



City of Poulsbo
Poulsbo Tree Board
****VIRTUAL****

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| Subject | Regular Meeting Minutes | Date | September 14, 2020 |
| Recorder | Mary McCluskey | Start Time | 7:00 pm |
| Committee Chair | Jenise Bauman | End Time | 8:40 pm |
| Committee Members | Jenise Bauman, Bess Bronstein, Janet Brown, Terri Jones, Gayle Larson, Jim Leary | | |
| Staff Present | Mary McCluskey, Parks and Recreation; Joe Walker, Shannon Wood, Public Works; Kevin McFarland, Sound Urban Forestry | | |

Agenda

| No. | Topic | Action/Recommendation/Discussion |
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| 1. | Administrative: | |
| A. | Questions & Concerns of the Committee | None |
| B. | Agenda and Extended Agenda Review | None |
| C. | Approval of Minutes: 05/11/2020 | M/S/A GL/JL |
| 2. | Comments from citizens | None |
| 3. | Agenda Items: | |
| A. | Financial Report | Mary reviewed the financial report. We have expended 46% of the budget through August. The City is facing major budget hurdles due to the pandemic and she is balancing the need to spend for the Tree City USA award and being fiscally conservative. |
| B. | Committee Reports | <p>Education: Fall-Winter Classes: Mary reviewed the upcoming 3 classes for the Fall quarter. Gayle will create the Zoom links, and Mary will send the link out to the Tree Board members and participants. Sept 20 (Gayle/Jenise to co-host); Oct. 20 (Jenise/Gayle to co-host); Nov. 10 (Bess/Jim and Gayle to co-host).</p> <p>Instead of doing a large catalog, Parks and Rec is doing a monthly newsletter. She won't need winter classes until the January newsletter (December deadline). There was discussion on how to do the pruning classes when group sizes tend to be 25-30.</p> <p>Events: Arbor Day (November). After some discussion, it was decided that Poulsbo will partner with PSE for an</p> |

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| | | Arbor Day event on November 14. Jenise will work with her students to livestream the event instead of inviting a large crowd out to a tree planting at Fish Park. She will also identify a good place for the native planting. Kevin will contact Jim Barbarinas about his inventory of Cascara or other native trees. |
| C. | Other Events | Orca Recovery Day Oct. 17: Jenise is organizing a restoration event at Fish Park. Some of the Tree Board members are able to help out that day. She will communicate the plan with Mary who will send out to the Tree Board. She will have the students prep the planting areas in advance. Volunteers will be broken into groups of 5 to do plantings. Salmon Tours 2020: Mostly postponed due to Fish Park construction; the rest of the sites in Kitsap will be doing a full month of self-guided salmon "see-son". |
| 4. | Department Reports | |
| A. | City Arborist | Kevin has worked on a variety of projects: Finn Hill Shared Use Path (new construction); 15 th Loop Red Alder hazard tree assessment; and upon the request of the Public Works Director, assessed trees that may cause a public hazard at 1800 Lincoln. A letter has been sent to the property owner and told him that he needs to remove the trees. |
| B. | Public Works | Joe reported that the trees along Bernt Road at the Poulsbo Pump Track have all died. It was generally agreed that replacing these trees is not the City's responsibility but the Evergreen Mountain Bike Alliance who maintains that property. |
| C. | Parks & Recreation | None |
| 5. | Misc. Board Comments | Terri asked about the trees at the Pump Track, and should the replacement trees be tall deciduous trees that could have the canopies lowered. Terri also expressed concern that during this dry summer and the many wildfires burning in Washington and Oregon, now is the time to educate the public that healthy trees should not be removed. Watering is very important for this fall. The ignition comes from the vegetation on the ground. That should be cleaned up instead. The Wa Urban and Community Forestry Program has educational resources on this. Janet will contact Ben Thompson. This is a good topic for a future class. The Tree Board will discuss this at their November meeting. |
| 6. | Adjournment | |

Minutes respectfully submitted by Mary McCluskey