



**Planning & Economic Development Committee
City Hall – 200 NE Moe Street
2nd Floor Conference Room**

Subject	Meeting Agenda	Date	April 22, 2020
Recorder	Jess Matrazzo, Planning	Start Time	3:30 PM
Committee Chair	*Connie Lord	End Time	5:00 PM
Committee Members	Connie Lord, David Musgrove, Britt Livdahl		
Staff Present	Karla Boughton, PED Director		

**The meeting will be held virtually. The public is welcome to call in:
Phone: 1 (623) 404-9000 / *Meeting ID: 149 268 0760
*UPDATED 4/22/2020**

Meeting Minutes		
No.	Topic	Action/Recommendation/Discussion
1.	Administrative:	
	Questions & Concerns of the Committee	
	Agenda and Extended Agenda Review	
	Approval of Meeting Minutes 02/26/2020	Musgrove/Livdahl
	Next Meeting: May 27, 2020	Likely virtual.
2.	Agenda Items	
	a. Mayor's Business Recovery Plan COVID-19	<p>Mayor Erickson presented City of Poulsbo Business Recovery Covid-19, which included plans for formation of a Community Task Force and led to discussion of how to disseminate to local business owners and citizens, draft members, and elicit public participation. The Chamber of Commerce volunteered to lead the Task Force.</p> <p>In attendance: Marianna Smyth (Western Red Brewing), Irene Moyer, (Chamber of Commerce) Kathi Foresee, (Chamber of Commerce) Kathy Cocus, (KEDA) Carol Tripp (Port of Poulsbo) Brenda Yates (Tizley's Europub)</p>
	b. PED Director Departmental Update	<p>Department priority is Development Review – moving permits forward and into building stages as possible. No stopped projects, fully functional department by electronic means.</p> <p>(CL) Vanaheimr Appeal date? (KB) Tentatively scheduled for 13 May; possibly rescheduled due to Covid-19. Comp Plan Amendments/ Zoning Amendments are extended into June based on directions from Governor Inslee (DM) Task Force Meeting Schedule? (BE) I will create a recurring meeting and send out.</p>

Economic Development Committee Minutes – April 22, 2020 (Continued)

Meeting Minutes		
No.	Topic	Action/Recommendation/Discussion
3.	Committee Reports	None.
	Poulsbo Chamber of Commerce (TBD)	
	Port of Poulsbo (Musgrove)	
	Historic Downtown Poulsbo Assoc. (Lord)	
	Suquamish Tribe (TBD)	
	KEDA/PSRC/EDD (TBD)	

Future Agenda Items			
No.	Item(s)	Responsibility	Meeting Date
1.	Determination of New Planning & Economic Development Committee Chair	Committee	5/27/2020
	Viking Avenue Update	Mayor	
	Council Goals	CC	
	Tools and Funding Opportunities on Economic Development	Committee	
	Land Use Development Projects Update	Staff	
	National Heritage Area in the Pacific Northwest	CC	

Meeting Adjourned 4:46p.m.

The committee may add and discuss other items not listed on the agenda.

WHEN MEETINGS ARE HELD BY OTHER THAN VIRTUAL MEANS, IT IS REQUESTED THAT ATTENDEES LIMIT THE USE OF SCENTED PRODUCTS (PERFUME, COLOGNE, HAIR SPRAY, AFTERSHAVE, LOTION, FABRIC SOFTENER, ETC.). FRAGRANCES CAN BE TOXIC SUBSTANCES TO SOME PEOPLE, CAUSING RESPIRATORY OR NEUROLOGICAL DISABLING ALLERGIC REACTIONS. THIS REQUIREMENT IS CONSISTENT WITH THE AMERICAN WITH DISABILITIES ACT FOR A BARRIER-FREE ENVIRONMENT.

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