



## Finance/Administration Committee

**This meeting was held virtually.**

<b>Subject</b>	Meeting Minutes	<b>Date</b>	01/06/2021
<b>Recorder</b>	City Clerk Rhiannon Fernandez	<b>Start Time</b>	5:05 PM
<b>Committee Chair</b>	Gary McVey	<b>End Time</b>	6:14 PM
<b>Committee Members</b>	Jeff McGinty (absent), Gary McVey, Ed Stern		
<b>Staff Present</b>	Mayor Erickson, Finance Director Booher, HR Manager Kingery, City Clerk Fernandez		
Meeting Video: <a href="https://cityofpoulsbo.com/poulsbo-city-council/city-council-watch-recorded-city-council-committee-meetings/">https://cityofpoulsbo.com/poulsbo-city-council/city-council-watch-recorded-city-council-committee-meetings/</a>			

No.	Topic	Action/Recommendation/Discussion
<b>1.</b>	<b>Administrative:</b>	
	<b>a.</b> Questions & Concerns of the Committee	None.
	a. New Audit Schedule	<input checked="" type="checkbox"/> Discussed
	<b>b.</b> Agenda and Extended Agenda Review	
	1. 01/06/21-Members Absent-	McGinty
	01/20/21-Members Absent-	
	<b>c.</b> Committee Meeting Minutes – 12/16/2020	Approved.
<b>2.</b>	<b>Agenda Items:</b>	
	<b>a.</b> Debt Ordinance (See Council Packet)	<input checked="" type="checkbox"/> Discussed <input checked="" type="checkbox"/> Recommended to Council
	<b>b.</b> Monthly Sales Tax	<input checked="" type="checkbox"/> Discussed
	<b>c.</b> Real Estate Excise Tax	<input checked="" type="checkbox"/> Discussed
	<b>d.</b> Transportation Benefit District (TBD) – Legal Question	<input checked="" type="checkbox"/> Discussed: Would need to rescind ordinance and reset 6-month clock if timing is not good. <input checked="" type="checkbox"/> Further Action Requested: Include copies of MRSC FAQ and Engineering green line drawing of proposed neighborhood streets with various conditions for Council meeting.
	<b>e.</b> Elected Officials Salary Review	To be discussed at 1/20/2021 FAC meeting.
	<b>f.</b> Marine Science Center Lease	<input checked="" type="checkbox"/> Discussed <input checked="" type="checkbox"/> Further Action Requested: Erickson will get a memo drafted from Planning Department on what uses would be allowed in the space for leasing under the agreement and send to Holly Hill.
<b>3.</b>	<b>Mayor and Department Head Comments:</b>	Booher reported the open position closed today, and they have a lot of good applications.

		Erickson discussed the Historical Society moving and will keep FAC updated as things go along; need extra private cubicles in city hall; discussed options on what to do with the Public Works site if they relocate.
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