



City of Poulsbo
Housing, Health and Human Services Committee
City Hall – 200 NE Moe Street
Virtual Meeting

Subject	Meeting Minutes	Date	January 6, 2020
Recorder	H3 Director Kim Hendrickson	Start Time	4:00pm
Committee Chair	Councilmember Britt Livdahl	End Time	5:04pm
Committee Members	Councilmembers Britt Livdahl (absent) David Musgrove, Connie Lord		
Staff Present	Mayor Becky Erickson, H3 Director Kim Hendrickson		
Public Present	Kathi Forsee and Irene Moyer (Poulsbo Chamber), Emily and Jerod (residents interested in Nordic Cottage project), Garry Wanner (John Scott)		

Meeting Video: <https://vimeo.com/499461620>

No.	Topic	Action/Recommendation/Discussion
1.	Questions and Concerns of the Committee	<input checked="" type="checkbox"/> Discussed (:28) None
2.	Agenda Review	<input checked="" type="checkbox"/> Discussed (:37) No changes
3.	Committee Minutes December 2, 2020	<input checked="" type="checkbox"/> Discussed (1:02) Minutes approved
4.	Mayor, Department Head Reports	<input checked="" type="checkbox"/> Discussed (1:53) COVID rate of positivity Testing update in garage Fire CARES Unit/new partnership with Olympic Peninsula Community Clinic (OPCC) New Police Navigator identified Gateway community meals starting up Saturday
5.	Nordic Cottage Project and use of City "1406" Funds for Site Survey	<input checked="" type="checkbox"/> Discussed (15:55) <input checked="" type="checkbox"/> Action Need a detailed land survey to determine boundaries, easements, dimensions utilities Within the Mayor's signing authority to use 1406 funds of up to \$10,000 for this purpose; Committee considered and approved as long as this is an allowed use. Estimated cost of study \$4,000. Study and design will help us leverage funds from other sources.

		Outreach to residents surrounding property will occur once preliminary design process moves forward.
6.	COVID 19 Vaccine Distribution/Preparation	<input checked="" type="checkbox"/> Discussed (41.21) Mayor talked about the difference between state distribution of vaccine and federal distribution through pharmacies. Kim will reach out to pharmacies to see if vaccine information can be shared/coordinated. Kim will work with County and Poulsbo Fire to encourage a Medical Reserve Corps chapter in Poulsbo.
7.	Extended Agenda Review	<input checked="" type="checkbox"/> Discussed (1:02) Committee direction will be discussed at upcoming meeting.
8.	Adjournment	Next Meeting: January 20