



Finance/Administration Committee

This meeting was held virtually.

Subject	Meeting Minutes	Date	11/18/2020
Recorder	City Clerk Rhiannon Fernandez	Start Time	5:10 PM
Committee Chair	Gary McVey	End Time	6:36 PM
Committee Members	Jeff McGinty, Gary McVey, Ed Stern		
Staff Present	Mayor Erickson, Finance Director Booher, City Clerk Fernandez, Human Resources Manager Kingery, Public Works Superintendent Lund, Planning Director Boughton, Parks & Recreation Directors McCluskey/Schoonmaker, Director of Engineering Lenius, Administrative Services Manager Ziemann, Senior Budget Accountant, Civil Engineer Raney		
Meeting Video: https://cityofpoulsbo.com/poulsbo-city-council/city-council-watch-recorded-city-council-committee-meetings/			
No.	Topic	Action/Recommendation/Discussion	
1.	Administrative:		
	a. Questions & Concerns of the Committee	None.	
	b. Agenda and Extended Agenda Review		
	1. 11/18/20-Members Absent-		
	12/2/20-Members Absent-	None. Stern – possibly absent December 16.	
	c. Committee Meeting Minutes – 11/04/2020	Approved.	
2.	Agenda Items:		
	a. New Program and Baseline Adjustment Request Recommendations	<input checked="" type="checkbox"/> Discussed <input checked="" type="checkbox"/> Recommended to Council with changes.	
	b. Transportation Benefit District Options	<input checked="" type="checkbox"/> Discussed <input checked="" type="checkbox"/> Further Action Requested: <u>Legal question needs follow up</u> : if we passed it, could we alter the start date if we need to if the economy is not better at the time. Bring back to 12/2 FAC.	
	c. Salary & Wages Resolution	<input type="checkbox"/> Discussed <input checked="" type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested:	
3.	Mayor and Department Head Comments:	<ul style="list-style-type: none"> -Received first CARES distribution payment. -Discussed challenges with new governor's orders -Downtown decorated, lights purchased for downtown, no carriage rides this year. -Drive-by tree lighting on November 27 -Discussed Port of Poulsbo involvement with decorations. -PW ordering more tents for businesses. 	