



Housing, Health and Human Services Committee MEETING MINUTES

****This meeting will be held virtually. The public is welcome to call in:
Phone: 1 (623) 404-9000 / Meeting ID# 148 154 1112****

Subject	Meeting Minutes	Date	October 7, 2020
Recorder	Kim Hendrickson	Start Time	4:00 PM
Committee Chair	Councilmember Musgrove	End Time	4:57 PM
Committee Members	Mayor Erickson, Councilmembers Britt Livdahl, Connie Lord, David Musgrove		
Staff Attending	Kim Hendrickson, Director, Housing, Health and Human Services; Karla Boughton, Director, Planning and Economic Development		
Guests Present	Kirsten Jewell, Kitsap County Department of Human Services, Garry Wanner, Kitsap County Association of Realtors, Marianna Smyth from Downtown Business Association, Brenda Yates from Tizley's, Irene Moyer and Kathi Foresee from the Poulsbo Chamber of Commerce.		
		Agenda	
No.	Topic	Action/Recommendation/Discussion	
1.	Administrative		
A	Questions and Concerns of Committee	<p>Councilmember Musgrove requested a searchable version of the agenda packet.</p> <p>Councilmember Musgrove asked about the legal status of the H3 Committee. Kim's understanding—this is tied to the budget—once budget is approved, new Department is created. Committee considered a possible resolution or other kind of formal recognition before the budget is passed and asked Kim to follow up with Mayor Erickson.</p>	
B	Agenda and Future Agenda Items Review	Next H3 meetings October 21 and November 4. Kim suggested a future agenda item about using 1406 funds for a site analysis of the Klingle or Triangle property.	
C	Future Meetings and Future Meeting Conflicts		
D	Mayor, Department Head Reports	<p>Kim updated Committee:</p> <ul style="list-style-type: none"> • Gateway meals three times a week, around 60 meals served each day. County funded through October; City may fund through CARES dollars in November. • Fishline showers are now operational. Partly funded by City CARES dollars. • Drive up-flu event on October 16 full speed ahead; RiteAid and Public Health will be staffing. • Interest from Historic Downtown Assn in a 10/21 presentation • Council presentation on City and County affordable housing initiatives this evening. 	
E	Committee Minutes September 16, 2020	Councilmember Lord moved to approve, Councilmember Livdahl seconded, all approved.	
2.	Agenda Items		
A	Follow Up Items from Previous Meetings		



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B	Use of City CARES dollars for Health and Human Services-related Purposes	<p>Mayor will be making a presentation at today's Finance Committee meeting and tonight's Council meeting. H3-related recommendations: CARES dollars for daycare staff and scholarships for essential workers (estimated \$48,000); tablets to connect homebound individuals in Kitsap Homes of Compassion to doctors and counselors (estimated 6,000), funds for Gateway meals (\$5,000).</p> <p>Many requests from many sources—Mayor asks if deliberations can be left for the Council of the whole.</p> <p>There may be more CARES funds available to cities that the County cannot use.</p>
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B	City/County partnerships to promote shelter and affordable housing	<p>Kirsten Jewell from County Human Services gave a presentation about her Division of Housing and Homelessness. Discussed many initiatives at the County level relating to housing and homelessness—will come back to talk about any of them in more detail. Her department works on issues on a county-wide basis; happy to work with/coordinate with City of Poulsbo.</p> <p>The Housing and Homelessness Division has been very busy managing and spending CARES dollars this year. Fund many programs relating to social services, both CARES related and non CARES related.</p> <p>At Kim’s request, briefly discussed County efforts to site a tiny house village. Difficulty finding a location. Also discussed a shelter for people with behavioral health challenges—County needs a facility for people who are not appropriate for shelter that exists in Bremerton.</p> <p>Vacancy rates are low in our area—seeing steep rent increases in Kitsap County and more people paying a higher percentage of income on rents—much of the homelessness crisis being caused by a lack of affordable and deeply affordable housing in our area.</p> <p>Kirsten recommends March 2020 County affordable housing study to Committee to review; section in the report on Poulsbo. Karla Boughton has already shared findings with consultant working on City Housing Action plan. (Kim circulated to Committee.)</p> <p>In terms of City/County partnership to develop new affordable units: different County departments own different parcels of unused County land. Next step, once we identify a parcel, would be to identify the department that controls it and any plan they might have for the site. County Department of Community Development would be a good place to start for information.</p> <p>Councilmember Lord expressed interest in having Kirsten join upcoming conversation about Klinge.</p>
C	Discussion of Poulsbo ADU Code	Postponed to 10/21



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Future Agenda Items		
Item(s)	Responsibility	Meeting Date
Presentation from Marianna Smyth/HDPA about COVID needs of Poulsbo businesses (tentative)		10/21
Discussion of Klinge Parcel-potential partnerships and next steps		10/21

The Housing, Health and Human Services Committee meets the 1st Wednesday of each month at 4:00pm and on the 3rd Wednesday of each month at 3pm. The Committee shall consider matters related to the health and well-being of Poulsbo residents, with an emphasis on affordable housing, public health, and behavioral health care issues (mental health, substance use disorders).