

City of Poulsbo

Planning & Economic Development



2021 COMPREHENSIVE PLAN AMENDMENTS STAFF REPORT AND RECOMMENDATION

TO: Poulsbo Planning Commission
FROM: Nikole Coleman, Senior Planner
SUBJECT: 2021 Comprehensive Plan Amendments
DATE: February 16, 2021

Staff respectfully recommends **approval** of all the proposed amendments to the Comprehensive Plan.

RECOMMENDED ACTION:

MOVE to recommend (approval) (approval with modifications) (denial) to the City Council -

- ***Application No. P-11-17-20-01:*** a text amendment to Chapter 4, Transportation Policy TR 9-10 to update an existing policy regarding development of the Liberty Bay Waterfront Trail. The update links goals and public access requirements of the Shoreline Master Program with non-motorized policies of the Transportation Chapter.
- ***Application No. P-11-17-20-02:*** a text amendment to Chapter 12, the Capital Facilities Plan, to update Table CFP-4 (the City of Poulsbo 6-Year Capital Improvement Projects) to reflect the proposed projects listed in the 2020-2026 Capital Improvement Projects.

AND direct the Planning and Economic Development Director to prepare findings of fact in support of this decision for the Planning Commission Chairman's signature.

CONTENTS:

Page 2	General Information
Page 2	Criteria for Approval
Page 2	Proposed Amendments
Page 3	Attorney General Unconstitutional Taking's Memo
Page 3	State Environmental Policy Act (SEPA)
Page 3	Staff Conclusion and Recommendation
Page 3	Planning Commission Public Hearing
Page 4	Exhibits

STAFF REPORT

2021 City Initiated Comprehensive Plan Amendments

I. GENERAL INFORMATION

- A. **Applicant:** City of Poulsbo | 200 NE Moe Street | Poulsbo, WA 98370
- B. **Description of Proposal:**
- ***Application No. P-11-17-20-01*** is a text amendment to Chapter 4, Transportation Policy TR 9-10 to update an existing policy regarding development of the Liberty Bay Waterfront Trail. The update links goals and public access requirements of the Shoreline Master Program with non-motorized policies of the Transportation Chapter.
 - ***Application No. P-11-17-20-02*** is a text amendment to Chapter 12, the Capital Facilities Plan, to update Table CFP-4 (the City of Poulsbo 6-Year Capital Improvement Projects) to reflect the proposed projects listed in the 2019-2025 Capital Improvement Projects.
- C. **Type of Amendment:**
- ***P-11-17-20-01:*** Text amendment to Chapter 4, Transportation.
 - ***P-11-17-20-02:*** Text amendment to Chapter 12, Capital Facilities Plan Table CFP-4.
- D. **Planning Commission Hearing:** February 23, 2021 at 7pm
- E. **Staff Contact:** Nikole Coleman, Senior Planner
 Planning and Economic Development Department
 200 NE Moe Street, Poulsbo, WA 98370
 Phone: (360) 394-9730 | E-mail: ncoleman@cityofpoulsbo.com

II. CRITERIA FOR APPROVAL

Per PMC [18.210.020 \(B\)](#), in order to grant a comprehensive plan text or map amendment, one of the following must apply:

1. The amendment is warranted due to an error in the initial adoption of the Comprehensive Plan.
2. The amendment is based on a change of conditions or circumstances from the initial adoption of the Comprehensive Plan.
3. The amendment is based on new information which was not available at the time of the initial adoption of the Comprehensive Plan.
4. The amendment is based on a change in the population allocation assigned to the City by Kitsap Co.

Each of the proposed amendments is reviewed below with the applicable criteria identified.

III. PROPOSED AMENDMENTS

- A. ***P-11-17-20-01*** is a text amendment to Chapter 4, Transportation Policy TR 9-10 to update an existing policy regarding development of the Liberty Bay Waterfront Trail. The update links goals and public access requirements of the Shoreline Master Program with non-motorized policies of the Transportation Chapter.
- Application is provided in Exhibit A-1.*
- ***Applicable Criteria:*** The amendment is based on a change of conditions or circumstances from the initial adoption of the city comprehensive plan and new information which was not available at the time of the initial adoption of the city comprehensive plan.
 - ***Staff Analysis:*** Preliminary design and environmental documentation for the original 14-ft wide shared use path (SUP) concept indicates the SUP option may not be technically or financially feasible. Under this updated policy, the Liberty Bay Waterfront Trail may be constructed as a 6-ft wide recreational path, as opposed to a 14-ft wide SUP as required under Washington State Department of Transportation guidelines. The proposed policy update will provide the City with additional options to develop the trail facility.
 - ***Recommendation:*** Staff recommends approval of the proposed amendment to TR 9-10.

- B. **P-11-17-20-02** is a text amendment to Chapter 12, the Capital Facilities Plan, to update Table CFP-4 (the City of Poulsbo 6-Year Capital Improvement Projects) to reflect the proposed projects listed in the 2020-2026 Capital Improvement Projects.

Application and proposed text amendments are provided in Exhibit A-2.

- **Applicable Criteria:** The amendment is based on a change of conditions or circumstances from the initial adoption of the city comprehensive plan and new information which was not available at the time of the initial adoption of the city comprehensive plan.
- **Staff Analysis:** The City's 6-year Capital Improvement Projects (CIP) is updated during the annual budget process and is subsequently included as an amendment to the Comprehensive Plan. This amendment is due to a change in conditions – as a new budget and a revised CIP has been approved by the Poulsbo City Council. This annual update of the City's CIP is set forth in Policy CF-3.2 as well as the Capital Facilities Plan (Chapter 12). This amendment is consistent with Capital Facilities Policies CF-4.1 and 4.2.
- **Recommendation:** Staff recommends approval of the proposed amendments to Table CFP-4 with the 2020-2026 Capital Improvement Program.

IV. ATTORNEY GENERAL'S UNCONSTITUTIONAL TAKINGS MEMO

Pursuant to Comprehensive Plan, City staff members are familiar with Washington State Attorney General's "warning signals" for unconstitutional takings of private property. Staff has reviewed the Attorney General's Advisory Memorandum: Avoiding Unconstitutional Takings in the context of the 2021 Comprehensive Plan Amendments and has consulted with the City Attorney regarding the warning signals. Staff and the City Attorney are comfortable that the amendment does not result in any unconstitutional taking.

V. STATE ENVIRONMENTAL POLICY ACT (SEPA)

A SEPA/environmental checklist was prepared for the comprehensive plan amendments. The amendments were reviewed for probable adverse environmental impacts through an optional DNS process, as authorized by WAC 197-11-355 and [PMC 16.04.115](#). A combined Notice of Application with Optional DNS was issued on January 26, 2021, with the comment period for environmental comments ending February 9, 2021. No comments were received. The SEPA Determination of Non-Significance was issued on February 10, 2021 (Exhibit C).

VI. STAFF CONCLUSION AND RECOMMENDATION

Staff has concluded that the text amendments to the Comprehensive Plan and Zoning Ordinance Map are either based upon new information or a change in circumstances since the initial adoption of the Comprehensive Plan; are internally consistent with the Comprehensive Plan; and are not detrimental to the public health, safety or welfare of the city. Therefore, staff respectfully recommends approval of the 2021 Comprehensive Plan Amendments as set forth in this staff report.

VII. PLANNING COMMISSION PUBLIC HEARING FEBRUARY 23, 2021

A public hearing has been scheduled for 7:00 pm on February 23, 2021 for the Planning Commission to receive public comments on the 2021 Comprehensive Plan Amendments.

Due to the ongoing covid-19 pandemic, **public hearings must be held virtually**. This call-in number: **1-253-215-8782** and meeting id: **224-964-4034** and zoom meeting link: <https://zoom.us/j/2249644034> are provided for attendance.

Proposed Motion:

MOVE to recommend (approval) (approval with modifications) to the Poulsbo City Council the 2021 Comprehensive Plan Amendments as identified in Exhibit A to the Planning Commission Public Hearing Staff Report; and direct the Planning and Economic Development Director to prepare findings of fact in support of this decision for the Planning Commission Chair's signature.

VIII. EXHIBITS

- A. Amendment Applications
 - A.1. P-11-17-20-01
 - A.2. P-11-17-20-02
- B. Notice of Application and Optional DNS materials
- C. SEPA Threshold Determination DNS with commented checklist
- D. Notice of Planning Commission Public Hearing materials
- E. Public Participation Plan

EXHIBIT A.1

Application P-11-17-20-01

P-11-17-20-01



COMPREHENSIVE PLAN AMENDMENT

Text Application Form

Planning and Economic Development Department

200 NE Moe Street | Poulsbo, Washington 98370

(360) 394-9748 | fax (360) 697-8269

www.cityofpoulsbo.com | plan&econ@cityofpoulsbo.com

INSTRUCTIONS:

- Please complete a separate request form for *each* proposed text amendment. If you are applying for a site specific re-designation/rezone request, please use the [Site-Specific Application Form](#)
- The City of Poulsbo considers amendments to its Comprehensive Plan once each year. The deadline to submit applications for a 2021 Comprehensive Plan Amendment is **Monday, November 16, 2020 by 4 p.m.**
- **An application fee of \$1,080 (\$800 Planning + \$280 Engineering) shall be submitted with this application.**
- Individuals, organizations, partnerships, corporations, and public agencies are eligible to make application for a comprehensive plan amendment (CPA).
- CPAs are legislative decisions made by the City Council and include public notice and Planning Commission public hearing requirements. CPAs are processed as [Type IV](#) applications under Title 19.
- A typical CPA cycle is concluded by mid-April. However, the timeline is subject to change.

APPLICANT/AMENDMENT INFORMATION:

Name of Applicant/Department: City of Poulsbo Engineering and Building Dept. & City of Poulsbo Parks and Recreation Dept.

Contact Person: Diane Lenius, City Engineer, Engineering and Building Dept.

Address: 200 NE Moe Street

Email: DLenius@cityofpoulsbo.com

Phone Number: 360-394-9740

Chapter, page number, and location (goal/policy #, section, map figure) of proposed amendment:

Transportation, pg 81, Policy TR 9-10. See Attachment A for additional detail.

Explain the need for the amendment—why is it being proposed? Include any data, research, or reasoning that supports the proposed amendment (attach additional pages as needed).

This amendment updates an existing policy regarding development of the Liberty Bay Waterfront Trail. It also links goals and public access requirements of the Shoreline Master Plan with Non-Motorized policies of the Transportation elements of the Comprehensive Plan.

Is the amendment warranted due to an error in the initial adoption of the Comprehensive Plan? Please explain.

No. The amendment is an update to an existing policy.

Is the amendment based on a change of conditions or circumstances from the initial adoption of the Comprehensive Plan? Please explain.

Yes. Preliminary design and environmental documentation for the original 14-ft wide shared use path (SUP) concept indicates the SUP option may not be technically or financially feasible. Under this updated policy, the Liberty Bay Waterfront Trail may be constructed as a 6-ft wide recreational path, as opposed to a 14-ft wide shared use path as required under WSDOT guidelines. The proposed policy update will provide the City with additional options to develop the trail facility.

Is the amendment based on new information or facts which were not available at the time of the initial adoption of the Comprehensive Plan? If so, what are they?

Yes. See response to above question.

Is the amendment based on a change in the population allocation assigned to the city by Kitsap County?

No.

Proposed amendment in ~~striketrough~~ or underline format (attach additional pages as needed).

See Attachment A.

APPLICATION SUBMITTAL REQUIREMENTS:

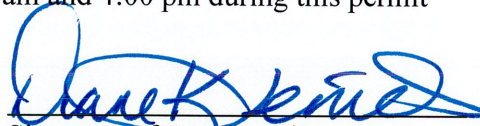
- ☐ Application fee of \$1,080.
- ☐ Data, research, or reasoning that supports the proposed amendment.
- ☐ One **electronic version** of all submitted materials in PDF format (CD, thumb drive, or via e-mail).
- ☐ Notarized property owner and/or applicant signature page (attached).
- ☐ Any other information/documents:



SIGNATURES:

I, the undersigned, state that, to the best of my knowledge, all the information provided in this application is true and complete. It is understood that the City of Poulsbo may nullify any decision made in reliance upon information given on this application form should there be any willful misrepresentation or willful lack of full disclosure on my part.

I hereby authorize City of Poulsbo representative(s) to inspect the subject property Monday-Friday between the hours of 8:00 am and 4:00 pm during this permit application process.


Signature of Applicant/Agent

DIANE K LENIUS
Print Name of Applicant/Agent

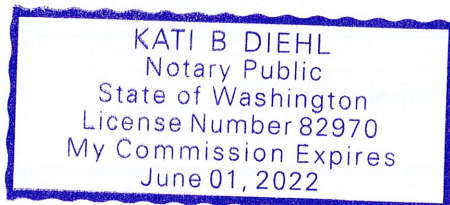
STATE OF WASHINGTON)

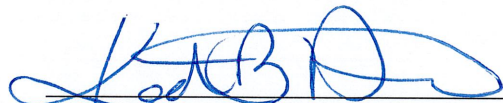
) SS

COUNTY OF KITSAP)

On this 20 day of Nov 20 20 before me, the undersigned, a Notary Public in and for the State of Washington, duly commissioned and sworn, personally appeared Diane Lenius to me known to be the individual(s) described in and who executed the within and foregoing instrument, and acknowledged that he/she/they signed the same as his/her/their free and voluntary act and deed, for the uses and purposes therein mentioned, and on oath stated that he/she/they was (were) authorized to execute said instrument.

WITNESS my hand and official seal this 20 day of Nov, 2020.




NOTARY PUBLIC in and for the
State of Washington Residing at
Poulsbo, WA
Commission Expires 06-01-2022

ATTACHMENT A – PROPOSED COMPREHENSIVE PLAN AMENDMENT

11-16-20

Existing Policy TR-9.10

Develop a non-motorized transportation facility between the downtown core and West Poulsbo/Viking Avenue corridor (commonly known as the Liberty Bay waterfront trail) that connects neighborhoods, business areas, and parks. New development adjacent to the trail should provide secondary non-motorized connections to the facility and Front Street to link commuters from neighborhoods with business and employment areas in downtown and along Viking Avenue.

Proposed Amended Policy TR-9.10

Develop a non-motorized transportation facility and/or recreational path from Legion Park to the ~~between the downtown core and~~ West Poulsbo/Viking Avenue corridor (commonly known as the Liberty Bay waterfront trail) that provides water access and connects neighborhoods, business areas, and parks consistent with the goals of the City's Shoreline Master Program (PMC 16.08.030) and as described in the Urban Paths of Poulsbo (2018) plan and Proposed Priorities map (Exhibit A).

New or re-development on property that includes the path alignment and that requires Shoreline Substantial Development Permit, Shoreline Conditional Use Permit and/or a Shoreline Variance approval shall construct a minimum 6-ft wide ADA compliant hard surface (gravel, asphalt or concrete) path. The path location shall be on an alignment as generally depicted in Exhibit A or as approved by the City.

The path will meet Public Access requirements for applicable development as required under PMC 16.08.250 and 16.08.260. The path may be located in the shoreline setback zone in accordance with PMC 16.08.200.A.4 subject to compliance with all applicable federal, state and local codes and regulations.

The path shall be dedicated to the City when complete along with an associated perpetual easement that is of sufficient dimensions to include the path and associated appurtenances, and in no case shall the easement be less than 6-ft as required under PMC 16.08.370. ~~—~~ New development adjacent to the trail ~~should~~ shall provide secondary non-motorized connections to the facility and Front Street to link commuters from neighborhoods with business and employment areas ~~in~~ along Front Street NE, NW Lindvig Way ~~downtown~~ and along Viking Avenue.

Exhibit A

Liberty Bay Waterfront Trail Segment Subject to Amended Policy TR-9.10

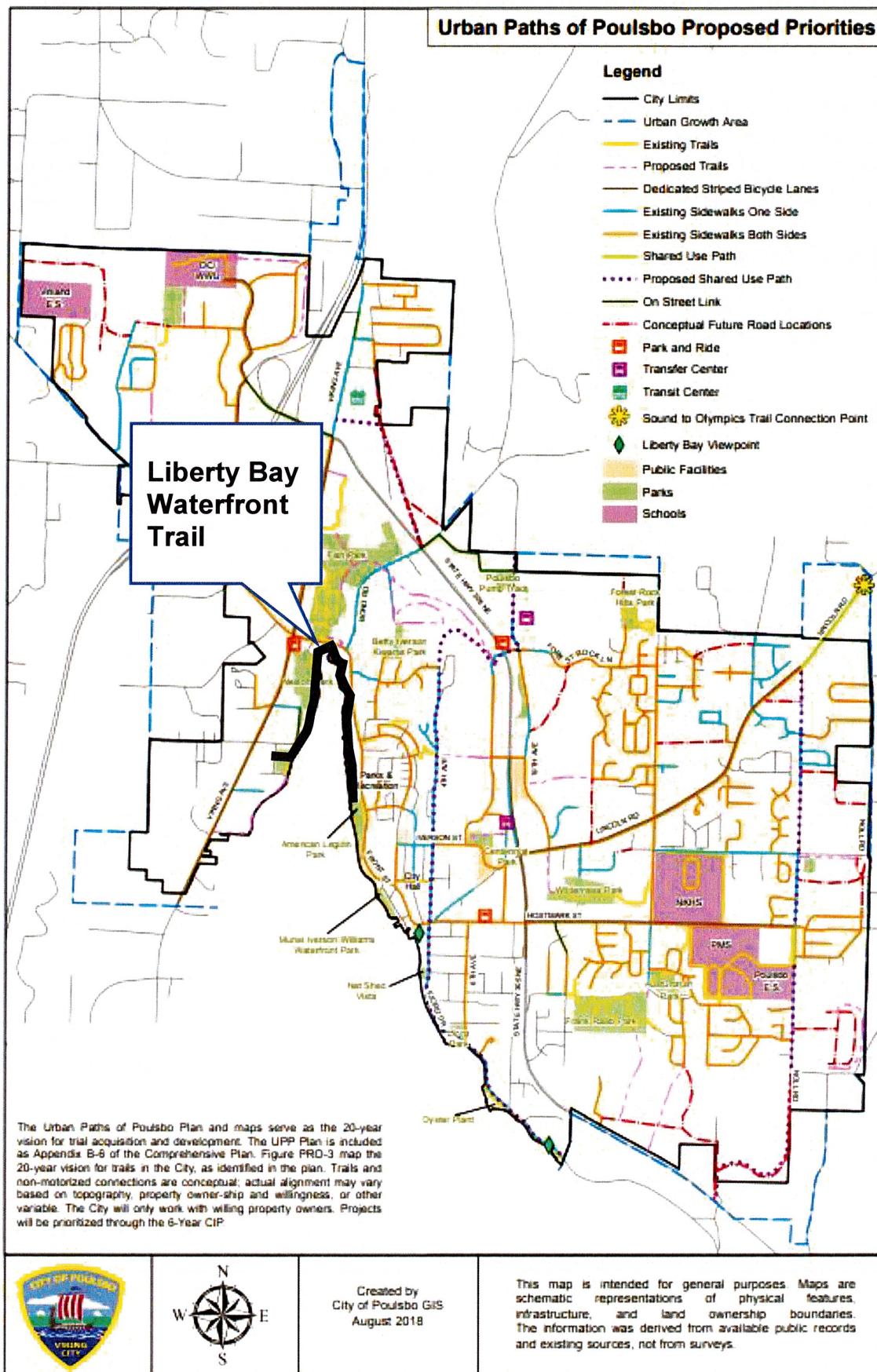


EXHIBIT A.2

Application P-11-17-20-02



COMPREHENSIVE PLAN AMENDMENT

Text Application Form

Planning and Economic Development Department

200 NE Moe Street | Poulsbo, Washington 98370

(360) 394-9748 | fax (360) 697-8269

www.cityofpoulsbo.com | plan&econ@cityofpoulsbo.com

INSTRUCTIONS:

- Please complete a separate request form for *each* proposed text amendment. If you are applying for a site specific re-designation/rezone request, please use the [Site-Specific Application Form](#)
- The City of Poulsbo considers amendments to its Comprehensive Plan once each year. The deadline to submit applications for a 2021 Comprehensive Plan Amendment is **Monday, November 16, 2020 by 4 p.m.**
- **An application fee of \$1,080 (\$800 Planning + \$280 Engineering) shall be submitted with this application.**
- Individuals, organizations, partnerships, corporations, and public agencies are eligible to make application for a comprehensive plan amendment (CPA).
- CPAs are legislative decisions made by the City Council and include public notice and Planning Commission public hearing requirements. CPAs are processed as [Type IV](#) applications under Title 19.
- A typical CPA cycle is concluded by mid-April. However, the timeline is subject to change.

APPLICANT/AMENDMENT INFORMATION:

Name of Applicant/Department: City of Poulsbo Planning and Economic Development

Contact Person: Karla Boughton

Address: 200 NE Moe Street | Poulsbo WA 98370

Email: kboughton@cityofpoulsbo.com

Phone Number: 360.394.9748

Chapter, page number, and location (goal/policy #, section, map figure) of proposed amendment:
Table CFP-4, City of Poulsbo Capital Improvement Projects

Explain the need for the amendment—why is it being proposed? Include any data, research, or reasoning that supports the proposed amendment (attach additional pages as needed).

The Growth Management Act (GMA) requires the City to develop and maintain a 6-year Capital Improvement Program as part of its comprehensive plan. The 2020-2025 CIP has been prepared to meet these requirements. Table CFP-4 is proposed to be updated to reflect funding priorities through the annual budget cycle, as well as any new projects added to the 6-year CIP.

Is the amendment warranted due to an error in the initial adoption of the Comprehensive Plan? Please explain.
No.

Is the amendment based on a change of conditions or circumstances from the initial adoption of the Comprehensive Plan? Please explain.

Yes, the City is required to regularly update its 6-Year CIP to reflect current proposals for capital improvements, funding priorities and financial impacts, and to include this information in the comprehensive plan. The 2020-2025 CIP reflects the changes made through the City's annual budget process, and is identified as an amendment to ensure the current City Budget's CIP is included in the Comprehensive Plan.

Is the amendment based on new information or facts which were not available at the time of the initial adoption of the Comprehensive Plan? If so, what are they?

Yes, the update to Table CFP-4 is consistent with the City's Budget 2020-2025 CIP, and the proposed amendment is consistent with the requirements of GMA and the City's Comprehensive Plan Capital Facilities Plan.

Is the amendment based on a change in the population allocation assigned to the city by Kitsap County?

No.

Proposed amendment in ~~striketrough~~ or underline format (attach additional pages as needed).

See attached.

APPLICATION SUBMITTAL REQUIREMENTS:

- ☐ Application fee of \$1,080.
- ☐ Data, research, or reasoning that supports the proposed amendment.
- ☐ One **electronic version** of all submitted materials in PDF format (CD, thumb drive, or via e-mail).
- ☐ Notarized property owner and/or applicant signature page (attached).
- ☐ Any other information/documents:



SIGNATURES:

I, the undersigned, state that, to the best of my knowledge, all the information provided in this application is true and complete. It is understood that the City of Poulsbo may nullify any decision made in reliance upon information given on this application form should there be any willful misrepresentation or willful lack of full disclosure on my part.

I hereby authorize City of Poulsbo representative(s) to inspect the subject property Monday-Friday between the hours of 8:00 am and 4:00 pm during this permit application process.



Signature of Applicant/Agent

Karla Boughton

Print Name of Applicant/Agent

STATE OF WASHINGTON)


) SS

COUNTY OF KITSAP)

On this 16th day of November, 2020 before me, the undersigned, a Notary Public in and for the State of Washington, duly commissioned and sworn, personally appeared Karla Boughton to me known to be the individual(s) described in and who executed the within and foregoing instrument, and acknowledged that ~~he/she/they~~ signed the same as his/her/their free and voluntary act and deed, for the uses and purposes therein mentioned, and on oath stated that ~~he/she/they~~ was (were) authorized to execute said instrument.

WITNESS my hand and official seal this 16th day of November, 2020.





NOTARY PUBLIC in and for the
State of Washington Residing at
Poulsbo, WA
Commission Expires 06.01.2022

	8-City Impact Fees		50,000							50,000
	13-Donation/In-Kind		159,000							159,000
CIP-13	Rotary Morrow Community Park	22,330	218,130							240,460
	7-Park Reserves	12,330	140,930							153,260
	8-City Impact Fees	10,000	77,200							87,200
CIP-14	Urban Paths & Trails		42,500	7,500						50,000
	8-City Impact Fees		42,500	7,500						50,000
CIP-15	Waterfront Boardwalk			50,000						50,000
	7-Park Reserves			50,000						50,000
CIP-16	West Poulsbo Waterfront Park	535,236					50,000	800,000		1,385,236
	2-State Grants	267,618						500,000		767,618
	7-Park Reserves	267,618					50,000	200,000		517,618
	8-City Impact Fees	-						100,000		100,000
	Total Park and Recreation Projects	\$ 587,401	\$ 1,547,068	\$ 1,292,975	\$ 1,980,000	\$ 5,005,000	\$ 15,055,000	\$ 16,455,000	\$ 305,000	\$ 42,227,444
	Total Park and Recreation Capital Funding Sources	\$ 587,401	\$ 1,547,068	\$ 1,292,975	\$ 1,980,000	\$ 5,005,000	\$ 15,055,000	\$ 16,455,000	\$ 305,000	\$ 42,227,444
	1-Federal Grants	-	-	-	-	-	-	-	-	-
	2-State Grants	297,453	723,713	30,475	370,000	-	-	1,000,000	-	2,421,641
	3-County	-	243,900	1,200,000	1,200,000	-	-	-	-	2,643,900
	5-Voted Bonds	-	-	-	-	5,000,000	15,000,000	15,000,000	-	35,000,000
	7-Park Reserves	279,948	250,755	55,000	130,000	5,000	55,000	305,000	305,000	1,385,703
	8-City Impact Fees	10,000	169,700	7,500	-	-	-	100,000	-	287,200
	9-City Reserves	-	-	-	-	-	-	-	-	-
	13-Donation/In-Kind	-	159,000	-	280,000	-	-	50,000	-	489,000
	Total General Purpose Capital Projects	\$ 599,230	\$ 1,547,068	\$ 1,292,975	\$ 1,980,000	\$ 5,005,000	\$ 15,855,000	\$ 18,455,000	\$ 3,305,000	\$ 48,039,273
	Total General Purpose Capital Funding Sources	\$ 599,230	\$ 1,547,068	\$ 1,292,975	\$ 1,980,000	\$ 5,005,000	\$ 15,855,000	\$ 18,455,000	\$ 3,305,000	\$ 48,039,273

BUDGET VERIFICATION

	Fund 302									
	Beginning Balance			168,244	174,944					
	Transfer In			68,000	71,000					
	Revenues Grants			1,230,475	1,570,000					
	Revenues Interest			1,200	1,200					
	Contributions			-	280,000					
	Revenues Impact Fees			7,500						
	Expenditures - CIP			1,292,975	1,980,000					
	Expenditures - NON-CIP			7,500						
	Fund Balance			174,944	117,144					

2020 - 2026 TRANSPORTATION CAPITAL IMPROVEMENTS

Page	Project Name	Prior Years Costs	2020 Project Cost	2021 Project Cost	2022 Project Cost	2023 Project Cost	2024 Project Cost	2025 Project Cost	2026 Project Cost	Total Project Cost
STREET PROJECTS										
CIP-17	3rd Ave (Moe to Hostmark)					160,000	700,000			860,000
	2-State Grants					120,000	600,000			720,000
	7-Street Reserves					40,000	100,000			140,000
CIP-18	City-wide Safety Improvements		60,000	200,000						260,000

	1-Federal Grants		60,000	195,000						255,000
	7-Street Reserves		-	5,000						5,000
CIP-19	Finn Hill Overlay							50,000	800,000	850,000
	2-State Grants							40,000	650,000	690,000
	7-Street Reserves							10,000	-	10,000
	10-Real Estate Excise Tax							-	150,000	150,000
CIP-20	Front Street Restoration					400,000				400,000
	2-State Grants					350,000				350,000
	7-Street Reserves					50,000				50,000
CIP-21	Liberty Bay Waterfront Trail	228,198	188,389				330,000	100,000	1,100,000	1,946,587
	1-Federal Grants	228,198	21,802				-	-	-	250,000
	2-State Grants	-	-				300,000	100,000	1,100,000	1,500,000
	7-Street Reserves		6,587				30,000	-	-	36,587
	10-Real Estate Excise Tax	-	160,000				-	-	-	160,000
CIP-22	Local Neighborhood Road Maintenance Program	266,046	163,000	125,000	125,000	150,000	150,000	150,000	150,000	1,279,046
	7-Street Reserves	266,046	163,000	125,000	125,000	150,000	150,000	150,000	150,000	1,279,046
CIP-23	Noll Road Improvements - Phase III - Roadway	3,091,004	5,916,831	4,170,000	300,000		3,000,000	2,300,000	3,000,000	21,777,835
	1-Federal Grants	1,546,304	1,545,571	2,420,000			1,070,000	1,000,000	1,000,000	8,581,875
	2-State Grants	15,000	-	1,500,000			1,430,000	750,000	1,500,000	5,195,000
	6-Non-Voted Bonds	-	2,500,000	-			-	-	-	2,500,000
	7-Street Reserves	359,700	40,260	-			-	-	-	399,960
	8-City Impact Fees	1,170,000	931,000	250,000	300,000		500,000	550,000	500,000	4,201,000
	10-Real Estate Excise Tax	-	900,000	-			-	-	-	900,000
CIP-24	Noll Road Improvements - Phase III - Roundabout	510,563	5,398,437							5,909,000
	2-State Grants	510,563	5,359,000							5,869,563
	7-Street Reserves		39,437							39,437
CIP-25	Noll Road Improvements - Phase III - Tunnel	66,726	1,477,274							1,544,000
	1-Federal Grants		1,350,000							1,350,000
	7-Street Reserves	22,726	(22,726)							-
	8-City Impact Fees	44,000								44,000
	10-Real Estate Excise Tax	-	150,000							150,000
Total Transportation Capital Projects		\$ 4,162,537	\$ 13,203,931	\$ 4,495,000	\$ 425,000	\$ 710,000	\$ 4,180,000	\$ 2,600,000	\$ 5,050,000	\$ 34,826,468
Total Transportation Capital Funding Sources		\$ 4,162,537	\$ 13,203,931	\$ 4,495,000	\$ 425,000	\$ 710,000	\$ 4,180,000	\$ 2,600,000	\$ 5,050,000	\$ 34,826,468
	1-Federal Grants	1,774,502	2,977,373	2,615,000	-	-	1,070,000	1,000,000	1,000,000	10,436,875
	2-State Grants	525,563	5,359,000	1,500,000	-	470,000	2,330,000	890,000	3,250,000	14,324,563
	6-Non-Voted Bonds	-	2,500,000	-	-	-	-	-	-	2,500,000
	7-Street Reserves	648,472	226,558	130,000	125,000	240,000	280,000	160,000	150,000	1,960,030
	8-City Impact Fees	1,214,000	931,000	250,000	300,000	-	500,000	550,000	500,000	4,245,000
	10-Real Estate Excise Tax	-	1,210,000	-	-	-	-	-	150,000	1,360,000
BUDGET VERIFICATION										
	Fund 311									
	Beginning Balance			390,308	319,308					
	Transfer In			59,000	60,000					
	Revenues Grants			4,115,000	-					
	Revenues Interest			-	-					
	Revenues Impact Fees			250,000	300,000					

	Expenditures - CIP			4,495,000	425,000					
	Expenditures - NON-CIP			-	-					
	Fund Balance			319,308	254,308					

2020 - 2026 ENTERPRISE CAPITAL IMPROVEMENTS (Water)

Page	Project Name	Prior Years Costs	2020 Project Cost	2021 Project Cost	2022 Project Cost	2023 Project Cost	2024 Project Cost	2025 Project Cost	2026 Project Cost	Total Project Cost
WATER PROJECTS										
CIP-26	340 Zone Fire Flow - 4th Ave						250,000			250,000
	7-Water Reserves						250,000			250,000
CIP-27	3rd Ave Water					500,000				500,000
	7-Water Reserves					500,000				500,000
CIP-28	Big Valley Well #3								450,000	450,000
	7-Water Reserves								450,000	450,000
CIP-29	Caldart Main				600,000					600,000
	7-Water Reserves				600,000					600,000
CIP-30	Finn Hill Tank Retrofit							80,000	500,000	580,000
	7-Water Reserves							80,000	500,000	580,000
CIP-31	Front Street Water Main Replacement						350,000			350,000
	7-Water Reserves						350,000			350,000
CIP-32	Hostmark Pipe							500,000		500,000
	7-Water Reserves							500,000		500,000
CIP-33	Mesford PRV				175,000					175,000
	7-Water Reserves				175,000					175,000
CIP-34	Noll Road Water Improvements	64,453	705,547							770,000
	7-Water Reserves	64,453	705,547							770,000
CIP-35	Old Town Water Main Replacement						350,000			350,000
	7-Water Reserves						350,000			350,000
CIP-36	Raab Park Tank & Booster Pump	31,307	1,635,595							1,666,902
	7-Water Reserves	31,307	1,635,595							1,666,902
CIP-37	SR305 Crossing							300,000		300,000
	7-Water Reserves							300,000		300,000
CIP-38	Westside Well #2								412,000	412,000
	7-Water Reserves								412,000	412,000
CIP-39	Westside Well - Treatment for Manganese	19,173	1,180,827	850,000						2,050,000
	7-Water Reserves	19,173	1,180,827	850,000						2,050,000
CIP-40	Wilderness Tank Retrofit							80,000	500,000	580,000
	7-Water Reserves							80,000	500,000	580,000
	Total Water Capital Projects	\$ 114,933	\$ 3,521,969	\$ 850,000	\$ 775,000	\$ 500,000	\$ 950,000	\$ 960,000	\$ 1,862,000	\$ 9,533,902
	Total Water Capital Funding Sources	\$ 114,933	\$ 3,521,969	\$ 850,000	\$ 775,000	\$ 500,000	\$ 950,000	\$ 960,000	\$ 1,862,000	\$ 9,533,902
	7-Water Reserves	114,933	3,521,969	850,000	775,000	500,000	950,000	960,000	1,862,000	9,533,902

BUDGET VERIFICATION

	Fund 401									
	Beginning Balance			2,696,014	2,756,198					

	<i>Business Revenues</i>			2,519,899	2,539,529					
	<i>Revenues Grants</i>			-	-					
	<i>Revenues Interest</i>			38,760	38,760					
	<i>Expenditures - CIP</i>			850,000	775,000					
	<i>Expenditures - NON-CIP</i>			2,276,680	2,312,036					
	<i>Fund Balance</i>			2,127,993	2,247,451					

2020 - 2026 ENTERPRISE CAPITAL IMPROVEMENTS (Sewer)

Page	Project Name	Prior Years Costs	2020 Project Cost	2021 Project Cost	2022 Project Cost	2023 Project Cost	2024 Project Cost	2025 Project Cost	2026 Project Cost	Total Project Cost
SEWER PROJECTS										
CIP-41	3rd Ave Sewer					300,000				300,000
	<i>7-Sewer Reserves</i>					300,000				300,000
CIP-42	Alasund PS Gravity Connection					500,000				500,000
	<i>7-Sewer Reserves</i>					500,000				500,000
CIP-43	Kitsap County - Bangor/Keyport Forcemain Replacement					5,500,000				5,500,000
	<i>7-Sewer Reserves</i>					5,500,000				5,500,000
CIP-44	Kitsap County - Lemolo Shores Pipeline Upgrade				408,000	2,550,000	612,000			3,570,000
	<i>7-Sewer Reserves</i>				408,000	2,550,000	612,000			3,570,000
CIP-45	Kitsap County - Nutrient Process Upgrades			15,800						15,800
	<i>7-Sewer Reserves</i>			15,800						15,800
CIP-46	Kitsap County - Solids Dewatering		273,450							273,450
	<i>7-Sewer Reserves</i>		273,450							273,450
CIP-47	Kitsap County - Staff Trailers Replacement			142,200						142,200
	<i>7-Sewer Reserves</i>			142,200						142,200
CIP-48	Kitsap County - Third Lemolo Siphon	53,127			102,000	408,000	4,080,000	4,080,000		8,723,127
	<i>6-Non-Voted Bonds</i>						4,080,000	4,080,000		8,160,000
	<i>7-Sewer Reserves</i>	53,127			102,000	408,000				563,127
CIP-49	Kitsap County - UV Upgrades		79,150							79,150
	<i>7-Sewer Reserves</i>		79,150							79,150
CIP-50	Lemolo House Purchase						500,000			500,000
	<i>7-Sewer Reserves</i>						500,000			500,000
CIP-51	Noll Road Sewer Improvements	99	299,900							299,999
	<i>7-Sewer Reserves</i>	99	299,900							299,999
CIP-52	Old Town Sewer Upgrades						140,000	100,000		240,000
	<i>7-Sewer Reserves</i>						140,000	100,000		240,000
CIP-53	Pump Station Safety Improvements	18,755	281,245							300,000
	<i>7-Sewer Reserves</i>	18,755	281,245							300,000
CIP-54	SR305 Force Main Extension							200,000	2,610,000	2,810,000
	<i>7-Sewer Reserves</i>							200,000	2,610,000	2,810,000
CIP-55	SR305 Storage Facility						600,000			600,000
	<i>7-Sewer Reserves</i>						600,000			600,000
	Total Sewer Capital Projects	\$ 71,981	\$ 933,745	\$ 158,000	\$ 510,000	\$ 9,258,000	\$ 5,932,000	\$ 4,380,000	\$ 2,610,000	\$ 23,853,726
	Total Sewer Capital Funding Sources	\$ 71,981	\$ 933,745	\$ 158,000	\$ 510,000	\$ 9,258,000	\$ 5,932,000	\$ 4,380,000	\$ 2,610,000	\$ 23,853,726
	<i>6-Non-Voted Bonds</i>	-	-	-	-	-	4,080,000	4,080,000	-	8,160,000

	7-Sewer Reserves	71,981	933,745	158,000	510,000	9,258,000	1,852,000	300,000	2,610,000	15,693,726
BUDGET VERIFICATION										
	<i>Fund 403</i>									
	<i>Beginning Balance</i>			9,906,478	11,206,585					
	<i>Business Revenues</i>			4,760,750	4,804,190					
	<i>Revenues Grants</i>			-	-					
	<i>Revenues Interest</i>			70,000	70,000					
	<i>Expenditures - CIP</i>			158,000	510,000					
	<i>Expenditures - NON-CIP</i>			4,671,324	4,489,328					
	<i>Fund Balance</i>			9,907,904	11,081,447					

2020 - 2026 ENTERPRISE CAPITAL IMPROVEMENTS (Storm)

Page	Project Name	Prior Years Costs	2020 Project Cost	2021 Project Cost	2022 Project Cost	2023 Project Cost	2024 Project Cost	2025 Project Cost	2026 Project Cost	Total Project Cost
STORM DRAIN PROJECTS										
CIP-56	7th Ave Regional Detention/Treatment Facility							600,000	875,000	1,475,000
	<i>2-State Grants</i>							500,000	700,000	1,200,000
	<i>7-Storm Drain Reserves</i>							100,000	175,000	275,000
CIP-57	8th Avenue Culvert Replacement				100,000	525,000				625,000
	<i>2-State Grants</i>				-	400,000				400,000
	<i>7-Storm Drain Reserves</i>				100,000	125,000				225,000
CIP-58	American Legion Park Outfall Repair						10,000	120,000		130,000
	<i>7-Storm Drain Reserves</i>						10,000	120,000		130,000
CIP-59	Bjorgen Creek Culvert Replacement - Deer Run							20,000	280,000	300,000
	<i>7-Storm Drain Reserves</i>							20,000	280,000	300,000
CIP-60	Deer Run Pond Retrofit							20,000	180,000	200,000
	<i>7-Storm Drain Reserves</i>							20,000	180,000	200,000
CIP-61	Dogfish Creek Restoration	4,417	227,900		500,000	500,000				1,232,317
	<i>2-State Grants</i>	4,417	227,900		375,000	375,000				982,317
	<i>7-Storm Drain Reserves</i>	-			125,000	125,000				250,000
CIP-62	Forest Rock Hills (SR 305) Outfall								75,000	75,000
	<i>7-Storm Drain Reserves</i>								75,000	75,000
CIP-63	Glenn Haven Storm Drain Replacement			10,000	100,000					110,000
	<i>7-Storm Drain Reserves</i>			10,000	100,000					110,000
CIP-64	Liberty Bay Bioretention	48,898	401,102							450,000
	<i>2-State Grants</i>	47,133	252,867							300,000
	<i>7-Storm Drain Reserves</i>	1,765	148,235							150,000
CIP-65	Noll Road Basin Direct Discharge			40,000			100,000	500,000		640,000
	<i>7-Storm Drain Reserves</i>			40,000			100,000	500,000		640,000
CIP-66	Noll Road Culvert Replacement/Bjorgen Creek	148,895	1,276,154							1,425,049
	<i>7-Storm Drain Reserves</i>	148,895	1,276,154							1,425,049
CIP-67	Noll Road Storm - South Segment		500,000	500,000						1,000,000
	<i>7-Storm Drain Reserves</i>		500,000	500,000						1,000,000
CIP-68	Noll Road Storm LID - Retrofit	3,297	246,703					600,000		850,000

	2-State Grants	3,297	246,703					525,000		775,000
	7-Storm Drain Reserves							75,000		75,000
CIP-69	Poulsbo Creek Outfall			40,000	250,000					290,000
	7-Storm Drain Reserves			40,000	250,000					290,000
CIP-70	Ridgewood/Kevos Pond - Replace Storm Drains					260,000				260,000
	7-Storm Drain Reserves					260,000				260,000
CIP-71	West Poulsbo Waterfront Park - Storm Drain	766,990	5,000	257,215			375,000	375,000		1,779,205
	2-State Grants	267,618		196,661			300,000	300,000		1,064,279
	7-Storm Drain Reserves	499,372	5,000	60,554			75,000	75,000		714,926
	Total Storm Drain Capital Projects	\$ 972,497	\$ 2,656,859	\$ 847,215	\$ 950,000	\$ 1,285,000	\$ 485,000	\$ 2,235,000	\$ 1,410,000	\$ 10,841,571
	Total Storm Drain Capital Funding Sources	\$ 972,497	\$ 2,656,859	\$ 847,215	\$ 950,000	\$ 1,285,000	\$ 485,000	\$ 2,235,000	\$ 1,410,000	\$ 10,841,571
	1-Federal Grants	-	-	-	-	-	-	-	-	-
	2-State Grants	322,465	727,470	196,661	375,000	775,000	300,000	1,325,000	700,000	4,721,596
	3-County	-	-	-	-	-	-	-	-	-
	7-Storm Drain Reserves	650,032	1,929,389	650,554	575,000	510,000	185,000	910,000	710,000	6,119,975
	Total Enterprise Capital Projects	\$ 1,159,411	\$ 7,112,573	\$ 1,855,215	\$ 2,235,000	\$ 11,043,000	\$ 7,367,000	\$ 7,575,000	\$ 5,882,000	\$ 44,229,199
	Total Enterprise Funding Sources	\$ 1,159,411	\$ 7,112,573	\$ 1,855,215	\$ 2,235,000	\$ 11,043,000	\$ 7,367,000	\$ 7,575,000	\$ 5,882,000	\$ 44,229,199
BUDGET VERIFICATION										
	Fund 410									
	Beginning Balance			697,808	622,859					
	Business Revenues			2,017,806	2,036,371					
	Revenues Grants			196,661	375,000					
	Revenues Interest			30,000	30,000					
	Expenditures - CIP			847,215	950,000					
	Expenditures - NON-CIP			2,003,121	2,031,407					
	Fund Balance			91,939	82,823					

2020 - 2026 GENERAL PURPOSE CAPITAL IMPROVEMENTS

Page	Project Name	Prior Years Costs	2020 Project Cost	2021 Project Cost	2022 Project Cost	2023 Project Cost	2024 Project Cost	2025 Project Cost	2026 Project Cost	Total Project Cost
GENERAL PROJECTS / MUNICIPAL FACILITIES										
	PW Complex Relocation Phase II	11,829				-	800,000	2,000,000	3,000,000	5,811,829
	6-Non-Voted Bonds						800,000	2,000,000	3,000,000	5,800,000
	7-Fund Reserves	11,829								11,829
	Total Municipal Facility Capital Projects	\$ 11,829	\$ -	\$ -	\$ -	\$ -	\$ 800,000	\$ 2,000,000	\$ 3,000,000	\$ 5,811,829
	Total Municipal Facility Capital Funding Sources	\$ 11,829	\$ -	\$ -	\$ -	\$ -	\$ 800,000	\$ 2,000,000	\$ 3,000,000	\$ 5,811,829
	2-State Grants	-	-	-	-	-	-	-	-	0
	6-Non-Voted Bonds	-	-	-	-	-	800,000	2,000,000	3,000,000	5,800,000
	7-Fund Reserves	11,829	-	-	-	-	-	-	-	11,829

2020 - 2026 GENERAL PURPOSE CAPITAL IMPROVEMENTS (continued)

Page	Project Name	Prior Years Costs	2020 Project Cost	2021 Project Cost	2022 Project Cost	2023 Project Cost	2024 Project Cost	2025 Project Cost	2026 Project Cost	Total Project Cost
PARK PROJECTS										
9-20	Lions Park Restroom								300,000	300,000
	7-Park Reserves								300,000	300,000
9-21	Muriel Iverson Williams Waterfront Park				25,000					25,000
	7-Park Reserves				25,000					25,000
9-22	Poulsbo Event and Recreation Center		243,900	1,200,000	1,200,000	5,000,000	15,000,000	15,000,000		37,643,900
	3-County		243,900	1,200,000	1,200,000					2,643,900
	5-Voted Bonds					5,000,000	15,000,000	15,000,000		35,000,000
9-23	Play for All at Raab Park				750,000					750,000
	2-State Grants				370,000					370,000
	7-Park Reserves				100,000					100,000
	13-Donation/In-Kind				280,000					280,000
9-24	Poulsbo Skate + Park							650,000		650,000
	2-State Grants							500,000		500,000
	7-Park Reserves							100,000		100,000
	13-Donation/In-Kind							50,000		50,000
9-25	Poulsbo Fish Park Restoration Phase IV	29,835	1,042,538	35,475	5,000	5,000	5,000	5,000	5,000	1,132,848
	2-State Grants	29,835	723,713	30,475						784,023
	7-Park Reserves		109,825	5,000	5,000	5,000	5,000	5,000	5,000	139,825
	8-City Impact Fees		50,000							50,000
	13-Donation/In-Kind		159,000							159,000
9-26	Rotary Morrow Community Park	22,330	218,130							240,460
	7-Park Reserves	12,330	140,930							153,260
	8-City Impact Fees	10,000	77,200							87,200
9-27	Urban Paths & Trails		42,500	7,500						50,000
	8-City Impact Fees		42,500	7,500						50,000

9-28	Waterfront Boardwalk			50,000						50,000
	7-Park Reserves			50,000						50,000
9-29	West Poulsbo Waterfront Park	535,236					50,000	800,000		1,385,236
	2-State Grants	267,618						500,000		767,618
	7-Park Reserves	267,618					50,000	200,000		517,618
	8-City Impact Fees	-						100,000		100,000
	Total Park and Recreation Projects	\$ 587,401	\$ 1,547,068	\$ 1,292,975	\$ 1,980,000	\$ 5,005,000	\$ 15,055,000	\$ 16,455,000	\$ 305,000	\$ 42,227,444
	Total Park and Recreation Capital Funding Sources	\$ 587,401	\$ 1,547,068	\$ 1,292,975	\$ 1,980,000	\$ 5,005,000	\$ 15,055,000	\$ 16,455,000	\$ 305,000	\$ 42,227,444
	2-State Grants	297,453	723,713	30,475	370,000	-	-	1,000,000	-	2,421,641
	3-County	-	243,900	1,200,000	1,200,000	-	-	-	-	2,643,900
	5-Voted Bonds	-	-	-	-	5,000,000	15,000,000	15,000,000	-	35,000,000
	7-Park Reserves	279,948	250,755	55,000	130,000	5,000	55,000	305,000	305,000	1,385,703
	8-City Impact Fees	10,000	169,700	7,500	-	-	-	100,000	-	287,200
	13-Donation/In-Kind	-	159,000	-	280,000	-	-	50,000	-	489,000
	Total General Purpose Capital Projects	\$ 599,230	\$ 1,547,068	\$ 1,292,975	\$ 1,980,000	\$ 5,005,000	\$ 15,855,000	\$ 18,455,000	\$ 3,305,000	\$ 48,039,273
	Total General Purpose Capital Funding Sources	\$ 599,230	\$ 1,547,068	\$ 1,292,975	\$ 1,980,000	\$ 5,005,000	\$ 15,855,000	\$ 18,455,000	\$ 3,305,000	\$ 48,039,273

2020 - 2026 TRANSPORTATION CAPITAL IMPROVEMENTS

Page	Project Name	Prior Years Costs	2020 Project Cost	2021 Project Cost	2022 Project Cost	2023 Project Cost	2024 Project Cost	2025 Project Cost	2026 Project Cost	Total Project Cost
STREET PROJECTS										
9-34	3rd Ave (Moe to Hostmark)					160,000	700,000			860,000
	2-State Grants					120,000	600,000			720,000
	7-Street Reserves					40,000	100,000			140,000
9-35	City-wide Safety Improvements		60,000	200,000						260,000
	1-Federal Grants		60,000	195,000						255,000
	7-Street Reserves		-	5,000						5,000
9-36	Finn Hill Overlay							50,000	800,000	850,000
	2-State Grants							40,000	650,000	690,000
	7-Street Reserves							10,000	-	10,000
	10-Real Estate Excise Tax							-	150,000	150,000
9-37	Front Street Restoration					400,000				400,000
	2-State Grants					350,000				350,000
	7-Street Reserves					50,000				50,000
9-38	Liberty Bay Waterfront Trail	228,198	188,389				330,000	100,000	1,100,000	1,946,587
	1-Federal Grants	228,198	21,802				-	-	-	250,000
	2-State Grants	-	-				300,000	100,000	1,100,000	1,500,000
	7-Street Reserves		6,587				30,000	-	-	36,587
	10-Real Estate Excise Tax	-	160,000				-	-	-	160,000
9-39	Local Neighborhood Road Maintenance Program	266,046	163,000	125,000	125,000	150,000	150,000	150,000	150,000	1,279,046
	7-Street Reserves	266,046	163,000	125,000	125,000	150,000	150,000	150,000	150,000	1,279,046
9-40	Noll Road Improvements - Phase III - Roadway	3,091,004	5,916,831	4,170,000	300,000		3,000,000	2,300,000	3,000,000	21,777,835
	1-Federal Grants	1,546,304	1,545,571	2,420,000			1,070,000	1,000,000	1,000,000	8,581,875
	2-State Grants	15,000	-	1,500,000			1,430,000	750,000	1,500,000	5,195,000

	6-Non-Voted Bonds	-	2,500,000	-			-	-	-	2,500,000
	7-Street Reserves	359,700	40,260	-			-	-	-	399,960
	8-City Impact Fees	1,170,000	931,000	250,000	300,000		500,000	550,000	500,000	4,201,000
	10-Real Estate Excise Tax	-	900,000	-			-	-	-	900,000
9-41	Noll Road Improvements - Phase III - Roundabout	510,563	5,398,437							5,909,000
	2-State Grants	510,563	5,359,000							5,869,563
	7-Street Reserves		39,437							39,437
9-42	Noll Road Improvements - Phase III - Tunnel	66,726	1,477,274							1,544,000
	1-Federal Grants		1,350,000							1,350,000
	7-Street Reserves	22,726	(22,726)							-
	8-City Impact Fees	44,000								44,000
	10-Real Estate Excise Tax	-	150,000							150,000
	Total Transportation Capital Projects	\$ 4,162,537	\$ 13,203,931	\$ 4,495,000	\$ 425,000	\$ 710,000	\$ 4,180,000	\$ 2,600,000	\$ 5,050,000	\$ 34,826,468
	Total Transportation Capital Funding Sources	\$ 4,162,537	\$ 13,203,931	\$ 4,495,000	\$ 425,000	\$ 710,000	\$ 4,180,000	\$ 2,600,000	\$ 5,050,000	\$ 34,826,468
	1-Federal Grants	1,774,502	2,977,373	2,615,000	-	-	1,070,000	1,000,000	1,000,000	10,436,875
	2-State Grants	525,563	5,359,000	1,500,000	-	470,000	2,330,000	890,000	3,250,000	14,324,563
	6-Non-Voted Bonds	-	2,500,000	-	-	-	-	-	-	2,500,000
	7-Street Reserves	648,472	226,558	130,000	125,000	240,000	280,000	160,000	150,000	1,960,030
	8-City Impact Fees	1,214,000	931,000	250,000	300,000	-	500,000	550,000	500,000	4,245,000
	10-Real Estate Excise Tax	-	1,210,000	-	-	-	-	-	150,000	1,360,000

2020 - 2026 ENTERPRISE CAPITAL IMPROVEMENTS (Water)

Page	Project Name	Prior Years Costs	2020 Project Cost	2021 Project Cost	2022 Project Cost	2023 Project Cost	2024 Project Cost	2025 Project Cost	2026 Project Cost	Total Project Cost
WATER PROJECTS										
9-50	340 Zone Fire Flow - 4th Ave						250,000			250,000
	7-Water Reserves						250,000			250,000
9-51	3rd Ave Water					500,000				500,000
	7-Water Reserves					500,000				500,000
9-52	Big Valley Well #3								450,000	450,000
	7-Water Reserves								450,000	450,000
9-53	Caldart Main				600,000					600,000
	7-Water Reserves				600,000					600,000
9-54	Finn Hill Tank Retrofit							80,000	500,000	580,000
	7-Water Reserves							80,000	500,000	580,000
9-55	Front Street Water Main Replacement						350,000			350,000
	7-Water Reserves						350,000			350,000
9-56	Hostmark Pipe							500,000		500,000
	7-Water Reserves							500,000		500,000
9-57	Mesford PRV				175,000					175,000
	7-Water Reserves				175,000					175,000
9-58	Noll Road Water Improvements	64,453	705,547							770,000
	7-Water Reserves	64,453	705,547							770,000
9-59	Old Town Water Main Replacement						350,000			350,000
	7-Water Reserves						350,000			350,000

	7-Sewer Reserves	18,755	281,245							300,000
9-78	SR305 Force Main Extension							200,000	2,610,000	2,810,000
	7-Sewer Reserves							200,000	2,610,000	2,810,000
9-79	SR305 Storage Facility						600,000			600,000
	7-Sewer Reserves						600,000			600,000
	Total Sewer Capital Projects	\$ 71,981	\$ 933,745	\$ 158,000	\$ 510,000	\$ 9,258,000	\$ 5,932,000	\$ 4,380,000	\$ 2,610,000	\$ 23,853,726
	Total Sewer Capital Funding Sources	\$ 71,981	\$ 933,745	\$ 158,000	\$ 510,000	\$ 9,258,000	\$ 5,932,000	\$ 4,380,000	\$ 2,610,000	\$ 23,853,726
	6-Non-Voted Bonds	-	-	-	-	-	4,080,000	4,080,000	-	8,160,000
	7-Sewer Reserves	71,981	933,745	158,000	510,000	9,258,000	1,852,000	300,000	2,610,000	15,693,726

2020 - 2026 ENTERPRISE CAPITAL IMPROVEMENTS (Storm)

Page	Project Name	Prior Years Costs	2020 Project Cost	2021 Project Cost	2022 Project Cost	2023 Project Cost	2024 Project Cost	2025 Project Cost	2026 Project Cost	Total Project Cost
STORM DRAIN PROJECTS										
9-80	7th Ave Regional Detention/Treatment Facility							600,000	875,000	1,475,000
	2-State Grants							500,000	700,000	1,200,000
	7-Storm Drain Reserves							100,000	175,000	275,000
9-81	8th Avenue Culvert Replacement				100,000	525,000				625,000
	2-State Grants				-	400,000				400,000
	7-Storm Drain Reserves				100,000	125,000				225,000
9-82	American Legion Park Outfall Repair						10,000	120,000		130,000
	7-Storm Drain Reserves						10,000	120,000		130,000
9-83	Bjorgen Creek Culvert Replacement - Deer Run							20,000	280,000	300,000
	7-Storm Drain Reserves							20,000	280,000	300,000
9-84	Deer Run Pond Retrofit							20,000	180,000	200,000
	7-Storm Drain Reserves							20,000	180,000	200,000
9-85	Dogfish Creek Restoration	4,417	227,900		500,000	500,000				1,232,317
	2-State Grants	4,417	227,900		375,000	375,000				982,317
	7-Storm Drain Reserves	-			125,000	125,000				250,000
9-86	Forest Rock Hills (SR 305) Outfall								75,000	75,000
	7-Storm Drain Reserves								75,000	75,000
9-87	Glenn Haven Storm Drain Replacement			10,000	100,000					110,000
	7-Storm Drain Reserves			10,000	100,000					110,000
9-88	Liberty Bay Bioretention	48,898	401,102							450,000
	2-State Grants	47,133	252,867							300,000
	7-Storm Drain Reserves	1,765	148,235							150,000
9-89	Noll Road Basin Direct Discharge			40,000			100,000	500,000		640,000
	7-Storm Drain Reserves			40,000			100,000	500,000		640,000
9-90	Noll Road Culvert Replacement/Bjorgen Creek	148,895	1,276,154							1,425,049
	7-Storm Drain Reserves	148,895	1,276,154							1,425,049
9-91	Noll Road Storm - South Segment		500,000	500,000						1,000,000
	7-Storm Drain Reserves		500,000	500,000						1,000,000
9-92	Noll Road Storm LID - Retrofit	3,297	246,703					600,000		850,000
	2-State Grants	3,297	246,703					525,000		775,000

	7-Storm Drain Reserves							75,000		75,000
9-93	Poulsbo Creek Outfall			40,000	250,000					290,000
	7-Storm Drain Reserves			40,000	250,000					290,000
9-94	Ridgewood/Kevos Pond - Replace Storm Drains					260,000				260,000
	7-Storm Drain Reserves					260,000				260,000
9-95	West Poulsbo Waterfront Park - Storm Drain	766,990	5,000	257,215			375,000	375,000		1,779,205
	2-State Grants	267,618		196,661			300,000	300,000		1,064,279
	7-Storm Drain Reserves	499,372	5,000	60,554			75,000	75,000		714,926
	Total Storm Drain Capital Projects	\$ 972,497	\$ 2,656,859	\$ 847,215	\$ 950,000	\$ 1,285,000	\$ 485,000	\$ 2,235,000	\$ 1,410,000	\$ 10,841,571
	Total Storm Drain Capital Funding Sources	\$ 972,497	\$ 2,656,859	\$ 847,215	\$ 950,000	\$ 1,285,000	\$ 485,000	\$ 2,235,000	\$ 1,410,000	\$ 10,841,571
	1-Federal Grants	-	-	-	-	-	-	-	-	-
	2-State Grants	322,465	727,470	196,661	375,000	775,000	300,000	1,325,000	700,000	4,721,596
	3-County	-	-	-	-	-	-	-	-	-
	7-Storm Drain Reserves	650,032	1,929,389	650,554	575,000	510,000	185,000	910,000	710,000	6,119,975
	Total Enterprise Capital Projects	\$ 1,159,411	\$ 7,112,573	\$ 1,855,215	\$ 2,235,000	\$ 11,043,000	\$ 7,367,000	\$ 7,575,000	\$ 5,882,000	\$ 44,229,199
	Total Enterprise Funding Sources	\$ 1,159,411	\$ 7,112,573	\$ 1,855,215	\$ 2,235,000	\$ 11,043,000	\$ 7,367,000	\$ 7,575,000	\$ 5,882,000	\$ 44,229,199
2020 - 2026 GRAND TOTAL CIP PROJECTS SUMMARY										
	GRAND TOTAL CIP PROJECTS	\$ 5,921,178	\$ 21,863,572	\$ 7,643,190	\$ 4,640,000	\$ 16,758,000	\$ 27,402,000	\$ 28,630,000	\$ 14,237,000	\$ 127,094,940
	GRAND TOTAL CIP FUNDING SOURCES	\$ 5,921,178	\$ 21,863,572	\$ 7,643,190	\$ 4,640,000	\$ 16,758,000	\$ 27,402,000	\$ 28,630,000	\$ 14,237,000	\$ 127,094,940

CITY OF POULSBO

SUMMARY OF CAPITAL PROJECTS and FUNDING SOURCES 2020 - 2026 CIP BUDGET

General Purpose Projects									
Projects	Prior Years	2020	2021	2022	2023	2024	2025	2026	Total
General/Municipal Facilities	\$ 11,829	\$ -	\$ -	\$ -	\$ -	\$ 800,000	\$ 2,000,000	\$ 3,000,000	\$ 5,811,829
Park Projects	587,401	1,547,068	1,292,975	1,980,000	5,005,000	15,055,000	16,455,000	305,000	42,227,444
Total General Purpose	\$ 599,230	\$ 1,547,068	\$ 1,292,975	\$ 1,980,000	\$ 5,005,000	\$ 15,855,000	\$ 18,455,000	\$ 3,305,000	\$ 48,039,273
Funding	Prior Years	2020	2021	2022	2023	2024	2025	2026	Total
Grants	\$ 297,453	\$ 967,613	\$ 1,230,475	\$ 1,570,000	\$ -	\$ -	\$ 1,000,000	\$ -	\$ 5,065,541
City Revenues	301,777	420,455	62,500	130,000	5,000	55,000	405,000	305,000	1,684,732
Non-Voted Debt	-	-	-	-	-	800,000	2,000,000	3,000,000	5,800,000
Voted Debt	-	-	-	-	5,000,000	15,000,000	15,000,000	-	35,000,000
Donation/In-Kind	-	159,000	-	280,000	-	-	50,000	-	489,000
Total General Purpose	\$ 599,230	\$ 1,547,068	\$ 1,292,975	\$ 1,980,000	\$ 5,005,000	\$ 15,855,000	\$ 18,455,000	\$ 3,305,000	\$ 48,039,273

Transportation Projects									
Projects	Prior Years	2020	2021	2022	2023	2024	2025	2026	Total
Street Projects	\$ 4,162,537	\$ 13,203,931	\$ 4,495,000	\$ 425,000	\$ 710,000	\$ 4,180,000	\$ 2,600,000	\$ 5,050,000	\$ 34,826,468
Total Trans. Projects	\$ 4,162,537	\$ 13,203,931	\$ 4,495,000	\$ 425,000	\$ 710,000	\$ 4,180,000	\$ 2,600,000	\$ 5,050,000	\$ 34,826,468
									\$ -
Funding	Prior Years	2020	2021	2022	2023	2024	2025	2026	Total
Grants	\$ 2,300,065	\$ 8,336,373	\$ 4,115,000	\$ -	\$ 470,000	\$ 3,400,000	\$ 1,890,000	\$ 4,250,000	\$ 24,761,438
City Revenues	1,862,472	1,157,558	380,000	425,000	240,000	780,000	710,000	650,000	6,205,030
Non-Voted Debt	-	2,500,000	-	-	-	-	-	-	2,500,000
Real Estate Excise Tax	-	1,210,000	-	-	-	-	-	150,000	1,360,000
Total Trans. Projects	\$ 4,162,537	\$ 13,203,931	\$ 4,495,000	\$ 425,000	\$ 710,000	\$ 4,180,000	\$ 2,600,000	\$ 5,050,000	\$ 34,826,468

Enterprise Projects									
Projects	Prior Years	2020	2021	2022	2023	2024	2025	2026	Total
Water Projects	114,933	3,521,969	850,000	775,000	500,000	950,000	960,000	1,862,000	\$ 9,533,902
Sewer Projects	\$ 71,981	\$ 933,745	\$ 158,000	\$ 510,000	\$ 9,258,000	\$ 5,932,000	\$ 4,380,000	\$ 2,610,000	\$ 23,853,726
Storm Drain	972,497	2,656,859	847,215	950,000	1,285,000	485,000	2,235,000	1,410,000	\$ 10,841,571
Total Enterprise Projects	\$ 1,159,411	\$ 7,112,573	\$ 1,855,215	\$ 2,235,000	\$ 11,043,000	\$ 7,367,000	\$ 7,575,000	\$ 5,882,000	\$ 44,229,199
Funding	Prior Years	2020	2021	2022	2023	2024	2025	2026	Total
Grants	\$ 322,465	\$ 727,470	\$ 196,661	\$ 375,000	\$ 775,000	\$ 300,000	\$ 1,325,000	\$ 700,000	\$ 4,721,596
County	-	-	-	-	-	-	-	-	\$ -
City Revenues	836,946	6,385,103	1,658,554	1,860,000	10,268,000	2,987,000	2,170,000	5,182,000	\$ 31,347,603
Non-Voted Debt	-	-	-	-	-	4,080,000	4,080,000	-	\$ 8,160,000
Total Enterprise Projects	\$ 1,159,411	\$ 7,112,573	\$ 1,855,215	\$ 2,235,000	\$ 11,043,000	\$ 7,367,000	\$ 7,575,000	\$ 5,882,000	\$ 44,229,199

Grand Total Summary of Capital Projects and Funding Sources									
	Prior Years	2020	2021	2022	2023	2024	2025	2026	Total
Grand Total Projects	\$ 5,921,178	\$ 21,863,572	\$ 7,643,190	\$ 4,640,000	\$ 16,758,000	\$ 27,402,000	\$ 28,630,000	\$ 14,237,000	\$ 127,094,940
Grand Total Funding	\$ 5,921,178	\$ 21,863,572	\$ 7,643,190	\$ 4,640,000	\$ 16,758,000	\$ 27,402,000	\$ 28,630,000	\$ 14,237,000	\$ 127,094,940

2020 - 2026 CAPITAL IMPROVEMENT FUNDED PROJECTS - OPERATING COST SUMMARY

Project Name	Operating Impact	2020	2021	2022	2023	2024	2025	2026	6-Year Total
GENERAL PROJECTS / MUNICIPAL FACILITIES									
PW Complex Relocation	Anticipated annual debt payments								-
PARK PROJECTS									
Lions Park Restroom	No impact to operating budget	-	-	-	-	-	-	-	-
Muriel Iverson Williams Waterfront Park	Staff & supplies to maintain park	-	-	-	-	-	-	-	-
Poulsbo Event and Recreation Center	No impact to operating budget	-	-	-	-	-	-	-	-
Play for All at Raab Park	Staff & supplies to maintain park	-	500	750	750	750	750	750	4,250
Poulsbo Skate + Park	Staff & supplies to maintain park	-	-	-	-	-	500	500	1,000
Poulsbo Fish Park Restoration Phase IV	Staff & supplies to maintain park	1,000	1,000	1,000	1,000	1,000	1,000	1,000	7,000
Rotary Morrow Community Park	Staff & supplies to maintain park	1,000	1,000	1,000	1,000	1,000	1,000	1,000	7,000
Urban Paths and Trails	Staff & supplies to maintain park	250	250	250	250	250	250	250	1,750
Waterfront Boardwalk	No impact to operating budget	-	-	-	-	-	-	-	-
West Poulsbo Waterfront Park	Staff & supplies to maintain park	-	-	-	-	500	500	500	1,500
STREET PROJECTS									
3rd Ave (Moe to Hostmark)	No impact to operating budget	-	-	-	-	-	-	-	-
City-wide Safety Improvements	No impact to operating budget	-	-	-	-	-	-	-	-
Finn Hill Overlay	No impact to operating budget	-	-	-	-	-	-	-	-
Front Street Restoration	No impact to operating budget	-	-	-	-	-	-	-	-
Liberty Bay Waterfront Trail	No impact to operating budget	-	-	-	-	-	-	-	-
Local Neighborhood Road Maint Program	No impact to operating budget	-	-	-	-	-	-	-	-
Noll Road Improvements - Phase III	Anticipated annual debt payments	-	302,000	302,000	302,000	302,000	302,000	302,000	1,812,000
Noll Road Improvements - Roundabout	No impact to operating budget	-	-	-	-	-	-	-	-
Noll Road Improvements - Tunnel	No impact to operating budget	-	-	-	-	-	-	-	-
WATER PROJECTS									
340 Fire Zone Fire Flow - 4th Ave	No impact to operating budget	-	-	-	-	-	-	-	-
3rd Ave Water Main	No impact to operating budget	-	-	-	-	-	-	-	-
Big Valley Well #3	No impact to operating budget	-	-	-	-	-	-	-	-
Caldart Main	No impact to operating budget	-	-	-	-	-	-	-	-
Finn Hill Tank Retrofit	No impact to operating budget	-	-	-	-	-	-	-	-
Front Street Watermain Replacement	No impact to operating budget	-	-	-	-	-	-	-	-
Hostmark Pipe	No impact to operating budget	-	-	-	-	-	-	-	-
Mesford PRV	No impact to operating budget	-	-	-	-	-	-	-	-
Noll Rd Water Improvements	No impact to operating budget	-	-	-	-	-	-	-	-
Old Town Watermain Replacement	No impact to operating budget	-	-	-	-	-	-	-	-
Raab Tank and Booster Pump	No impact to operating budget	-	-	-	-	-	-	-	-
SR 305 Crossing	No impact to operating budget	-	-	-	-	-	-	-	-
Westside Well #2	No impact to operating budget	-	-	-	-	-	-	-	-
Westside Well Treatment for Manganese	Staff & supplies to maintain well	-	-	-	-	-	-	-	-
Wilderness Tank Retrofit	No impact to operating budget	-	-	-	-	-	-	-	-
SEWER PROJECTS									
3rd Ave Sewer	No impact to operating budget	-	-	-	-	-	-	-	-
Alasund PS Gravity Connection	No impact to operating budget	-	-	-	-	-	-	-	-
Kitsap County - Bangor/Keyport Foremain Replacement	No impact to operating budget	-	-	-	-	-	-	-	-
Kitsap County - Lemolo Shores Pipeline Upgrade	No impact to operating budget	-	-	-	-	-	-	-	-
Kitsap County - Nutrient Process Upgrades	No impact to operating budget	-	-	-	-	-	-	-	-
Kitsap County - Solids Dewatering	No impact to operating budget	-	-	-	-	-	-	-	-
Kitsap County - Staff Trailers Replacement	No impact to operating budget	-	-	-	-	-	-	-	-
Kitsap County - Third Lemolo Siphon	No impact to operating budget	-	-	-	-	-	-	-	-
Kitsap County - UV Upgrades	No impact to operating budget	-	-	-	-	-	-	-	-
Lemolo House Purchase	No impact to operating budget	-	-	-	-	-	-	-	-
Noll Road Sewer Improvements	No impact to operating budget	-	-	-	-	-	-	-	-
Old Town Sewer Upgrades	No impact to operating budget	-	-	-	-	-	-	-	-
Pump Station Safety Improvements	No impact to operating budget	-	-	-	-	-	-	-	-
SR305 Forcemain Extension	No impact to operating budget	-	-	-	-	-	-	-	-
SR305 Storage Facility	No impact to operating budget	-	-	-	-	-	-	-	-
STORM DRAIN PROJECTS									
7th Ave Regional Detention/Treatment Facility	No impact to operating budget	-	-	-	-	-	-	-	-
8th Ave Culvert Replacement	No impact to operating budget	-	-	-	-	-	-	-	-
American Legion Park Outfall Repair	No impact to operating budget	-	-	-	-	-	-	-	-
Bjorgen Creek Culvert Replacement - Deer Run	No impact to operating budget	-	-	-	-	-	-	-	-
Deer Run Pond Retrofit	No impact to operating budget	-	-	-	-	-	-	-	-
Dogfish Creek Restoration	No impact to operating budget	-	-	-	-	-	-	-	-
Forest Rock Hills (SR 305) Outfall	No impact to operating budget	-	-	-	-	-	-	-	-
Glenn Haven Storm Drain Replacement	No impact to operating budget	-	-	-	-	-	-	-	-

2020 - 2026 CAPITAL IMPROVEMENT FUNDED PROJECTS - OPERATING COST SUMMARY

	Project Name	Operating Impact	2020	2021	2022	2023	2024	2025	2026	6-Year Total
	Liberty Bay Bioretention	No impact to operating budget	-	-	-	-	-	-	-	-
	Noll Road Basin Direct Discharge	No impact to operating budget	-	-	-	-	-	-	-	-
	Noll Road Culvert Replacement/Bjorgen Creek	No impact to operating budget	-	-	-	-	-	-	-	-
	Noll Road Storm - South Segment	No impact to operating budget	-	-	-	-	-	-	-	-
	Noll Road Storm LID - Retrofit	No impact to operating budget	-	-	-	-	-	-	-	-
	Poulsbo Creek Outfall	No impact to operating budget	-	-	-	-	-	-	-	-
	Ridgewood/Kevo's Pond (Storm Drain)	No impact to operating budget	-	-	-	-	-	-	-	-
	West Poulsbo Waterfront Park	No impact to operating budget	-	-	-	-	-	-	-	-
			2020	2021	2022	2023	2024	2025	2026	6-Year Total
OPERATING COST TOTAL			2,250	304,750	305,000	305,000	305,500	306,000	306,000	1,834,500

EXHIBIT B

Notice of Application and Optional DNS Materials



NOTICE OF APPLICATION and Optional DNS

Planning and Economic Development Department
200 NE Moe Street | Poulsbo, Washington 98370
(360) 394-9748 | fax (360) 697-8269
www.cityofpoulsbo.com | plan&econ@cityofpoulsbo.com

2021 Comprehensive Plan Amendments, Type IV Application COMMENTS DUE BY: FEBRUARY 9, 2021

The Growth Management Act (GMA), Chapter 36.70A RCW, requires that the city include within its development regulations a procedure for any interested person to suggest comprehensive plan amendments. Amendments to the comprehensive plan are how the city may modify its 20-year plan for land use, development, or growth policies in response to changing City needs or circumstances. All plan amendments are reviewed in accordance with the GMA, and other applicable state laws, countywide planning policies, the adopted City of Poulsbo Comprehensive Plan, and any other applicable plans.

File No.:	P-11-17-20-01 and P-11-17-20-02
Setting the Docket:	January 13, 2021 Notice of Application January 26, 2021
Proposed Applications:	<p>City of Poulsbo has proposed the following amendments to the Comprehensive Plan:</p> <ul style="list-style-type: none">• <i>Application No. P-11-17-20-01</i> is a text amendment to Chapter 4, Transportation Policy TR 9-10 to update an existing policy regarding development of the Liberty Bay Waterfront Trail. The update links goals and public access requirements of the Shoreline Master Program with non-motorized policies of the Transportation Chapter.• <i>Application No. P-11-17-20-02</i> is a text amendment to Chapter 12, the Capital Facilities Plan, to update Table CFP-4 (the City of Poulsbo 6-Year Capital Improvement Projects) to reflect the proposed projects listed in the 2019-2025 Capital Improvement Projects.
Environmental Review:	<p>The City of Poulsbo has reviewed the proposed amendments for probable adverse environmental impacts and expects to issue a determination of nonsignificance (DNS) for this project. The Optional DNS process in WAC 197-11-355 is being used. This may be the only opportunity to comment on the environmental impacts of the proposed amendments. The proposal may include mitigation measures under applicable codes, and the project review process may incorporate or require mitigation measures regardless of whether an EIS is prepared. A copy of the subsequent threshold determination for the proposal may be obtained upon request. Agencies, tribes, and the public are encouraged to review and comment on the proposed amendments. Comments related to environmental review must be submitted by the date noted below.</p> <p>The public may comment on the environmental related aspects of the applications until February 9, 2021. The public may request a copy of the decision once made.</p>
Source for Information:	Information regarding the 2021 Comprehensive Plan Amendments is available here: https://cityofpoulsbo.com/planning-economic-comprehensive-plan-amendments/
Public Participation:	A Public Participation Plan has been developed and is available here: https://cityofpoulsbo.com/planning-economic-comprehensive-plan-amendments/

**Public Comment
Methods:**

Comments may be provided to the City at any time during the comprehensive plan amendment process. ***Please provide environmental related comments by February 9, 2021 for the City's consideration in developing the environmental determination.*** Written comments received by the City will be forwarded to the recommendation and decision-making bodies for consideration and made part of the record.

Send written comments to City of Poulsbo Planning and Economic Development (PED) Department, 200 NE Moe Street, Poulsbo, Washington 98370, or fax them to (360) 697-8269. In addition to receiving comments through regular postal mailing and fax, comments may be sent to plan&econ@cityofpoulsbo.com. To ensure consideration, all written comments must be received by the City prior to close of the comprehensive plan amendment public hearings. Verbal comments will be taken at the Planning Commission and City Council public hearings.

**Public Hearing
Date:**

This notice is intended to inform potentially interested parties about the comprehensive plan amendment process and hearings and to invite interested parties to appear orally or by written statement at the hearing. The Planning Commission public hearing on the applications is tentatively scheduled for February 23, 2021. A City Council public hearing is tentatively scheduled for March 17, 2021. Hearings are tentatively scheduled to start at 7:00 pm and, due to the ongoing covid-19 pandemic, will be held remotely. Further information on the time and date will be provided in Notices of Hearings, issued at least 14 days prior to the hearing. The Planning Commission will make a recommendation to the City Council. The City Council is the review and decision-making authority for the amendment.

Further Information:

The staff report, and environmental determination will be available for inspection at no cost at least seven (7) calendar days before the Planning Commission public hearing. Copies of the staff report are available for the cost of reproduction from the PED Department, and will be provided at a reasonable cost. The application files may be examined here: <https://cityofpoulsbo.com/planning-economic-comprehensive-plan-amendments/>

Staff Contact:

Nikole Coleman, Senior Planner; ncoleman@cityofpoulsbo.com; (360) 394 -9730.



NOA/DNS



Affidavit of Public Notice

Planning and Economic Development Department
200 NE Moe Street | Poulsbo, Washington 98370
(360) 394-9748 | fax (360) 697-8269
www.cityofpoulsbo.com | plan&econ@cityofpoulsbo.com

Application No: P11-17-20-01
P11-17-20-02 Project Name: 2021 CPA's

Nikole Coleman, being first duly sworn, upon his/her oath deposes and says: That he/she is now, and at all times herein mentioned has been, a citizen of the United States and the State of Washington, over and above the age of twenty-one years and a resident of said County, that on Jan 26, 2021, a copy of the following City of Poulsbo public notices, and which is attached to this affidavit,

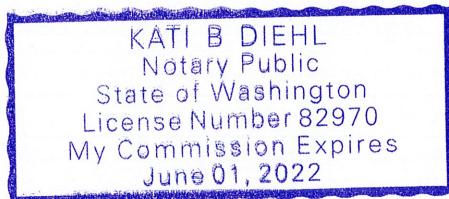
- ☒ Notice of Application
- ☒ SEPA Determination
- ☐ Notice of Public Meeting
- ☐ Notice of Public Hearing
- ☐ Notice of Decision

has been provided:

- ☐ ~~Mailed~~ to owners of property within 300' of the project site
- ☒ Provided to newspaper of general circulation
- ☒ Emailed to PED Department distribution lists and/or parties of record
- ☒ Posted at ~~Library~~, City Hall, Poulsbo Post Office
- ☒ Posted to the City's website
- ☐ ~~Posted~~ at Site Address: _____

Signature: [Signature] Date: 1/26/21

Subscribed and sworn to before me this 26th day of January, 2021



[Signature]

NOTARY PUBLIC in and for the State of Washington, residing at:

Poulsbo, WA

My Commission expires on:

June 01, 2022

From: [Constant Contact](#)
To: [City of Poulsbo Planning and Economic Development](#)
Subject: Your campaign 2021 Comprehensive Plan Amendments - Notice of Application w/Optional DNS has been sent
Date: Tuesday, January 26, 2021 7:00:36 AM

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.



Dear Nikole Coleman,

Your campaign **'2021 Comprehensive Plan Amendments - Notice of Application w/Optional DNS'** was sent on 1/26/2021 around 10:00 AM EST.

Below is a copy of the message your subscribers received. See how your campaign is doing by visiting Reports [in your account](#) to get real-time results and stats.

Subject: 2021 Comprehensive Plan Amendments - Notice of Application w/Optional DNS



City of Poulsbo Public Notice

The Growth Management Act (GMA), Chapter 36.70A RCW, requires that the city include within its development regulations a procedure for any interested person to suggest comprehensive plan amendments. Amendments to the comprehensive plan are how the city may modify its 20-year plan for land use, development or growth policies in response to changing City needs or circumstances. All plan amendments are reviewed in accordance with the GMA, and other applicable state laws, countywide planning policies, the adopted City of Poulsbo Comprehensive Plan, and any other applicable plans.

The Poulsbo City Council set the docket for the 2021 Annual Comprehensive Plan Amendments on January 13, 2021. The applications can now move to the next phase in the review process, Notice of Application.

Find the project documents for the Comprehensive Plan Amendments [here](#).

Please provide comments on the Notice of Application with Optional DNS by February 9, 2021.

Staff Contact: Nikole Coleman, Senior Planner; ncoleman@cityofpoulsbo.com;
(360) 394 -9730.

- [Notice of Application w/Optional DNS](#)

The Seattle Times

AFFIDAVIT OF PUBLICATION

Jess Rae
City of Poulsbo
200 NE Moe St
Poulsbo WA 98370

STATE OF WASHINGTON, COUNTIES OF KING AND SNOHOMISH

The undersigned, on oath states that he/she is an authorized representative of The Seattle Times Company, publisher of The Seattle Times of general circulation published daily in King and Snohomish Counties, State of Washington. The Seattle Times has been approved as a legal newspaper by orders of the Superior Court of King and Snohomish Counties.

The notice, in the exact form annexed, was published in the regular and entire issue of said paper or papers and distributed to its subscribers during all of the said period.

01/26/2021

Agent

Jill Hutchinson

Signature

Jill Hutchinson

Subscribed and sworn to before me on

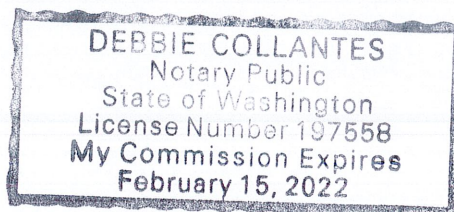
1/26/2021

Debbie Collantes

Debbie Collantes

(Notary Signature) Notary Public in and for the State of Washington, residing at Seattle

Publication Cost: \$165.02
Order No: 6073
Customer No: 209
PO #:



**CITY OF POULSBO
NOTICE OF APPLICATION and
Optional DNS**

Project Name: 2021 Comprehensive
Plan Amendments

Comments Due: February 9, 2021

Applicant: City of Poulsbo, 200 NE Moe
Street, Poulsbo WA 98370

Project Description: The City of
Poulsbo has proposed the following
amendments to the Comprehensive
Plan:

- *Application No. P-11-17-20-01* is a text amendment to Chapter 4, Transportation Policy TR 9-10 to update an existing policy regarding development of the Liberty Bay Waterfront Trail. The update links goals and public access requirements of the Shoreline Master Program with non-motorized policies of the Transportation Chapter

- *Application No. P-11-17-20-02* is a text amendment to Chapter 12, the Capital Facilities Plan, to update Table CFP-4 (the City of Poulsbo 6-Year Capital Improvement Projects) to reflect the proposed projects listed in the 2019-2025 Capital Improvement Projects

Public Comment: Comments may be provided to the City at any time during the comprehensive plan amendment process. Written comments received by the City will be forwarded to the recommendation and decision-making bodies for consideration and made part of the record. The public may comment on the environmental related aspects of the applications until February 9, 2021.

Send written comments to City of Poulsbo Planning and Economic Development (PED) Department, 200 NE Moe Street, Poulsbo, Washington 98370, or fax them to (360) 697-8269. In addition to receiving comments through regular postal mailing and fax, comments may be sent to plan&econ@cityofpoulsbo.com.

To ensure consideration, all written comments must be received by the City prior to close of the comprehensive plan amendment public hearings. Verbal comments will be taken at the Planning Commission and City Council public hearings.

Source of Information: Information regarding the 2021 Comprehensive Plan Amendments is available here: <https://cityofpoulsbo.com/planning-economic-comprehensive-plan-amendments/>

Public Hearings (subject to change):
Planning Commission: February 23,
2021 | City Council: March 17, 2021
Staff Contact: Nikole Coleman, Senior
Planner; ncoleman@cityofpoulsbo.com;
(360) 394 -9730.

Publication Cost: \$165.02

Order No: 6073

Customer No: 209

PO #:

From: [Nikole CH. Coleman](#)
To: ["ECY RE SEPA REGISTER"](#)
Subject: 2021 CPAs - NOA
Date: Friday, January 22, 2021 9:53:00 AM
Attachments: [SEPA Checklist Reviewed.pdf](#)
[NOA optional DNS Flyer.pdf](#)

See attached.

Nikole Coleman, AICP
Senior Planner | City of Poulsbo
200 NE Moe Street | Poulsbo WA 98370
(360) 394-9730 | ncoleman@cityofpoulsbo.com
Pronouns: she/her

NOTICE OF PUBLIC DISCLOSURE: This e-mail account is public domain. Any correspondence from or to this e-mail account may be a public record. Accordingly, this e-mail, in whole or in part, may be subject to disclosure pursuant to RCW 42.56, regardless of any claim of confidentiality or privilege asserted by an external party.

EXHIBIT C

SEPA Threshold Determination with Commented Checklist



DETERMINATION OF NONSIGNIFICANCE (DNS)

Project Name:	2021 Comprehensive Plan Amendments
Description of Proposal:	<p>City of Poulsbo has proposed the following amendments to the Comprehensive Plan:</p> <ul style="list-style-type: none">• <i>Application No. P-11-17-20-01</i> is a text amendment to Chapter 4, Transportation Policy TR 9-10 to update an existing policy regarding development of the Liberty Bay Waterfront Trail. The update links goals and public access requirements of the Shoreline Master Program with non-motorized policies of the Transportation Chapter.• <i>Application No. P-11-17-20-02</i> is a text amendment to Chapter 12, the Capital Facilities Plan, to update Table CFP-4 (the City of Poulsbo 6-Year Capital Improvement Projects) to reflect the proposed projects listed in the 2019-2025 Capital Improvement Projects.
Applicant:	City of Poulsbo 200 NE Moe Street, Poulsbo, WA 98370
Source for Information:	https://cityofpoulsbo.com/planning-economic-comprehensive-plan-amendments/
Lead Agency:	City of Poulsbo

The lead agency for this proposal has determined that it does not have a probable significant adverse impact on the environment. An environmental impact statement (EIS) is not required under RCW 43.21C.030(2)(c). This decision was made after review of a completed environmental checklist and other information on file with the lead agency. This information is available to the public on request.

COMMENTS: The City is utilizing the provisions provided for in WAC 197-11-060(5) "phased environmental review". Specific environmental review will be required at the time of a site-specific development proposal submittal, and a threshold determination will be issued at the time of a development application. Site specific development impacts are not identified at this time. Additional project information will be prepared and made available when a project is ready to move forward as a development proposal.

This DNS is issued under WAC 197-11-355, Optional DNS Process. There is no further comment period on the DNS.

Responsible Official: Karla Boughton
Position/Title: Planning and Economic Development Department Director
200 NE Moe Street
Poulsbo, WA 98370
(360) 394 -9748

Date: 2/10/21

Signature: _____

APPEAL: Any agency or person may appeal this SEPA determination by filing a written appeal to the responsible official no later than 10 working days from the date of this notice. Contact the responsible official to read or ask about the procedure for SEPA appeals.





SEPA ENVIRONMENTAL CHECKLIST

200 NE Moe Street | Poulsbo, Washington 98370

(360) 394-9748 | fax (360) 697-8269

www.cityofpoulsbo.com | plan&econ@cityofpoulsbo.com

A. BACKGROUND

Name of proposed project, if applicable:
2021 Comprehensive Plan Amendments

Date Prepared:
January 20, 2021

Name of Applicant:
City of Poulsbo

Address:
200 NE Moe Street Poulsbo

Phone Number:
(360) 394-9882

Contact:
Nikole Coleman, Senior Planner

Agency Requesting Checklist:
City of Poulsbo

Proposed timing or schedule (including phasing, if applicable)

The Planning Department plans to issue a staff report February 2021. A Planning Commission hearing is tentatively scheduled for February 23, 2021. Then City Council will review the amendments at a Council hearing, tentatively scheduled for March 17, 2021.

Do you have any plans for future additions, expansions, or further activity related to or connected with this proposal? If yes, explain.

It is unlikely that all environmental impacts can be identified and appropriately mitigated as a part of this application, because there is not a specific development project. The City will utilize the provisions of WAC 197-11-060(5) that provides for Phased Review of SEPA – this provides for a broad environmental review of the Comprehensive Plan amendments and project-specific environmental review as development proposals are submitted.

List any environmental information you know about that has been prepared, directly related to this proposal.

The projects identified in the Capital Facilities plan will require environmental review when development is proposed, as applicable pursuant to SEPA rules.

Do you know whether applications are pending for governmental approvals or other proposals directly affecting the property covered by your proposal? If yes, explain.

No.

List any government approvals or permits that will be needed for your proposal, if known.

City Council approval and adoption.

Give a brief, complete description of your proposal, including the proposed uses and the size of the project and site. There are several questions later in this checklist that ask you to describe certain aspects of your proposal. You do not need to repeat those answers on this page.

The City of Poulsbo has proposed the following amendments to the Comprehensive Plan:

- *Application No. P-11-17-20-01* is a text amendment to Chapter 4, Transportation Policy TR 9-10 to update an existing policy regarding development of the Liberty Bay Waterfront Trail. The update links goals and public access requirements of the Shoreline Master Program with non-motorized policies of the Transportation Chapter.
- *Application No. P-11-17-20-02* is a text amendment to Chapter 12, the Capital Facilities Plan, to update Table CFP-4 (the City of Poulsbo 6-Year Capital Improvement Projects) to reflect the proposed projects listed in the 2019-2025 Capital Improvement Projects.

Location of the proposal. Give sufficient information for a person to understand the precise location of your proposed project, including a street address, if any, and section, township, and range, if known. If a proposal would occur over a range of area, provide the range or boundaries of the site(s). Provide a legal description, site plan, vicinity map, and topographic map, if reasonably available. While you should submit any plans required by the agency, you are not required to duplicate maps or detailed plans submitted with any permit applications related to this checklist.

Poulsbo is located in Township 26 North, Range 1 East, Willamette Meridian and is located in all or portions of Sections 9, 10, 11, 13, 14, 15, 22, 23, 24, 25, and 26.

B. ENVIRONMENTAL ELEMENTS		Agree	Disagree	Mitigate
1. Earth				
<p>a. General description of the site (check one):</p> <p><input type="checkbox"/> flat</p> <p><input type="checkbox"/> rolling</p> <p><input type="checkbox"/> hilly</p> <p><input type="checkbox"/> steep</p> <p><input type="checkbox"/> slopes</p> <p><input type="checkbox"/> mountainous</p> <p><input type="checkbox"/> other.</p>	<p>Poulsbo's topography varies throughout the city, from flat to areas of steep slopes.</p> <p>Actual development will be subject to additional SEPA review as appropriate. Environmental review and a threshold determination will be required at the time of development review. Site specific development impacts are not identified at this time.</p>	✓		
b. What is the steepest slope on the site (approximate percent slope)?	<p>There are areas within the city limits with slopes exceeding 40 percent, and potential geohazard areas are mapped on the City's critical areas maps. At the time of a development proposal, additional information on slopes will be required. Future development will require additional environmental review.</p>	✓		
c. What general types of soils are found on the site (for example, clay, sand, gravel, peat, muck)? If you know the classification of agricultural soils, specify them and note any agricultural land of long-term commercial significance and whether the proposal results in removing any of these soils.	<p>According to the Kitsap County Soil Survey, the soils within the city limits is predominately classified as Poulsbo Gravelly sandy loam, with areas of Kapowsin gravelly loam and Sinclair soils.</p> <p>No development is proposed at this time, therefore site-specific development impacts are not identified. Future development will be subject to phased SEPA review.</p>	✓		
d. Are there surface indications or history of unstable soils in the immediate vicinity? If so, describe.	<p>Geohazards are mapped in the City's critical areas maps and unstable soils/slopes are regulated by the City's Critical Areas Ordinance. No development is proposed at this time. Review of soil conditions will occur at the time specific proposals move forward.</p>	✓		
e. Describe the purpose, type, and approximate quantities of any filling or grading proposed. Indicate source of fill.	<p>This is not applicable to this non-project action.</p>	✓		
f. Could erosion occur as a result of clearing, construction or use? If so, generally describe.	<p>This is not applicable to this non-project action. No development is proposed at this time. Determination will be made at the time specific proposals move forward. Erosion control would be addressed through existing City ordinances, including the clearing, grading, and critical areas regulations.</p>	✓		
g. About what percent of the site will be covered with impervious surfaces after project construction (for example, asphalt or buildings)?	<p>This is not applicable to this non-project action. No development is proposed at this time. Projects will require further analysis and SEPA review, where appropriate.</p>	✓		
h. Proposed measures to reduce or control erosion, or other impacts to the earth, if any.	<p>None. No development is proposed at this time. Determination will be made at the time specific proposals move forward.</p>	✓		

2. Air			
<p>a. What types of emissions to the air would result from the proposal (i.e. dust, automobile, odors, industrial, wood smoke) during construction and when the project is completed? If any, generally describe and give approximate quantities if known.</p> <p>No development is proposed at this time. Determination will be made at the time specific proposals move forward.</p>	✓		
<p>b. Are there any off-site sources of emissions or odor that may affect your proposal? If so, generally describe.</p> <p>No development is proposed at this time. Determination will be made at the time specific proposals move forward.</p>	✓		
<p>c. Proposed measures to reduce or control emissions or other impacts to air, if any.</p> <p>None. No development is proposed at this time. Determination will be made at the time specific proposals move forward. New construction will comply with the requirements of the Poulsbo Municipal Code and the Engineering Department, which will be reviewed at the time of a specific project proposal moving forward.</p>	✓		
3. Water			
a. Surface:			
<p>1) Is there any surface water body on or in the immediate vicinity of the site (including year-round and seasonal streams, saltwater, lakes, ponds, wetlands)? If yes, describe type and provide names. If appropriate, state what stream or river it flows into.</p> <p>Poulsbo's main surface water body is Liberty Bay; there are numerous streams and wetlands throughout the city limits. There is no development proposed at this time; future development will require additional environmental review.</p>	✓		
<p>2) Will the project require any work over, in, or adjacent to (within 200 feet) the described waters? If yes, please describe and attach available plans.</p> <p>No development is proposed at this time. Shoreline Determination will be made at the time specific proposals move forward.</p>	✓		
<p>3) Estimate the amount of fill and dredge that would be placed in or removed from surface water or wetlands and indicate the area of the site that would be affected. Indicate the source of fill material.</p> <p>This is not applicable to this non-project action. No development is proposed at this time. Determination will be made at the time specific proposals move forward.</p>	✓		
<p>4) Will the proposal require surface water withdrawals or diversions? Give general description, purpose, and approximate quantities, if known.</p> <p>This is not applicable to this non-project action. No development is proposed at this time. Determination will be made at the time specific proposals move forward.</p>	✓		
<p>5) Does the proposal lie within a 100-year floodplain? If so, note location on the site plan.</p> <p>No development is proposed at this time. Determination will be made at the time specific proposals move forward.</p>	✓		
<p>6) Does the proposal involve any discharges of waste materials to surface waters? If so, describe the type of waste and anticipated volume of discharge.</p> <p>This is not applicable to this non-project action. No development is proposed at this time. Determination will be made at the time specific proposals move forward.</p>	✓		

b. Ground:			
1)	<p>Will groundwater be withdrawn from a well for drinking water or other purposes? If so, give a general description of the well, proposed uses and approximate quantities withdrawn from the well. Will water be discharged to groundwater? Give general description, purpose, and approximate quantities if known.</p> <p>This is not applicable to this non-project action. No development is proposed at this time. Determination will be made at the time specific proposals move forward.</p>	✓	
2)	<p>Describe waste material that will be discharged into the ground from septic tanks or other sources, if any (for example: domestic sewage; industrial, containing the following chemicals, agricultural; etc...). Describe the general size of the system, the number of such systems, the number of houses to be served (if applicable), or the number of animals or humans the system(s) are expected to serve.</p> <p>This is not applicable to this non-project action. No development is proposed at this time. Determination will be made at the time specific proposals move forward.</p>	✓	
c. Water Runoff (including storm water):			
1)	<p>Describe the source of runoff (including storm water) and method of collection and disposal, if any (including quantities, if known). Where will this water flow? Will this water flow into other waters? If so, describe.</p> <p>This is not applicable to this non-project action. No development is proposed at this time. Future development will lead to stormwater runoff, which will be reviewed and required to meet City and State regulations for stormwater management. Determination will be made at the time specific proposals move forward.</p>	✓	
2)	<p>Could waste materials enter ground or surface waters? If so, generally describe.</p> <p>This is not applicable to this non-project action. No development is proposed at this time. Determination will be made at the time specific proposals move forward.</p>	✓	
3)	<p>Does the proposal alter or otherwise affect drainage patterns near the site? If so, describe.</p> <p>This is not applicable to this non-project action. No development is proposed at this time. Determination will be made at the time specific proposals move forward.</p>	✓	
d.	<p>Proposed measures to reduce or control surface, ground, and runoff water impacts, if any:</p> <p>This is not applicable to this non-project action. No development is proposed at this time. At the time of development review, projects will be reviewed for compliance with the City's adopted storm water management regulations and updated critical areas ordinance.</p>	✓	

4. Plants			
<p>a. Check types of vegetation found on the site:</p> <p><input checked="" type="checkbox"/> Deciduous tree: alder, maple, aspen, other</p> <p><input checked="" type="checkbox"/> Evergreen tree: fir, cedar, pine, other</p> <p><input checked="" type="checkbox"/> Shrubs</p> <p><input checked="" type="checkbox"/> Grass</p> <p><input checked="" type="checkbox"/> Pasture</p> <p><input type="checkbox"/> Crop or grain</p> <p><input checked="" type="checkbox"/> Wet soil plants: cattail, buttercup, bulrush, skunk cabbage, other</p> <p><input type="checkbox"/> Water plants: water lily, eelgrass, milfoil, other</p> <p><input type="checkbox"/> Other types of vegetation</p> <p>The checked vegetation is found throughout Poulsbo. This is not applicable to this non-project action. No development is proposed at this time. The existing vegetation for sites will be determined at the time of development review.</p>	✓		
<p>b. What kind and amount of vegetation will be removed or altered?</p> <p>This is not applicable to this non-project action. No development is proposed at this time. Determination will be made at the time specific proposals move forward.</p>	✓		
<p>c. List threatened or endangered species known to be on or near the site.</p> <p>This is not applicable to this non-project action. No development is proposed at this time. Determination will be made at the time specific proposals move forward.</p>	✓		
<p>d. Proposed landscaping, use of native plants, or other measures to preserve or enhance vegetation on the site, if any.</p> <p>This is not applicable to this non-project action. No development is proposed at this time. Determination will be made at the time specific proposals move forward. Landscaping is typically required for new development proposals.</p>	✓		
<p>e. List all noxious weeds and invasive species known to be on or near the site.</p> <p>This is not applicable to this non-project action. No development is proposed at this time. Determination will be made at the time specific proposals move forward. Landscaping is typically required for new development proposals.</p>	✓		
5. Animals			
<p>a. Check any birds and animals which have been observed on or near the site or are known to be on or near the site:</p> <p><input type="checkbox"/> Birds: hawk, heron, eagle, songbirds, other:</p> <p><input type="checkbox"/> Mammals: deer, bear, elk, beaver, other:</p> <p><input type="checkbox"/> Fish: bass, salmon, trout, herring, shellfish, other:</p> <p>There are a variety of birds, fish, and mammals that inhabit Poulsbo. They are primarily located near streams and Liberty Bay.</p>	✓		
<p>b. List any threatened or endangered species known to be on or near the site.</p> <p>Poulsbo has several listed species, including bald eagle, blue heron, harbor seal, salmon (Chinook, chum, coho), steelhead, cutthroat, hardshell clam, smelt, and sand lance.</p> <p>No development is proposed at this time. Additional environmental review will be conducted at the time of application for specific development.</p>	✓		
<p>c. Is the site part of a migration route? If so, explain.</p> <p>Liberty Bay and adjacent streams are known to contain anadromous salmonids. The City is located within the Pacific Flyway – a flight corridor for migrating waterfowl and other birds – that extends from Alaska to Mexico and South America.</p>	✓		

<p>d. Proposed measures to preserve or enhance wildlife, if any.</p> <p>This is not applicable to this non-project action. No development is proposed at this time. Determination will be made at the time specific proposals move forward. The City's Critical Areas Ordinance provides protection for wildlife. Any additional mitigation necessary will be identified at the time of site-specific development review.</p>	✓		
<p>e. List any invasive animal species known to be on or near the site.</p> <p>This is not applicable to this non-project action. No development is proposed at this time. Determination will be made at the time specific proposals move forward. The City's Critical Areas Ordinance provides protection for wildlife. Any additional mitigation necessary will be identified at the time of site-specific development review.</p>	✓		
6. Energy and Natural Resources			
<p>a. What kinds of energy (electric, natural gas, oil, wood stove, solar) will be used to meet the completed project's energy needs? Describe whether it will be used for heating, manufacturing, etc.</p> <p>This is not applicable to this non-project action. No development is proposed at this time. Determination will be made at the time specific proposals move forward. Electric energy is available city-wide and natural gas is available in specific locations in the city limits.</p>	✓		
<p>b. Would your project affect the potential use of solar energy by adjacent properties? If so, generally describe.</p> <p>This is not applicable to this non-project action. No development is proposed at this time. Determination will be made at the time specific proposals move forward.</p>	✓		
<p>c. What kinds of energy conservation features are included in the plans of this proposal? List other proposed measures to reduce or control energy impacts, if any.</p> <p>This is not applicable to this non-project action. No development is proposed at this time. Determination will be made at the time specific proposals move forward. Future development will meet the current energy code as identified in the International Building Code.</p>	✓		
7. Environmental Health			
<p>a. Are there any environmental health hazards, including exposure to toxic chemicals, risk of fire and explosion, spill, or hazardous waste, that could occur as a result of this proposal? If so, describe.</p> <p>This is not applicable to this non-project action. No development is proposed at this time. Determination will be made at the time specific proposals move forward.</p>	✓		
<p>1) Describe any known or possible contamination at the site from present or past uses.</p> <p>This is not applicable to this non-project action. No development is proposed at this time. Determination will be made at the time specific proposals move forward.</p>	✓		
<p>2) Describe existing hazardous chemicals/conditions that might affect project development and design. This includes underground hazardous liquid and gas transmission pipelines located within the project area and in the vicinity.</p> <p>This is not applicable to this non-project action. No development is proposed at this time. Determination will be made at the time specific proposals move forward.</p>	✓		
<p>3) Describe any toxic or hazardous chemicals that might be stored, used, or produced during the project's development or construction, or at any time during the operating life of the project.</p> <p>This is not applicable to this non-project action. No development is proposed at this time. Determination will be made at the time specific proposals move forward.</p>	✓		

4)	Describe special emergency services that might be required. This is not applicable to this non-project action. No development is proposed at this time. Determination will be made at the time specific proposals move forward.	✓		
5)	Proposed measures to reduce or control environmental health hazards, if any. This is not applicable to this non-project action. No development is proposed at this time. Determination will be made at the time specific proposals move forward.	✓		
b. Noise				
1)	What types of noise exist in the area which may affect your project (for example: traffic, equipment, operation, other)? The city has a typical level of noise expected in an urban environment.	✓		
2)	What types of levels of noise would be created by or associated with the project on a short-term or a long-term basis (for example: traffic, construction, operation, other)? Indicate what hours noise would come from the site. This is not applicable to this non-project action. No development is proposed at this time. Determination will be made at the time specific proposals move forward.	✓		
3)	Proposed measures to reduce or control noise impacts, if any. This is not applicable to this non-project action. No development is proposed at this time. Determination will be made at the time specific proposals move forward. Construction noise is regulated in the Poulsbo Municipal Code.	✓		
8. Land and Shoreline Use				
a.	What is the current use of the site and adjacent properties? Will the proposal affect current land uses on nearby or adjacent properties? If so, describe. The proposed comprehensive plan amendments occur throughout the city. The city has a variety of single-family residential development along with commercial areas, and other uses including multifamily residential, light industrial, institutional, and parks.	✓		
b.	Has the project site been used as working farmlands or working forest lands? If so, describe. How much agricultural or forest land of long-term commercial significance will be converted to other uses as a result of the proposal, if any? If resource lands have not been designated, how many acres in farmland or forest land tax status will be converted to nonfarm or nonforest use? This is not applicable to this non-project action. No development is proposed at this time. Determination will be made at the time specific proposals move forward.	✓		
1)	Will the proposal affect or be affected by surrounding working farm or forest land normal business operations, such as oversize equipment access, the application of pesticides, tilling, and harvesting? If so, how: This is not applicable to this non-project action. No development is proposed at this time. Determination will be made at the time specific proposals move forward.	✓		
c.	Describe any structures on the site. No development is proposed at this time. Determination will be made at the time specific proposals move forward.	✓		
d.	Will any structures be demolished? If so, what? This is not applicable to this non-project action. No development is proposed at this time. Determination will be made at the time specific proposals move forward.	✓		

<p>e. What is the current zoning classification of the site? No development is proposed at the comprehensive plan amendment stage. Determination of zoning classification and applicable review requirements will be made at the time specific proposals move forward.</p>	✓		
<p>f. What is the current comprehensive plan designation of the site? No development is proposed at the comprehensive plan amendment stage. Determination of zoning classification and applicable review requirements will be made at the time specific proposals move forward.</p>	✓		
<p>g. If applicable, what is the current shoreline master program designation of the site? Some of the projects in the Capital Facilities Plan may occur within the vicinity of the shoreline. No development is proposed at the comprehensive plan amendment stage. Determination of shoreline designation and applicable review requirements will be made at the time specific proposals move forward.</p>	✓		
<p>h. Has any part of the site been classified as a critical area by the city or county? If so, specify. Comprehensive Plan amendments occur at locations throughout the city. Some of the projects identified in the Capital Facilities are located near critical areas. However, no development is proposed at this time. The actual development of the specific sites will be subject to additional development review and would be subject to environmental review. Site specific development impacts are not identified at this time. Identification of environmentally sensitive areas will be made based on the City's Critical Area Ordinances maps and site-specific environmental information prepared during the development review process.</p>	✓		
<p>i. Approximately how many people would reside or work in the completed project? This is not applicable to this non-project action. No development is proposed at this time. Determination will be made at the time specific proposals move forward.</p>	✓		
<p>j. Approximately how many people would the completed project displace? This is not applicable to this non-project action. No development is proposed at this time. Determination will be made at the time specific proposals move forward.</p>	✓		
<p>k. Proposed measures to avoid or reduce displacement impacts, if any. This is not applicable to this non-project action. No development is proposed at this time. Determination will be made at the time specific proposals move forward.</p>	✓		
<p>l. Proposed measures to ensure the proposal is compatible with existing and projected land uses and plans, if any. No development is proposed with the comprehensive plan amendments. Determination of specific measures to ensure compatibility will be made during development review.</p>	✓		
<p>m. Proposed measures to reduce or control impacts to agricultural and forest lands of long-term commercial significance, if any. No development is proposed with the comprehensive plan amendments. Determination of specific measures to ensure compatibility will be made during development review.</p>	✓		
9. Housing			
<p>a. Approximately how many units would be provided, if any? Indicate whether high, middle, or low-income housing. None. This is a non-project action.</p>	✓		
<p>b. Approximately how many units, if any, would be eliminated? Indicate whether high, middle, or low-income housing. None. This is a non-project action.</p>	✓		

<p>c. Proposed measures to reduce or control housing impacts, if any. This is not applicable to this non-project action. No development is proposed at this time. Determination will be made at the time specific proposals move forward.</p>	✓		
10. Aesthetics			
<p>a. What is the tallest height of any proposed structure(s), not including antennas; what is the principal exterior building material(s) proposed? This is not applicable to this non-project action. No development is proposed at this time. Determination will be made at the time specific proposals move forward.</p>	✓		
<p>b. What views in the immediate vicinity would be altered or obstructed? This is not applicable to this non-project action. No development is proposed at this time. Determination will be made at the time specific proposals move forward.</p>	✓		
<p>c. Proposed measures to reduce or control aesthetic impacts, if any. This is not applicable to this non-project action. No development is proposed at this time. Determination will be made at the time specific proposals move forward. While site specific development impacts are not identified at this time, building height and design review requirements are set forth in Poulsbo's zoning ordinance.</p>	✓		
11. Light and Glare			
<p>a. What type of light or glare will the proposal produce? What time of day would it mainly occur? This is not applicable to this non-project action. No development is proposed at this time. Determination will be made at the time specific proposals move forward.</p>	✓		
<p>b. Could light or glare from the finished project be a safety hazard or interfere with views? This is not applicable to this non-project action. No development is proposed at this time. Determination will be made at the time specific proposals move forward.</p>	✓		
<p>c. What existing off-site sources of light or glare may affect your proposal? This is not applicable to this non-project action. No development is proposed at this time. Determination will be made at the time specific proposals move forward.</p>	✓		
<p>d. Proposed measures to reduce or control light and glare impacts, if any. This is not applicable to this non-project action. No development is proposed at this time. Determination will be made at the time specific proposals move forward. While site specific impacts are not identified at this time, the City's zoning ordinance contains lighting requirements. Additional environmental review will be required as sites are proposed for development.</p>	✓		
12. Recreation			
<p>a. What designated and informal recreational opportunities are in the immediate vicinity? Poulsbo has a variety of public parks and recreation opportunities throughout the city.</p>	✓		
<p>b. Would the proposed project displace any existing recreational uses? If so, describe. This is not applicable to this non-project action. No development is proposed at this time. Determination will be made at the time specific proposals move forward.</p>	✓		
<p>c. Proposed measures to reduce or control impacts on recreation, including recreation opportunities to be provided by the project or applicant, if any. This is not applicable to this non-project action. No development is proposed at this time. Determination will be made at the time specific proposals move forward.</p>	✓		

13. Historic and Cultural Preservation			
<p>a. Are there any buildings, structures, or sites, located on or near the site that are over 45 years old listed in or eligible for listing in national, state, or local preservation registers? If so, specifically describe.</p> <p>Unknown at this time. This is a non-project action. Determination will be made at the time of specific proposals for development.</p>	✓		
<p>b. Are there any landmarks, features, or other evidence of Indian or historic use or occupation? This may include human burials or old cemeteries. Are there any material evidence, artifacts, or areas of cultural importance on or near the site? Please list any professional studies conducted at the site to identify such resources.</p> <p>Unknown at this time.</p>	✓		
<p>c. Describe the methods used to assess the potential impacts to cultural and historic resources on or near the project site. Examples include consultation with tribes and the department of archeology and historic preservation, archaeological surveys, historic maps, GIS data, etc</p> <p>This is not applicable to this non-project action. No development is proposed at this time. Determination will be made at the time specific proposals move forward.</p>	✓		
<p>d. Proposed measures to reduce or control impacts, if any.</p> <p>If at the time of site-specific development, evidence of historic or cultural resources are found, proper protocols and notifications will be initiated.</p>	✓		
14. Transportation			
<p>a. Identify public streets and highways serving the site and describe proposed access to the existing street system. Show on site plans, if any.</p> <p>Major streets and highways in Poulsbo include Highway 3, 305, State Route 307, Viking Avenue, Finn Hill, Front Street, Fjord Drive, Hostmark, Caldart, and Lincoln.</p>	✓		
<p>b. Is the site or affected geographic area currently served by public transit? If so, generally describe. If not, what is the approximate distance to the nearest transit stop?</p> <p>Kitsap Transit provides public transit throughout the city.</p>	✓		
<p>c. How many additional parking spaces would the completed project or non-project proposal have? How many would the project or proposal eliminate?</p> <p>This is not applicable to this non-project action. No development is proposed at this time. Determination will be made at the time specific proposals move forward.</p>	✓		
<p>d. Will the proposal require any new or improvements to existing roads, streets, pedestrian, bicycle or state transportation facilities, not including driveways? If so, generally describe (indicate whether public or private).</p> <p>This is not applicable to this non-project action. No development is proposed at this time. Determination will be made at the time specific proposals move forward.</p>	✓		
<p>e. Will the project use (or occur in the immediate vicinity of) water, rail or air transportation? If so, generally describe.</p> <p>No.</p>	✓		
<p>f. How many vehicular trips per day would be generated by the completed project or proposal? If known, indicate when peak volumes would occur and what percentage of the volume would be trucks (such as commercial and nonpassenger vehicles). What data or transportation models were used to make these estimates?</p> <p>This is not applicable to this non-project action. No development is proposed at this time. Determination will be made at the time specific proposals move forward.</p>	✓		
<p>g. Will the proposal interfere with, affect or be affected by the movement of agricultural and forest products on roads or streets in the area? If so, generally describe.</p> <p>This is not applicable to this non-project action. No development is proposed at this time. Determination will be made at the time specific proposals move forward.</p>	✓		

<p>h. Proposed measures to reduce or control transportation impacts, if any. This is not applicable to this non-project action. No development is proposed at this time. Determination will be made at the time specific proposals move forward. At the time of development review, projects will be reviewed for traffic impacts and appropriate mitigation will be imposed.</p>	✓		
15. Public Services			
<p>a. Would the project result in an increased need for public service (for example fire protection, police protection, health care, schools, other)? If so, generally describe. This is not applicable to this non-project action. No development is proposed at this time. Determination will be made at the time specific proposals move forward.</p>	✓		
<p>b. Proposed measures to reduce or control direct impacts on public services, if any. This is not applicable to this non-project action. No development is proposed at this time. Determination will be made at the time specific proposals move forward.</p>	✓		
16. Utilities			
<p>a. Check the utilities currently available at the site: <input type="checkbox"/> electric <input type="checkbox"/> natural gas <input type="checkbox"/> water <input type="checkbox"/> refuse service <input type="checkbox"/> telephone, <input type="checkbox"/> sanitary sewer <input type="checkbox"/> septic system <input type="checkbox"/> other. Utilities are also available throughout the city, with natural gas only available in specific areas. No development is proposed with the amendments, and specific determination of utility services will be made at the time of development review.</p>	✓		
<p>b. Describe the utilities that are proposed for the project, the utility providing the service, and the general construction activities on the site or in the immediate vicinity which might be needed. Utilities are also available throughout the city, with natural gas only available in specific areas. No development is proposed with the amendments, and specific determination of utility services will be made at the time of development review.</p>	✓		
C. SIGNATURE			
<p>The above answers are true and complete to the best of my knowledge. I understand that the lead agency is relying on them to make its decision.</p> <p>Signature: <u><i>Nikole Coleman</i></u> Date Submitted: <u><i>1/20/21</i></u> <i>Senior Planner</i></p>			

D. SUPPLEMENTAL SHEET FOR NON-PROJECT ACTIONS

Because these questions are very general, it may be helpful to read them in conjunction with the list of the elements of the environment. When answering these questions, be aware of the extent of the proposal, or the types of activities likely to result from the proposal, that would affect the item at a greater intensity or at a faster rate than if the proposal were not implemented. Respond briefly and in general terms.

1.	<p>How would the proposal be likely to increase discharge to water; emissions to air; production, storage, or release of toxic or hazardous substance; or production of noise?</p> <p>As a non-project action, comprehensive plan amendment approval would not create any of these effects. All development and uses will be subject to all applicable local, state and federal regulatory requirements and will be reviewed on a case-by-case basis during the development review process. Projects resulting from the amendments to the comprehensive plan may require further review under SEPA.</p> <p>Proposed measures to avoid or reduce such increases are:</p> <p>No measures are proposed with the update. However, measures will be identified as necessary during the development permit and environmental process for specific projects. Compliance with city regulations and other appropriate mitigations would reduce increases.</p>
2.	<p>How would the proposal be likely to affect plants, animals, fish, or marine life?</p> <p>As a non-project action, approval of comprehensive plan amendments would not directly affect plants, animals, fish or marine life. Projects resulting from the comprehensive plan amendments may require further review under SEPA.</p> <p>Proposed measures to protect or conserve plants, animals, fish, or marine life are:</p> <p>The City's Critical Areas ordinance provides regulatory protective measures to protect and conserve vegetation and wildlife habitat. Additional measures may be identified during the development permit and environmental review process for specific projects.</p>
3.	<p>How would the proposal be likely to deplete energy or natural resources?</p> <p>As a non-project action, approval of comprehensive plan amendments would not deplete energy or natural resources. Projects resulting from the comprehensive plan amendments will require further environmental review at the time of development application.</p> <p>Proposed measures to protect or conserve energy and natural resources are:</p> <p>Measures would be identified during the project specific development permit and environmental review. Compliance with city regulations and other appropriate mitigations would provide the appropriate measures to reduce impacts.</p>
4.	<p>How would the proposal be likely to use or affect environmentally sensitive areas or areas designated (or eligible or under study) for governmental protection; such as parks, wilderness, wild and scenic rivers, threatened or endangered species habitat, historic or cultural sites, wetlands, floodplains, or prime farmlands?</p> <p>No development is proposed with the comprehensive plan amendments. There will not be negative effects to environmentally sensitive areas designated or under study for protection, such as parks, wilderness, wild and scenic rivers, threatened or endangered species habitat, historic or cultural sites, wetlands, floodplains, or prime farmlands. Projects resulting from the comprehensive plan amendments will require further environmental review at the time of development application.</p> <p>Proposed measures to protect such resources or to avoid or reduce impacts are:</p> <p>Measures would be identified during the project specific development permit and environmental review. Compliance with city regulations and other appropriate mitigations would provide the appropriate measures to reduce impacts.</p>
5.	<p>How would the proposal be likely to affect land and shoreline use, including whether it would allow or encourage land or shoreline uses incompatible with existing plans?</p> <p>Projects resulting from the comprehensive plan amendments will require further review at the time of development application.</p> <p>Proposed measures to avoid or reduce shoreline and land use impacts are:</p> <p>The amendments being considered by the City through the comprehensive plan amendment process ensure compatibility, and do not pose shoreline or land use impacts. All development applications will be subject to further review under SEPA, the city's zoning code and the Shoreline Master Program where appropriate.</p>
6.	<p>How would the proposal be likely to increase demands on transportation or public services and utilities?</p> <p>No development is proposed with the comprehensive plan amendment requests. However, future developments on the subject sites may have increased demands, which would be identified during the specific project development review. Projects resulting from amendments may require further review under SEPA which will be accomplished as required under WAC 197-11 and the Poulsbo Municipal Code.</p>

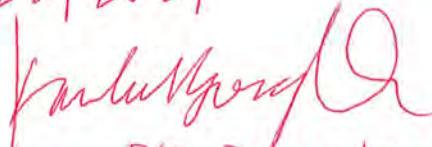
	<p>Proposed measures to reduce or respond to such demand(s) are:</p> <p>Measures to reduce impacts on transportation, public services and utilities would be identified during project specific development review. Compliance with city regulations and other appropriate mitigations could provide the appropriate measures to reduce impacts.</p>
7.	<p>Identify, if possible, whether the proposal may conflict with local, state, or federal laws or requirements for the protection of the environment.</p> <p>The proposed amendments do not conflict with any local, state or federal laws or requirements for the protection of the environment. All future development proposals would be required to follow all applicable regulations regarding the protection of the environment.</p>

Reviewed by:

Date:

1/22/2021

Signature:


PED Director



Affidavit of Public Notice

Planning and Economic Development Department
200 NE Moe Street | Poulsbo, Washington 98370
(360) 394-9748 | fax (360) 697-8269
www.cityofpoulsbo.com | plan&econ@cityofpoulsbo.com

Application No: P-11-17-20-01
P-11-17-20-02 Project Name: 2021 CPAs

Nikole Coleman, being first duly sworn, upon his/her oath deposes and says: That he/she is now, and at all times herein mentioned has been, a citizen of the United States and the State of Washington, over and above the age of twenty-one years and a resident of said County, that on Feb 10, 2021, a copy of the following City of Poulsbo public notices, and which is attached to this affidavit,

- ☐ Notice of Application
- ☒ SEPA Determination
- ☐ Notice of Public Meeting
- ☐ Notice of Public Hearing
- ☐ Notice of Decision

has been provided:

- ☒ Mailed to owners of property within 300' of the project site
- ☐ Provided to newspaper of general circulation
- ☒ Emailed to PED Department distribution lists and/or parties of record
- ☒ Posted at Library, City Hall, Poulsbo Post Office
- ☒ Posted to the City's website
- ☐ Posted at Site Address: _____

Signature: _____ Date: 2/10/21

Subscribed and sworn to before me this 11th day of February, 2021



Kati B Diehl
NOTARY PUBLIC in and for the State of
Washington, residing at:

Poulsbo, WA
My Commission expires on:
06-01-2022

From: [Constant Contact](#)
To: [City of Poulsbo Planning and Economic Development](#)
Subject: Your campaign 2021 Comprehensive Plan Amendments - SEPA Threshold Determination has been sent
Date: Wednesday, February 10, 2021 10:08:01 AM

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.



Dear Nikole Coleman,

Your campaign '**2021 Comprehensive Plan Amendments - SEPA Threshold Determination**' was sent on 2/10/2021 around 1:07 PM EST.

Below is a copy of the message your subscribers received. See how your campaign is doing by visiting Reports [in your account](#) to get real-time results and stats.

Subject: 2021 Comprehensive Plan Amendments - SEPA Threshold Determination



City of Poulsbo Public Notice

You are receiving this email because you have signed up to be on a City of Poulsbo Planning and Economic Development public notice list.

The City is utilizing the provisions provided for in WAC 197-11-060(5) "phased environmental review". Specific environmental review will be required at the time of a site-specific development proposal submittal, and a threshold determination will be issued at the time of a development application. Site specific development impacts are not identified at this time. Additional project information will be prepared and made available when a project is ready to move forward as a development proposal.

This DNS is issued under WAC 197-11-355, Optional DNS Process. *There is no further comment period on the DNS.*

- SEPA Threshold Determination. Please find the project documents for the 2021 Comprehensive Plan Amendments [here](#).

Staff Contact: Nikole Coleman, Senior Planner; ncoleman@cityofpoulsbo.com; (360) 394 -9730.

From: [Nikole CH. Coleman](#)
To: [ECY RE SEPA REGISTER](#)
Subject: Threshold Determination - 2021 CPAs
Date: Wednesday, February 10, 2021 9:57:00 AM
Attachments: [Threshold Determination 021021.pdf](#)

See attached.

Nikole Coleman, AICP
Senior Planner | City of Poulsbo
200 NE Moe Street | Poulsbo WA 98370
(360) 394-9730 | ncoleman@cityofpoulsbo.com
Pronouns: she/her

NOTICE OF PUBLIC DISCLOSURE: This e-mail account is public domain. Any correspondence from or to this e-mail account may be a public record. Accordingly, this e-mail, in whole or in part, may be subject to disclosure pursuant to RCW 42.56, regardless of any claim of confidentiality or privilege asserted by an external party.

From: Nikole CH. Coleman
Sent: Friday, January 22, 2021 9:54 AM
To: ECY RE SEPA REGISTER <separegister@ecy.wa.gov>
Subject: 2021 CPAs - NOA

See attached.

Nikole Coleman, AICP
Senior Planner | City of Poulsbo
200 NE Moe Street | Poulsbo WA 98370
(360) 394-9730 | ncoleman@cityofpoulsbo.com
Pronouns: she/her

NOTICE OF PUBLIC DISCLOSURE: This e-mail account is public domain. Any correspondence from or to this e-mail account may be a public record. Accordingly, this e-mail, in whole or in part, may be subject to disclosure pursuant to RCW 42.56, regardless of any claim of confidentiality or privilege asserted by an external party.

EXHIBIT D

Notice of Planning Commission Public Hearing Materials



NOTICE OF PUBLIC HEARING

Planning and Economic Development Department

200 NE Moe Street | Poulsbo, Washington 98370

(360) 394-9748 | fax (360) 697-8269

www.cityofpoulsbo.com | plan&econ@cityofpoulsbo.com

2021 Comprehensive Plan Amendments | Type IV Application

Planning Commission Public Hearing: February 23, 2021

The Growth Management Act (GMA), Chapter 36.70A RCW, requires that the city include within its development regulations a procedure for any interested person to suggest comprehensive plan amendments. Amendments to the comprehensive plan are how the city may modify its 20-year plan for land use, development, or growth policies in response to changing City needs or circumstances. All plan amendments are reviewed in accordance with the GMA, and other applicable state laws, countywide planning policies, the adopted City of Poulsbo Comprehensive Plan, and any other applicable plans.

Hearing Date:	February 23, 2021	Hearing Time:	7 pm
Hearing Location:	Due to the ongoing covid-19 pandemic, public hearings must be held virtually . This call-in number: 1-253-215-8782 and meeting id: 224-964-4034 are provided for attendance.		
Project File No.	P-11-17-20-01 and P-11-17-20-02		
Applicant:	City of Poulsbo 200 NE Moe Street Poulsbo, WA 98370		
Project Description:	<p>The City of Poulsbo has proposed the following amendments to the Comprehensive Plan:</p> <ul style="list-style-type: none">• <i>Application No. P-11-17-20-01</i> is a text amendment to Chapter 4, Transportation Policy TR 9-10 to update an existing policy regarding development of the Liberty Bay Waterfront Trail. The update links goals and public access requirements of the Shoreline Master Program with non-motorized policies of the Transportation Chapter.• <i>Application No. P-11-17-20-02</i> is a text amendment to Chapter 12, the Capital Facilities Plan, to update Table CFP-4 (the City of Poulsbo 6-Year Capital Improvement Projects) to reflect the proposed projects listed in the 2019-2025 Capital Improvement Projects.		
Public Participation Plan:	<p>A Public Participation Plan has been developed and is available here: https://cityofpoulsbo.com/planning-economic-comprehensive-plan-amendments/</p>		
Hearing Information:	<p>The Planning Commission public hearing is scheduled for February 23, 2021 at 7 PM. The Planning Commission will make recommendations to the City Council. City Council is the review and decision-making authority for the Comprehensive Plan Amendments. Hearing procedures are available from the PED Department and City Clerk's office and are conducted based on Roberts Rules of Order.</p> <p>Due to the ongoing covid-19 pandemic, public hearings must be held virtually. This call-in number: 1-253-215-8782 and meeting id: 224-964-4034 are provided for attendance.</p>		
Public Comment Methods:	<p>Written comments may be mailed or e-mailed to the PED staff contact indicated below. To ensure consideration, all written comments must be received by the City prior to close of the public hearing. At the hearing, the public will have an opportunity to provide written and verbal testimony to the Planning Commission regarding the proposed project.</p>		
Staff Report:	<p>The staff report will be available for review at least 7 calendar days before the hearing.</p>		
Source for Information:	<p>Information regarding the 2021 Comprehensive Plan Amendments is available here: https://cityofpoulsbo.com/planning-economic-comprehensive-plan-amendments/</p>		
Staff Contact:	<p>Nikole Coleman, Senior Planner; ncoleman@cityofpoulsbo.com; (360) 394 -9730.</p>		

THE CITY OF POULSBO STRIVES TO PROVIDE ACCESSIBLE MEETINGS FOR PEOPLE WITH DISABILITIES. PLEASE CONTACT THE POULSBO PED DEPARTMENT AT 360-394-9748 AT LEAST 48 HOURS PRIOR TO THE MEETING IF ACCOMMODATIONS ARE NEEDED FOR THIS MEETING.

PCPH



Affidavit of Public Notice

Planning and Economic Development Department
200 NE Moe Street | Poulsbo, Washington 98370
(360) 394-9748 | fax (360) 697-8269
www.cityofpoulsbo.com | plan&econ@cityofpoulsbo.com

Application No: P-11-17-20-01
P-11-17-20-02 Project Name: 2021 CPAs

Nicole Coleman, being first duly sworn, upon his/her oath deposes and says: That he/she is now, and at all times herein mentioned has been, a citizen of the United States and the State of Washington, over and above the age of twenty-one years and a resident of said County, that on Feb 8, 2021, a copy of the following City of Poulsbo public notices, and which is attached to this affidavit,

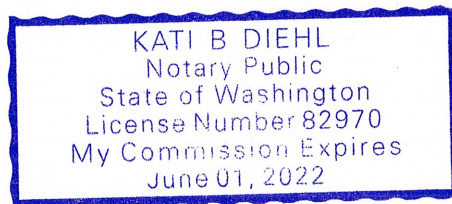
- ☐ Notice of Application
- ☐ SEPA Determination
- ☐ Notice of Public Meeting
- ☒ Notice of Public Hearing (PCPH)
- ☐ Notice of Decision

has been provided:

- ☐ Mailed to owners of property within 300' of the project site
- ☒ Provided to newspaper of general circulation
- ☒ Emailed to PED Department distribution lists and/or parties of record
- ☒ Posted at Library, City Hall, Poulsbo Post Office
- ☒ Posted to the City's website (via SmarterGov)
- ☐ Posted at Site Address: _____

Signature: _____ Date: 2/8/21

Subscribed and sworn to before me this 9th day of February, 2021



NOTARY PUBLIC in and for the State of
Washington, residing at:

Poulsbo, WA

My Commission expires on:

06-01-2022

From: [Constant Contact](#)
To: [City of Poulsbo Planning and Economic Development](#)
Subject: Your campaign 2021 Comprehensive Plan Amendments - Notice of Planning Commission Public Hearing - Feb 23 has been sent
Date: Monday, February 08, 2021 7:37:07 AM

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.



Dear Nikole Coleman,

Your campaign '**2021 Comprehensive Plan Amendments - Notice of Planning Commission Public Hearing - Feb 23**' was sent on 2/8/2021 around 10:36 AM EST.

Below is a copy of the message your subscribers received. See how your campaign is doing by visiting Reports [in your account](#) to get real-time results and stats.

Subject: 2021 Comprehensive Plan Amendments - Notice of Planning Commission Public Hearing - Feb 23



City of Poulsbo Public Hearing Notice

The Growth Management Act (GMA), Chapter 36.70A RCW, requires that the city include within its development regulations a procedure for any interested person to suggest comprehensive plan amendments. Amendments to the comprehensive plan are how the city may modify its 20-year plan for land use, development or growth policies in response to changing City needs or circumstances. All plan amendments are reviewed in accordance with the GMA, and other applicable state laws, countywide planning policies, the adopted City of Poulsbo Comprehensive Plan, and any other applicable plans.

- Notice of Planning Commission Public Hearing. Please find the project documents for the 2021 Comprehensive Plan Amendments [here](#).

The Planning Commission public hearing is scheduled for February 23, 2021 at 7 PM. The Planning Commission will make recommendations to the City Council. City Council is the review and decision-making authority for the Comprehensive Plan Amendments. Due to the ongoing covid-19 pandemic, public hearings must be held virtually. This call-in number: 1-253-215-8782 and meeting id: 224-964-4034 are provided for attendance.

Staff Contact: Nikole Coleman, Senior Planner | ncoleman@cityofpoulsbo.com

From: [Legals](#)
To: [Nikole CH. Coleman](#)
Subject: RE: 6708 - PCPH Notice for Publication_City Initiated
Date: Thursday, February 04, 2021 10:55:49 AM
Attachments: [image003.png](#)

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hi Nikole,

This ad is scheduled to publish on Monday 2/8, the total is \$156.10.

Thank you,

CITY OF POULSBO
Notice of Planning Commission
Public Hearing
Type IV Application

Project Name: 2021 Comprehensive Plan Amendments

File No.: P-11-17-20-01, P-11-17-20-02
Applicant: City of Poulsbo, 200 NE Moe Street, Poulsbo, WA 98370

Project Description: The City of Poulsbo has proposed the following amendments to the Comprehensive Plan:
• Application No. P-11-17-20-01 is a text amendment to Chapter 4, Transportation Policy TR 9-10 to update an existing policy regarding development of the Liberty Bay Waterfront Trail. The update links goals and public access requirements of the Shoreline Master Program with non-motorized policies of the Transportation Chapter.
• Application No. P-11-17-20-02 is a text amendment to Chapter 12, the Capital Facilities Plan, to update Table CFP-4 (the City of Poulsbo 6-Year Capital Improvement Projects) to reflect the proposed projects listed in the 2019-2025 Capital Improvement Projects.

Public Hearing: Due to the ongoing covid-19 pandemic, public hearings must be held virtually. This call-in number: 1-253-215-8782 and meeting id: 224-964-4034 are provided for attendance.

The Planning Commission will make recommendations to the City Council. City Council is the review and decision-making authority for the 2021 Comprehensive Plan Amendments. Hearing procedures are available from the PED Department and City Clerk's office and are conducted based on Roberts Rules of Order.

Public Comment: Written comments may be mailed or e-mailed to the PED Staff Contact indicated below. To ensure consideration, all written comments must be received by the City prior to close of the public hearing. At the hearing, the public will have an opportunity to provide verbal testimony to the Review Authority regarding the proposed project.

Complete Application: Information regarding the 2021 Comprehensive Plan Amendments is available here: <https://cityofpoulsbo.com/planning-economic-comprehensive-plan-amendments/>

Staff Contact: Nikole Coleman, Senior Planner; ncoleman@cityofpoulsbo.com; (360) 394 -9730.

EXHIBIT E

Public Participation Plan



2021 Comprehensive Plan Annual Amendments

Public Participation Plan

January 2021

INTRODUCTION

The Growth Management Act requires local governments to establish a public participation program for the evaluation and update of its comprehensive plan and development regulations. Poulsbo Municipal Code (PMC) [19.40.050\(D\)](#) further develops the requirements of the public participation program in the City of Poulsbo. This public and agency participation plan describes the steps that the City of Poulsbo will take to involve the community. The purpose of the public and agency participation plan is to inform the public, agencies with jurisdiction, and other interested parties about 2021 Comprehensive Plan Amendments (CPA).

This document is a working document and will be adjusted if needed to provide for the greatest and broadest public participation.

PUBLIC AND AGENCY GOALS

- To provide the public with timely information, an understanding of the process, and opportunities to review and comment on the critical areas ordinance amendments, and to have these comments forwarded to the City's decision makers.
- Ensure that information about the process is provided to the public early in the process and at regular intervals thereafter, to maximize public awareness and participation in the process.
- Actively solicit information from citizens, property owners and stakeholders about their concerns, questions and priorities for the amendment process and the future of Poulsbo land uses and the City's Comprehensive Plan.
- Encourage the public to informally review and comment on the update throughout the process.
- Incorporate public comment into the local government's review process prior to significant milestones or decision making.
- Provide forums for formal public input at milestones prior to decision making by local officials.
- Consult and consider recommendations from neighboring jurisdictions, federal and state agencies, and Native American tribes.

PUBLIC ENGAGEMENT OPPORTUNITIES

The City is committed to providing multiple opportunities for the public to engage throughout the process. The City will take advantage of various modes of communication to inform the public and encourage participation.

- **Website:** The City's Planning and Economic Development (PED) Department webpage will house the 2021 Comprehensive Plan Amendments where interested citizens and community members may visit for status updates, draft documents, official notices, and project information. This webpage will be the primary repository of all information related to the process:
<https://cityofpoulsbo.com/planning-economic-comprehensive-plan-amendments/>
- **E-Notice Mailing List:** An e-notice mailing list of interested persons and organizations has been established. Those on the e-notice list will receive periodic notices regarding the 2021 Comprehensive Plan Amendment. Individuals interested in being on the mailing list should contact the PED Department at (360) 394-9748 or at plan&econ@cityofpoulsbo.com and request being placed on the Comprehensive Plan Updates e-notice mailing list.

- **Comment:** Interested citizens are encouraged to provide comments to the City by letter, email, or fax. All comments will be forwarded to the Poulsbo Planning Commission and City Council. Written comments can be submitted by the following methods:

City of Poulsbo Planning and Economic Development Department
 200 NE Moe Street
 Poulsbo, WA 98370
 Fax (360)697-8269
plan&econ@cityofpoulsbo.com

- **Attend:** Interested citizens are encouraged to attend and provide verbal comments to the City at the Planning Commission and/or City Council public hearings. Due to the ongoing Covid-19 pandemic, public hearings must be held virtually. A link to attend virtually will be provided.

INFORMATION AVAILABILITY

The proposed amendments are available for public review. The primary repository of all information related to the update is the City's CPA website — <https://cityofpoulsbo.com/planning-economic-comprehensive-plan-amendments/> – at the Planning and Economic Development main page – where draft documents, meeting dates, updates on process, and official notices (notice of application, environmental review, public hearing notices, etc.), will be posted. An e-mail link for questions or comments will also be provided at the website. Official notices will be published in the Seattle Times and posted in the Poulsbo Post Office, Poulsbo Library (if open), and Poulsbo City Hall (if open) notice boards. Copies of documents are also available for a reasonable cost.

PUBLIC AND AGENCY REVIEW TIMELINE

A Public Participation Plan is required by the Growth Management Act to describe how the City will encourage early and continuous public participation throughout the process of the 2021 Comprehensive Plan Amendment cycle.

September 2020

Public notice identifying that the City is accepting Comprehensive Plan Amendments for the 2021 Amendment cycle is posted on the City's website, e-mailed to the Comprehensive Plan e-mail list and published in the Seattle Times.

November 16, 2020

Deadline for submitting Comprehensive Plan amendments for the 2021 amendment cycle.

January 13, 2021

Set 2021 Comprehensive Plan Amendment Docket at City Council Meeting

January 14, 2021*

Notify Washington State Department of Commerce to begin their 60-day review process.

January 26, 2021*

Notice of Application with Optional DNS published in Seattle Times; distributed to resource agencies, Tribe, other interested parties.

February 9, 2021

NOA/ODNS comment period over

February 8, 2021*

Notice of Planning Commission Public Hearing published in Seattle Times; distributed to resource agencies, Tribe, other interested parties.

February 23, 2021*

Planning Commission Public Hearing 7 p.m. | Virtual

March 2, 2021*

Notice of City Council Public Hearing published in Seattle Times; distributed to resource agencies, Tribe, other interested parties.

March 17, 2021*

City Council Public Hearing - 7 p.m. | Virtual

* Dates are subject to change.

PUBLIC HEARINGS

The Planning Commission and City Council will conduct at least one public hearing each to gather and consider public testimony on the 2021 Comprehensive Plan Amendments. The hearing(s) are anticipated for **February 23, 2021 (PC) and March 17, 2021 (CC)**. Public notice of hearings will state explicitly the date/time and review body of the public hearing. The public notices will be published in the Seattle Times, posted at the City's public notice locations, sent to the E-notice mailing list and others who request such notice. Due to the ongoing Covid-19 pandemic, public hearings must be held virtually. A call-in number will be provided for attendance with the public hearing notices. Citizen comments will be accommodated during the virtual meeting.

RECORDING OF MEETINGS

All public meetings and hearings will be audio recorded. Minutes and/or meeting summary for all public meetings will be prepared, and hard copies made available upon request.