

POULSBO DISTRIBUTION SCHEDULE

RESOLUTION NO. 2020-28

SUBJECT: Purchasing Manual Update

CONFORM AS TO DATES & SIGNATURES

- ☒ Filed with the City Clerk: 12/10/2020
- ☒ Passed by the City Council: 12/16/2020
- ☒ Signature of Mayor
- ☒ Signature of City Clerk
- ☐ Publication: _____
- ☐ Effective: _____

DISTRIBUTED COPIES AS FOLLOWS:

- ☐ NK Herald: _____
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- ☐ City Attorney
- ☒ Clerk's Department: Original
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- ☐ _____

Rhiannon Fernandez

City Clerk

12/17/2020

Date

RESOLUTION NO. 2020-28

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF POULSBO, WASHINGTON, ADOPTING A PURCHASING MANUAL FOR ALL EMPLOYEES IN THE CITY, AS LAST AMENDED BY RESOLUTION 2016-13.

WHEREAS, the City Council of the City of Poulsbo has conducted a thorough review of its current Purchasing Manual in effort to revise and update its policies with respect to purchasing matters; and

WHEREAS, on the basis of such review and input, the City Council has determined to adopt a new Purchasing Manual for all City Employees; now, therefore,

THE CITY COUNCIL OF THE CITY OF POULSBO, WASHINGTON HEREBY RESOLVES AS FOLLOWS:

Section 1. Purchasing Manual Adopted. That certain document entitled "City of Poulsbo Purchasing Policy & Procedures" and dated December 16, 2020 is hereby adopted as the City's official Purchasing Manual for all City Employees.

Section 2. Repealer. The City of Poulsbo Purchasing Manual adopted by the City Council on 06/01/2016 and Mayor's Signature Resolution 2016-13 is hereby repealed.

RESOLVED by the Poulsbo City Council this 16th day of December, 2020.

CITY OF POULSBO

DocuSigned by:

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MAYOR REBECCA ERICKSON

ATTEST/AUTHENTICATED:

DocuSigned by:

D21DA14DCC754A8

CITY CLERK, RHIANNON FERNANDEZ, CMC

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