

**PLANNING COMMISSION
FINDINGS OF FACT, CONCLUSION AND RECOMMENDATIONS
2021 COMPREHENSIVE PLAN AMENDMENTS**

February 24, 2021

The Planning Commission met at a regular meeting on February 23, 2021 and after holding an advertised public hearing, recommended APPROVAL to the City Council, the proposed Comprehensive Plan Amendments:

- *Application No. P-11-17-20-01* is a text amendment to Chapter 4, Transportation Policy TR 9-10 to update an existing policy regarding development of the Liberty Bay Waterfront Trail. The update links goals and public access requirements of the Shoreline Master Program with non-motorized policies of the Transportation Chapter.
- *Application No. P-11-17-20-02* is a text amendment to Chapter 12, the Capital Facilities Plan, to update Table CFP-4 (the City of Poulsbo 6-Year Capital Improvement Projects) to reflect the proposed projects listed in the 2020--2025 Capital Improvement Projects.

In reaching this conclusion, the Planning Commission followed the criteria under the [PMC 18.210.020](#).

FINDINGS:

Per [18.210.020 \(B\)](#) in order to grant a Comprehensive Plan amendment, one of the following must apply:

1. **The amendment is warranted due to an error in the initial adoption of the city comprehensive plan;** None of the 2021 amendments are due to an errors in the initial adoption of the plan.
2. **The amendment is based on a change of conditions or circumstances from the initial adoption of the city comprehensive plan.** The amendments are based on a change of conditions from the initial adoption of the plan.
 - *Application No. P-11-17-20-01.* Preliminary design and environmental documentation for the original 14-ft wide shared use path (SUP) concept indicates the SUP option may not be technically or financially feasible. Under this updated policy, the Liberty Bay Waterfront Trail may be constructed as a 6-ft wide recreational path, as opposed to a 14-ft wide SUP as required under Washington State Department of Transportation guidelines. The proposed policy update to TR-9-10 will provide the City with additional options to develop the trail facility.
 - *Application No. P-11-17-20-02.* The City's 6-year Capital Improvement Projects (CIP) is updated during the annual budget process and is subsequently included as an amendment to the Comprehensive Plan. This amendment is due to a change in conditions – as a new budget and a revised CIP has been approved by the Poulsbo City Council. This annual update of the City's CIP is set forth in Policy CF-3.2 as well as the Capital Facilities Plan (Chapter 12). This amendment is consistent with Capital Facilities Policies CF-4.1 and 4.2.
3. **The amendment is based on new information that was not available at the time of the initial adoption of the city comprehensive plan.** The 2021 amendments are not based on new information that was not available at the time of the initial adoption of the city comprehensive plan.
4. **The amendment is based on a change in the population allocation assigned to the city by Kitsap County.** The 2021 amendments are not based on a change in Poulsbo's population allocation assigned to the City.

CONCLUSION:

THE PLANNING COMMISSION has concluded that the proposed amendments to the comprehensive plan Chapter 4 (Transportation) and Chapter 12 (Capital Facilities Plan) are consistent with the comprehensive plan and is based upon a change in circumstances since the comprehensive plan was adopted. Therefore, the Planning Commission respectfully recommends approval of the 2021 Comprehensive Plan Amendments as described above in Findings.

RECOMMENDATION:

With a vote of 5 for with 1 absent, the PLANNING COMMISSION RECOMMENDS APPROVAL of the proposed 2021 Comprehensive Plan Amendments.



RAY STEVENS, CHAIR | Poulsbo Planning Commission

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