	<b>Kim Hendrickson, Director, Housing, Health and Human Services</b>		
		<b>Agenda</b>	
<b>No.</b>	<b>Topic</b>	<b>Action/Recommendation/Discussion</b>	
<b>1.</b>	<b>Administrative</b>		
A	Questions and Concerns of Committee	Councilmember Musgrove requested a weekly update, from the Mayor, Chief or Director, on the Police Navigator program at Council as a part of the Department Head update. Councilmember Livdahl supports idea as a way to increase familiarity with the program.	
B	Agenda and Extended Agenda Review		
C	Future Meeting Conflicts		

D	Mayor, Department Head Reports	<p>Director’s report: she is hearing more community interest in police having new ways to respond to calls involving behavioral health issues. President Trump recently signed an executive order encouraging police partnerships with mental health professionals. Two officers in the last few days expressed pride at being part of our police/Navigator program—thanks to Mayor and Council for their longstanding support of this program. Councilmember Lord: the rest of the county is waking up to the need for this kind of program. Kim: this is a time to keep improving and moving forward.</p> <p>In terms of updates-</p> <p>No issues with Farmers Market re-opening and conflicts with Gateway shelter and meal service.</p> <p>Gateway is holding steady on meal and shelter services this week. Also getting ready for a transition on July 1 because of the expiration of County funding:</p> <ul style="list-style-type: none"> <li>• Fewer meals will be served (M-F instead of 7 days a week)</li> <li>• Day shelter closing</li> <li>• Phasing out of some meal delivery services</li> </ul> <p>In terms of PPE for businesses—we’ve distributed most of our supplies (around 4/5 of inventory). Councilmember Musgrove: these supplies to help people to get going with re-opening, not for ongoing distribution. Initiative successful and serving its purpose.</p>
E	Committee Minutes June 3, 2020	Councilmember Lord moved to approve minutes- seconded by Councilmember Livdahl-committee approved.
2.	<b>Agenda Items</b>	

A	Affordable housing updates: renovation project at Hostmark Apartments, sale of Winton Woods	<p>Hostmark will stay a HUD section 8 property for the foreseeable future. Kim learned, talking to HUD’s Denver office, that the owners took advantage of low-income tax credits to renovate. One of the conditions of this kind of financing is that the property stays affordable for 10-20 years. Councilmember Lord asked if there was some way to look at HUD contract provisions; Kim will investigate.</p> <p>The Hostmark renovation team is considering a contract with Gateway to operate a day room to accommodate people who are being asked to leave their apartments between 8am and 5pm each day (15-20 residents a week). Some hotel rooms are also being secured for residents with significant health conditions. Kim: none of us should minimize the impacts—this process is very tough for many residents—but I’m generally impressed with the preparations and responsiveness to problems. The first wave of interior renovations will start late June/first week of July with low numbered units starting first.</p> <p>Councilmember Lord expressed concern about impacts on fragile citizens; suggested reaching out to a local pastor and others to enlist volunteers to assist.</p> <p>Councilmember Musgrove asked why renovation and re-location is occurring during the COVID outbreak. Mayor Erickson and Councilmember Livdahl pointed out that this is not a City decision and the City has no legal standard to prohibit it; affordable housing projects are exempt from COVID related construction restrictions.</p> <p>(Winton Woods changes not discussed)</p>
B	Kitsap Homes for Compassion/Staffordshire House	<p><b>Update</b>-there will be no changes at the Staffordshire House in regards to the housing of mothers and children. Councilmember Lord is pleased with the decision to continue to operate in this way. 2020 agreement for \$3600 in City funding has been executed.</p>

C	CARES Act funds and emergency food supply	<p><b>Update</b>-Fishline has withdrawn request for emergency food supplies. Receiving supplies from federal and county government; able to warehouse nonperishables. Previous request for \$20,000 for CARES Act funding not needed.</p> <p>Councilmember Lord and Musgrove asked if community or financial help needed for storage or handling of perishables. Kim will follow up.</p>
D	CARES unit Initiative with Poulsbo Fire	<p>Kim gave a presentation on the proposed CARES unit that—if approved--would be a joint project between the City of Poulsbo and Poulsbo Fire funded by the county treatment tax.</p> <p>The idea for this unit came from Council interest in a “safe stations” program that would provide an entry point for people seeking addiction treatment. The CARES unit would be a mobile response unit staffed by a paramedic and a social worker that responds to people with a range of behavioral health issues. The Unit would provide services, in the field, that complement and enhance the police navigator program; Mayor Erickson, Kim and committee members stated the benefits of combining police and fire response.</p> <p>Committee members asked questions about “ownership” of the program, involvement of other agencies, funding, liability concerns and crisis vs. non crisis response.</p> <p>The City needs to submit a letter of intent, to the County, to apply for funding for this unit by July 10.</p> <p>Committee members support the idea of a CARES unit in concept and the submission of a letter of intent to move forward with a County application. A motion was offered to indicate the Committee’s general support of (1) the CARES Unit idea (2) the submittal of a letter of intent, and (3) a full presentation to Council to move the idea forward. Councilmember Lord and Councilmember Musgrove expressed a strong objection to this approach if it replaces the Police Navigator program; CARES is supported as a supplemental approach. Motion passed.</p>

Item(s)	Responsibility	Meeting Date
Presentation, County Housing Block Grant Program, Kitsap Department of Human Services (Bonnie Tufts, Shannon Bauman)	Bonnie Tufts	July 1
Affordable Housing Task Force recommendations-next steps	Kim	July 1

*The Housing, Health and Human Services Committee meets the 1<sup>st</sup> Wednesday of each month at 4:00pm and on the 3<sup>rd</sup> Wednesday of each month at 3pm. The Committee shall consider matters related to the health and well-being of Poulsbo residents, with an emphasis on affordable housing, public health, and behavioral health care issues (mental health, substance use disorders).*