



**Public Works Committee
City Hall – 200 NE Moe Street
2nd Floor Conference Room**

Subject	Meeting Agenda	Date	October 28, 2020
Recorder	C. Smith	Start Time	5:00 PM
Committee Chair	Connie Lord	End Time	6:30 PM
Committee Members	Connie Lord (CL) David Musgrove (DM) Britt Livdahl (BL)		
Staff Present	Christine Smith, Mike Lund, Josh Ranes, Phil Struck, Diane Lenius, Craig Frazier, Becky Erickson, David Musgrove, Britt Livdahl, Cedar Simmons (PMX), Connie Lord, Shannon Wood		

The meeting will be held virtually. The public is welcome to call in:

Phone: 1 (623) 404-9000 / Meeting ID: 148 001 3022

Agenda		
No.	Topic	Action/Recommendation/Discussion
1.	Administrative:	
A.	Questions & Concerns of the Committee	None at this time
B.	Agenda and Extended Agenda Review	
C.	Mayor, Department Head and Staff Reports	<p>Speed bumps installed on Front St. DL – Nov 4th, KC commissioners will receive info on CIP from staff, can provide invites to the meeting to whoever is interested. KC will attend council meeting in Dec. Reviewing Sewer SOQ, looking at Nov 13th for interviews. Also sending out RFQ for remaining categories next week. Finn Hill Update from JR - 85% complete, temporary suspension for shortage on timber. Roadway is complete and PSE vault at school is complete. To-do: fencing, boardwalk seating, driveway paving and site cleanup. DL - Norland Trails Apartment building 8 permit issued; fees just shy of \$400k. DM – received few emails about concern with parent drop-off at the school, are they being addressed? All main construction is complete and cleanup</p>

The committee may add and discuss other items not listed on the agenda.

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		of the site will allow more room for the usual activity. BE – took a look at the area, but traffic is not supposed to be parking there. More concerned with the walkability of the path. DM – Any pending issues would be school or county issues, not that of the city.
D.	Approval of Minutes: 10/14/20	Minutes approved
E.	Future Meeting Conflicts: 11/10: 11/11: CANCELLED, 11/25: CANCELLED 12/9:	11/10 meeting will be 5pm

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2.	Agenda Items:	
1.	Building Code Summary of Changes	<p>CF - Any changes shown, with reference number and summary of the change. Majority of the changes were clarification and reformatting. Some sections, the language conflicted with PMC.</p> <p>Largest changes were fire protection requirements. Actual requirements were not changed, just reformatted to reflect current code.</p> <p>DL – Will give simplified summary and then are open for comments at the next meeting to incorporate before the process moves along.</p> <p>CL – Question on manufactured home change in definition.</p> <p>CF – Changes were “mobile” to “manufactured” which is a more current definition from the IBC and L&I</p> <p>DM – May need definition included at the point where these words are used in the code to assist in clarification with new terminology</p> <p>CL – Was the development community brought in to discuss changes?</p> <p>CF – Local developers and architects were included during the review</p> <p>Next review will be November 10th for comments</p>
2.	Liberty Bay Trail Update	<p>Phil Struck spearheading the project</p> <p>PS – Project 10 years ago, has had many discussions and timelines. Initial grant timeline is coming to an end.</p> <p>WSDOT endangered species act plays a role in how restricted the plan is.</p> <p>City has looked at many alternatives. Initially to extend the boardwalk to Lindvig but impacts were too great.</p> <p>Cost of the project continues to go up, because of unstable slope as well as mitigation requirements (20-1 mitigation ratio). Initial project cost 2.5M and now closer to 5M. Ball is currently in City’s court, would need an extension from WSDOT, 1-2 years to resolve issues. Formal consultation because</p>

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		<p>Federal highways and WSDOT think it will have adverse impact on habitat, due to how close the project is to the water. Very little to control raising costs that occur over time.</p> <p>Two options: move review forward as soon as possible, may move project to close out instead of to next phase.</p> <p>BE – Have been creating many acres of oyster beds in Lib Bay over last years, and there is interest to create more. Would this be acceptable mitigation?</p> <p>PS – likely not an “in-kind” mitigation.</p> <p>Believes they would be looking for something closer to shore.</p> <p>BE – Fish Park?</p> <p>PS – Cannot use mitigation from another site to be included. Really looking for work along Legion Park and Lib Bay Auto shoreline.</p> <p>DL – One thing we know for sure is that we will need a timeline extension.</p> <p>CL – What are we committing money-wise if we ask for extension?</p> <p>PS – Not much, bulk of technical work is complete and would just be continuing conversation of what to do with the project. Still money left in the grant, no new budget required to continue with project at this time.</p> <p>CL – Concerned that other current projects as well as the strain of COVID need to take precedence, instead of spending more money on the trail which isn’t what was initially expected</p> <p>DM – Are there other funding sources for this project, which wouldn’t have as many requirements, and would like explanation on right of way</p> <p>PS – 11 owners of the right of way, none of it is city owned and contains a lot of variability. Believes that there could be RCO state grant possibility, instead of using federal funding, while still furthering the project.</p> <p>DM – This path could connect a loop around the city and holds high value for the City</p> <p>CL – Would like to explore possibility of RCO</p>

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		grant while working on extension. PS – Evaluation of funding would not take much, because options are limited. (WSDOT, RCO, State capital) DL – suggests that extension process begins and then return to council Committee agrees
3.	Pavement Sign Discussion	DM requested the topic be brought for discussion. ML – MEPPV needs to be met with any signage. Pavement markings are difficult, they have to be big or will get blocked. Needs to meet MUTCD requirements and pavement markings should be to supplement, not replace signage. There are limitations on visibility with weather and debris, as well as a maintenance requirement. DM – Looking at directing traffic to location (downtown, parking, 305) for visitors and want to make sure drivers keep their eyes on the road and near pedestrians, bikes, and not up at signs. ML – signs on pavement do require more long-term maintenance but worth looking into for various purposes. JR – Striping meant to supplement signage, do not necessarily want to draw eyes away from signs and signs will still be the primary to direct traffic. CL – suggests looking into general examples of parking signs for downtown, and for bringing people up Jensen and off Front St
4.	Committee Coordination	Nothing at this time
5.	COVID-19 Update	ML – 5 more heat lamps today, 5 more tomorrow to give to businesses. BE – CARES heat lamps going out, Mayor will be going around handing out PPE downtown for Halloween, are reaching the end of the COVID money. Goal is to spend all of it SW – Electrostatic mister for disinfecting offices and areas used by many people, as well as getting carpets cleaned
		Meeting adjourned 6:34pm

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Future Agenda Items			
No.	Item(s)	Responsibility	Anticipated Meeting Date
1.	PMC – Transportation Development Code Update	M. Bateman	Jan 2021
2.	a. Speed Limit Policy		Jan 2021
	b. Speed Hump Policy		Jan 2021
	c. Street Lighting		Jan 2021
	d. Street Connectivity		Jan 2021
	e. Cross Walks/Green Plastic		Jan 2021
3.	2022 KCTP Capacity Improvements – Costs/Poulsbo share	Lund/Lenius	Jan-June 2021
4.	Long Range Plans & Legal Options for the Old Dump Site	Lund/Lenius	Jan-June 2021
5.	Assets for the Retiring PW Facility	Lund/Lenius	Jan-June 2021
6.	PW emergency prep and status overview	Lund	Jan-June 2021
7.	Raab Park Tank Replacement Consultant Contract	Lenius	December
8.	City Maintenance Workload	Lund	Jan-Apr 2021
9.	Council Goals		

Reviewed by Mayor Erickson

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