



## Housing, Health and Human Services Committee MINUTES

<b>Subject</b>	<b>Meeting Minutes</b>	<b>Date</b>	<b>September 16, 2020</b>
<b>Recorder</b>	<b>Kim Hendrickson</b>	<b>Start Time</b>	<b>3:00 PM</b>
<b>Committee Chair</b>	<b>Councilmember Musgrove</b>	<b>End Time</b>	<b>3:58 PM</b>
<b>Committee Members</b>	<b>Mayor Erickson, Councilmembers Britt Livdahl, Connie Lord, David Musgrove</b>		
<b>Staff Present</b>	<b>Kim Hendrickson, Director, Housing, Health and Human Services; Karla Boughton, Director of Planning and Economic Development.</b>		
<b>Public Present</b>	<b>N/A</b>		
		<b>Agenda</b>	
<b>No.</b>	<b>Topic</b>	<b>Action/Recommendation/Discussion</b>	
<b>1.</b>	<b>Administrative</b>		
A	Questions and Concerns of Committee	<p>Councilmember Lord asked if BKAT has been contacted to message flu vaccine information; important to get the information out now since flu vaccines should be administered a few weeks before flu season. Kim reported that BKAT has an interest in doing a segment on flu vaccines—and are now also airing the Poulsbo Strong video.</p> <p>Councilmember Musgrove requested that a discussion of CARES funding be added to the next agenda.</p> <p>Councilmember Musgrove asked if a word version of the agenda could be provided-easier to search than PDF.</p>	
B	Agenda and Extended Agenda Review		
C	Future Meetings and Future Meeting Conflicts	<p>Next scheduled meetings <b>October 7 and 21.</b></p> <p>Kirsten Jewell from County Housing and Homelessness will make a presentation at an upcoming H3 meeting (October 7). Karla will give a presentation on October 7 about Poulsbo ADU code along with some recommendations for immediate and long-term action.</p> <p>Committee member Livdahl will be out of town on October 7 but will try to call in. Councilmember Lord encouraged her to send comments in ahead of time.</p>	



## Housing, Health and Human Services Committee DRAFT MINUTES

D	Mayor, Department Head Reports	<p>Kim updated Committee on flu vaccine initiative. Public service advertisement will air on BKAT and Chamber will work on posters. Drive up flu vaccine event tentative at City Hall on October 16 to do drive up shots—will help residents hesitant to get their vaccine at pharmacies and doctors’ offices. Waiting for risk management approval.</p> <p>Councilmember Musgove urged Kim to stress that the vaccine is for flu, not COVID.</p> <p>Councilmember Lord moved that the Committee supports a drive-up flu vaccine service at City Hall on October 16 hosted by RiteAid Pharmacy. This support is conditioned on City legal approval. The Committee recommends to Council the use of City CARES dollars of up to \$1,000 for this purpose or, if that use is deemed inappropriate, City funds of up to \$1,000. Approved unanimously.</p> <p>Kim reported that meal service at Gateway has started up again: meals being served Monday, Wednesday and Friday. Kim will coordinate volunteers if more are needed.</p> <p>\$7,000 Agreement with Fishline for utility, rent assistance, and shower service executed.</p>
E	Committee Minutes September 2, 2020	Councilmember Lord moved to approve, approved by the Committee.
<b>2.</b>	<b>Agenda Items</b>	
A	Follow Up Items from Previous Meetings	



## Housing, Health and Human Services Committee DRAFT MINUTES

B

Discussion of Budget Request, 2021 Housing, Health, and Human Services Department

Kim discussed the two new budget requests for a H3 department and a .5 police navigator program under the umbrella of H3. There may be 70k from the 2020 Behavioral Health program to apply to navigator (50k) and H3 (20k). Council being asked to commit appx 30k in new funds for both programs.

Councilmember Lord asked for clarification on Kim's consulting fees and Treatment Tax funding for a possible Fire CARES program. Notifications of County grant decisions will be given in late October.

The Committee recommends the two new program requests, as presented, for establishing a Housing, Health and Human Services Department and the of the Police Navigator Program. The Committee recommends that both requests be considered by the Finance Committee as a next step in the budget process.



## Housing, Health and Human Services Committee DRAFT MINUTES

C	Council Resolution Allocating City Property for Affordable Housing Purposes	<p>Kim discussed the Resolution under consideration this evening and Mayor Erickson discussed some of the history of the two City parcels (Triangle, Klingle) and why they are both difficult to develop. The City, under the proposed resolution, will retain ownership of both properties and reserve its use for affordable/deeply affordable housing.</p> <p>Kim mentioned possible opposition from other Councilmembers who may want to sell the land for revenue. Committee members expressed strong preference using land for developing affordable housing—this step does not guarantee new units will be built, but helps us explore options.</p> <p>Councilmember Musgrove and Lord recommended that language of resolution be strengthened to attract development; current version too open ended.</p> <p>The Committee recommends that the Affordable Housing Resolution be adopted as presented with the final language of the document changed: “The restriction of use at both properties will exist until it is undone or strengthened by an affirmative act of City Council.”</p> <p>The next step after the Resolution is passed will be to do feasibility studies; determine what kind of utilities are needed.</p>
D	Memo, Nordic Cottage Project	<p>Committee members reviewed Kim’s memo on the Nordic Cottage project.</p> <p>Councilmember Lord asked Karla if ADU code could be changed to allow non-owner occupancy at the Triangle and not in other parts of Poulsbo. Karla will discuss at the October 7 meeting (but an exception to a standard is possible.)</p>



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E	Use of City CARES funds for social services	<p>Committee recommends using 1k in CARES Act funding for a flu event and—if CARES dollars not appropriate—1k in the general fund.</p> <p>Mayor Erickson has an interest in using CARES dollars for daycare expansion and scholarship; Kim aid there may be a need for meal funding at Gateway after County funds end in October.</p>
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Future Agenda Items		
Item(s)	Responsibility	Meeting Date
ADU regulations: examples from other jurisdictions	Karla	10/7
County land/partnership for affordable housing purposes	Kristin	10/7

*The Housing, Health and Human Services Committee meets the 1<sup>st</sup> Wednesday of each month at 4:00pm and on the 3<sup>rd</sup> Wednesday of each month at 3pm. The Committee shall consider matters related to the health and well-being of Poulsbo residents, with an emphasis on affordable housing, public health, and behavioral health care issues (mental health, substance use disorders).*

**The committee may add and discuss other items not listed on the agenda.** To request an alternative format of the printed agenda, contact the City Clerk's office at 360.394.9880.

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