



Finance/Administration Committee

****This meeting was held virtually.**

Subject	Meeting Agenda	Date	09/16/2020
Recorder	City Clerk Fernandez	Start Time	5:00 PM
Committee Chair	Gary McVey	End Time	6:10 PM
Committee Members	Jeff McGinty, Gary McVey, Ed Stern		
Staff Present	Mayor Erickson, Finance Director Booher, HR Manager Kingery, City Clerk Fernandez, Planning Director Boughton, Director of Engineering Lenius, Prosecuting Attorney/Risk Manager Foster, PW Superintendent Lund, Court Administrator Knutsen, PW Office Manager Wood, Accounting Manager Danielson, HR Manager Kingery		

Agenda

No.	Topic	Action/Recommendation/Discussion
1.	Administrative:	
	a. Questions & Concerns of the Committee	McVey was appointed as chair for FAC. McVey said he has been receiving emails asking what Poulsbo is doing to be a more inclusive, equitable City. The Council was waiting to see if we would come out of COVID to discuss in person. He is interested in moving forward and looking forward to the best way to move forward remotely on this and shared some ideas he had. He will discuss this at the full council and how he would like to start with a one-time panel discussion.
	b. Agenda and Extended Agenda Review	
	1. 09/16/20-Members Absent-	
	10/07/20-Members Absent-	
	c. Committee Meeting Minutes – 09/02/2020	Approved.
2.	Agenda Items:	
	a. Update on budget cutbacks and constrictions to-date, including furloughs, layoffs, and voluntary separations	Booher reviewed the current reductions that have been made to date as well as future proposed reductions, voluntary separations, transfer adjustments, contractual obligations, along with future items such as new program requests that will be part of the budget process. They are still analyzing revenues in sales tax, admission tax, program revenues, and development revenues. Booher reviewed the

		<p>Neighborhood streets fund details.</p> <p>Booher and Erickson will be working the next couple of weeks to create the Mayor's proposed preliminary budget. This will be presented at the first FAC meeting in October.</p>
3.	Mayor and Department Head Comments:	<p>Erickson said they are getting close to the final steps of appointing a new police chief.</p>