



City of Poulsbo
Public Works Committee
City Hall – 200 NE Moe Street
3rd Floor Conference Room

Subject	Meeting Minutes	Date	1/13/2021
Recorder	C. Roberts	Start Time	5:00 PM
Committee Chair	Connie Lord	End Time	6:30 PM
Committee Members	Connie Lord, David Musgrove, Britt Livdahl		
Staff Present	Shannon Wood (SW), Diane Lenius (DL), Becky Erickson (BE), Charlie Roberts (CR), Josh Raney (JR), Mike Lund (ML), Mary McCluskey (MM), Dan Schoonmaker (DS), Guest - Mallory Wilde (PMX)		

Meeting Video: <https://vimeo.com/cityofpoulsbo/review/502400426/399405a076>

No.	Topic	Action/Recommendation/Discussion
Administrative		
1.	Questions & Concerns of the Committee	<input type="checkbox"/> Discussed <input type="checkbox"/> Further Action Requested:
2.	Agenda and Extended Agenda Review	<input type="checkbox"/> Discussed <input checked="" type="checkbox"/> Further Action Requested: COVID19 – nothing new to report but continue on future agendas. DM to touch base about future items. Remove Raab water tank from future agenda items.
3.	Mayor, Department Head and Staff Reports	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Further Action Requested: DL: Cherlyn Haley is retiring Jan 2021; KC Brownsville sewer main failure – Poulsbo will be responsible for 46% of project cost (not anticipated for a few years) but is in our CIP. City was not successful in the two FEMA BRIC grants. ADA Survey will go onto website in February as part of ADA transition plan. Sewer flow data being collected and working with consultants, first cut will be brought forward in February. JR: Johnson Parkway has started work, nightwork 1/18 on highway, close Johnson Way. ML: raab park caretaker trailer has tarp roof due to failure, coffee oasis building needs new roof as well, light pole near Lincoln roundabout dented/ hit and KC to replace and bill drivers insurance.
4.	Approval of Minutes	<input checked="" type="checkbox"/> Approved <input checked="" type="checkbox"/> Further Action Requested: Speed Control on Fjord + COVID19 impacts on Budget
5.	Future Meeting Conflicts:	<input type="checkbox"/> Discussed <input checked="" type="checkbox"/> Further Action Requested: None
Agenda Items		
1.	Fish Park Phase IV Project Acceptance	<input type="checkbox"/> Discussed <input checked="" type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested:

2.	Sewer On-Call Consultant Contract Selection	<input type="checkbox"/> Discussed <input checked="" type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested:
3.	On-Call Consultant Contract Selection	<input type="checkbox"/> Discussed <input checked="" type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested: 12 categories solicited, however no firm was selected for Rate Study so recommendations for 11 categories forwarded to council.
4.	Johnson Parkway Round-a-bout Art	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested: Art concept shared with PWC. Discussion about wall art. Press Release shared and requested to be posted Friday afternoon after Art committee meeting.
5.	8 th Avenue Culvert Update	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested: Discuss Harrison/Poulsbo Creek Letter at next meeting
6.	Committee Coordination	<input type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested: NONE
6.	Adjournment. Meeting Adjourned 6:42pm	Next Meeting: