

POULSBO CITY COUNCIL VIRTUAL MEETING OF JULY 15, 2020

MINUTES

PRESENT: Mayor Erickson; Councilmembers Livdahl, Lord, McGinty, McVey, Musgrove, Phillips, Stern.

Staff: Finance Director Booher, City Clerk Fernandez, Parks & Recreation Director McCluskey.

MAJOR BUSINESS ITEMS

- * * * June 3, 2020 Council Meeting Minutes Approval
- * * * June 10, 2020 Council Meeting Minutes Approval
- * * * June 17, 2020 Council Meeting Minutes Approval
- * * * June 24, 2020 Council Meeting Minutes Approval
- * * * June 25, 2020 Council Meeting Minutes Approval
- * * * July 6, 2020 Council Workshop Minutes
- * * * Official Newspaper Contract Award
- * * * Resolution No. 2020-17, Official Newspaper Contract Award
- * * * Poulsbo's Fish Park Phase IV Budget Amendment and Contract Award

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Erickson called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

2. AGENDA APPROVAL

Motion: Move to approve the agenda as presented.

Action: Approve, **Moved by** Stern, **Seconded by** McGinty.
Motion carried.

3. COMMENTS FROM CITIZENS

Tom Nordlie, Poulsbo Fish Park Steering Committee Chairman, spoke in support of approving the Fish Park project.

City Clerk Fernandez read the following emailed citizen comments into the record, which are summarized below:

Thomas V. Jones, TV Jones Founder, asked the Council to reinstate the 35' height allowance for the east side of 3rd Avenue NE. When he purchased his property, he had intentions of expanding the business and now he cannot.

Pam Keeley asked the City to paint "Native Lives Matter" and "Black Lives Matter" on Front Street and at the foot of City Hall.

Lindsey Hoffmann wrote in support of the Tribe and demanded Officer Keller be fired and launch a new investigation.

4. MAYOR'S REPORT AND COUNCIL COMMENTS

Councilmember Livdahl addressed the memorial vandalism, stating that the actions of Port Commissioner Mark DeSalvo are reprehensible, and his behavior is inexcusable. Mr. DeSalvo's desecration of Stonechild Chiefstick's memorial in no way reflects the sentiments of herself, this governing body, or the City administration. He resigned, but he did not offer an apology.

Councilmember Lord was heartbroken and disgusted by the actions of ex-Commissioner DeSalvo. She condemns his actions. He was not part of City government, but it was a bad reflection on all elected officials. She hopes the Suquamish Tribe knows that the City is committed to healing their relationships with all peoples, especially with the Tribe.

Councilmember McGinty condemned last weekend's activities. It was sad and unfortunate. He hopes the Tribe understands the City wants to continue to work with them and continue to rebuild their relationship.

Councilmember McVey condemned the actions of ex-Port Commissioner DeSalvo. The Port of Poulsbo is a separate entity, but his actions reflect poorly for elected officials. He noted citizens in the park alerted our Police Department, who responded immediately. Police and other City staff worked to repair the damaged memorial that was at the Waterfront Park.

Councilmember Musgrove agreed with the comments from the other Councilmembers. He is looking forward to healing. These events are pretty far spread, but unfortunately, they keep setting us back for one reason or another. They keep getting in the way. We need everyone else to come together and work together. Animosity and anger and things that have been displayed are not helping. We need help. We want everyone to come together so we can get some stuff done. That is what he is looking forward to. He is trying to keep the chin up and looking forward. Let's keep moving ahead.

Councilmember Phillips felt Councilmember Livdahl said it best and agreed with her statement. The North Kitsap rock was also vandalized last weekend, and the student body put out a statement. There is lots of work to be done.

Councilmember Stern shared that a couple of councilmembers and himself wrote a resolution of condemnation regarding the behavior of Commissioner DeSalvo, asking for his resignation, but since he resigned, they tabled it. The NK rock was vandalized with

graffiti last weekend. Between that and the actions of Mr. DeSalvo, there is a call for further reflection of NK citizens on race and prejudice. He also mentioned installing a permanent memorial for the July 3rd incident at the Waterfront Park. He asked that the City move the annual 3rd of July event to the 4th of July for future celebrations.

Mayor Erickson stated that she was angry when she heard about what happened on Saturday night. After talking to Chief Schoonmaker about the incidents, she appreciated Councilmembers McGinty and Stern for taking a very early Sunday morning phone call. She also thanked Chairman Leonard Forsman for taking her call on Sunday. It is time for introspection and reflection. This is the second time the memorial was vandalized. She is furious and worried about the community. While she is not sure how to achieve it, they need to work on their cultural bias. She thanked Carol Tripp, the Port's Executive Director, for her hard work with picking up the pieces from DeSalvo's actions. The Mayor is open to suggestions on how to move forward.

Mayor Erickson shared that they are moving forward with one-waying Fjord. The speed bumps will go in next Tuesday. She knocked on doors and handed out fliers to people on 6th Avenue to explain what is going on. There are two businesses actively moving forward with Summer Fair proposals. She is also working on the process for the COVID-19 small business grants. The City has a draft COVID-19 return-to-work plan. Today was Andrzej Kasiniak's last day at the City, and he worked at the City for 27 years. Mary Carol Howerton, who worked at the City for 41 years, also retired quietly.

a. Department Head Reports

Parks & Recreation Director McCluskey updated everyone on recreation programs. They can do small, outdoor group activities with four students and one instructor. They are doing tennis, sailing, an outdoor yoga class at Raab Park, and they started a preschool sport program at Raab Park. Once they get to Phase 3 and open the buildings, they can do small group activities inside.

5. CONSENT AGENDA

Motion: Move to approve Consent Agenda items a through f.

The items listed are:

- a.** June 3, 2020 Council Meeting Minutes Approval
- b.** June 10, 2020 Council Meeting Minutes Approval
- c.** June 17, 2020 Council Meeting Minutes Approval
- d.** June 24, 2020 Council Meeting Minutes Approval
- e.** June 25, 2020 Council Meeting Minutes Approval
- f.** July 6, 2020 Council Workshop Minutes Approval

Action: Approve, **Moved by** McGinty, **Seconded by** McVey.
Motion carried.

6. BUSINESS AGENDA

a. Official Newspaper Contract Award

Finance Director Booher presented the agenda summary, noting the City opened sealed bids on June 12, 2020 for the Official Newspaper Contract for the term of August 1, 2020 through July 31, 2022. Finance staff brought forward the bid and recommendation to the Finance Administration Committee on July 1, 2020.

All bid packets received were incomplete, and so they began negotiations with the Seattle Times, as they met most of the bid criteria with a low bid. It was recommended by the Finance Administration Committee to award the contract to Seattle Times at the terms presented in their bid packet.

Motion: Move to approve the award of the Bid #20-01 contract for the Official Newspaper for the City of Poulsbo to the Seattle Times and authorize the Mayor to execute the contract.

Action: Approve, **Moved by** Livdahl, **Seconded by** Lord.
Motion carried.

b. Resolution No. 2020-17, Official Newspaper Contract Award

Mayor Erickson noted the proposed resolution must be adopted per RCW 35A31.20, to declare the Official Newspaper for the City of Poulsbo.

Motion: Move to adopt Resolution No. 2020-17, a resolution of the City Council of the City of Poulsbo, Washington, designating the Seattle Times as the City's Official Newspaper for the term of August 1, 2020 through July 31, 2022.

Action: Approve, **Moved by** McGinty, **Seconded by** Lord.

Discussion: Councilmember Stern noted that they did everything they could to stay local, but local papers are struggling, so this was the next best option.
Motion carried.

c. Poulsbo's Fish Park Phase IV Budget Amendment and Contract Award

Parks & Recreation Director McCluskey presented the agenda summary, noting on July 6, 2020, the City opened bids for construction of Poulsbo's Fish Park Phase IV project #2020-04, which will provide improvements on the east side of the park

along Bond Road. The project includes parking lot renovation with stormwater improvements, sidewalk, and boardwalk to the Lord Property on the shoreline, and boardwalk leading from the parking lot west into the park. This project will provide public access, environmental improvements, and education to all parcels in the 40 acres. The engineer's estimate on the base bid for the project was \$664,495. The lowest responsive bidder was W.S. Contractors in the amount of \$734,535.23.

This project is being funded by two state grants; however, the project requires additional funding of \$150,000 to complete. Therefore, Parks & Recreation is requesting a budget amendment of \$150,000 from Park Reserves.

Councilmember Stern wants to finish the big, central parks before beginning work on smaller, peripheral parks. He wants to know what can be done within the budget to add Native American wording to the additional signage, noting that this is the "place of the maples". Parks & Recreation Director McCluskey answered that there is one sign in the park that talks about the cultural history. All the interpretive signs use Native American designs and colors. She has also reached out to the Suquamish cultural resources, and they will review a possible sign.

Councilmember Livdahl reminded Council that she reported out about this during her Community Services Committee report last week. The Community Service Committee recommended the project for approval.

Motion: Move to approve Budget Amendment #20-0301 to increase project budget capacity for Poulsbo's Fish Park Phase IV by \$150,000 as presented and move to approve the construction contract with W.S. Contractors Inc for Poulsbo's Fish Park Phase IV in the amount of \$734,535.23 and authorize the Mayor to sign the contract on behalf of the City and sign change orders up to 10% of the contract value.

Action: Approve, **Moved by** McVey, **Seconded by** McGinty.

Discussion: Councilmember Musgrove asked how this will affect the CIP in the future. Parks & Recreation Director McCluskey has not met with the Mayor yet, so they have not revised the CIP. Possible projects they may not be able to do are adding a dog run at Kiwanis Park (\$20,000), replacing the concrete picnic tables at Waterfront Park, and also, developing the Westside Waterfront Park is going to take state funding, which may be affected. Mayor Erickson added none of the projects are going away, but they might be delayed.

Motion carried.

7. COUNCIL COMMITTEE REPORTS

Housing, Health, and Human Services Committee: Councilmember Musgrove reported they discussed all PPE supplies purchased for small businesses have been distributed. The Gateway day room is being used, and they still need books, puzzles, and other activities donated. They discussed how to recognize the Poulsbo Cares and Gateway volunteers, and they will do something small and online for now. The Hostmark apartment HUD contract shows that they will stay as affordable housing. There are two self-help housing projects going on right now, both in Port Orchard. The County application for the Poulsbo CARES unit will come to Council on August 5 on the consent agenda. They received an affordable housing update from Senior Planner Coleman. They also had a presentation from Fishline's Client Services Director Sandra Allen about the "Pathways to Hope" program.

Public Safety/Legal Committee: Councilmember Phillips reported about the role the Council will play in the final July 3rd disposition. The big takeaway is that the Council does not have a role in the decision, the Police Chief has the authority there. The Police Chief will release a public statement once a decision is made. The Committee discussed the Intergovernmental Committee that does not meet regularly, they would like to add a third member and meet regularly with the Suquamish Tribe. They discussed a waterfront memorial. Judge Tolman reported about pre-charging domestic violence no-contact orders (it used to be done at the courthouse, but it has been brought in-house and is virtual). The Police Department reported an administrative position is being backfilled, the Police Chief is looking to transfer gun transfers and concealed permits to the Kitsap County Sheriff's office, the Community Services Officer will be leaving the department at the end of the month, and there have been three applicants so far for the Police Chief position. Risk Manager Foster discussed the WCIA audit of sidewalks and crosswalks. The risk profile is a little higher compared to other cities due to our two crosswalk incidents.

Councilmember Stern expanded on the Intergovernmental Committee, which the Tribe refers to it as the MOU Committee. The Committee would like to expand the committee members from two to three, and if there is not an objection, they would like City Clerk Fernandez to bring forward a red-lined amendment to amend the City code. The intention is to add Councilmember Livdahl to the committee.

Finance-Administration Committee: Councilmember Stern reported that over the course of August and possibly into September, staff will bring their preliminary budget requests to the committees to review. That will form the draft budget document. The proposals will be "status quo" presentation, moving forward on last year's budget. There are no suggested cuts currently. The Mayor is looking for supplemental revenue increases, which may include utility tax increases, a voluntary separation program, and potentially allowing retail sales of marijuana in Poulsbo. They are looking into a budget amendment for the Police Chief search. Lastly, due to Governor's emergency orders, there are no shut offs and penalties for utilities at least through the end of July.

8. BOARD/COMMISSION REPORTS

Councilmember Livdahl and Housing, Health, & Human Services Director Hendrickson attended a Chamber of Commerce meeting. They mostly spoke about the possible Poulsbo Fires CARES unit, but they also discussed affordable housing, growth, and the economic impact of growth.

Councilmember Lord attended a virtual HDPa meeting. They are trying to plan, by stockpiling supplies for possible special events. They were appreciative of the watering and fertilizing of the baskets. They are working on several different angles for marketing. They talked about getting the LTAC applications in. The Boat Show is September 12, and the drop-dead date is August 15 if we have not gone to Phase 4 by then. There are a lot of businesses, boat owners, and car owners that want to do this event. They are doing the best they can.

9. CONTINUED COMMENTS FROM CITIZENS

Rick Eckert, NKSD Board Member, condemns former Commissioner DeSalvo's actions. They were reprehensible. They take their relationships with the tribes very seriously. He is also proud of his students for how quickly they covered the hateful graffiti that was left at North Kitsap High School. There is simply no place for hate in their schools. He would volunteer to be guest member of the intergovernmental meetings if allowed.

10. MAYOR & COUNCILMEMBER COMMENTS

Councilmember Livdahl thanked Mr. Eckert for his comments. Collaboration is needed moving forward.

Councilmember Lord thanked her fellow Councilmembers for their responses tonight.

Councilmember McGinty is proud of the kids. It shows a strong message of moving forward.

Councilmember McVey gave a special thanks to Councilmember Phillips, who is currently working on the east coast.

Councilmember Musgrove noted there are many things dominating their lives right now, none of which they could have predicted. He thinks it is good for them to find light in the dark. He believes most people in Poulsbo and in the Tribes are genuinely good people. They can work together to move forward.

Councilmember Phillips encourages everyone to keep pushing forward.

Mayor Erickson thanked the Councilmembers for their comments tonight. They need to keep talking like this.

11. ADJOURNMENT

Motion: Move to adjourn at 8:27 p.m.,

Action: Approve, **Moved by** Stern, **Seconded by** McGinty.

Motion carried unanimously.

Rebecca Erickson, Mayor

ATTEST:

Rhiannon Fernandez, CMC, City Clerk