



Housing, Health and Human Services Committee

MINUTES

Meeting held virtually

Subject	Meeting Minutes	Date	October 21, 2020
Recorder	Kim Hendrickson	Start Time	3:00 PM
Committee Chair	Councilmember Musgrove	End Time	3:59 PM
Committee Members	Councilmembers Britt Livdahl, Connie Lord, David Musgrove		
Staff Attending	Mayor Erickson, Kim Hendrickson, Director, Housing, Health and Human Services; Karla Boughton, Director, Planning and Economic Development.		
Public Attending	Kathi Foresee and Irene Moyer, Poulsbo Chamber of Commerce		
		Agenda	
No.	Topic	Action/Recommendation/Discussion	
1.	Administrative		
A	Questions and Concerns of Committee	<p>Councilmember Lord expressed concern about H3 considering land use changes; this is better reserved for the Planning Committee. Consensus that housing ideas should be discussed here, but code changes taken up with the Planning Committee and Planning Commission.</p> <p>Councilmember Livdahl warned against over-compartmentalization: discussions about land use in the context of affordable housing (especially when Planning Director is present) seem appropriate.</p>	
B	Agenda and Extended Agenda Review	<p>Marianna Smyth was scheduled, not interested in speaking today—but would like us to take up topic of sanitizing stations in town if there are more COVID funds available. Consensus that time will be given to this topic if additional funds become available.</p>	
C	Future Meetings and Future Meeting Conflicts	<p>Next scheduled meetings November 4 and 18.</p>	



Housing, Health and Human Services Committee

MINUTES

Meeting held virtually

D	Mayor, Department Head Reports	<p>Kim's updates:</p> <p>10/16 flu vaccine event was very successful: over 200 people vaccinated. Much appreciation for a drive-up service.</p> <p>Fishline started mobile shower service last week; City CARES dollars purchased some of the equipment. Around 10 people served so far and people being linked to other services.</p> <p>Tablets purchased for the Staffordshire House with CARES dollars.</p> <p>Status of Fire CARES "treatment tax" request: our program recommended for partial funding by the Treatment Tax Advisory Committee. The County Commissioners will consider recommendation next month with high likelihood of success.</p> <p>-Poulsoo was the first city in the county to partner police with behavioral health specialists, and now will be the first to partner with fire.</p> <p>Status of 2021 Navigator program: priority item for Chief Harding. Ongoing conversations.</p>
E	Committee Minutes October 7, 2020	Motion to approve by Councilmember Lord, approved by Committee.
2.	Agenda Items	
A	Follow Up Items from Previous Meetings	Follow up on H3 interest in a formal action creating H3 Department. Mayor Erickson explained that the Department will be created as part of the budget process, and that discussions about the scope of the H3 Committee (and all other committees) will be occurring in the next few months.



Housing, Health and Human Services Committee

MINUTES

Meeting held virtually

B	Discussion of Poulsbo ADU Code	<p>Karla Boughton made a presentation about ADUs, how ADUs are defined and regulated in the Poulsbo code, code examples from other Cities, and possible action that might be taken to encourage more ADU units.</p> <p>There are many ADU-like structures in Poulsbo that are not actually ADUs: units without stoves are not ADUs. This definition was created to create a “simple path forward” for people wanting additional living quarters. (Frequently used for multi-generational households.) There are 11 ADUs that have been approved since 2016.</p> <p>Current ADU code allowances include space limitations (800 ft) and height limitations (25 ft) along with owner occupancy, parking, design requirements. Short term rentals not allowed.</p> <p>Our code is less restrictive than many other jurisdictions. Example: every detached ADU application outside of the UGA in the County must get a full conditional use permit from the Hearing Examiner.</p> <p>Councilmember Lord expressed interest in publicizing City rules about ADUs; alternative for affordable housing that is not widely understood. Karla and staff working on a web landing page to publicize information. ADU code amendments and pre-approved building plans briefly considered.</p> <p>Mayor Erickson reminded the Committee that the state legislature has considered ADU rule changes in the last several years; there may be a state mandate to allow multiple units that trumps our local code.</p>
C	Use of City CARES funds for social services	<p>Mayor Erickson will be giving a presentation to Council this evening. There will be around 180k in reimbursements for local businesses.</p>
D	Other Items	<p>There are 10 gallons of sanitizer at Public Works—should they be distributed for businesses? Postponed for a future conversation.</p>



Housing, Health and Human Services Committee

MINUTES

Meeting held virtually

Future Agenda Items		
Item(s)	Responsibility	Meeting Date
Discussion of using 1406 funds for Kingle and Triangle projects	Kim	11/4
Discussion of City taxes and incentives to encourage affordable housing	Kim	11/18
Affordable housing “one tenth of one percent” tax		

The Housing, Health and Human Services Committee meets the 1st Wednesday of each month at 4:00pm and on the 3rd Wednesday of each month at 3pm. The Committee shall consider matters related to the health and well-being of Poulsobo residents, with an emphasis on affordable housing, public health, and behavioral health care issues (mental health, substance use disorders).

The committee may add and discuss other items not listed on the agenda. To request an alternative format of the printed agenda, contact the City Clerk's office at 360.394.9880.

Para solicitar un formato alternativo de la agenda impresa, comuníquese con la oficina del City Clerk at 360.394.9880.