



Finance/Administration Committee

****This meeting was held virtually.**

Subject	Meeting Minutes	Date	07/15/2020
Recorder	City Clerk Rhiannon Fernandez	Start Time	5:02 PM
Committee Chair	Ed Stern	End Time	5:50 PM
Committee Members	Jeff McGinty, Gary McVey, Ed Stern		
Staff Present	Mayor Erickson, Finance Director Booher, City Clerk Fernandez		

Agenda		
No.	Topic	Action/Recommendation/Discussion
1.	Administrative:	
	a. Questions & Concerns of the Committee	<p>The Committee reviewed the audit schedule, and the process may take extra time while they hire and train a new employee. Stern and McVey plan on being at the exit audit conference. McGinty will back up Stern if Stern cannot attend.</p> <p>Booher reviewed the upcoming budget schedule. The direction to staff is to prepare it status quo and will adjust as they move forward. Projected revenue figures could probably be ready in a month (along with discussion of new revenues including allowing marijuana sales).</p>
	b. Agenda and Extended Agenda Review	
	1. 07/15/20-Members Absent-	
	2. 08/05/20-Members Absent-	
2.	Agenda Items:	
	a. Funding for Police Chief Search and Investigative Costs	<p>Kingery needs to absorb a large invoice for an internal investigation, but she cannot absorb the cost of the Police Chief search too. It will cost approximately \$28,000. This will be part of the budget amendment done by Finance Director Booher at the end of the year. <i>The committee recommended approval to the Council.</i></p>
3.	Mayor and Department Head Comments:	<p>Booher said they are continuing to suspend penalties and shut-offs due to COVID-19 through this month. Most people are paying on time. They will come forward with an ILA to give CARES Act funds to Fishline to help people pay the past due accounts if they qualify under the program.</p>

Agenda

No.	Topic	Action/Recommendation/Discussion
		Erickson reported on new construction projects – Oslo Apartments (Edward Rose) is moving along quickly. It is around 500 apartments. The hotel should have broken ground at this point. Firestone has broken ground next to Home Depot. Poulsbo Meadows, and final plat for Crystal View. The construction above Abigail's will be a bed and breakfast (Soundwest). She is guessing next Spring the old city hall project should begin.