

## City of Poulsbo August E-Newsletter

Please visit our website for the latest information and resources related to COVID-19.

Visit our Website

### City Hall Closures



To help stop the spread of COVID-19, the City of Poulsbo customer service counters in City Hall have been closed since March 23, 2020 until Phase 3 of the Governor's Safe Start Plan. The Public Works office, Parks & Recreation office, Police Administration office, and Municipal Court office counters are currently closed, as well as restrooms in some City parks. City staff are still working and available by email or phone. To learn more on how to reach us, [click here](#).

### WIPES CLOG PIPES!



#### Use the trash, not the toilet!

With more people staying at home and limits to purchasing toilet paper due to COVID-19, Public Works crews are spending extra time clearing “flushable” wipes and other types of paper products and debris from the city’s sewer pipes. Wipes and debris can clog the city’s sanitary sewer system and damage sewer pumps, causing backups into residents’ homes and sewer spills into Liberty Bay.

These items **MAY BE LABELED** and marketed as “**DISPOSABLE**” or even “**FLUSHABLE**”, but should **NOT** go down the toilet:

- Baby Wipes
- Facial Tissues/wipes
- Mop Refills
- Paper Towels
- Cotton swabs/balls
- Disinfecting wipes
- Towelettes

Property owners are responsible for clearing blockages in their side sewers, which connect from their home to the main lines in the streets. **Please help us keep sewer maintenance costs down and prevent spills by only flushing human waste and toilet paper.**

Don't let wipes become a pain in the drain !  
Put them in the trash, not the toilet.

### Housing, Health, and Human Services Updates

As the COVID-19 contagion continues, a reminder that help and resources are available to Poulsbo residents struggling to make ends meet.

Gateway Fellowship church prepares a hot, nutritious lunch 5 days a week, Monday through Friday, for those who are struggling financially. Pick up is between 11:30 am and 12:00 pm at the rear side of the building.

Fishline distributes free groceries from its food bank, and food delivery is available to those not able to travel. Call the client services line at 360-779-5190 for more information.

Utility assistance is available to low income households through Kitsap Community Resources. Call the “energy line” at 360-479-1507 for information. Fishline in Poulsbo provides utility assistance as well. Call the client services line at 360-779-5190 for information.

Finally, Federal CARES Act dollars are available to help individuals pay both rent and mortgage whose incomes have been affected by COVID-19. You can find the informational flyer here: <https://www.kcr.org/wp-content/uploads/2020/07/KCR-Rent-Mortgage-Info-Flyer-FINAL-July2020.pdf>

Homebound individuals who would like help with shopping or errands are encouraged to call the City's HELP line at 360-517-5037. Volunteers are available to make home deliveries (for city of Poulsbo residents only). The phone is staffed Monday through Friday from 8:00 am to 6:00 pm.

Thank you to our wonderful service providers and incredible volunteers!

### Fishline Food Bank Volunteer Opportunities during COVID-19

#### 1) Warehouse Distribution Volunteer (back of house)

Available Shifts: Tuesdays, Wednesdays, Thursdays and Fridays:

- 8:30 am – 12:30 pm and 8:30 am - 12:00 pm
- 11:00 am – 1:00 pm and 12:30 pm – 4:30 pm
- 1:00 pm - 3:30 pm and 10:00 am - 1:00 pm

Duties: The Warehouse Distribution Volunteer (back of house) supports the food bank with the temporary food bank warehouse operation with packing, sorting, stocking shelves, and assembling food boxes. Read more at <http://fishlinehelps.org/get-involved/volunteer/>.

**2) Client Distribution Volunteer**  
Available Shifts: Tuesdays, Thursdays, and Fridays:

- 11:00 am - 2:15 pm and 2:00 pm - 5:00 pm
- 12:00 pm – 4:00 pm and 2:00 pm – 6:00 pm
- 2:00 pm – 5:00 pm

Duties: The Volunteer Client Food Distribution Volunteer supports the food bank staff members with the temporary food bank drive thru system. Read more at <http://fishlinehelps.org/get-involved/volunteer/>.

**3) Produce Stand Attendant**

Do you miss client interaction? We have a new volunteer opportunity at the Client Distribution door. We need produce stand attendants. Inquire today for more information.

Volunteers are needed in the following areas, too:

- Harvesting & weeding at our on-site and offsite Swank Grow and Share Farm gardens
- Second Season cashiers needed (Mondays, Wednesdays, and Fridays from 11:00 am – 3:00 pm)

To attend the virtual Volunteer Orientation via Zoom onFriday, July 31st from 11:00 am to 12:00 pm, click the following link to join the meeting:  
<https://zoom.us/j/96974278108?pwd=NEdleTFpRzFBUIJ4UU8rLzhET3QzZz09>

Meeting ID: 969 7427 8108  
Passcode: 871712

Dial by your location  
+1 253 215 8782 US (Tacoma)

Please contact Volunteer Coordinator Lidia Gamero at[volunteer@fishlinehelps.org](mailto:volunteer@fishlinehelps.org) for more information.

**Norland Trails Apartment Complex**

Chinook Construction broke ground on the Norland Trails Apartment complex. This development will provide 100 new apartment residences in the Olhava area.



**Fjord Drive Traffic Revisions**

The City of Poulsbo is making COVID-19 friendly traffic modifications to Fjord Drive between Hostmark Street and 6<sup>th</sup> Avenue with the goal of creating a safe pedestrian route. Traffic will be restricted to one-way southbound and the other lane will be made into a 7-ft wide pedestrian lane providing distance and separation between pedestrians, as well as physical separation from vehicles.



**Finn Hill Shared Use Path Project**

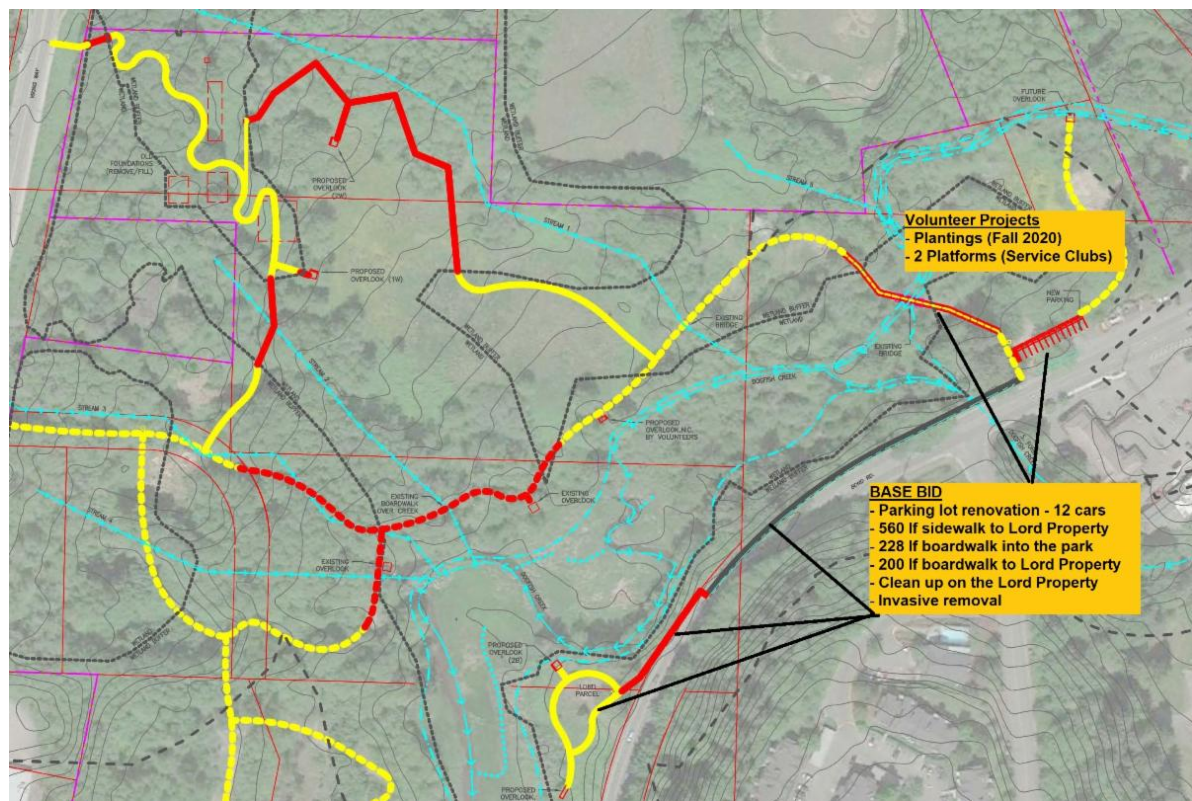
Construction is continuing on the Finn Hill Shared Use Path project. The contractor has completed most



The history of Poulsbo's Fish Park (PFP) – from 2001 to the present: the park started with 13.37 acres and is now 40 acres. The community history of support by volunteers, organizations, schools, businesses, grantors, government and the City is immeasurable. This is Poulsbo's nature park in the middle of a growing city.

The project includes parking lot renovation on Bond Road with stormwater improvements, 560 lineal feet (lf) of 6-foot wide sidewalk and 200 lf of boardwalk along the west side of Bond Road to the Lord Property, which is the park's shoreline parcel right on the estuary. An additional 228 lf of elevated boardwalk will lead from the renovated parking lot and into the park. Volunteer projects this fall will include two new platforms built by community organizations including the Poulsbo-NK Rotary Club and others. Steering committee volunteers have also created six new interpretive signs. When completed, this project will provide public access, environmental improvements and education to ALL parcels in PFP's 40 acres.

For more information, please contact Parks and Recreation Director Mary McCluskey at [mmccluskey@cityofpoulsbo.com](mailto:mmccluskey@cityofpoulsbo.com) or 360-394-9772.



The staff at Poulsbo Parks and Recreation is optimistically waiting for the building to reopen once we move into Phase 3. The health and safety of our staff and patrons are our top priority. We have put together guidelines and protocols for participants and visitors to the Recreation Center, and we ask that you read them and understand that in the new normal of COVID-19, we have made some operational changes.

Staff reviewed the Summer catalog closely and had to make decisions on holding programs based on a variety of factors, including the ability to socially distance, facilities, instructor availability, funding, and more. Currently, the following outdoor programs are being held: sailing, tennis, piano, preschool sports, and some music and art classes. More will be added once we begin Phase 3.



- Wash hands or use hand gel upon entering and before exiting the building or facility. Wash hands often with soap and water for at least 20 seconds under running water. Children, youth, and adults should wash hands when they arrive and enter the program space, before meals or snacks, after outside time, after going to the bathroom, after nose blowing or sneezing, and before leaving to go home.
- Adults and youth over the age of 5 years will be required to wear masks while in the building or a program, unless medical documentation is provided indicating a medical inability to wear a mask. Masks are recommended for ages 3-5.
- The number of participants may be limited to accommodate the occupancy requirements set forth in the governor's phased plan protocols and the facility's capacity limitations.
- Students/participants will be met at either the front door or the basketball court door and escorted in the building. This information will be included in your "reminder" email that is sent out prior to the start of each program.
- If you are waiting for a child or family member that is in a program, we ask that you wait in your car or outside.
- Screening questions will be asked and temperatures will be taken for both youth and adults in programs in buildings. A participant with a temperature of 100.4 or higher will be sent home. If a participant refuses to answer the questions or answers yes to any of the questions, you or your child will not be allowed to participate in the program. No refunds will be given.
- Cover your mouth and nose with a tissue when you cough or sneeze; throw used tissues in the trash. If you don't have a tissue, cough or sneeze into your elbow, not your hands. If you cough or sneeze, please wash your hands or use the provided hand sanitizer immediately after discarding your tissue.
- Please review these guidelines before coming to class.
- Please acknowledge the personal space of staff and other people in the building.

Enjoy the programs and have fun!

MORE INFORMATION

*This has been a very difficult time for both children and adults. Children especially may have had a hard time responding to the changes around them and may act out or cry. Please be sure that your child is ready and understands that things may be a little different in the program. Talk with your child before class and encourage them to listen to the teacher and follow their lead.*

**If you or your child is exhibiting a fever of 100.4 or higher, respiratory symptoms or is not feeling well, please stay home or in the car. A participant with a temperature of 100.4 or higher will be sent home. Participants must be fever free for 72 hours before returning to programs.**

**If you or your child has been in close contact with someone who has confirmed or suspected Covid 19 in the last 14 days, you and your family members will not be allowed to participate in programs.**

*If you have any further questions, please ask your instructor or email the Recreation Center at [parksrec@cityofpoulsbo.com](mailto:parksrec@cityofpoulsbo.com) or call 360.779.9898.*

Finance Department Updates

Members of the Finance Department are currently testing computer software enhancements that will allow us to better serve the citizens of Poulsbo. As part of these enhancements, we will be introducing a new website payment platform later this year. Citizens will find this improved portal to be more user-friendly in managing their utility accounts. It will come with some additional features not currently available, such as automatic payment set up. Watch for additional information coming soon.

The Finance Department would like to remind you the City is continuing to waive late penalties and has suspended shut offs while Kitsap County is in Phase 2 of the Governor's COVID-19 mandate.

Job Opening

The City of Poulsbo is currently hiring for the following position: Police Officer (Entry Level). Click[here](#) to learn more details about the open positions.

Reminder - Preventing Legionella in Building Water Systems and Facilities Shut Down During COVID-19 Outbreak

As businesses and buildings start to reopen the City of Poulsbo would like to remind people to take some precautions when it comes to the health and safety of their workers.

Please read the following [Department of Health Guidance Documents](#). This guidance is for recreation facilities: <https://www.doh.wa.gov/Portals/1/Documents/Pubs/333-247.pdf>

POULSBO PARKS & RECREATION



THE HEART OF A HEALTH COMMUNITY

SUMMER FUN!

PROGRAMS RUNNING NOW IN PHASE 2!

- SOUND BEGINNINGS MUSIC (AGE 0-6)
- PRESCHOOL SOCCER & T-BALL (AGE 3-5)
- TENNIS CAMP (AGE 7-15)
- OUTDOOR YOUTH PICKLEBALL (AGE 8-16)
- ARTISTIC CREATIVE MINDS CAMP (AGE 10+)
- SAILING (AGE 5-ADULT)
- OUTDOOR PHOTOGRAPHY (ADULTS)

VISIT [CITYOFFPOULSBO.COM](http://CITYOFFPOULSBO.COM)/REGISTER OR CALL 360.779.9898

