

POULSBO DISTRIBUTION SCHEDULE

RESOLUTION NO. 2020-28

SUBJECT: Purchasing Manual Update

CONFORM AS TO DATES & SIGNATURES

- Filed with the City Clerk: 12/10/2020
- Passed by the City Council: 12/16/2020
- Signature of Mayor
- Signature of City Clerk
- Publication: _____
- Effective: _____

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Rhiannon Fernandez
City Clerk

12/17/2020
Date

RESOLUTION NO. 2020-28

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF POULSBO, WASHINGTON, ADOPTING A PURCHASING MANUAL FOR ALL EMPLOYEES IN THE CITY, AS LAST AMENDED BY RESOLUTION 2016-13.

WHEREAS, the City Council of the City of Poulsbo has conducted a thorough review of its current Purchasing Manual in effort to revise and update its policies with respect to purchasing matters; and

WHEREAS, on the basis of such review and input, the City Council has determined to adopt a new Purchasing Manual for all City Employees; now, therefore,

THE CITY COUNCIL OF THE CITY OF POULSBO, WASHINGTON HEREBY RESOLVES AS FOLLOWS:

Section 1. **Purchasing Manual Adopted.** That certain document entitled "City of Poulsbo Purchasing Policy & Procedures" and dated December 16, 2020 is hereby adopted as the City's official Purchasing Manual for all City Employees.

Section 2. **Repealer.** The City of Poulsbo Purchasing Manual adopted by the City Council on 06/01/2016 and Mayor's Signature Resolution 2016-13 is hereby repealed.

RESOLVED by the Poulsbo City Council this 16th day of December, 2020.

CITY OF POULSBO

DocuSigned by:

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MAYOR REBECCA ERICKSON

ATTEST/AUTHENTICATED:

DocuSigned by:

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CITY CLERK, RHIANNON FERNANDEZ, CMC

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