

City of Poulsbo, Washington



2021 – 2026 City Improvement Plan



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City of Poulsbo Engineering Department



City of Poulsbo, Washington



2021 – 2026 City Improvement Plan

MAYOR

Rebecca Erickson

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CITY OF POULSBO
2021-2026 City Improvement Plan

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INTRODUCTION

The State of Washington Growth Management Act of 1990 (GMA) requires that the City of Poulsbo (City) develop a Comprehensive Plan outlining its strategy with respect to land use, housing, capital facilities, utilities, public facilities, and transportation. A key component of this plan is the City's Capital Facilities Plan (CFP). In addition to serving as an important planning tool, the CFP also places certain obligations on the City. First of all, the CFP is required to be a fully funded plan, identifying funding sources for all projects and expenditures included in the plan. Secondly, land use decisions which rely on future infrastructure improvements, impose an obligation on the City to complete the improvements within six years of development, provided the improvement has concurrency requirements.

The key detailed strategies and programs necessary to implement the CFP are outlined in the City Improvement Plan (CIP), which is a long-range study of financial wants, needs, expected revenues and policy intentions. The CIP communicates the City's six-year plan for capital construction and major acquisitions. The plan is consistent with the City's Mission Statement, Council goals, department priorities and service level standards necessary to maintain the safety and quality of life of our citizens.

The City's Mission Statement:

The City of Poulsbo is committed to managing the public's resources to promote community health, safety and welfare, and plan for the future to accommodate growth without burden while preserving our natural resources and enhancing those qualities that make our community unique and desirable.

Capital construction projects and major acquisitions in the CIP are divided into three categories: General Purpose, Transportation, and Enterprise.

- **General Purpose** - Projects and improvements dealing with police, parks and recreation and the City's public buildings
- **Transportation** - Projects dealing with vehicle and pedestrian transportation and, for the most part, duplicates our Transportation Improvement Plan (TIP)
- **Enterprise** - Projects associated with the City's utilities – Water, Sewer, Storm Water, and Solid Waste

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COMPREHENSIVE PLAN

The state's 1990 GMA requires all cities within counties planning under the Act adopt a Comprehensive Land Use Plan (Comprehensive Plan). Mandatory elements of the Comprehensive Plan are:

- Land use
- Housing
- Utilities
- Transportation
- Capital facilities

CAPITAL FACILITIES PLAN (CFP)

The CF) element of the Comprehensive Plan must include:

- An inventory of existing capital facilities owned by public entities showing the location and capacities of the capital facilities
- A forecast of the future needs for such facilities
- The proposed locations and capacities of expanded or new capital facilities;
- At least a six-year plan that will finance such capital facilities within projected funding capacities, which clearly identifies sources of public money for such purposes
- A reassessment of the land use element if probable funding falls short of meeting existing needs and to ensure the land use element, capital facilities element, and financing plan in the Capital Facilities Plan element are consistent

CITY IMPROVEMENT PLAN (CIP)

The CIP is a long-range study of financial wants, needs, expected revenues and policy intentions. It is not a budget but provides facts, trends and suggestions for decision-makers. Its components are:

- **General Purpose**
 - Parks and Recreation
 - Municipal buildings
 - Police
- **Transportation**
 - Roads
 - Paths & Trails
- **Enterprise**
 - Water
 - Sewer
 - Solid Waste
 - Storm Drain

The actual appropriation which represents the amount that will be used to implement a part of the City Improvement Plan in the coming years is the:

BIENNIAL CAPITAL BUDGET

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PROJECT PRIORITIZATION CRITERIA

Anticipated growth and development within the City is compared against existing facilities and infrastructure to ensure established level of service standards will continue to be met. If situations are identified where growth or development will degrade service levels, projects are identified to rectify the situation. In addition, the public, City Council members, or City staff may suggest specific capital facility projects or major purchases. In all cases, the suggestion is forwarded to the appropriate City Council committee for review and for cost projections. A complete financial package was provided to City Council during a Council Workshop.

Since service level standards and criteria are different for each category of projects, the prioritization criteria are also different. The only consistent criteria is the furtherance of City Council established goals and objectives and implementation of Comprehensive Plan policies. The specific prioritization criteria for each category are listed below and a detailed description of the prioritization criteria is provided in the appendix. The department or fund, as appropriate, will determine the final project rankings based on the prioritization criteria.

General Purpose Criteria

- | | |
|---------------------------------------|---------------------|
| Legal Mandates | Project Feasibility |
| Health and Safety | GMA Compliance |
| Economic Development | Liability |
| Operation and Maintenance/Reliability | Other Impacts |

Transportation Criteria

- | | |
|-----------------------|-------------------------------------|
| Safety | Economic Development |
| Mobility | Operation & Maintenance Cost Impact |
| Structural Condition | Legal Mandate |
| Multimodal/Intermodal | Relationship to Plans and Policies |
| Multi-Agency | Environmental Issues |
| Project Cost | Other Impacts |

Enterprise Criteria

- | | |
|------------------------------|--------------------------------------|
| Legal or Contractual Mandate | Relationship to Other Project |
| Health and Safety | Relationship to Plans and Policies |
| Reliability and Efficiency | Project Costs |
| Environmental Issues | Number of Customers or Area Affected |
| Economic Development | Other Impacts |

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FINANCING THE CIP

State and Federal mandates continue to impose financial burdens on the City. At the same time, recent funding constraints have left us with aging infrastructure (roadways, utility lines and municipal facilities), which require high maintenance and eventual replacement in the not-so-distant future. Looking ahead, the City needs to diversify its revenue base and attract new industry to our area, which requires investment in site development. Where development is allowed to proceed, the infrastructure improvement must occur to avoid a reduction in service level standards. Since development decisions can be predicated on future infrastructure improvements, all sources of project funding must be identified as part of the plan. Most of our current revenue sources are used to cover operating expenses, provide for current debt payments or to build reserves. Therefore, very few new projects can be considered without looking for new funding sources.

In order to finance the CIP, the City has a multitude of potential funding sources to utilize including taxes, utility rates, grants, impact fees, reserves, and donations. To generate additional revenue, the City also has the ability to raise taxes, existing utility rates or impose new taxes. However, new taxes may be unpopular with the citizens so any decision to move in that direction could prove difficult.

Additionally, the City has the ability to issue bonds and use the proceeds to finance capital spending. However, when considering debt financing, the City is obligated to a fixed payment stream to pay off the debt. Therefore, the CIP addresses financing sources from the stand point of annual cash flow requirements and the summary of capital projects and funding sources lists projected annual funding obligations.

Finally, while certain capital facilities could be financed by voted bonds, there are limits to the City's total indebtedness without degrading the ability to receive a favorable bond rating. Page 11 contains a list of annual debt payments, bond retirement date and the overall debt limit available to the City. Over the course of the six-year focus period, some debt obligations will be repaid in full, thus freeing up funds to support new obligations.



LONG-TERM DEBT OBLIGATIONS AND DEBT CAPACITY

As the demand for public sector investment and infrastructure continues to grow, the issuance of medium to long-term debt has become an increasingly important component of state and local government capital programs. While the issuance of debt is frequently an appropriate method of financing capital projects, it also requires careful monitoring to ensure an erosion of the City's credit quality does not result. A decision to borrow money binds the City to a stream of debt service payments that can last as long as twenty-five years. It is therefore imperative the City consistently follow carefully developed debt management policies to ensure the City's credit quality and access to the tax-exempt and tax credit markets remains strong.

The implementation of the City's formal debt policies is an important component of the City's overall capital program. Formal debt policies send a clear message to credit analysts, underwriters and investors that the City is administering its debt program in a responsible manner and in compliance with its policies relative to debt management. The City has received an underlying "AA+" rating from Standard & Poor's for its last Revenue Bond issue.

The two basic forms of long-term debt are general obligation issues; which are backed by the full faith and credit (i.e. taxes) of the City, and revenue bonds; which pledge revenues from a specific utility for repayment. The City's portfolio utilizes both general obligation and revenue debt to fund its operations. Under RCW 39.36.020(2), the public may vote to approve bond issues for general government in an amount not to exceed 2.5% of the City's assessed valuation. Within the 2.5% limit, the City Council may approve bond issues not to exceed 1.5% of the City's assessed valuation. Currently, the City's remaining debt capacity within the 2.5% limit is estimated at \$47,562,964. Under RCW 39.36.030(4), the public may also vote to approve park facilities and utility bond issues, each of which is also limited to 2.5% of the City's assessed valuation. Thus, a total of 7.5% of the City's assessed valuation may be issued in bonds. All voted bonds require a 60% majority approval. To validate the election, the total votes cast must equal at least 40% of the total votes cast in the last general election.

2021 BUDGET DEBT LIMIT

Project	Type	Duration	Interest Rate	Amount Issued	Outstanding
City Hall 2012	Non Voted	2012-2031	2%-3.5%	1,795,000	1,255,000
City Hall 2015	Non Voted	2009-2033	2% - 4%	7,320,000	5,425,000
2017 LOCAL Program Vehicle Purch	Non Voted	2017-2021	.4%-2%	460,000	119,825
Capital Lease Agreement	Capital Lease	2020-2024	0.00%	69,477	55,582
				\$ 9,644,477	\$ 6,855,407
<p>This Debt is controlled by assessed Valuation Debt Limits</p> <p style="text-align: center;">2021 Assessed Valuation \$ 2,176,734,837</p>					
X 0.025	=	\$ 54,418,371	Limited for Combined Debt	Balance Available	\$ 47,562,964
X 0.015	=	\$ 32,651,023	Limited for Non-Voted Debt	Balance Available	\$ 25,795,616
				Balance Available for Voted Debt	\$ 21,767,348

DEBT SCHEDULE SUMMARY

BOND DEBT TO MATURITY						
General Obligation (GO)				Revenue Bonds		
Year	Principal	Interest	Total	Principal	Interest	Total
2021	734,825	261,596	996,421	245,000	265,650	510,650
2022	635,000	234,950	869,950	255,000	253,400	508,400
2023	665,000	210,550	875,550	270,000	240,650	510,650
2024	685,000	185,000	870,000	280,000	232,550	512,550
2025	720,000	158,388	878,388	290,000	221,350	511,350
2026	400,000	130,413	530,413	300,000	209,750	509,750
2027	410,000	115,275	525,275	310,000	197,750	507,750
2028	425,000	99,450	524,450	325,000	185,350	510,350
2029	445,000	83,050	528,050	340,000	172,350	512,350
2030	465,000	65,875	530,875	355,000	155,350	510,350
2031	485,000	47,925	532,925	375,000	137,600	512,600
2032	355,000	29,200	384,200	390,000	122,600	512,600
2033	375,000	15,000	390,000	405,000	107,000	512,000
2034	-	-	-	420,000	90,800	510,800
2035	-	-	-	435,000	74,000	509,000
2036	-	-	-	455,000	56,600	511,600
2037	-	-	-	470,000	38,400	508,400
2038	-	-	-	490,000	19,600	509,600
TOTAL	6,799,825	1,636,671	8,436,496	6,410,000	2,780,750	9,190,750

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SOURCES OF FUNDING

RESERVES

Historically, whenever possible, the City of Poulsbo has utilized a “pay-as-you-go” approach to funding capital projects. To that end, several reserve accounts have been established.

Utility Reserves: The City transfers into the utility reserves an amount equal to 100% of the depreciation expense which allows the City to prolong the need to go out for debt on smaller projects and be able to fund the entire project.

Police Reserves: These reserves are in place to purchase, or at least partially fund, large equipment purchases.

Street, Street Reserve and Park Reserve Funds: Of the City’s property taxes collected in the General Fund, the City will transfer approximately 26% into the Street Fund to fund maintenance and operations along with small street projects. Typically, approximately 4% into the Park Reserve Fund and approximately 8.5% into the Street Reserve Fund for capital projects and neighborhood street maintenance would be transferred. But these percentages were reduced for 2021 and 2022 to 2.5% and 2.1% respectively. Park Impact Fees will transfer \$7,500 in 2021 to support specific park projects. Traffic Impact Fees will transfer \$250,000 in 2021 and \$300,000 in 2022 to support specific street projects. The City also uses the second one-quarter percent (1/4%) of the Real Estate Excise Tax (REET) for Debt Payments. The City will transfer the first one-quarter percent (1/4%) of REET plus an amount from reserves to the Debt Service Fund (204) to help fund the City Hall Debt Service.

BOND FINANCING

In early 2012, the City secured a \$2,455,000 Limited Tax General Obligation bond (LTGO) that was delegated to pay off the remaining balance of a Line of Credit with the remainder utilized to refund the 2003 LTGO bond anticipation note. Debt payments for the combined 2012 City Hall debt are projected to be paid from General Fund dollars and REET revenue.

At the end of 2005, the City issued bonds for the purchase of a large parcel of land, civil site work and an architectural design contract for a new City Hall. In 2009, the City issued an additional \$6 million to fund the construction of the new City Hall. These bonds were refunded in 2015, thereby lowering the amount of interest paid. The debt payments for the 2015 the Limited-Tax General Obligation (LTGO) debt are projected to be paid from General Fund dollars and REET.

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In 2018, the City issued a Water and Sewer Revenue bond to finance the City's proportionate share of the Kitsap County Wastewater Treatment Facility improvements. The amount issued was \$6,970,000. The City's share is 15.38% and this is based upon the volume of wastewater transmitted to the treatment facility. The debt payments are projected to be paid out of the Sewer Enterprise Fund.

IMPACT FEES

As authorized by RCW 82.02.050, the City has enacted the collection of impact fees on new development activity. Consistent with the level of service standards and capital facilities needs identified in the City's Capital Facilities Plan, impact fees collected will provide a funding source, in conjunction with public and other funding sources, for capital improvement projects to the City's transportation and park system.

POTENTIAL NEW FUNDING

It is particularly important to consider new sources of funding that could support projects that would otherwise be funded through the City's General Fund including:

Hotel/Motel Tax: The City could use the additional amount remaining of the second 2% to fund projects that would qualify for this tax use (i.e. Bathrooms, cultural arts, etc.)

B & O Tax: The City is currently part of the minority of cities in the State of Washington that do not impose a business and occupation (B & O) tax. All cities are authorized to establish such a tax and doing so could generate additional dollars annually for capital projects.

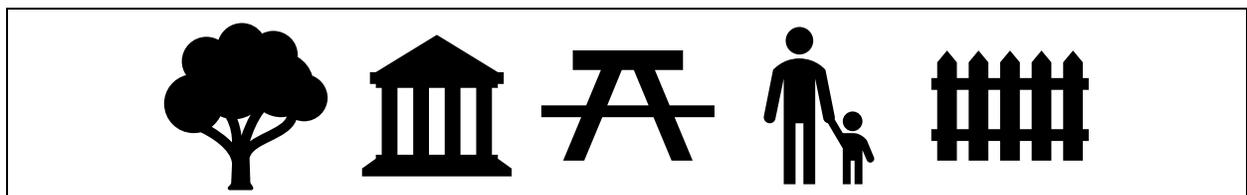
Parking Fees: At this time, public parking in the City is provided at no cost. In the future, the City could establish parking fees to fund future parking improvements.

Transportation Benefit District (TBD): The City could form a Transportation Benefit District which raises revenue usually through vehicle license fees or sales taxes. This revenue may be used to support transportation projects such as improvements to roads, sidewalks, and transportation demand management. The City Council is continuing discussion on this potential new funding source in 2021.



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GENERAL PURPOSE PROGRAM





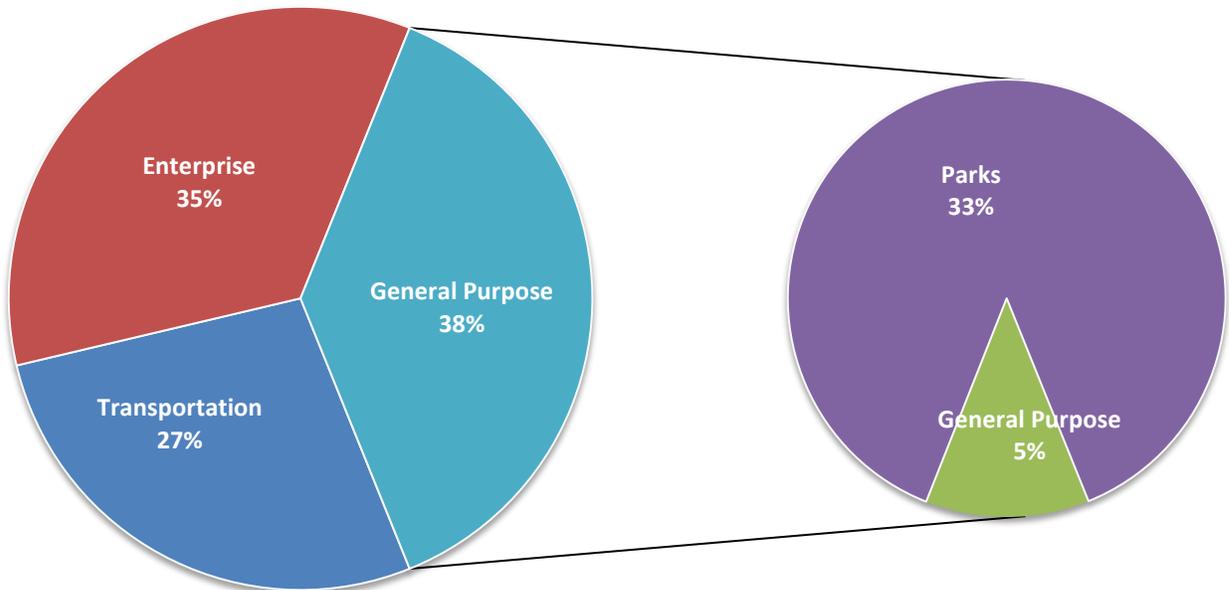
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GENERAL PURPOSE PROGRAM

The General Purpose Program element of the City Improvement Plan comprises Parks & Recreation and General Government projects. Combined, they represent \$48,039,273 or 38% of the \$127,094,940 City Improvement Plan.

Of this 38%, many are Parks & Recreation projects that rely heavily on grant funding and will be phased out over the next several years. The largest General Government project is a new Public Works Complex, with design beginning in 2024 and construction slated to start in 2025. The new facility should be fully operational in the fall of 2026.

General Purpose Expenditures



CITY IMPROVEMENT PLAN PROGRAM	AMOUNT
General Purpose	\$ 48,039,273
Transportation	\$ 34,826,468
Enterprise	\$ 44,229,199
TOTAL CAPITAL PROGRAM	\$ 127,094,940



2020 - 2026 GENERAL PURPOSE CAPITAL IMPROVEMENTS

Page	Project Name	Prior Years Costs	2020 Project Cost	2021 Project Cost	2022 Project Cost	2023 Project Cost	2024 Project Cost	2025 Project Cost	2026 Project Cost	Total Project Cost
GENERAL PROJECTS / MUNICIPAL FACILITIES										
	PW Complex Relocation Phase II	11,829				-	800,000	2,000,000	3,000,000	5,811,829
	<i>6-Non-Voted Bonds</i>						800,000	2,000,000	3,000,000	5,800,000
	<i>7-Fund Reserves</i>	11,829								11,829
	Total Municipal Facility Capital Projects	\$ 11,829	\$ -	\$ -	\$ -	\$ -	\$ 800,000	\$ 2,000,000	\$ 3,000,000	\$ 5,811,829
	Total Municipal Facility Capital Funding Sources	\$ 11,829	\$ -	\$ -	\$ -	\$ -	\$ 800,000	\$ 2,000,000	\$ 3,000,000	\$ 5,811,829
	<i>2-State Grants</i>	-	-	-	-	-	-	-	-	0
	<i>6-Non-Voted Bonds</i>	-	-	-	-	-	800,000	2,000,000	3,000,000	5,800,000
	<i>7-Fund Reserves</i>	11,829	-	-	-	-	-	-	-	11,829

2020 - 2026 GENERAL PURPOSE CAPITAL IMPROVEMENTS (continued)

Page	Project Name	Prior Years Costs	2020 Project Cost	2021 Project Cost	2022 Project Cost	2023 Project Cost	2024 Project Cost	2025 Project Cost	2026 Project Cost	Total Project Cost
PARK PROJECTS										
21	Lions Park Restroom								300,000	300,000
	7-Park Reserves								300,000	300,000
22	Muriel Iverson Williams Waterfront Park				25,000					25,000
	7-Park Reserves				25,000					25,000
23	Poulsbo Event and Recreation Center		243,900	1,200,000	1,200,000	5,000,000	15,000,000	15,000,000		37,643,900
	3-County		243,900	1,200,000	1,200,000					2,643,900
	5-Voted Bonds					5,000,000	15,000,000	15,000,000		35,000,000
24	Play for All at Raab Park				750,000					750,000
	2-State Grants				370,000					370,000
	7-Park Reserves				100,000					100,000
	13-Donation/In-Kind				280,000					280,000
25	Poulsbo Skate + Park							650,000		650,000
	2-State Grants							500,000		500,000
	7-Park Reserves							100,000		100,000
	13-Donation/In-Kind							50,000		50,000
26	Poulsbo Fish Park Restoration Phase IV	29,835	1,042,538	35,475	5,000	5,000	5,000	5,000	5,000	1,132,848
	2-State Grants	29,835	723,713	30,475						784,023
	7-Park Reserves		109,825	5,000	5,000	5,000	5,000	5,000	5,000	139,825
	8-City Impact Fees		50,000							50,000
	13-Donation/In-Kind		159,000							159,000
27	Rotary Morrow Community Park	22,330	218,130							240,460
	7-Park Reserves	12,330	140,930							153,260
	8-City Impact Fees	10,000	77,200							87,200
28	Urban Paths & Trails		42,500	7,500						50,000
	8-City Impact Fees		42,500	7,500						50,000
29	Waterfront Boardwalk			50,000						50,000
	7-Park Reserves			50,000						50,000
30	West Poulsbo Waterfront Park	535,236					50,000	800,000		1,385,236
	2-State Grants	267,618						500,000		767,618
	7-Park Reserves	267,618					50,000	200,000		517,618
	8-City Impact Fees	-						100,000		100,000
	Total Park and Recreation Projects	\$ 587,401	\$ 1,547,068	\$ 1,292,975	\$ 1,980,000	\$ 5,005,000	\$ 15,055,000	\$ 16,455,000	\$ 305,000	\$ 42,227,444
	Total Park and Recreation Capital Funding Sources	\$ 587,401	\$ 1,547,068	\$ 1,292,975	\$ 1,980,000	\$ 5,005,000	\$ 15,055,000	\$ 16,455,000	\$ 305,000	\$ 42,227,444
	2-State Grants	297,453	723,713	30,475	370,000	-	-	1,000,000	-	2,421,641
	3-County	-	243,900	1,200,000	1,200,000	-	-	-	-	2,643,900
	5-Voted Bonds	-	-	-	-	5,000,000	15,000,000	15,000,000	-	35,000,000
	7-Park Reserves	279,948	250,755	55,000	130,000	5,000	55,000	305,000	305,000	1,385,703
	8-City Impact Fees	10,000	169,700	7,500	-	-	-	100,000	-	287,200
	13-Donation/In-Kind	-	159,000	-	280,000	-	-	50,000	-	489,000
	Total General Purpose Capital Projects	\$ 599,230	\$ 1,547,068	\$ 1,292,975	\$ 1,980,000	\$ 5,005,000	\$ 15,855,000	\$ 18,455,000	\$ 3,305,000	\$ 48,039,273
	Total General Purpose Capital Funding Sources	\$ 599,230	\$ 1,547,068	\$ 1,292,975	\$ 1,980,000	\$ 5,005,000	\$ 15,855,000	\$ 18,455,000	\$ 3,305,000	\$ 48,039,273

PROJECT NAME:	Lions Park Restroom Replacement
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PROJECT DESCRIPTION

Budget:	\$ 300,000	Purpose:	Parks
Location:	6th/Fjord Drive	Project Manager:	Mary McCluskey, Park & Rec Director
Description:	Lions Park is one of the most heavily used parks in Poulsbo. The restroom building is very old, and also houses a part of the sewer lift station. A total replacement is needed. A pre-fabricated, unisex building would be a preferred replacement unit.		
Justification:	This park is heavily used by families with children. Different parts need to be upgraded to keep people safe and secure, while also keeping them engaged. The new playground surfacing system will have an upfront cost, but will be easier to maintain.		

Project Begin:	2026	Project Completion:	2026
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FUNDING DESCRIPTION

	Sources of Funding	Prior Years	Current 2020	Six-Year Plan						Total Funding
				2021	2022	2023	2024	2025	2026	
1	Federal Grants									-
2	State Grants									-
3	County									-
4	PWTF									-
5	Voted Bonds									-
6	Non-Voted Bonds									-
7	Park Reserves								300,000	300,000
8	City Impact Fees									-
9	City/Utility Reserves									-
10	Real Estate Excise Tax									-
11	Lease/Sale									-
12	LID									-
13	Donation/In-Kind									-
	Total Funding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ 300,000

	Capital Costs	Prior Years	Current 2020	Six-Year Plan						Total Costs
				2021	2022	2023	2024	2025	2026	
	Planning & Design									-
	Land/Right of Way									-
	Construction								295,000	295,000
	Management								5,000	5,000
	Total Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ 300,000

ESTIMATED IMPACT ON FUTURE OPERATING BUDGETS

Notes:

	Prior Years	Current 2020	Six-Year Plan						Total Costs	
			2021	2022	2023	2024	2025	2026		
	Operating									-
	Debt									-
	Total Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT NAME:	Muriel Iverson Williams Waterfront Park
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PROJECT DESCRIPTION

Budget:	\$ 25,000	Purpose:	Parks
Location:	18809 Anderson Parkway	Project Manager:	Mary McCluskey, Park & Rec Director
Description:	The Muriel Iverson Williams Waterfront Park is the crown jewel of Poulso's parks. Located on Liberty Bay, this park hosts many residents and visitors as they walk through historic downtown Poulso. The park has gone under renovation over the past 6 years, including new restrooms, benches, pavilion upgrades, sidewalks and sod. This project will finish off renovations by replacing the picnicking area at the sound end of the park with removal of the concrete tables, new sidewalks, landscaping and modern picnic tables.		
Justification:	This renovation will be the final improvement needed at the most visited park in Poulso. It will allow families comfortable areas to picnic and enjoy the views.		

Project Begin:	2022	Project Completion:	2022
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FUNDING DESCRIPTION

	Sources of Funding	Prior Years	Current 2020	Six-Year Plan						Total Funding
				2021	2022	2023	2024	2025	2026	
1	Federal Grants									-
2	State Grants									-
3	County									-
4	PWTF									-
5	Voted Bonds									-
6	Non-Voted Bonds									-
7	Park Reserves				25,000					25,000
8	City Impact Fees									-
9	City/Utility Reserves									-
10	Real Estate Excise Tax									-
11	Lease/Sale									-
12	LID									-
13	Donation/In-Kind									-
	Total Funding	\$ -	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000

	Capital Costs	Prior Years	Current 2020	Six-Year Plan						Total Costs
				2021	2022	2023	2024	2025	2026	
	Planning & Design									-
	Land/Right of Way									-
	Construction				25,000					25,000
	Management									-
	Total Costs	\$ -	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000

ESTIMATED IMPACT ON FUTURE OPERATING BUDGETS

Notes:

	Prior Years	Current 2020	Six-Year Plan						Total Costs	
			2021	2022	2023	2024	2025	2026		
	Operating									-
	Debt									-
	Total Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT NAME:	Poulsbo Event and Recreation Center
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PROJECT DESCRIPTION

Budget:	\$ 37,643,900	Purpose:	Government Facilities
Location:	College Marketplace	Project Manager:	Karla Boughton/Dan Schoonmaker
Description:	Acquisition, planning, design and construction of the Poulsbo Events and Recreation Center (PERC), which will be located on city owned property at College Marketplace. This project would replace the current recreation center on Front St., a remodeled building that was originally the old Union High School that was built in 1930.		
Justification:	The City has had a "regional event center" type facility on its Capital Facilities Plan for many years. With the support of the City Council and Mayor, city staff competed successfully for funding from the Kitsap Public Facilities District to look into the feasibility of a facility that will serve recreational, educational, cultural, and sports related programs for the community. The PERC will be Poulsbo's future for recreation and community service programs, as well as providing space for local and regional events and boosting connections with local educational institutions.		
Project Begin:	2020	Project Completion:	2025

FUNDING DESCRIPTION

	Sources of Funding	Prior Years	Current 2020	Six-Year Plan						Total Funding
				2021	2022	2023	2024	2025	2026	
1	Federal Grants									-
2	State Grants									-
3	County		243,900	1,200,000	1,200,000					2,643,900
4	PWTF									-
5	Voted Bonds					5,000,000	15,000,000	15,000,000		35,000,000
6	Non-Voted Bonds									-
7	City/Utility Reserves									-
8	City Impact Fees									-
9	General Fund Revenue									-
10	Real Estate Excise Tax									-
11	Lease/Sale									-
12	LID									-
13	Donation/In-Kind									-
	Total Funding	\$ -	\$ 243,900	\$ 1,200,000	\$ 1,200,000	\$ 5,000,000	\$ 15,000,000	\$ 15,000,000	\$ -	\$ 37,643,900

	Capital Costs	Prior Years	Current 2020	Six-Year Plan						Total Costs
				2021	2022	2023	2024	2025	2026	
	Planning & Design		243,900	700,000	700,000					1,643,900
	Land/Right of Way			500,000	500,000					1,000,000
	Construction					5,000,000	15,000,000	15,000,000		35,000,000
	Management									-
	Total Costs	\$ -	\$ 243,900	\$ 1,200,000	\$ 1,200,000	\$ 5,000,000	\$ 15,000,000	\$ 15,000,000	\$ -	\$ 37,643,900

ESTIMATED IMPACT ON FUTURE OPERATING BUDGETS

Notes:

	Prior Years	Current 2020	Six-Year Plan						Total Costs	
			2021	2022	2023	2024	2025	2026		
	Operating									-
	Debt									-
	Total Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT NAME:	Play for All at Raab Park
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PROJECT DESCRIPTION

Budget:	\$ 750,000	Purpose:	Parks
Location:	Raab Park	Project Manager:	Mary McCluskey, Park & Rec Director
Description:	Play for All at Raab Park is a community effort to build an inclusive playground in Poulsbo. This is a project of the Poulsbo-North Kitsap Rotary Club, operating in partnership with a citizen steering committee and the City of Poulsbo. The group will be conducting a capital campaign to raise the funds to purchase and install inclusive playground equipment at Raab Park. The new playground will be next to the original playground, so park users can easily move from one piece of equipment to another. The City could also do infrastructure improvements such as sidewalks, waterlines, moving the volleyball court, and installing a "poured in place" surfacing on the original playground.		
Justification:	The importance of play in childhood development is critical. Playgrounds are social hubs for children and young people, and they're particularly important meeting places for families with disabilities who often struggle to find a space where they can be part of the community. Children and adults with disabilities often face limitations—but that shouldn't happen at a playground. Of the 47,800 people living in North Kitsap, 13% are living with a disability. 9% of all North Kitsap children and young adults are living with a disability, and many others have disabled siblings or friends.		
Project Begin:	2022	Project Completion:	2022

FUNDING DESCRIPTION

	Sources of Funding	Prior Years	Current 2020	Six-Year Plan						Total Funding
				2021	2022	2023	2024	2025	2026	
1	Federal Grants									-
2	State Grants				370,000					370,000
3	County									-
4	PWTF									-
5	Voted Bonds									-
6	Non-Voted Bonds									-
7	Park Reserves				100,000					100,000
8	City Impact Fees									-
9	City/Utility Reserves									-
10	Real Estate Excise Tax									-
11	Lease/Sale									-
12	LID									-
13	Donation/In-Kind				280,000					280,000
	Total Funding	\$ -	\$ -	\$ -	\$ 750,000	\$ -	\$ -	\$ -	\$ -	\$ 750,000

	Capital Costs	Prior Years	Current 2020	Six-Year Plan						Total Costs
				2021	2022	2023	2024	2025	2026	
	Planning & Design									-
	Land/Right of Way									-
	Construction			-	740,000					740,000
	Management			-	10,000					10,000
	Total Costs	\$ -	\$ -	\$ -	\$ 750,000	\$ -	\$ -	\$ -	\$ -	\$ 750,000

ESTIMATED IMPACT ON FUTURE OPERATING BUDGETS

Notes:

	Prior Years	Current 2020	Six-Year Plan						Total Costs
			2021	2022	2023	2024	2025	2026	
	Operating		500	750	750	750	750	750	4,250
	Debt								-
	Total Impact	\$ -	\$ 500	\$ 750	\$ 750	\$ 750	\$ 750	\$ 750	\$ 4,250

PROJECT NAME:	Poulsbo Skate + Park
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PROJECT DESCRIPTION

Budget:	\$ 650,000	Purpose:	Parks
Location:	To Be Determined	Project Manager:	Mary McCluskey, Park & Rec Director
Description:	A new Skate Park in Poulsbo would be used by residents and visitors alike. The existing park is made of wood, and is 20 years old. The park would be 6,000-10,000 sq feet in size, made of concrete, and should be located in an open area of the city that is easy to access. A local non profit organization would be involved in fundraising, grants would be sought, and design of the park would involve the community. State grants typically require a 50% match.		
Justification:	The wood-ramp Skate Park feature at Raab Park needs to be renovated and/or replaced due to age and condition. Comments in the 2015 Park Recreation and Open Space community survey showed that people want a skate park and more park amenities.		
Project Begin:	2025	Project Completion:	2025

FUNDING DESCRIPTION

	Sources of Funding	Prior Years	Current 2020	Six-Year Plan						Total Funding
				2021	2022	2023	2024	2025	2026	
1	Federal Grants									-
2	State Grants							500,000		500,000
3	County									-
4	PWTF									-
5	Voted Bonds									-
6	Non-Voted Bonds									-
7	Park Reserves							100,000		100,000
8	City Impact Fees									-
9	City/Utility Reserves									-
10	Real Estate Excise Tax									-
11	Lease/Sale									-
12	LID									-
13	Donation/In-Kind							50,000		50,000
	Total Funding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 650,000	\$ -	\$ 650,000

	Capital Costs	Prior Years	Current 2020	Six-Year Plan						Total Costs
				2021	2022	2023	2024	2025	2026	
	Planning & Design							25,000		25,000
	Land/Right of Way									-
	Construction							600,000		600,000
	Management							25,000		25,000
	Total Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 650,000	\$ -	\$ 650,000

ESTIMATED IMPACT ON FUTURE OPERATING BUDGETS

Notes:

	Prior Years	Current 2020	Six-Year Plan						Total Costs	
			2021	2022	2023	2024	2025	2026		
	Operating							500	500	1,000
	Debt									-
	Total Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500	\$ 500	\$ 1,000

PROJECT NAME:	Poulsbo's Fish Park Phase IV
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PROJECT DESCRIPTION

Budget:	\$ 1,132,848	Purpose:	Parks
Location:	288 NW Lindvig Way	Project Manager:	Mary McCluskey, Park & Rec Director
Description:	<p>Poulsbo's Fish Park is a nature park in the middle of a growing, urban city. This project began in 2002 with the purchase of the original 13.36 acres using mostly grant funding. The ongoing development has been done using city dollars, grant money, land donations, and a plethora of community and volunteer support. A citizen's steering committee plans and fundraises for the project. Community support has seen the original purchase turn into 40 acres; a wonderful place to enjoy the wildlife, walk the gravel trails, view on-site artwork and interpretive signage, listen to educational programs at the amphitheater, and experience nature. The City received two grants in 2018. One was a Senate appropriate through the Dept of Commerce to create a connection between the "Lord" parcel and the rest of the park along Bond Rd. The second grant is through the RCO (Recreation and Conservation Office) under the Aquatics Lands Enhancement Account (ALEA). Much of the match for this grant will come from a property donation in 2012 (Hansen Property). This phase of Poulsbo's Fish Park will include restoration, park development, trails, and a pedestrian link to the isolated "Lord" property along the shoreline.</p>		
Justification:	<p>This park provides planned public access and environmental stewardship of a nature area in the city. Much of the work on-site has been completed because of generous donations, community support and city funds.</p>		
Project Begin:	2002	Project Completion:	2026

FUNDING DESCRIPTION

	Sources of Funding	Prior Years	Current 2020	Six-Year Plan						Total Funding
				2021	2022	2023	2024	2025	2026	
1	Federal Grants									-
2	State Grants	29,835	723,713	30,475						784,023
3	County									-
4	PWTF									-
5	Voted Bonds									-
6	Non-Voted Bonds									-
7	Park Reserves		109,825	5,000	5,000	5,000	5,000	5,000	5,000	139,825
8	City Impact Fees		50,000							50,000
9	City/Utility Reserves									-
10	Real Estate Excise Tax									-
11	Lease/Sale									-
12	LID									-
13	Donation/In-Kind		159,000							159,000
	Total Funding	\$ 29,835	\$ 1,042,538	\$ 35,475	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 1,132,848

	Capital Costs	Prior Years	Current 2020	Six-Year Plan						Total Costs
				2021	2022	2023	2024	2025	2026	
	Planning & Design	29,835								29,835
	Land/Right of Way									-
	Construction		1,022,538	25,475	4,000	4,000	4,000	4,000	4,000	1,068,013
	Management		20,000	10,000	1,000	1,000	1,000	1,000	1,000	35,000
	Total Costs	\$ 29,835	\$ 1,042,538	\$ 35,475	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 1,132,848

ESTIMATED IMPACT ON FUTURE OPERATING BUDGETS

Notes:

	Prior Years	Current 2020	Six-Year Plan						Total Costs	
			2021	2022	2023	2024	2025	2026		
	Operating	16,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	23,000
	Debt									-
	Total Impact	\$ 16,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 23,000

PROJECT NAME:	Rotary Morrow Community Park
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PROJECT DESCRIPTION

Budget:	\$ 240,460	Purpose:	Parks
Location:	19146 Noll Rd NE	Project Manager:	Mary McCluskey, Park & Rec Director
Description:	This 1.2 acre passive park will be built around the natural landscape using existing trees and fauna. Plans call for benches, playground equipment, games tables, trails, and a shared use path. The City applied for a 2018 RCO (Recreation and Conservation Office) grant, but was not successful. The park plan has now been phased, with Phase 1 being built in 2020. Vegetation management, trails and one play area will be installed. Volunteers may be used for vegetation clearing.		
Justification:	Residential building permits along the Noll Road corridor are increasing over the next five years, and parks will be needed for these residents. The park land was donated by the Poulsbo-NK Rotary Club Foundation in April 2019 to be used as a public park in perpetuity. The inkind value is \$100,000. The foundation has built four "supportive" housing units on the adjacent parcel.		

Project Begin:	2014	Project Completion:	2020
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FUNDING DESCRIPTION

	Sources of Funding	Prior Years	Current 2020	Six-Year Plan						Total Funding
				2021	2022	2023	2024	2025	2026	
1	Federal Grants									-
2	State Grants									-
3	County									-
4	PWTF									-
5	Voted Bonds									-
6	Non-Voted Bonds									-
7	Park Reserves	12,330	140,930							153,260
8	City Impact Fees	10,000	77,200							87,200
9	City/Utility Reserves									-
10	Real Estate Excise Tax									-
11	Lease/Sale									-
12	LID									-
13	Donation/In-Kind									-
	Total Funding	\$ 22,330	\$ 218,130	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 240,460

	Capital Costs	Prior Years	Current 2020	Six-Year Plan						Total Costs
				2021	2022	2023	2024	2025	2026	
	Planning & Design	12,330	40,000							52,330
	Land/Right of Way									-
	Construction	10,000	170,630							180,630
	Management		7,500							7,500
	Total Costs	\$ 22,330	\$ 218,130	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 240,460

ESTIMATED IMPACT ON FUTURE OPERATING BUDGETS

Notes:

	Prior Years	Current 2020	Six-Year Plan						Total Costs	
			2021	2022	2023	2024	2025	2026		
	Operating	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	7,000
	Debt									-
	Total Impact	\$ -	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 7,000

PROJECT NAME:	Urban Paths & Trails
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PROJECT DESCRIPTION

Budget:	\$ 50,000	Purpose:	Parks/Trails
Location:	Various	Project Manager:	Mary McCluskey, Park & Rec Director
Description:	Urban trails are installed to connect neighborhoods, parks, retail areas and offices. These trails may be placed on city property or rights-of-way, in parks or other city properties, or in other specified areas where a recreational easement between the private property owner and the City is in place. This funding would be used for trails that may or may not be a part of another project, and may include areas in College Marketplace (Vista Pathway), signage on exiting trails, paths between neighborhoods, or connections with trail systems that run outside of the city to the north or south.		
Justification:	The most recent update of the Urban Paths of Poulsbo (2018) highlights a variety of urban trail projects that can be accomplished using volunteers and city purchased materials, or by using a contractor. These trails may be placed on city property or rights-of-way, in parks or other city properties, or in other specified areas where a recreational easement between the private property owner and the City is in place, and benefits pedestrians and possibly bikers.		

Project Begin:	2020	Project Completion:	2021
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FUNDING DESCRIPTION

	Sources of Funding	Prior Years	Current 2020	Six-Year Plan						Total Funding
				2021	2022	2023	2024	2025	2026	
1	Federal Grants									-
2	State Grants									-
3	County									-
4	PWTF									-
5	Voted Bonds									-
6	Non-Voted Bonds									-
7	City/Utility Reserves									-
8	Park Reserves									-
9	City Impact Fees		42,500	7,500						50,000
10	City/Utility Reserves									-
11	Lease/Sale									-
12	LID									-
13	Donation/In-Kind									-
	Total Funding	\$ -	\$ 42,500	\$ 7,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000

	Capital Costs	Prior Years	Current 2020	Six-Year Plan						Total Costs
				2021	2022	2023	2024	2025	2026	
	Planning & Design		5,000	2,500						7,500
	Land/Right of Way									-
	Construction		35,000	5,000						40,000
	Management		2,500							2,500
	Total Costs	\$ -	\$ 42,500	\$ 7,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000

ESTIMATED IMPACT ON FUTURE OPERATING BUDGETS

Notes:

	Prior Years	Current 2020	Six-Year Plan						Total Costs
			2021	2022	2023	2024	2025	2026	
	Operating	250	250	250	250	250	250	250	1,750
	Debt								-
	Total Impact	\$ -	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 1,750

PROJECT NAME:	Waterfront Boardwalk
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PROJECT DESCRIPTION

Budget:	\$ 50,000	Purpose:	Parks
Location:	18809 Anderson Parkway	Project Manager:	Mary McCluskey, Park & Rec Director

Description: An official inspection is needed to see how the waterfront boardwalk is holding up and what improvements might be necessary. This project calls for the structural engineer's report first, followed up by unknown improvements.

Justification: This is a highly used structure, both on an everyday basis as well as during special events such as the 3rd of July Fireworks display. An inspection is needed to confirm the integrity of the boardwalk as well as to identify any issues that may be discovered. The type of improvements needed will depend on the final inspection report.

Project Begin:	2021	Project Completion:	2021
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FUNDING DESCRIPTION

	Sources of Funding	Prior Years	Current 2020	Six-Year Plan						Total Funding
				2021	2022	2023	2024	2025	2026	
1	Federal Grants									-
2	State Grants									-
3	County									-
4	PWTF									-
5	Voted Bonds									-
6	Non-Voted Bonds									-
7	Park Reserves			50,000						50,000
8	City Impact Fees									-
9	City/Utility Reserves									-
10	Real Estate Excise Tax									-
11	Lease/Sale									-
12	LID									-
13	Donation/In-Kind									-
	Total Funding	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000

	Capital Costs	Prior Years	Current 2020	Six-Year Plan						Total Costs
				2021	2022	2023	2024	2025	2026	
	Planning & Design									-
	Land/Right of Way									-
	Construction			35,000						35,000
	Management			15,000						15,000
	Total Costs	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000

ESTIMATED IMPACT ON FUTURE OPERATING BUDGETS

Notes:

	Prior Years	Current 2020	Six-Year Plan						Total Costs	
			2021	2022	2023	2024	2025	2026		
	Operating									-
	Debt									-
	Total Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT NAME:	West Poulso Waterfront Park
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PROJECT DESCRIPTION

Budget:	\$ 1,385,236	Purpose:	Parks
Location:	5th Ave NW	Project Manager:	Mary McCluskey, Park & Rec Director
Description:	The City acquired 4 low bank waterfront parcels on 5th Avenue NW in West Poulso in 2018. Development of these parcels will involve stormwater improvements on one parcel (.76 acre) and park improvements on 3 parcels (1.85 acres). Public visioning for the site will occur in 2019, but recreational opportunities on the site may include: swimming, hand carried boat launch, walking, bird and wildlife viewing, picnicking and play areas. Restoration and habitat improvements will also be made.		
Justification:	The city was fortunate to receive a state grant to purchase three of the last undeveloped parcels on Liberty Bay for public enjoyment. Development of the park will afford a variety of passive and active recreational opportunities for Poulso residents.		

Project Begin:	2017	Project Completion:	2025
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FUNDING DESCRIPTION

	Sources of Funding	Prior Years	Current 2020	Six-Year Plan						Total Funding
				2021	2022	2023	2024	2025	2026	
1	Federal Grants									-
2	State Grants	267,618						500,000		767,618
3	County									-
4	PWTF									-
5	Voted Bonds									-
6	Non-Voted Bonds									-
7	Park Reserves	267,618					50,000	200,000		517,618
8	City Impact Fees							100,000		100,000
9	City/Utility Reserves									-
10	Real Estate Excise Tax									-
11	Lease/Sale									-
12	LID									-
13	Donation/In-Kind									-
	Total Funding	\$ 535,236	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 800,000	\$ -	\$ 1,385,236

	Capital Costs	Prior Years	Current 2020	Six-Year Plan						Total Costs
				2021	2022	2023	2024	2025	2026	
	Planning & Design						45,000			45,000
	Land/Right of Way	535,236								535,236
	Construction							775,000		775,000
	Management						5,000	25,000		30,000
	Total Costs	\$ 535,236	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 800,000	\$ -	\$ 1,385,236

ESTIMATED IMPACT ON FUTURE OPERATING BUDGETS

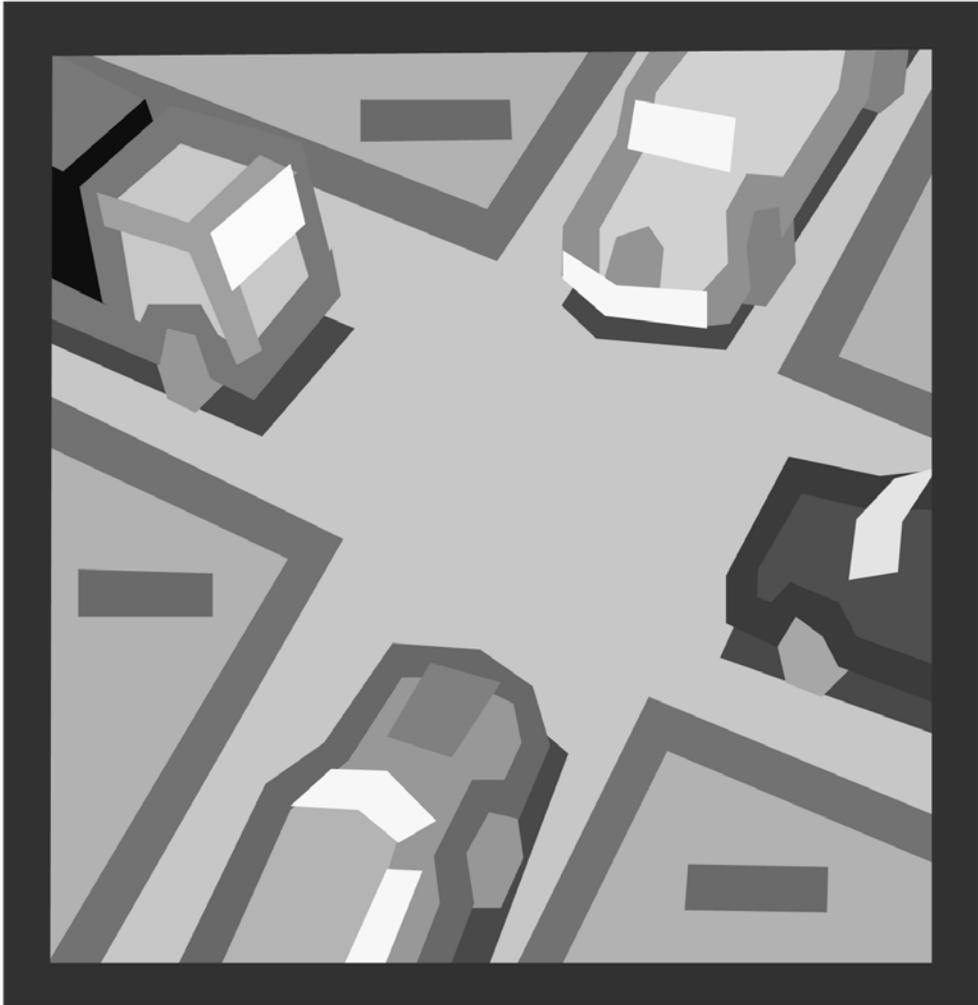
Notes:

	Prior Years	Current 2020	Six-Year Plan						Total Costs
			2021	2022	2023	2024	2025	2026	
	Operating					500	500	500	1,500
	Debt								-
	Total Impact	\$ -	\$ -	\$ -	\$ -	\$ 500	\$ 500	\$ 500	\$ 1,500

CITY OF POULSBO
2021 - 2026 CITY IMPROVEMENT PLAN

TRANSPORTATION PROGRAM



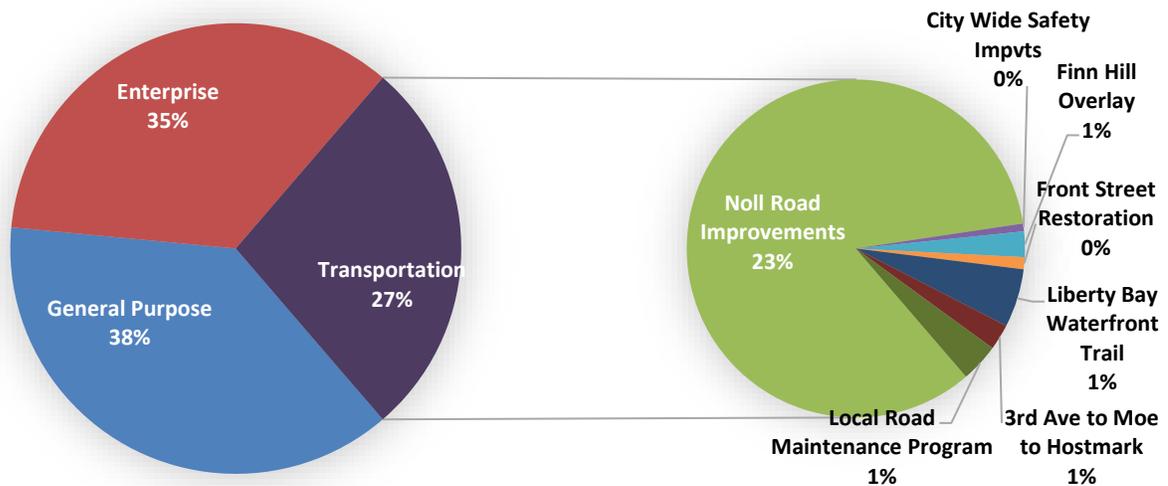


CITY OF POULSBO
2021-2026 City Improvement Plan

TRANSPORTATION PROGRAM

The Transportation Program element of the City Improvement Plan comprises all vehicle and pedestrian transportation projects including roadways, alleys, sidewalks and traffic lighting/signals. The transportation projects will help traffic flow through the city and enhance pedestrian safety with new sidewalks. Combined they represent \$34,826,468 or 27% of the \$127,094,940 City Improvement Plan. The projects listed in the Transportation Program are projects from the Transportation Improvement Plan (TIP) that have established and available funding.

Transportation Expenditures



CITY IMPROVEMENT PLAN PROGRAM	AMOUNT
General Purpose	\$ 48,039,273
Transportation	\$ 34,826,468
Enterprise	\$ 44,229,199
TOTAL CAPITAL PROGRAM	\$ 127,094,940



2020 - 2026 TRANSPORTATION CAPITAL IMPROVEMENTS

Page	Project Name	Prior Years Costs	2020 Project Cost	2021 Project Cost	2022 Project Cost	2023 Project Cost	2024 Project Cost	2025 Project Cost	2026 Project Cost	Total Project Cost
STREET PROJECTS										
37	3rd Ave (Moe to Hostmark)					160,000	700,000			860,000
	2-State Grants					120,000	600,000			720,000
	7-Street Reserves					40,000	100,000			140,000
38	City-wide Safety Improvements		60,000	200,000						260,000
	1-Federal Grants		60,000	195,000						255,000
	7-Street Reserves		-	5,000						5,000
39	Finn Hill Overlay							50,000	800,000	850,000
	2-State Grants							40,000	650,000	690,000
	7-Street Reserves							10,000	-	10,000
	10-Real Estate Excise Tax							-	150,000	150,000
40	Front Street Restoration					400,000				400,000
	2-State Grants					350,000				350,000
	7-Street Reserves					50,000				50,000
41	Liberty Bay Waterfront Trail	228,198	188,389				330,000	100,000	1,100,000	1,946,587
	1-Federal Grants	228,198	21,802				-	-	-	250,000
	2-State Grants	-	-				300,000	100,000	1,100,000	1,500,000
	7-Street Reserves		6,587				30,000	-	-	36,587
	10-Real Estate Excise Tax	-	160,000				-	-	-	160,000
42	Local Neighborhood Road Maintenance Program	266,046	163,000	125,000	125,000	150,000	150,000	150,000	150,000	1,279,046
	7-Street Reserves	266,046	163,000	125,000	125,000	150,000	150,000	150,000	150,000	1,279,046
43	Noll Road Improvements - Phase III - Roadway	3,091,004	5,916,831	4,170,000	300,000		3,000,000	2,300,000	3,000,000	21,777,835
	1-Federal Grants	1,546,304	1,545,571	2,420,000			1,070,000	1,000,000	1,000,000	8,581,875
	2-State Grants	15,000	-	1,500,000			1,430,000	750,000	1,500,000	5,195,000
	6-Non-Voted Bonds	-	2,500,000	-	-	-	-	-	-	2,500,000
	7-Street Reserves	359,700	40,260	-	-	-	-	-	-	399,960
	8-City Impact Fees	1,170,000	931,000	250,000	300,000		500,000	550,000	500,000	4,201,000
	10-Real Estate Excise Tax	-	900,000	-	-	-	-	-	-	900,000
44	Noll Road Improvements - Phase III - Roundabout	510,563	5,398,437							5,909,000
	2-State Grants	510,563	5,359,000							5,869,563
	7-Street Reserves		39,437							39,437
45	Noll Road Improvements - Phase III - Tunnel	66,726	1,477,274							1,544,000
	1-Federal Grants		1,350,000							1,350,000
	7-Street Reserves	22,726	(22,726)							-
	8-City Impact Fees	44,000								44,000
	10-Real Estate Excise Tax	-	150,000							150,000
	Total Transportation Capital Projects	\$ 4,162,537	\$ 13,203,931	\$ 4,495,000	\$ 425,000	\$ 710,000	\$ 4,180,000	\$ 2,600,000	\$ 5,050,000	\$ 34,826,468
	Total Transportation Capital Funding Sources	\$ 4,162,537	\$ 13,203,931	\$ 4,495,000	\$ 425,000	\$ 710,000	\$ 4,180,000	\$ 2,600,000	\$ 5,050,000	\$ 34,826,468
	1-Federal Grants	1,774,502	2,977,373	2,615,000	-	-	1,070,000	1,000,000	1,000,000	10,436,875
	2-State Grants	525,563	5,359,000	1,500,000	-	470,000	2,330,000	890,000	3,250,000	14,324,563
	6-Non-Voted Bonds	-	2,500,000	-	-	-	-	-	-	2,500,000
	7-Street Reserves	648,472	226,558	130,000	125,000	240,000	280,000	160,000	150,000	1,960,030
	8-City Impact Fees	1,214,000	931,000	250,000	300,000	-	500,000	550,000	500,000	4,245,000
	10-Real Estate Excise Tax	-	1,210,000	-	-	-	-	-	150,000	1,360,000



PROJECT NAME:	3RD AVENUE - (MOE TO HOSTMARK)
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PROJECT DESCRIPTION

Budget:	\$ 860,000	Purpose:	Transportation
Location:	3rd Ave - Moe to Hostmark	Project Manager:	Diane K. Lenius, P.E.
Description:	Currently this section of 3rd Avenue (Moe to Hostmark) does not have sidewalks and the road condition consists of poor subgrade. This project will install approximately 775-feet of sidewalks, curbs, gutters and parking strip. The project will be funded by STP/Federal grant and/or TIB/State grant \$600,000 and City Match \$120,000. STP grants are awarded every two years. TIB grants are awarded every year. The City has received many federal/state grants for similar street improvements on recent projects such as Viking Ave, Lincoln Road, Noll Road and Finn Hill Road.		
Justification:	This project will improve safety and reduce street maintenance costs.		

Project Begin:	2023	Project Completion:	2024
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FUNDING DESCRIPTION

	Sources of Funding	Prior Years	Current 2020	Six-Year Plan						Total Funding
				2021	2022	2023	2024	2025	2026	
1	Federal Grants									-
2	State Grants					120,000	600,000			720,000
3	County									-
4	PWTF									-
5	Voted Bonds									-
6	Non-Voted Bonds									-
7	City/Utility Reserves					40,000	100,000			140,000
8	City Impact Fees									-
9	General Fund Revenue									-
10	Real Estate Excise Tax									-
11	Lease/Sale									-
12	LID									-
13	Donation/In-Kind									-
	Total Funding	\$ -	\$ -	\$ -	\$ -	\$ 160,000	\$ 700,000	\$ -	\$ -	\$ 860,000

	Capital Costs	Prior Years	Current 2020	Six-Year Plan						Total Costs
				2021	2022	2023	2024	2025	2026	
	Planning & Design					160,000				160,000
	Land/Right of Way									-
	Construction						630,000			630,000
	Management						70,000			70,000
	Total Costs	\$ -	\$ -	\$ -	\$ -	\$ 160,000	\$ 700,000	\$ -	\$ -	\$ 860,000

ESTIMATED IMPACT ON FUTURE OPERATING BUDGETS

Notes:	There will be no additional impact on future operating budgets
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	Prior Years	Current 2020	Six-Year Plan						Total Costs	
			2021	2022	2023	2024	2025	2026		
	Operating									-
	Debt									-
	Total Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT NAME:	CITY-WIDE SAFETY IMPROVEMENTS
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PROJECT DESCRIPTION

Budget:	\$ 260,000	Purpose:	Transportation
Location:	Various	Project Manager:	Charlie Roberts
Description:	This project will focus on pedestrian safety improvements and will remove, upgrade, and install new pavement markings, evaluate mid-block crosswalks and provide ADA improvements at various locations throughout the City. Specific sites will also be evaluated for installation of rectangular rapid flashing beacons (RRFB's).		
Justification:	The project will improve pedestrian safety.		
Project Begin:	2020	Project Completion:	2021

FUNDING DESCRIPTION

	Sources of Funding	Prior Years	Current 2020	Six-Year Plan						Total Funding
				2021	2022	2023	2024	2025	2026	
1	Federal Grants		60,000	195,000						255,000
2	State Grants									-
3	County									-
4	PWTF									-
5	Voted Bonds									-
6	Non-Voted Bonds									-
7	City/Utility Reserves			5,000						5,000
8	City Impact Fees									-
9	General Fund Revenue									-
10	Real Estate Excise Tax									-
11	Lease/Sale									-
12	LID									-
13	Donation/In-Kind									-
	Total Funding	\$ -	\$ 60,000	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 260,000

	Capital Costs	Prior Years	Current 2020	Six-Year Plan						Total Costs
				2021	2022	2023	2024	2025	2026	
	Planning & Design		33,000							33,000
	Land/Right of Way									-
	Construction			200,000						200,000
	Management		27,000							27,000
	Total Costs	\$ -	\$ 60,000	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 260,000

ESTIMATED IMPACT ON FUTURE OPERATING BUDGETS

Notes: There will be no additional impact on future operating budgets

	Prior Years	Current 2020	Six-Year Plan						Total Costs	
			2021	2022	2023	2024	2025	2026		
	Operating									-
	Debt									-
	Total Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT NAME:	FINN HILL OVERLAY
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PROJECT DESCRIPTION

Budget:	\$ 850,000	Purpose:	Road Restoration
Location:	Finn Hill	Project Manager:	Josh Ranes, P.E.
Description:	Project will resurface NW Finn Hill Rd from Viking Ave to SR3 overpass and from Olhava Way to Rhododendron Drive.		
Justification:	The existing asphalt surface is in very bad condition.		
Project Begin:	2025	Project Completion:	2026

FUNDING DESCRIPTION

	Sources of Funding	Prior Years	Current 2020	Six-Year Plan						Total Funding
				2021	2022	2023	2024	2025	2026	
1	Federal Grants									-
2	State Grants							40,000	650,000	690,000
3	County									-
4	PWTF									-
5	Voted Bonds									-
6	Non-Voted Bonds									-
7	City/Utility Reserves							10,000		10,000
8	City Impact Fees									-
9	General Fund Revenue									-
10	Real Estate Excise Tax								150,000	150,000
11	Lease/Sale									-
12	LID									-
13	Donation/In-Kind									-
	Total Funding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 800,000	\$ 850,000

	Capital Costs	Prior Years	Current 2020	Six-Year Plan						Total Costs
				2021	2022	2023	2024	2025	2026	
	Planning & Design							50,000		50,000
	Land/Right of Way									-
	Construction									-
	Management								800,000	800,000
	Total Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 800,000	\$ 850,000

ESTIMATED IMPACT ON FUTURE OPERATING BUDGETS

Notes: There will be no additional impact on future operating budgets

	Prior Years	Current 2020	Six-Year Plan						Total Costs	
			2021	2022	2023	2024	2025	2026		
	Operating									-
	Debt									-
	Total Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT NAME:	FRONT STREET RESTORATION
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PROJECT DESCRIPTION

Budget:	\$ 400,000	Purpose:	Road Restoration
Location:	Front Street	Project Manager:	Diane K. Lenius, P.E.
Description:	The project will be combined with the Water Replacement Project. Project will include raised crosswalks.		
Justification:	The existing deteriorated asphalt is over 30 years old and needs to be replaced.		
Project Begin:	2023	Project Completion:	2023

FUNDING DESCRIPTION

	Sources of Funding	Prior Years	Current 2020	Six-Year Plan						Total Funding
				2021	2022	2023	2024	2025	2026	
1	Federal Grants									-
2	State Grants					350,000				350,000
3	County									-
4	PWTF									-
5	Voted Bonds									-
6	Non-Voted Bonds									-
7	City/Utility Reserves					50,000				50,000
8	City Impact Fees									-
9	General Fund Revenue									-
10	Real Estate Excise Tax									-
11	Lease/Sale									-
12	LID									-
13	Donation/In-Kind									-
	Total Funding	\$ -	\$ -	\$ -	\$ -	\$ 400,000	\$ -	\$ -	\$ -	\$ 400,000

	Capital Costs	Prior Years	Current 2020	Six-Year Plan						Total Costs
				2021	2022	2023	2024	2025	2026	
	Planning & Design					50,000				50,000
	Land/Right of Way									-
	Construction					330,000				330,000
	Management					20,000				20,000
	Total Costs	\$ -	\$ -	\$ -	\$ -	\$ 400,000	\$ -	\$ -	\$ -	\$ 400,000

ESTIMATED IMPACT ON FUTURE OPERATING BUDGETS

Notes: There will be no additional impact on future operating budgets

	Prior Years	Current 2020	Six-Year Plan						Total Costs	
			2021	2022	2023	2024	2025	2026		
	Operating									-
	Debt									-
	Total Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT NAME:	LIBERTY BAY WATERFRONT TRAIL
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PROJECT DESCRIPTION

Budget:	\$ 1,946,587	Purpose:	Transportation
Location:	Anderson Parkway/ Fish Park	Project Manager:	Diane K. Lenius, P.E.
Description:	This project will create a pedestrian/bicycle trail along the shoreline from Legion Park to Liberty Bay Auto dealership.		
Justification:	The project will enhance pedestrian connectivity between Anderson Parkway and Fish Park.		
Project Begin:	2011	Project Completion:	2029

FUNDING DESCRIPTION

	Sources of Funding	Prior Years	Current 2020	Six-Year Plan						Total Funding
				2021	2022	2023	2024	2025	2026	
1	Federal Grants	228,198	21,802							250,000
2	State Grants						300,000	100,000	1,100,000	1,500,000
3	County									-
4	PWTF									-
5	Voted Bonds									-
6	Non-Voted Bonds									-
7	City/Utility Reserves		6,587				30,000			36,587
8	City Impact Fees									-
9	General Fund Revenue									-
10	Real Estate Excise Tax		160,000							160,000
11	Lease/Sale									-
12	LID									-
13	Donation/In-Kind									-
	Total Funding	\$ 228,198	\$ 188,389	\$ -	\$ -	\$ -	\$ 330,000	\$ 100,000	\$ 1,100,000	\$ 1,946,587

	Capital Costs	Prior Years	Current 2020	Six-Year Plan						Total Costs
				2021	2022	2023	2024	2025	2026	
	Planning & Design	228,198	21,802				330,000	100,000		680,000
	Land/Right of Way		166,587							166,587
	Construction								1,100,000	1,100,000
	Management									-
	Total Costs	\$ 228,198	\$ 188,389	\$ -	\$ -	\$ -	\$ 330,000	\$ 100,000	\$ 1,100,000	\$ 1,946,587

ESTIMATED IMPACT ON FUTURE OPERATING BUDGETS

Notes:

	Prior Years	Current 2020	Six-Year Plan						Total Costs	
			2021	2022	2023	2024	2025	2026		
	Operating									-
	Debt									-
	Total Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT NAME:	LOCAL NEIGHBORHOOD ROAD MAINTENANCE PROGRAM
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PROJECT DESCRIPTION

Budget:	\$ 1,279,046	Purpose:	Transportation
Location:	City-Wide	Project Manager:	Mike Lund, Public Works Superintendent
Description:	The annual road maintenance program identifies activities that preserve the local roads including pavement repairs and pavement overlays.		
Justification:	The goal is to provide the highest possible level of service with available resources.		
Project Begin:	Ongoing	Project Completion:	Ongoing

FUNDING DESCRIPTION

	Sources of Funding	Prior Years	Current 2020	Six-Year Plan						Total Funding
				2021	2022	2023	2024	2025	2026	
1	Federal Grants									-
2	State Grants									-
3	County									-
4	PWTF									-
5	Voted Bonds									-
6	Non-Voted Bonds									-
7	City/Utility Reserves	266,046	163,000	125,000	125,000	150,000	150,000	150,000	150,000	1,279,046
8	City Impact Fees									-
9	General Fund Revenue									-
10	Real Estate Excise Tax									-
11	Lease/Sale									-
12	LID									-
13	Donation/In-Kind									-
	Total Funding	\$ 266,046	\$ 163,000	\$ 125,000	\$ 125,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 1,279,046

	Capital Costs	Prior Years	Current 2020	Six-Year Plan						Total Costs
				2021	2022	2023	2024	2025	2026	
	Planning & Design									-
	Land/Right of Way									-
	Construction	266,046	148,000	110,000	110,000	135,000	135,000	135,000	135,000	1,174,046
	Management		15,000	15,000	15,000	15,000	15,000	15,000	15,000	105,000
	Total Costs	\$ 266,046	\$ 163,000	\$ 125,000	\$ 125,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 1,279,046

ESTIMATED IMPACT ON FUTURE OPERATING BUDGETS

Notes: There will be no additional impact on future operating budgets

	Prior Years	Current 2020	Six-Year Plan						Total Costs	
			2021	2022	2023	2024	2025	2026		
	Operating									-
	Debt									-
	Total Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT NAME:	NOLL ROAD IMPROVEMENTS - PHASE III - ROADWAY
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PROJECT DESCRIPTION

Budget:	\$ 21,777,835	Purpose:	Transportation
Location:	Noll Road	Project Manager:	Diane Lenius, P.E.

Description: The project as a whole extends from SR305 & Johnson Way vicinity to Lincoln Rd along a new alignment as shown on the City Transportation Plan. This project will be implemented in several phases (segments). Construction will be divided into three or more phases – the South Segment, Middle Segment, and North Segment: The South Segment is fully funded and was advertised in 2020 and includes approximately 3600 LF of new roadway from SR305 & Johnson Way vicinity to Noll Road at Storhoff; construction of this segment will take place in 2020/21/22. The Middle Segment and North Segments will begin right of way acquisition and design in 2020 and construction in 2024/25/26 to be completed by 2027. These segments will be funded by FHWA/STP, TIB, and CITY TIF over the next 10 years. The North Segment has already secured \$1.07 million in STP funding. The City has been successful in obtaining grant funds from these sources for past similar projects; therefore these funds are reasonably assured. **This funding summary (below) is for all the roadway minus the Roundabout and Tunnel.**

Justification: The project will increase roadway capacity and improve safety.

Project Begin:	2014	Project Completion:	2027
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FUNDING DESCRIPTION

	Sources of Funding	Prior Years	Current 2020	Six-Year Plan						Total Funding
				2021	2022	2023	2024	2025	2026	
1	Federal Grants	1,546,304	1,545,571	2,420,000			1,070,000	1,000,000	1,000,000	8,581,875
2	State Grants	15,000		1,500,000			1,430,000	750,000	1,500,000	5,195,000
3	County									-
4	PWTF									-
5	Voted Bonds									-
6	Non-Voted Bonds		2,500,000							2,500,000
7	City/Utility Reserves	359,700	40,260							399,960
8	City Impact Fees	1,170,000	931,000	250,000	300,000		500,000	550,000	500,000	4,201,000
9	General Fund Revenue									-
10	Real Estate Excise Tax		900,000							900,000
11	Lease/Sale									-
12	LID									-
13	Donation/In-Kind									-
	Total Funding	\$ 3,091,004	\$ 5,916,831	\$ 4,170,000	\$ 300,000	\$ -	\$ 3,000,000	\$ 2,300,000	\$ 3,000,000	\$ 21,777,835

	Capital Costs	Prior Years	Current 2020	Six-Year Plan						Total Costs
				2021	2022	2023	2024	2025	2026	
	Planning & Design	1,970,148	450,000	200,000	300,000					2,920,148
	Land/Right of Way	1,045,709	605,791							1,651,500
	Construction	49,713	4,531,040	3,650,000			2,750,000	2,100,000	2,750,000	15,830,753
	Management	25,434	330,000	320,000			250,000	200,000	250,000	1,375,434
	Total Costs	\$ 3,091,004	\$ 5,916,831	\$ 4,170,000	\$ 300,000	\$ -	\$ 3,000,000	\$ 2,300,000	\$ 3,000,000	\$ 21,777,835

ESTIMATED IMPACT ON FUTURE OPERATING BUDGETS

Notes:

	Prior Years	Current 2020	Six-Year Plan						Total Costs	
			2021	2022	2023	2024	2025	2026		
Operating										-
Debt		302,000	302,000	302,000	302,000	302,000	302,000	302,000	302,000	2,114,000
Total Impact	\$ -	\$ 302,000	\$ 2,114,000							

PROJECT NAME:	NOLL ROAD IMPROVEMENTS - PHASE III - ROUNDABOUT
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PROJECT DESCRIPTION

Budget:	\$ 5,909,000	Purpose:	Transportation
Location:	Noll Road	Project Manager:	Diane Lenius, P.E.

Description: The project as a whole extends from SR305 & Johnson Way vicinity to Lincoln Rd along a new alignment as shown on the City Transportation Plan. This project will be implemented in several phases. Construction will be divided into three or more phases – the South Segment, Middle Segment, and North Segment: The South Segment will be advertised in 2019 and include approximately 3600 LF of new roadway from SR305 & Johnson Way vicinity to Noll Road at Storhoff; construction of this segment will take place in 2019/20/21. Grant funding for this segment has been secured through the FHWA 2017/2018 Funding Cycle and a \$3.4M grant (13.5% match, \$461,700.) The City has also been awarded a \$1.5M grant from TIB (Transportation Improvement Board) for the South segment construction. The remainder of the 2019/20 construction funding will come from Traffic Impact Fees \$1M and a General Purpose Bond. A portion of the debt will be paid for by \$900,000 in Real Estate Excise Tax. City Council authorized a bond for up to \$4.1M and City staff continues to pursue state construction grants to reduce bond requirements. The bond amount will be adjusted as additional funding is secured. A Round About and Pedestrian Tunnel will be constructed as part of the South Segment work. \$5M in Connect Washington grants have been awarded for the Round About. Advance Construction for the Tunnel will occur in 2019/20. \$1.35M (\$150,000 City Match) in STP Funds have been awarded for the Tunnel in the 2021/22 Funding Cycle.
This CIP sheet reflects funding for the Roundabout scope of work Only.

Justification: The project will increase roadway capacity and improve safety.

Project Begin:	2019	Project Completion:	2020
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FUNDING DESCRIPTION

	Sources of Funding	Prior Years	Current 2020	Six-Year Plan						Total Funding
				2021	2022	2023	2024	2025	2026	
1	Federal Grants									-
2	State Grants	510,563	5,359,000							5,869,563
3	County									-
4	PWTF									-
5	Voted Bonds									-
6	Non-Voted Bonds									-
7	City/Utility Reserves		39,437							39,437
8	City Impact Fees									-
9	General Fund Revenue									-
10	Real Estate Excise Tax									-
11	Lease/Sale									-
12	LID									-
13	Donation/In-Kind									-
	Total Funding	\$ 510,563	\$ 5,398,437	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,909,000

	Capital Costs	Prior Years	Current 2020	Six-Year Plan						Total Costs
				2021	2022	2023	2024	2025	2026	
	Planning & Design	510,563	39,437							550,000
	Land/Right of Way									-
	Construction		4,521,000							4,521,000
	Management		838,000							838,000
	Total Costs	\$ 510,563	\$ 5,398,437	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,909,000

ESTIMATED IMPACT ON FUTURE OPERATING BUDGETS

Notes:

	Prior Years	Current 2020	Six-Year Plan						Total Costs	
			2021	2022	2023	2024	2025	2026		
	Operating									-
	Debt									-
	Total Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT NAME:	NOLL ROAD IMPROVEMENTS - PHASE III - TUNNEL
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PROJECT DESCRIPTION

Budget:	\$ 1,544,000	Purpose:	Transportation
Location:	Noll Road	Project Manager:	Diane Lenius, P.E.

Description: The project as a whole extends from SR305 & Johnson Way vicinity to Lincoln Rd along a new alignment as shown on the City Transportation Plan. This project will be implemented in several phases. Construction will be divided into three or more phases - the South Segment, Middle Segment, and North Segment: The South Segment will be advertised in 2019 and include approximately 3600 LF of new roadway from SR305 & Johnson Way vicinity to Noll Road at Storhoff; construction of this segment will take place in 2019/20/21. Grant funding for this segment has been secured through the FHWA 2017/2018 Funding Cycle and a \$3.4M grant (13.5% match, \$461,700.) The City has also been awarded a \$1.5M grant from TIB (Transportation Improvement Board) for the South segment construction. The remainder of the 2019/20 construction funding will come from Traffic Impact Fees \$1M and a General Purpose Bond. A portion of the debt will be paid for by \$900,000 in Real Estate Excise Tax. City Council authorized a bond for up to \$4.1M and City staff continues to pursue state construction grants to reduce bond requirements. The bond amount will be adjusted as additional funding is secured. A Round About and Pedestrian Tunnel will be constructed as part of the South Segment work. \$5M in Connect Wasington grants have been awarded for the Round About. Advance Construction for the Tunnel will occur in 2019/20. \$1.35M (\$150,000 City Match) in STP Funds have been awarded for the Tunnel in the 2021/22 Funding Cycle.
This CIP Sheet reflects funding for the TUNNEL scope of work only.

Justification: The project will increase roadway capacity and improve safety.

Project Begin:	2019	Project Completion:	2020
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FUNDING DESCRIPTION

	Sources of Funding	Prior Years	Current 2020	Six-Year Plan						Total Funding
				2021	2022	2023	2024	2025	2026	
1	Federal Grants		1,350,000							1,350,000
2	State Grants									-
3	County									-
4	PWTF									-
5	Voted Bonds									-
6	Non-Voted Bonds									-
7	City/Utility Reserves	22,726	(22,726)							-
8	City Impact Fees	44,000	-							44,000
9	General Fund Revenue									-
10	Real Estate Excise Tax		150,000							150,000
11	Lease/Sale									-
12	LID									-
13	Donation/In-Kind									-
	Total Funding	\$ 66,726	\$ 1,477,274	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,544,000

	Capital Costs	Prior Years	Current 2020	Six-Year Plan						Total Costs
				2021	2022	2023	2024	2025	2026	
	Planning & Design	66,726								66,726
	Land/Right of Way									-
	Construction		1,327,274							1,327,274
	Management		150,000							150,000
	Total Costs	\$ 66,726	\$ 1,477,274	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,544,000

ESTIMATED IMPACT ON FUTURE OPERATING BUDGETS

Notes:

	Prior Years	Current 2020	Six-Year Plan						Total Costs	
			2021	2022	2023	2024	2025	2026		
	Operating									-
	Debt									-
	Total Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



CITY OF POULSBO

2021 - 2026 CITY IMPROVEMENT PLAN

ENTERPRISE PROGRAM



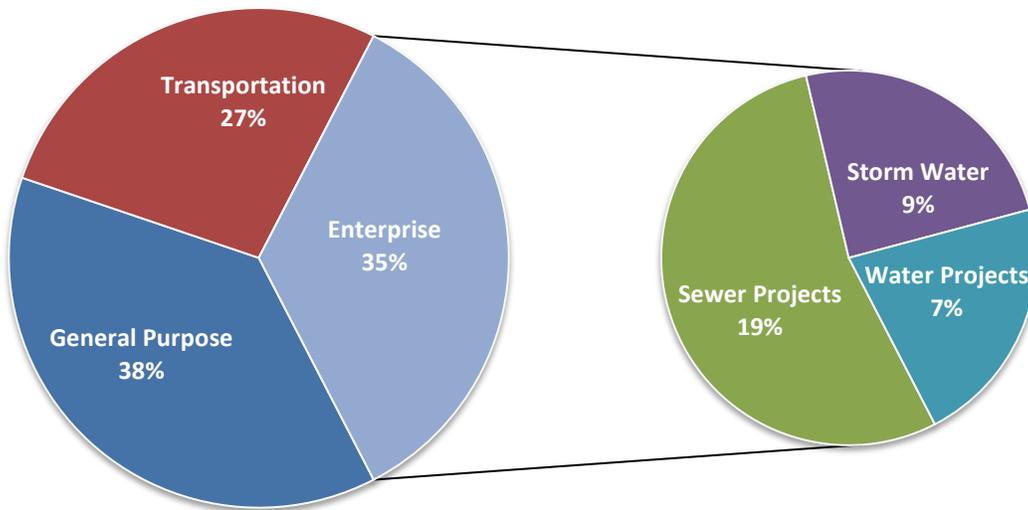


CITY OF POULSBO
2021-2026 City Improvement Plan

ENTERPRISE PROGRAM

The Enterprise Program element of the City Improvement Plan comprises Water, Wastewater, Solid Waste and Storm Water Utility Programs. Combined, they represent \$44,229,199 or 35% of the \$127,094,940 City Improvement Plan. Funding for the Enterprise projects will come from the individual utility’s reserve funds or by issuing debt supported by the rate payers of the utility.

Enterprise Expenditures



CITY IMPROVEMENT PLAN PROGRAM	AMOUNT
General Purpose	\$ 48,039,273
Transportation	\$ 34,826,468
Enterprise	\$ 44,229,199
TOTAL CAPITAL PROGRAM	\$ 127,094,940



2020 - 2026 ENTERPRISE CAPITAL IMPROVEMENTS (Water)

Page	Project Name	Prior Years Costs	2020 Project Cost	2021 Project Cost	2022 Project Cost	2023 Project Cost	2024 Project Cost	2025 Project Cost	2026 Project Cost	Total Project Cost
WATER PROJECTS										
53	340 Zone Fire Flow - 4th Ave						250,000			250,000
	<i>7-Water Reserves</i>						250,000			250,000
54	3rd Ave Water					500,000				500,000
	<i>7-Water Reserves</i>					500,000				500,000
55	Big Valley Well #3								450,000	450,000
	<i>7-Water Reserves</i>								450,000	450,000
56	Caldart Main				600,000					600,000
	<i>7-Water Reserves</i>				600,000					600,000
57	Finn Hill Tank Retrofit							80,000	500,000	580,000
	<i>7-Water Reserves</i>							80,000	500,000	580,000
58	Front Street Water Main Replacement						350,000			350,000
	<i>7-Water Reserves</i>						350,000			350,000
59	Hostmark Pipe							500,000		500,000
	<i>7-Water Reserves</i>							500,000		500,000
60	Mesford PRV				175,000					175,000
	<i>7-Water Reserves</i>				175,000					175,000
61	Noll Road Water Improvements	64,453	705,547							770,000
	<i>7-Water Reserves</i>	64,453	705,547							770,000
62	Old Town Water Main Replacement						350,000			350,000
	<i>7-Water Reserves</i>						350,000			350,000
63	Raab Park Tank & Booster Pump	31,307	1,635,595							1,666,902
	<i>7-Water Reserves</i>	31,307	1,635,595							1,666,902
64	SR305 Crossing							300,000		300,000
	<i>7-Water Reserves</i>							300,000		300,000
65	Westside Well #2								412,000	412,000
	<i>7-Water Reserves</i>								412,000	412,000
66	Westside Well - Treatment for Manganese	19,173	1,180,827	850,000						2,050,000
	<i>7-Water Reserves</i>	19,173	1,180,827	850,000						2,050,000
67	Wilderness Tank Retrofit							80,000	500,000	580,000
	<i>7-Water Reserves</i>							80,000	500,000	580,000
	Total Water Capital Projects	\$ 114,933	\$ 3,521,969	\$ 850,000	\$ 775,000	\$ 500,000	\$ 950,000	\$ 960,000	\$ 1,862,000	\$ 9,533,902
	Total Water Capital Funding Sources	\$ 114,933	\$ 3,521,969	\$ 850,000	\$ 775,000	\$ 500,000	\$ 950,000	\$ 960,000	\$ 1,862,000	\$ 9,533,902
	<i>7-Water Reserves</i>	114,933	3,521,969	850,000	775,000	500,000	950,000	960,000	1,862,000	9,533,902



PROJECT NAME:	340 ZONE FIRE FLOW - 4TH AVE
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PROJECT DESCRIPTION

Budget:	\$ 250,000	Purpose:	Water
Location:	4th Ave	Project Manager:	Mike Lund, PW Superintendent
Description:	Install Fire Pump within this sub-zone to address low pressure issues with fire flow in the 4th Ave tank area.		
Justification:	This fire pump is needed to address low pressure issues within this water system sub-zone. Pressures can reach sub 20 p.s.i. in the distribution system which is below the required 30 p.s.i. threshold.		

Project Begin:	2024	Project Completion:	2024
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FUNDING DESCRIPTION

	Sources of Funding	Prior Years	Current 2020	Six-Year Plan						Total Funding
				2021	2022	2023	2024	2025	2026	
1	Federal Grants									-
2	State Grants									-
3	County									-
4	PWTF									-
5	Voted Bonds									-
6	Non-Voted Bonds									-
7	City/Utility Reserves						250,000			250,000
8	City Impact Fees									-
9	General Fund Revenue									-
10	Real Estate Excise Tax									-
11	Lease/Sale									-
12	LID									-
13	Donation/In-Kind									-
	Total Funding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ 250,000

	Capital Costs	Prior Years	Current 2020	Six-Year Plan						Total Costs
				2021	2022	2023	2024	2025	2026	
	Planning & Design						10,000			10,000
	Land/Right of Way									-
	Construction						232,500			232,500
	Management						7,500			7,500
	Total Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ 250,000

ESTIMATED IMPACT ON FUTURE OPERATING BUDGETS

Notes: There will be no additional impact on future operating budgets.

	Prior Years	Current 2020	Six-Year Plan						Total Costs	
			2021	2022	2023	2024	2025	2026		
	Operating									-
	Debt									-
	Total Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT NAME:	3RD AVE WATER
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PROJECT DESCRIPTION

Budget:	\$ 500,000	Purpose:	Water
Location:	3rd Ave NE (Downtown)	Project Manager:	Mike Lund, PW Superintendent
Description:	Install 8" water main on 3rd Ave NE between Moe St and Hostmark St with new water services, approximately 830 ft.		
Justification:	This main will connect Moe St with Hostmark St to provide fireflow as well as oppourtunity for connection to any developing businesses along 3rd Ave NE. It will also provide redundancy for the existing neighborhoods with other means of providing water.		

Project Begin:	2023	Project Completion:	2023
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FUNDING DESCRIPTION

	Sources of Funding	Prior Years	Current 2020	Six-Year Plan						Total Funding
				2021	2022	2023	2024	2025	2026	
1	Federal Grants									-
2	State Grants									-
3	County									-
4	PWTF									-
5	Voted Bonds									-
6	Non-Voted Bonds									-
7	City/Utility Reserves					500,000				500,000
8	City Impact Fees									-
9	General Fund Revenue									-
10	Real Estate Excise Tax									-
11	Lease/Sale									-
12	LID									-
13	Donation/In-Kind									-
	Total Funding	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ 500,000

	Capital Costs	Prior Years	Current 2020	Six-Year Plan						Total Costs
				2021	2022	2023	2024	2025	2026	
	Planning & Design					40,000				40,000
	Land/Right of Way									-
	Construction					440,000				440,000
	Management					20,000				20,000
	Total Costs	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ 500,000

ESTIMATED IMPACT ON FUTURE OPERATING BUDGETS

Notes: There will be no additional impact on future operating budgets.

	Prior Years	Current 2020	Six-Year Plan						Total Costs	
			2021	2022	2023	2024	2025	2026		
	Operating									-
	Debt									-
	Total Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT NAME:	BIG VALLEY WELL #3
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PROJECT DESCRIPTION

Budget:	\$ 450,000	Purpose:	Water
Location:	Big Valley Well Site	Project Manager:	Mike Lund, PW Superintendent
Description:	Drill and develop an additional well at the Big Valley Well site.		
Justification:	Additional source capacity is needed to provide maximum day demand and replenish fire suppression storage by 2034 and a new 500 g.p.m. well will supply sufficient flows.		
Project Begin:	2026	Project Completion:	2026

FUNDING DESCRIPTION

	Sources of Funding	Prior Years	Current 2020	Six-Year Plan						Total Funding
				2021	2022	2023	2024	2025	2026	
1	Federal Grants									-
2	State Grants									-
3	County									-
4	PWTF									-
5	Voted Bonds									-
6	Non-Voted Bonds									-
7	City/Utility Reserves								450,000	450,000
8	City Impact Fees									-
9	General Fund Revenue									-
10	Real Estate Excise Tax									-
11	Lease/Sale									-
12	LID									-
13	Donation/In-Kind									-
	Total Funding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 450,000	\$ 450,000

	Capital Costs	Prior Years	Current 2020	Six-Year Plan						Total Costs
				2021	2022	2023	2024	2025	2026	
	Planning & Design								35,000	35,000
	Land/Right of Way									-
	Construction								400,000	400,000
	Management								15,000	15,000
	Total Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 450,000	\$ 450,000

ESTIMATED IMPACT ON FUTURE OPERATING BUDGETS

Notes: There will be no additional impact on future operating budgets.

	Prior Years	Current 2020	Six-Year Plan						Total Costs	
			2021	2022	2023	2024	2025	2026		
	Operating									-
	Debt									-
	Total Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT NAME:	CALDART MAIN
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PROJECT DESCRIPTION

Budget:	\$ 600,000	Purpose:	Water
Location:	Caldart Ave	Project Manager:	Mike Lund, PW Superintendent
Description:	Replace 8" asbestos cement water main with new 8" ductile iron water main on Caldart Ave from Hostmark St to the New Raab Park Reservoir (approximately 1800 ft.)		
Justification:	This asbestos cement water main is past its service life and is the last piece in service to be replaced.		

Project Begin:	2022	Project Completion:	2022
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FUNDING DESCRIPTION

	Sources of Funding	Prior Years	Current 2020	Six-Year Plan						Total Funding
				2021	2022	2023	2024	2025	2026	
1	Federal Grants									-
2	State Grants									-
3	County									-
4	PWTF									-
5	Voted Bonds									-
6	Non-Voted Bonds									-
7	City/Utility Reserves				600,000					600,000
8	City Impact Fees									-
9	General Fund Revenue									-
10	Real Estate Excise Tax									-
11	Lease/Sale									-
12	LID									-
13	Donation/In-Kind									-
	Total Funding	\$ -	\$ -	\$ -	\$ 600,000	\$ -	\$ -	\$ -	\$ -	\$ 600,000

	Capital Costs	Prior Years	Current 2020	Six-Year Plan						Total Costs
				2021	2022	2023	2024	2025	2026	
	Planning & Design				20,000					20,000
	Land/Right of Way									-
	Construction				560,000					560,000
	Management				20,000					20,000
	Total Costs	\$ -	\$ -	\$ -	\$ 600,000	\$ -	\$ -	\$ -	\$ -	\$ 600,000

ESTIMATED IMPACT ON FUTURE OPERATING BUDGETS

Notes: There will be no additional impact on future operating budgets.

	Prior Years	Current 2020	Six-Year Plan						Total Costs	
			2021	2022	2023	2024	2025	2026		
	Operating									-
	Debt									-
	Total Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT NAME:	FINN HILL TANK RETROFIT
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PROJECT DESCRIPTION

Budget:	\$ 580,000	Purpose:	Water
Location:	Finn Hill Water Tank	Project Manager:	Diane Lenius, P.E.
Description:	Project will retrofit and paint the 1M gallon tank located at Finn Hill tank site.		
Justification:	The existing tank is old and it does not meet seismic design standards.		

Project Begin:	2025	Project Completion:	2026
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FUNDING DESCRIPTION

	Sources of Funding	Prior Years	Current 2020	Six-Year Plan						Total Funding
				2021	2022	2023	2024	2025	2026	
1	Federal Grants									-
2	State Grants									-
3	County									-
4	PWTF									-
5	Voted Bonds									-
6	Non-Voted Bonds									-
7	City/Utility Reserves							80,000	500,000	580,000
8	City Impact Fees									-
9	General Fund Revenue									-
10	Real Estate Excise Tax									-
11	Lease/Sale									-
12	LID									-
13	Donation/In-Kind									-
	Total Funding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 80,000	\$ 500,000	\$ 580,000

	Capital Costs	Prior Years	Current 2020	Six-Year Plan						Total Costs
				2021	2022	2023	2024	2025	2026	
	Planning & Design							80,000		80,000
	Land/Right of Way									-
	Construction								480,000	480,000
	Management								20,000	20,000
	Total Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 80,000	\$ 500,000	\$ 580,000

ESTIMATED IMPACT ON FUTURE OPERATING BUDGETS

Notes:	There will be no additional impact on future operating budgets.
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	Prior Years	Current 2020	Six-Year Plan						Total Costs	
			2021	2022	2023	2024	2025	2026		
	Operating									-
	Debt									-
	Total Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT NAME:	FRONT STREET MAIN REPLACEMENT
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PROJECT DESCRIPTION

Budget:	\$ 350,000	Purpose:	Water
Location:	Front Street	Project Manager:	Diane Lenius, P.E.
Description:	This project will replace the old cast iron water main with a ductile iron water main along Front Street between Jensen and 4th Ave.		
Justification:	The existing main is old and needs to be replaced.		

Project Begin:	2024	Project Completion:	2024
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FUNDING DESCRIPTION

	Sources of Funding	Prior Years	Current 2020	Six-Year Plan						Total Funding
				2021	2022	2023	2024	2025	2026	
1	Federal Grants									-
2	State Grants									-
3	County									-
4	PWTF									-
6	Non-Voted Bonds									-
7	City/Utility Reserves						350,000			350,000
8	City Impact Fees									-
9	General Fund Revenue									-
10	Real Estate Excise Tax									-
11	Lease/Sale									-
12	LID									-
	Total Funding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 350,000	\$ -	\$ -	\$ 350,000

	Capital Costs	Prior Years	Current 2020	Six-Year Plan						Total Costs
				2021	2022	2023	2024	2025	2026	
	Planning & Design						30,000			30,000
	Land/Right of Way									-
	Construction						290,000			290,000
	Management						30,000			30,000
	Total Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 350,000	\$ -	\$ -	\$ 350,000

ESTIMATED IMPACT ON FUTURE OPERATING BUDGETS

Notes:	There will be no additional impact on future operating budgets.
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	Prior Years	Current 2020	Six-Year Plan						Total Costs	
			2021	2022	2023	2024	2025	2026		
	Operating									-
	Debt									-
	Total Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT NAME:	HOSTMARK PIPE
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PROJECT DESCRIPTION

Budget:	\$ 500,000	Purpose:	Water
Location:	Hostmark Street	Project Manager:	Diane Lenius, P.E.

Description: This project extends the new 12" distribution main from SR 305 crossing to Front St.

Justification: This new connection better serves the lower system with a 12" distribution main. The current pipe runs through the woods and is undersized.

Project Begin:	2025	Project Completion:	2025
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FUNDING DESCRIPTION

	Sources of Funding	Prior Years	Current 2020	Six-Year Plan						Total Funding
				2021	2022	2023	2024	2025	2026	
1	Federal Grants									-
2	State Grants									-
3	County									-
4	PWTF									-
6	Non-Voted Bonds									-
7	City/Utility Reserves							500,000		500,000
8	City Impact Fees									-
9	General Fund Revenue									-
10	Real Estate Excise Tax									-
11	Lease/Sale									-
12	LID									-
	Total Funding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ -	\$ 500,000

	Capital Costs	Prior Years	Current 2020	Six-Year Plan						Total Costs
				2021	2022	2023	2024	2025	2026	
	Planning & Design							20,000		20,000
	Land/Right of Way									-
	Construction							470,000		470,000
	Management							10,000		10,000
	Total Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ -	\$ 500,000

ESTIMATED IMPACT ON FUTURE OPERATING BUDGETS

Notes: There will be no additional impact on future operating budgets.

	Prior Years	Current 2020	Six-Year Plan						Total Costs	
			2021	2022	2023	2024	2025	2026		
	Operating									-
	Debt									-
	Total Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT NAME:	Mesford PRV Station Replacement
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PROJECT DESCRIPTION

Budget:	\$ 175,000	Purpose:	Water
Location:	Mesford and Schooner ct	Project Manager:	Ryan Golden

Description: Replace old outdated Mesford Bleed Station with new vault, valves and flow control appurtenances.

Justification: The Mesford Bleed is essentially the only supply for the middle system, except for extreme fire flow conditions. The current station was built in 1974 and is old, outdated and a maintenance safety hazard. There is no thrust protection or pipe restraints. The current valves and appurtenances are corroding and have a high probability of failure. A packaged PRV station similar to the Viking and Commerce PRV's would be a good option.

Project Begin: 2022

Project Completion: 2022

FUNDING DESCRIPTION

	Sources of Funding	Prior Years	Current 2020	Six-Year Plan						Total Funding
				2021	2022	2023	2024	2025	2026	
1	Federal Grants									-
2	State Grants									-
3	County									-
4	PWTF									-
5	Voted Bonds									-
6	Non-Voted Bonds									-
7	City/Utility Reserves					175,000				175,000
8	City Impact Fees									-
9	General Fund Revenue									-
10	Real Estate Excise Tax									-
11	Lease/Sale									-
12	LID									-
13	Donation/In-Kind									-
Total Funding		\$ -	\$ -	\$ -	\$ 175,000	\$ -	\$ -	\$ -	\$ -	\$ 175,000

	Capital Costs	Prior Years	Current 2020	Six-Year Plan						Total Costs
				2021	2022	2023	2024	2025	2026	
	Planning & Design				20,000					20,000
	Land/Right of Way									-
	Construction				150,000					150,000
	Management				5,000					5,000
Total Costs		\$ -	\$ -	\$ -	\$ 175,000	\$ -	\$ -	\$ -	\$ -	\$ 175,000

ESTIMATED IMPACT ON FUTURE OPERATING BUDGETS

Notes:

	Prior Years	Current 2020	Six-Year Plan						Total Costs	
			2021	2022	2023	2024	2025	2026		
	Operating									-
	Debt									-
Total Impact		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT NAME:	NOLL ROAD WATER IMPROVEMENTS
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PROJECT DESCRIPTION

Budget:	\$ 770,000	Purpose:	Water
Location:	Noll Road	Project Manager:	Diane Lenius, P.E.
Description:	Water system improvements associated with the City's Noll Road Improvement Project.		
Justification:	The City will be making required water system improvements associated with the City's Noll Road Improvements construction.		

Project Begin:	2019	Project Completion:	2020
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FUNDING DESCRIPTION

	Sources of Funding	Prior Years	Current 2020	Six-Year Plan						Total Funding
				2021	2022	2023	2024	2025	2026	
1	Federal Grants									-
2	State Grants									-
3	County									-
4	PWTF									-
5	Voted Bonds									-
6	Non-Voted Bonds									-
7	City/Utility Reserves	64,453	705,547							770,000
8	City Impact Fees									-
9	General Fund Revenue									-
10	Real Estate Excise Tax									-
11	Lease/Sale									-
12	LID									-
13	Donation/In-Kind									-
	Total Funding	\$ 64,453	\$ 705,547	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 770,000

	Capital Costs	Prior Years	Current 2020	Six-Year Plan						Total Costs
				2021	2022	2023	2024	2025	2026	
	Planning & Design	50,975								50,975
	Land/Right of Way									-
	Construction	13,478	655,547							669,025
	Management		50,000							50,000
	Total Costs	\$ 64,453	\$ 705,547	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 770,000

ESTIMATED IMPACT ON FUTURE OPERATING BUDGETS

Notes:	There will be no additional impact on future operating budgets.
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	Prior Years	Current 2020	Six-Year Plan						Total Costs	
			2021	2022	2023	2024	2025	2026		
	Operating									-
	Debt									-
	Total Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT NAME:	OLD TOWN WATER MAIN REPLACEMENT
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PROJECT DESCRIPTION

Budget:	\$ 350,000	Purpose:	Water
Location:	Old Town Area	Project Manager:	Diane Lenius, P.E.
Description:	This project will replace the undersized water main along three streets located in the Old Town Area of Poulsbo: Harrison, Eliason, and Ryen		
Justification:	This project will improve the fire flow in the Old Town Area of Poulsbo.		

Project Begin:	2024	Project Completion:	2024
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FUNDING DESCRIPTION

	Sources of Funding	Prior Years	Current 2020	Six-Year Plan						Total Funding
				2021	2022	2023	2024	2025	2026	
1	Federal Grants									-
2	State Grants									-
3	County									-
4	PWTF									-
5	Voted Bonds									-
6	Non-Voted Bonds									-
7	City/Utility Reserves						350,000			350,000
8	City Impact Fees									-
9	General Fund Revenue									-
10	Real Estate Excise Tax									-
11	Lease/Sale									-
12	LID									-
13	Donation/In-Kind									-
	Total Funding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 350,000	\$ -	\$ -	\$ 350,000

	Capital Costs	Prior Years	Current 2020	Six-Year Plan						Total Costs
				2021	2022	2023	2024	2025	2026	
	Planning & Design						20,000			20,000
	Land/Right of Way									-
	Construction						320,000			320,000
	Management						10,000			10,000
	Total Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 350,000	\$ -	\$ -	\$ 350,000

ESTIMATED IMPACT ON FUTURE OPERATING BUDGETS

Notes:	There will be no additional impact on future operating budgets.
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	Prior Years	Current 2020	Six-Year Plan						Total Costs	
			2021	2022	2023	2024	2025	2026		
	Operating									-
	Debt									-
	Total Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT NAME:	RAAB TANK AND BOOSTER PUMP
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PROJECT DESCRIPTION

Budget:	\$ 1,666,902	Purpose:	Water
Location:	Raab Park	Project Manager:	Mike Lund, PW Superintendent
Description:	Replace Raab Park Reservoir with larger reservoir and add booster pump to transfer water from the middle zone to the high zone (Raab Tank to Pugh Tank).		
Justification:	This reservoir needs replaced as it is cracking and does not meet current seismic standards. A larger tank will add fireflow capacity as well as provide capacity for future growth. A booster pump will allow for redundancy to move water from the middle zone to the high zone in case a well goes down in the high zone.		
Project Begin:	2016	Project Completion:	2020

FUNDING DESCRIPTION

	Sources of Funding	Prior Years	Current 2020	Six-Year Plan						Total Funding
				2021	2022	2023	2024	2025	2026	
1	Federal Grants									-
2	State Grants									-
3	County									-
4	PWTF									-
5	Voted Bonds									-
6	Non-Voted Bonds									-
7	City/Utility Reserves	31,307	1,635,595							1,666,902
8	City Impact Fees									-
9	General Fund Revenue									-
10	Real Estate Excise Tax									-
11	Lease/Sale									-
12	LID									-
13	Donation/In-Kind									-
	Total Funding	\$ 31,307	\$ 1,635,595	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,666,902

	Capital Costs	Prior Years	Current 2020	Six-Year Plan						Total Costs
				2021	2022	2023	2024	2025	2026	
	Planning & Design	31,307								31,307
	Land/Right of Way									-
	Construction		1,635,595							1,635,595
	Management									-
	Total Costs	\$ 31,307	\$ 1,635,595	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,666,902

ESTIMATED IMPACT ON FUTURE OPERATING BUDGETS

Notes: There will be no additional impact on future operating budgets.

	Prior Years	Current 2020	Six-Year Plan						Total Costs	
			2021	2022	2023	2024	2025	2026		
	Operating									-
	Debt									-
	Total Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT NAME:	SR 305 CROSSING
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PROJECT DESCRIPTION

Budget:	\$ 300,000	Purpose:	Water
Location:	State Route 305	Project Manager:	Diane Lenius, P.E.
Description:	This project will replace the old water main across SR305.		
Justification:	This project will replace old and undersized pipe.		

Project Begin:	2025	Project Completion:	2025
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FUNDING DESCRIPTION

	Sources of Funding	Prior Years	Current 2020	Six-Year Plan						Total Funding
				2021	2022	2023	2024	2025	2026	
1	Federal Grants									-
2	State Grants									-
3	County									-
4	PWTF									-
5	Voted Bonds									-
6	Non-Voted Bonds									-
7	City/Utility Reserves							300,000		300,000
8	City Impact Fees									-
9	General Fund Revenue									-
10	Real Estate Excise Tax									-
11	Lease/Sale									-
12	LID									-
13	Donation/In-Kind									-
	Total Funding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ 300,000

	Capital Costs	Prior Years	Current 2020	Six-Year Plan						Total Costs
				2021	2022	2023	2024	2025	2026	
	Planning & Design							50,000		50,000
	Land/Right of Way									-
	Construction							240,000		240,000
	Management							10,000		10,000
	Total Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ 300,000

ESTIMATED IMPACT ON FUTURE OPERATING BUDGETS

Notes:	There will be no additional impact on future operating budgets.
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	Prior Years	Current 2020	Six-Year Plan						Total Costs	
			2021	2022	2023	2024	2025	2026		
	Operating									-
	Debt									-
	Total Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT NAME:	WESTSIDE WELL #2
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PROJECT DESCRIPTION

Budget:	\$ 412,000	Purpose:	Water
Location:	Westside Well Site - (N V)	Project Manager:	Mike Lund, PW Superintendent
Description:	Drill, develop, and equip an additional well at Westside Well site.		
Justification:	Existing source will need to pump more than 18 hrs per day after 2019. Additional supply capacity should be installed to reduce demand on aquifers and equipment. This project will be re-evaluated after a long term water supply study.		
Project Begin:	2026	Project Completion:	2026

FUNDING DESCRIPTION

	Sources of Funding	Prior Years	Current 2020	Six-Year Plan						Total Funding
				2021	2022	2023	2024	2025	2026	
1	Federal Grants									-
2	State Grants									-
3	County									-
4	PWTF									-
5	Voted Bonds									-
6	Non-Voted Bonds									-
7	City/Utility Reserves								412,000	412,000
8	City Impact Fees									-
9	General Fund Revenue									-
10	Real Estate Excise Tax									-
11	Lease/Sale									-
12	LID									-
13	Donation/In-Kind									-
	Total Funding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 412,000	\$ 412,000

	Capital Costs	Prior Years	Current 2020	Six-Year Plan						Total Costs
				2021	2022	2023	2024	2025	2026	
	Planning & Design								30,000	30,000
	Land/Right of Way									-
	Construction								367,000	367,000
	Management								15,000	15,000
	Total Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 412,000	\$ 412,000

ESTIMATED IMPACT ON FUTURE OPERATING BUDGETS

Notes: There will be no additional impact on future operating budgets.

	Prior Years	Current 2020	Six-Year Plan						Total Costs	
			2021	2022	2023	2024	2025	2026		
	Operating									-
	Debt									-
	Total Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT NAME:	WESTSIDE WELL TREATMENT FOR MANGANESE
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PROJECT DESCRIPTION

Budget:	\$ 2,050,000	Purpose:	Water
Location:	Westside Well - (N Viking)	Project Manager:	Diane Lenius, P.E.
Description:	This project will install a treatment facility at the existing Westside Well site. Water quality reports have indicated a high manganese content in the raw water (.085 mg/L manganese). This project will also include Pump Rehab work at the Westside Well that needs to be refurbished due to diminished pumping capabilities.		
Justification:	A treatment facility would reduce the manganese content in the water. Department of Health guidelines call for a maximum content of .05 mg/L. Since this well was constructed in 2000, we have lost about 200 gallons a minute in pumping capacity. Our well sounding shows it is not a well issue but a pump issue instead. This work needs to be done prior to the West Side Well - Treatment for Manganese Project.		
Project Begin:	2019	Project Completion:	2021

FUNDING DESCRIPTION

	Sources of Funding	Prior Years	Current 2020	Six-Year Plan						Total Funding
				2021	2022	2023	2024	2025	2026	
1	Federal Grants									-
2	State Grants									-
3	County									-
4	PWTF									-
5	Voted Bonds									-
6	Non-Voted Bonds									-
7	City/Utility Reserves	19,173	1,180,827	850,000						2,050,000
8	City Impact Fees									-
9	General Fund Revenue									-
10	Real Estate Excise Tax									-
11	Lease/Sale									-
12	LID									-
13	Donation/In-Kind									-
	Total Funding	\$ 19,173	\$ 1,180,827	\$ 850,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,050,000

	Capital Costs	Prior Years	Current 2020	Six-Year Plan						Total Costs
				2021	2022	2023	2024	2025	2026	
	Planning & Design	19,173	135,827							155,000
	Land/Right of Way									-
	Construction		993,000	775,000						1,768,000
	Management		52,000	75,000						127,000
	Total Costs	\$ 19,173	\$ 1,180,827	\$ 850,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,050,000

ESTIMATED IMPACT ON FUTURE OPERATING BUDGETS

Notes: It is anticipated there will be limited budget impact in 2019 and 2020.

	Prior Years	Current 2020	Six-Year Plan						Total Costs	
			2021	2022	2023	2024	2025	2026		
	Operating	5,000	5,000							10,000
	Debt									-
	Total Impact	\$ 5,000	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000

PROJECT NAME:	WILDERNESS TANK RETROFIT
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PROJECT DESCRIPTION

Budget:	\$ 580,000	Purpose:	Water
Location:	Wilderness Park	Project Manager:	Diane Lenius, P.E.
Description:	Project will retrofit and paint the 1M gallon tank located in Wilderness Park.		
Justification:	The existing tank is old and it does not meet seismic design standards.		
Project Begin:	2025	Project Completion:	2026

FUNDING DESCRIPTION

	Sources of Funding	Prior Years	Current 2020	Six-Year Plan						Total Funding
				2021	2022	2023	2024	2025	2026	
1	Federal Grants									-
2	State Grants									-
3	County									-
4	PWTF									-
5	Voted Bonds									-
6	Non-Voted Bonds									-
7	City/Utility Reserves							80,000	500,000	580,000
8	City Impact Fees									-
9	General Fund Revenue									-
10	Real Estate Excise Tax									-
11	Lease/Sale									-
12	LID									-
13	Donation/In-Kind									-
	Total Funding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 80,000	\$ 500,000	\$ 580,000

	Capital Costs	Prior Years	Current 2020	Six-Year Plan						Total Costs
				2021	2022	2023	2024	2025	2026	
	Planning & Design							80,000		80,000
	Land/Right of Way									-
	Construction								480,000	480,000
	Management								20,000	20,000
	Total Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 80,000	\$ 500,000	\$ 580,000

ESTIMATED IMPACT ON FUTURE OPERATING BUDGETS

Notes: There will be no additional impact on future operating budgets.

	Prior Years	Current 2020	Six-Year Plan						Total Costs	
			2021	2022	2023	2024	2025	2026		
	Operating									-
	Debt									-
	Total Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



2020 - 2026 ENTERPRISE CAPITAL IMPROVEMENTS (Sewer)

Page	Project Name	Prior Years Costs	2020 Project Cost	2021 Project Cost	2022 Project Cost	2023 Project Cost	2024 Project Cost	2025 Project Cost	2026 Project Cost	Total Project Cost
SEWER PROJECTS										
71	3rd Ave Sewer					300,000				300,000
	<i>7-Sewer Reserves</i>					300,000				300,000
72	Alasund PS Gravity Connection					500,000				500,000
	<i>7-Sewer Reserves</i>					500,000				500,000
73	Kitsap County - Bangor/Keyport Forcemain Replacement					5,500,000				5,500,000
	<i>7-Sewer Reserves</i>					5,500,000				5,500,000
74	Kitsap County - Lemolo Shores Pipeline Upgrade				408,000	2,550,000	612,000			3,570,000
	<i>7-Sewer Reserves</i>				408,000	2,550,000	612,000			3,570,000
75	Kitsap County - Nutrient Process Upgrades			15,800						15,800
	<i>7-Sewer Reserves</i>			15,800						15,800
76	Kitsap County - Solids Dewatering		273,450							273,450
	<i>7-Sewer Reserves</i>		273,450							273,450
77	Kitsap County - Staff Trailers Replacement			142,200						142,200
	<i>7-Sewer Reserves</i>			142,200						142,200
78	Kitsap County - Third Lemolo Siphon	53,127			102,000	408,000	4,080,000	4,080,000		8,723,127
	<i>6-Non-Voted Bonds</i>						4,080,000	4,080,000		8,160,000
	<i>7-Sewer Reserves</i>	53,127			102,000	408,000				563,127
79	Kitsap County - UV Upgrades		79,150							79,150
	<i>7-Sewer Reserves</i>		79,150							79,150
80	Lemolo House Purchase						500,000			500,000
	<i>7-Sewer Reserves</i>						500,000			500,000
81	Noll Road Sewer Improvements	99	299,900							299,999
	<i>7-Sewer Reserves</i>	99	299,900							299,999
82	Old Town Sewer Upgrades						140,000	100,000		240,000
	<i>7-Sewer Reserves</i>						140,000	100,000		240,000
83	Pump Station Safety Improvements	18,755	281,245							300,000
	<i>7-Sewer Reserves</i>	18,755	281,245							300,000
84	SR305 Force Main Extension							200,000	2,610,000	2,810,000
	<i>7-Sewer Reserves</i>							200,000	2,610,000	2,810,000
85	SR305 Storage Facility						600,000			600,000
	<i>7-Sewer Reserves</i>						600,000			600,000
	Total Sewer Capital Projects	\$ 71,981	\$ 933,745	\$ 158,000	\$ 510,000	\$ 9,258,000	\$ 5,932,000	\$ 4,380,000	\$ 2,610,000	\$ 23,853,726
	Total Sewer Capital Funding Sources	\$ 71,981	\$ 933,745	\$ 158,000	\$ 510,000	\$ 9,258,000	\$ 5,932,000	\$ 4,380,000	\$ 2,610,000	\$ 23,853,726
	<i>6-Non-Voted Bonds</i>	-	-	-	-	-	4,080,000	4,080,000	-	8,160,000
	<i>7-Sewer Reserves</i>	71,981	933,745	158,000	510,000	9,258,000	1,852,000	300,000	2,610,000	15,693,726



PROJECT NAME:	3RD AVE SEWER
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PROJECT DESCRIPTION

Budget:	\$ 300,000	Purpose:	Sewer
Location:	3rd Ave NE (Downtown)	Project Manager:	Diane Lenius, P.E.

Description: Relocate the existing Sanitary Sewer Main to the 3rd Ave roadway section. Replace with 800 LF of 8" PVC Sewer Pipe.

Justification: The existing Sanitary Sewer on 3rd ave has a long belly in the line which is in need of consistent maintenance and needs to be replaced. The existing sewer is also along the top of the slope on the East side of 3rd Ave between Hostmark and Moe St. As part of the 3rd ave road project retaining walls will need to be installed along the slope to allow more parking. The sewer needs to be relocated into the roadway to complete this work.

Project Begin:	2023	Project Completion:	2023
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FUNDING DESCRIPTION

	Sources of Funding	Prior Years	Current 2020	Six-Year Plan						Total Funding
				2021	2022	2023	2024	2025	2026	
1	Federal Grants									-
2	State Grants									-
3	County									-
4	PWTF									-
5	Voted Bonds									-
6	Non-Voted Bonds									-
7	City/Utility Reserves					300,000				300,000
8	City Impact Fees									-
9	General Fund Revenue									-
10	Real Estate Excise Tax									-
11	Lease/Sale									-
12	LID									-
13	Donation/In-Kind									-
	Total Funding	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ 300,000

	Capital Costs	Prior Years	Current 2020	Six-Year Plan						Total Costs
				2021	2022	2023	2024	2025	2026	
	Planning & Design					20,000				20,000
	Land/Right of Way									-
	Construction					270,000				270,000
	Management					10,000				10,000
	Total Costs	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ 300,000

ESTIMATED IMPACT ON FUTURE OPERATING BUDGETS

Notes: There will be no additional impact on future operating budgets.

	Prior Years	Current 2020	Six-Year Plan						Total Costs	
			2021	2022	2023	2024	2025	2026		
	Operating									-
	Debt									-
	Total Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT NAME:	ALASUND PUMP STATION GRAVITY CONNECTION
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PROJECT DESCRIPTION

Budget:	\$ 500,000	Purpose:	Sewer
Location:	Noll Road	Project Manager:	Diane Lenius, P.E.
Description:	Install 2500 lf of 8" gravity sewer to eliminate the Alasund Meadows Pump Station. This project has been in the preliminary design for the Noll Road Corridor Study for many years. Once the developments along Noll Road install their portion of the gravity sewer the City can install this portion.		
Justification:	This project would eliminate ongoing maintenance cost associated with the Alasund Meadows Pumpstation.		

Project Begin:	2023	Project Completion:	2023
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FUNDING DESCRIPTION

	Sources of Funding	Prior Years	Current 2020	Six-Year Plan						Total Funding
				2021	2022	2023	2024	2025	2026	
1	Federal Grants									-
2	State Grants									-
3	County									-
4	PWTF									-
5	Voted Bonds									-
6	Non-Voted Bonds									-
7	City/Utility Reserves					500,000				500,000
8	City Impact Fees									-
9	General Fund Revenue									-
10	Real Estate Excise Tax									-
11	Lease/Sale									-
12	LID									-
13	Donation/In-Kind									-
	Total Funding	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ 500,000

	Capital Costs	Prior Years	Current 2020	Six-Year Plan						Total Costs
				2021	2022	2023	2024	2025	2026	
	Planning & Design					25,000				25,000
	Land/Right of Way									-
	Construction					465,000				465,000
	Management					10,000				10,000
	Total Costs	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ 500,000

ESTIMATED IMPACT ON FUTURE OPERATING BUDGETS

Notes:	There will be no additional impact on future operating budgets
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	Prior Years	Current 2020	Six-Year Plan						Total Costs	
			2021	2022	2023	2024	2025	2026		
	Operating									-
	Debt									-
	Total Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT NAME:	KITSAP COUNTY - BANGOR / KEYPORT FORCEMAIN REPLACEMENT
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PROJECT DESCRIPTION

Budget:	\$ 5,500,000	Purpose:	Sewer
Location:	Kitsap County - Varies	Project Manager:	Diane Lenius, P.E.
Description:	Design and construction of preferred alternative for replacement of sewer between Bangor Base and CKTP and replacement of sewer between Keyport and CKTP due to H2S deterioration. City will ask to break project into 2 separate segments and pay a proportionate share of the sewer main between Keyport and CKTP. City Share of project is 45.6%. Total projected costs \$21,750,000, portion between Keyport and CKTP is approximately 1/2 of total project length. Kitsap County CFP #14, Project #4101056.		
Justification:	Kitsap County contract requirement, replace critical deteriorated pipes.		
Project Begin:	2023	Project Completion:	2023

FUNDING DESCRIPTION

	Sources of Funding	Prior Years	Current 2020	Six-Year Plan						Total Funding
				2021	2022	2023	2024	2025	2026	
1	Federal Grants									-
2	State Grants									-
3	County									-
4	PWTF									-
5	Voted Bonds									-
6	Non-Voted Bonds									-
7	City/Utility Reserves					5,500,000				5,500,000
8	City Impact Fees									-
9	General Fund Revenue									-
10	Real Estate Excise Tax									-
11	Lease/Sale									-
12	LID									-
13	Donation/In-Kind									-
	Total Funding	\$ -	\$ -	\$ -	\$ -	\$ 5,500,000	\$ -	\$ -	\$ -	\$ 5,500,000

	Capital Costs	Prior Years	Current 2020	Six-Year Plan						Total Costs
				2021	2022	2023	2024	2025	2026	
	Planning & Design					350,000				350,000
	Land/Right of Way									-
	Construction					4,900,000				4,900,000
	Management					250,000				250,000
	Total Costs	\$ -	\$ -	\$ -	\$ -	\$ 5,500,000	\$ -	\$ -	\$ -	\$ 5,500,000

ESTIMATED IMPACT ON FUTURE OPERATING BUDGETS

Notes: There will be no additional impact on future operating budgets

	Prior Years	Current 2020	Six-Year Plan						Total Costs	
			2021	2022	2023	2024	2025	2026		
	Operating									-
	Debt									-
	Total Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT NAME:	KITSAP COUNTY - LEMOLO SHORES PIPELINE UPGRADE
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PROJECT DESCRIPTION

Budget:	\$ 3,570,000	Purpose:	Sewer
Location:	Lemolo Beach	Project Manager:	Diane Lenius, P.E.
Description:	Kitsap County will replace the existing main between the flow meter at Johnson and Lemolo Beach. The project is to replace existing force main with new upsized pipe for capacity and replace outdated material. Project Cost Estimate is \$3,570,000 of which Poulsbo's share is 100%. Kitsap County CFP #7, Project #4101036		
Justification:	Kitsap County contract requirement and add capacity and upgrade existing system.		
Project Begin:	2022	Project Completion:	TBD

FUNDING DESCRIPTION

	Sources of Funding	Prior Years	Current 2020	Six-Year Plan						Total Funding
				2021	2022	2023	2024	2025	2026	
1	Federal Grants									-
2	State Grants									-
3	County									-
4	PWTF									-
5	Voted Bonds									-
6	Non-Voted Bonds									-
7	City/Utility Reserves				408,000	2,550,000	612,000			3,570,000
8	City Impact Fees									-
9	General Fund Revenue									-
10	Real Estate Excise Tax									-
11	Lease/Sale									-
12	LID									-
13	Donation/In-Kind									-
	Total Funding	\$ -	\$ -	\$ -	\$ 408,000	\$ 2,550,000	\$ 612,000	\$ -	\$ -	\$ 3,570,000

	Capital Costs	Prior Years	Current 2020	Six-Year Plan						Total Costs
				2021	2022	2023	2024	2025	2026	
	Planning & Design				408,000					408,000
	Land/Right of Way									-
	Construction					2,300,000	612,000			2,912,000
	Management					250,000				250,000
	Total Costs	\$ -	\$ -	\$ -	\$ 408,000	\$ 2,550,000	\$ 612,000	\$ -	\$ -	\$ 3,570,000

ESTIMATED IMPACT ON FUTURE OPERATING BUDGETS

Notes: There will be no additional impact on future operating budgets

	Prior Years	Current 2020	Six-Year Plan						Total Costs	
			2021	2022	2023	2024	2025	2026		
	Operating									-
	Debt									-
	Total Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT NAME:	KITSAP COUNTY - SOLIDS DEWATERING
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PROJECT DESCRIPTION

Budget:	\$ 273,450	Purpose:	Sewer
Location:	CK Sewer Treatment Plant	Project Manager:	Diane Lenius, P.E.
Description:	This Kitsap County project will replace the outdated dewatering system. Total cost of project is \$4,750,000; of which Poulsbo's share is \$751,355 (15.8%)		
Justification:	The existing system is old and needs to be replaced. The new system will be more efficient and will reduce maintenance cost. The old system will be used to provide redundancy.		

Project Begin:	2020	Project Completion:	2020
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FUNDING DESCRIPTION

	Sources of Funding	Prior Years	Current 2020	Six-Year Plan						Total Funding
				2021	2022	2023	2024	2025	2026	
1	Federal Grants									-
2	State Grants									-
3	County									-
4	PWTF									-
5	Voted Bonds									-
6	Non-Voted Bonds									-
7	City/Utility Reserves		273,450							273,450
8	City Impact Fees									-
9	General Fund Revenue									-
10	Real Estate Excise Tax									-
11	Lease/Sale									-
12	LID									-
13	Donation/In-Kind									-
	Total Funding	\$ -	\$ 273,450	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 273,450

	Capital Costs	Prior Years	Current 2020	Six-Year Plan						Total Costs
				2021	2022	2023	2024	2025	2026	
	Planning & Design									-
	Land/Right of Way									-
	Construction		273,450							273,450
	Management									-
	Total Costs	\$ -	\$ 273,450	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 273,450

ESTIMATED IMPACT ON FUTURE OPERATING BUDGETS

Notes: There will be no additional impact on future operating budgets

	Prior Years	Current 2020	Six-Year Plan						Total Costs	
			2021	2022	2023	2024	2025	2026		
	Operating									-
	Debt									-
	Total Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT NAME:	KITSAP COUNTY STAFF TRAILERS REPLACEMENT (previously Campus Upgrade)
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PROJECT DESCRIPTION

Budget:	\$ 142,200	Purpose:	Sewer
Location:	Kitsap County - Various	Project Manager:	Diane Lenius, P.E.

Description: Kitsap County will replace two staff trailers at CKTP with facilities in compliance with current building codes. City Share of project is 15.8%, total project cost is \$900,000. Kitsap County CFP #4, Project #4101042. Previous project was to replace and upgrade admin building, laboratory and storage/maintenance building at a total cost of project is \$1,000,000; with Poulsbo's share of costs at \$158,300 (15.8%).

Justification: Kitsap County Wastewater plant upgrade, Contract requirement to participate in proportionate share.

Project Begin:	2021	Project Completion:	2021
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FUNDING DESCRIPTION

	Sources of Funding	Prior Years	Current 2020	Six-Year Plan						Total Funding
				2021	2022	2023	2024	2025	2026	
1	Federal Grants									-
2	State Grants									-
3	County									-
4	PWTF									-
5	Voted Bonds									-
6	Non-Voted Bonds									-
7	City/Utility Reserves			142,200						142,200
8	City Impact Fees									-
9	General Fund Revenue									-
10	Real Estate Excise Tax									-
11	Lease/Sale									-
12	LID									-
13	Donation/In-Kind									-
	Total Funding	\$ -	\$ -	\$ 142,200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 142,200

	Capital Costs	Prior Years	Current 2020	Six-Year Plan						Total Costs
				2021	2022	2023	2024	2025	2026	
	Planning & Design									-
	Land/Right of Way									-
	Construction			142,200						142,200
	Management									-
	Total Costs	\$ -	\$ -	\$ 142,200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 142,200

ESTIMATED IMPACT ON FUTURE OPERATING BUDGETS

Notes: There will be no additional impact on future operating budgets

	Prior Years	Current 2020	Six-Year Plan						Total Costs	
			2021	2022	2023	2024	2025	2026		
	Operating									-
	Debt									-
	Total Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT NAME:	KITSAP COUNTY - THIRD LEMOLO SIPHON
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PROJECT DESCRIPTION

Budget:	\$ 8,723,127	Purpose:	Sewer
Location:	Lemolo Beach	Project Manager:	Diane Lenius, P.E.
Description:	City will evaluate feasibility cost and timing of adding/replacing of the Lemolo siphons. Feasibility Study in 2019: \$100,000. Project will construct a third siphon under Liberty Bay. City will conduct predesign and permitting effort. Contract Documents and Construction in future years. City Share of project is 100%. Total projected costs \$8,770,000. Kitsap County CFP #8, Project #4101050.		
Justification:	Kitsap County contract requirement. And provide redundancy to the sewer system under Liberty Bay at the most critical point.		
Project Begin:	2018	Project Completion:	TBD

FUNDING DESCRIPTION

	Sources of Funding	Prior Years	Current 2020	Six-Year Plan						Total Funding
				2021	2022	2023	2024	2025	2026	
1	Federal Grants									-
2	State Grants									-
3	County									-
4	PWTF									-
5	Voted Bonds									-
6	Non-Voted Bonds						4,080,000	4,080,000		8,160,000
7	City/Utility Reserves	53,127			102,000	408,000				563,127
8	City Impact Fees									-
9	General Fund Revenue									-
10	Real Estate Excise Tax									-
11	Lease/Sale									-
12	LID									-
13	Donation/In-Kind									-
	Total Funding	\$ 53,127	\$ -	\$ -	\$ 102,000	\$ 408,000	\$ 4,080,000	\$ 4,080,000	\$ -	\$ 8,723,127

	Capital Costs	Prior Years	Current 2020	Six-Year Plan						Total Costs
				2021	2022	2023	2024	2025	2026	
	Planning & Design	53,127			102,000	408,000				563,127
	Land/Right of Way									-
	Construction						4,000,000	4,000,000		8,000,000
	Management						80,000	80,000		160,000
	Total Costs	\$ 53,127	\$ -	\$ -	\$ 102,000	\$ 408,000	\$ 4,080,000	\$ 4,080,000	\$ -	\$ 8,723,127

ESTIMATED IMPACT ON FUTURE OPERATING BUDGETS

Notes: There will be no additional impact on future operating budgets

	Prior Years	Current 2020	Six-Year Plan						Total Costs	
			2021	2022	2023	2024	2025	2026		
	Operating									-
	Debt									-
	Total Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT NAME:	KITSAP COUNTY - UV UPGRADES
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PROJECT DESCRIPTION

Budget:	\$ 79,150	Purpose:	Sewer
Location:	CK Sewer Treatment Plant	Project Manager:	Diane Lenius, P.E.
Description:	This Kitsap County project will replace the outdated disinfection system. Total project cost is \$3,645,000; of which Poulsbo's share is \$576,597 (15.8%)		
Justification:	The existing system is old and needs to be replaced. The new system will be more efficient and will reduce maintenance cost. The old system will be used to provide redundancy.		

Project Begin:	2020	Project Completion:	2020
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FUNDING DESCRIPTION

	Sources of Funding	Prior Years	Current 2020	Six-Year Plan						Total Funding
				2021	2022	2023	2024	2025	2026	
1	Federal Grants									-
2	State Grants									-
3	County									-
4	PWTF									-
5	Voted Bonds									-
6	Non-Voted Bonds									-
7	City/Utility Reserves		79,150							79,150
8	City Impact Fees									-
9	General Fund Revenue									-
10	Real Estate Excise Tax									-
11	Lease/Sale									-
12	LID									-
13	Donation/In-Kind									-
	Total Funding	\$ -	\$ 79,150	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 79,150

	Capital Costs	Prior Years	Current 2020	Six-Year Plan						Total Costs
				2021	2022	2023	2024	2025	2026	
	Planning & Design									-
	Land/Right of Way									-
	Construction		79,150							79,150
	Management									-
	Total Costs	\$ -	\$ 79,150	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 79,150

ESTIMATED IMPACT ON FUTURE OPERATING BUDGETS

Notes: There will be no additional impact on future operating budgets

	Prior Years	Current 2020	Six-Year Plan						Total Costs	
			2021	2022	2023	2024	2025	2026		
	Operating									-
	Debt									-
	Total Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT NAME:	LEMOLO HOUSE PURCHASE
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PROJECT DESCRIPTION

Budget:	\$ 500,000	Purpose:	Sewer
Location:	Lemolo Shore Drive	Project Manager:	Diane Lenius, P.E.
Description:	City is planning to purchase a house in Kitsap County on Lemolo Shore Drive to be used as a future pump station.		
Justification:	City will use this as future site for launch of siphon.		

Project Begin:	2024	Project Completion:	2024
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FUNDING DESCRIPTION

	Sources of Funding	Prior Years	Current 2020	Six-Year Plan						Total Funding
				2021	2022	2023	2024	2025	2026	
1	Federal Grants									-
2	State Grants									-
3	County									-
4	PWTF									-
5	Voted Bonds									-
6	Non-Voted Bonds									-
7	City/Utility Reserves						500,000			500,000
8	City Impact Fees									-
9	General Fund Revenue									-
10	Real Estate Excise Tax									-
11	Lease/Sale									-
12	LID									-
13	Donation/In-Kind									-
	Total Funding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ 500,000

	Capital Costs	Prior Years	Current 2020	Six-Year Plan						Total Costs
				2021	2022	2023	2024	2025	2026	
	Planning & Design									-
	Land/Right of Way						500,000			500,000
	Construction									-
	Management									-
	Total Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ 500,000

ESTIMATED IMPACT ON FUTURE OPERATING BUDGETS

Notes: There will be no additional impact on future operating budgets

	Prior Years	Current 2020	Six-Year Plan						Total Costs	
			2021	2022	2023	2024	2025	2026		
	Operating									-
	Debt									-
	Total Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT NAME:	NOLL ROAD SEWER IMPROVEMENTS
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PROJECT DESCRIPTION

Budget:	\$ 299,999	Purpose:	Sewer
Location:	Noll Road	Project Manager:	Diane Lenius, P.E.
Description:	Future sewer system improvements associated with the City's Noll Road Improvements Project.		
Justification:	The City will be making required sewer system improvements associated with the City's Noll Road Improvements Project.		

Project Begin:	2019	Project Completion:	2020
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FUNDING DESCRIPTION

	Sources of Funding	Prior Years	Current 2020	Six-Year Plan						Total Funding
				2021	2022	2023	2024	2025	2026	
1	Federal Grants									-
2	State Grants									-
3	County									-
4	PWTF									-
5	Voted Bonds									-
6	Non-Voted Bonds									-
7	City/Utility Reserves	99	299,900							299,999
8	City Impact Fees									-
9	General Fund Revenue									-
10	Real Estate Excise Tax									-
11	Lease/Sale									-
12	LID									-
13	Donation/In-Kind									-
	Total Funding	\$ 99	\$ 299,900	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 299,999

	Capital Costs	Prior Years	Current 2020	Six-Year Plan						Total Costs
				2021	2022	2023	2024	2025	2026	
	Planning & Design	99	49,900							49,999
	Land/Right of Way									-
	Construction		200,000							200,000
	Management		50,000							50,000
	Total Costs	\$ 99	\$ 299,900	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 299,999

ESTIMATED IMPACT ON FUTURE OPERATING BUDGETS

Notes: There will be no additional impact on future operating budgets

	Prior Years	Current 2020	Six-Year Plan						Total Costs	
			2021	2022	2023	2024	2025	2026		
	Operating									-
	Debt									-
	Total Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT NAME:	OLD TOWN SEWER UPGRADES
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PROJECT DESCRIPTION

Budget:	\$ 240,000	Purpose:	Sewer
Location:	Old Town	Project Manager:	Diane Lenius, P.E.
Description:	Upgrades to sewer connections in the Old Town area of Poulsbo. To be done in conjunction with the Old Town Water Main Replacement Project. Roads include Harrison, Eliason, Ryen among others.		
Justification:	Replace and upgrade the sewer connections during the Water Main Replacement Project in the Old Town area.		

Project Begin:	2024	Project Completion:	2025
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FUNDING DESCRIPTION

	Sources of Funding	Prior Years	Current 2020	Six-Year Plan						Total Funding
				2021	2022	2023	2024	2025	2026	
1	Federal Grants									-
2	State Grants									-
3	County									-
4	PWTF									-
5	Voted Bonds									-
6	Non-Voted Bonds									-
7	City/Utility Reserves						140,000	100,000		240,000
8	City Impact Fees									-
9	General Fund Revenue									-
10	Real Estate Excise Tax									-
11	Lease/Sale									-
12	LID									-
13	Donation/In-Kind									-
	Total Funding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 140,000	\$ 100,000	\$ -	\$ 240,000

	Capital Costs	Prior Years	Current 2020	Six-Year Plan						Total Costs
				2021	2022	2023	2024	2025	2026	
	Planning & Design						40,000			40,000
	Land/Right of Way									-
	Construction						95,000	95,000		190,000
	Management						5,000	5,000		10,000
	Total Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 140,000	\$ 100,000	\$ -	\$ 240,000

ESTIMATED IMPACT ON FUTURE OPERATING BUDGETS

Notes: There will be no additional impact on future operating budgets

	Prior Years	Current 2020	Six-Year Plan						Total Costs	
			2021	2022	2023	2024	2025	2026		
	Operating									-
	Debt									-
	Total Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT NAME:	PUMP STATION SAFETY IMPROVEMENTS
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PROJECT DESCRIPTION

Budget:	\$ 300,000	Purpose:	Sewer
Location:	Various Locations	Project Manager:	Diane Lenius, P.E.
Description:	This project will improve fall protection and access requirements to various pump stations.		
Justification:	Life Safety and OSHA Regulations		
Project Begin:	2019	Project Completion:	2020

FUNDING DESCRIPTION

	Sources of Funding	Prior Years	Current 2020	Six-Year Plan						Total Funding
				2021	2022	2023	2024	2025	2026	
1	Federal Grants									-
2	State Grants									-
3	County									-
4	PWTF									-
5	Voted Bonds									-
6	Non-Voted Bonds									-
7	City/Utility Reserves	18,755	281,245							300,000
8	City Impact Fees									-
9	General Fund Revenue									-
10	Real Estate Excise Tax									-
11	Lease/Sale									-
12	LID									-
13	Donation/In-Kind									-
	Total Funding	\$ 18,755	\$ 281,245	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000

	Capital Costs	Prior Years	Current 2020	Six-Year Plan						Total Costs
				2021	2022	2023	2024	2025	2026	
	Planning & Design	5,000	5,000							10,000
	Land/Right of Way									-
	Construction	13,755	266,245							280,000
	Management		10,000							10,000
	Total Costs	\$ 18,755	\$ 281,245	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000

ESTIMATED IMPACT ON FUTURE OPERATING BUDGETS

Notes: There will be no additional impact on future operating budgets

	Prior Years	Current 2020	Six-Year Plan						Total Costs	
			2021	2022	2023	2024	2025	2026		
	Operating									-
	Debt									-
	Total Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT NAME:	SR 305 FORCE MAIN EXTENSION
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PROJECT DESCRIPTION

Budget:	\$ 2,810,000	Purpose:	Sewer
Location:	State Route 305	Project Manager:	Diane Lenius, P.E.
Description:	The project will extend the existing force main from Tollefson to the Kitsap County chlorination station (4800 lf).		
Justification:	Prevent overflows and increase the system capacity.		
Project Begin:	2025	Project Completion:	2026

FUNDING DESCRIPTION

	Sources of Funding	Prior Years	Current 2020	Six-Year Plan						Total Funding
				2021	2022	2023	2024	2025	2026	
1	Federal Grants									-
2	State Grants									-
3	County									-
4	PWTF									-
5	Voted Bonds									-
6	Non-Voted Bonds									-
7	City/Utility Reserves							200,000	2,610,000	2,810,000
8	City Impact Fees									-
9	General Fund Revenue									-
10	Real Estate Excise Tax									-
11	Lease/Sale									-
12	LID									-
13	Donation/In-Kind									-
	Total Funding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ 2,610,000	\$ 2,810,000

	Capital Costs	Prior Years	Current 2020	Six-Year Plan						Total Costs
				2021	2022	2023	2024	2025	2026	
	Planning & Design							190,000		190,000
	Land/Right of Way									-
	Construction								2,480,000	2,480,000
	Management							10,000	130,000	140,000
	Total Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ 2,610,000	\$ 2,810,000

ESTIMATED IMPACT ON FUTURE OPERATING BUDGETS

Notes: There will be no additional impact on future operating budgets

	Prior Years	Current 2020	Six-Year Plan						Total Costs	
			2021	2022	2023	2024	2025	2026		
	Operating									-
	Debt									-
	Total Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT NAME:	SR 305 STORAGE FACILITY
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PROJECT DESCRIPTION

Budget:	\$ 600,000	Purpose:	Sewer
Location:	State Route 305	Project Manager:	Diane Lenius, P.E.
Description:	The project will install a storage facility along SR 305 to improve system capacity during peak sewer flows.		
Justification:	To accommodate peak flows during wet weather season when we experience high ground water levels during storm events.		

Project Begin:	2024	Project Completion:	2024
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FUNDING DESCRIPTION

	Sources of Funding	Prior Years	Current 2020	Six-Year Plan						Total Funding
				2021	2022	2023	2024	2025	2026	
1	Federal Grants									-
2	State Grants									-
3	County									-
4	PWTF									-
5	Voted Bonds									-
6	Non-Voted Bonds									-
7	City/Utility Reserves						600,000			600,000
8	City Impact Fees									-
9	General Fund Revenue									-
10	Real Estate Excise Tax									-
11	Lease/Sale									-
12	LID									-
13	Donation/In-Kind									-
	Total Funding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 600,000	\$ -	\$ -	\$ 600,000

	Capital Costs	Prior Years	Current 2020	Six-Year Plan						Total Costs
				2021	2022	2023	2024	2025	2026	
	Planning & Design						50,000			50,000
	Land/Right of Way									-
	Construction						520,000			520,000
	Management						30,000			30,000
	Total Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 600,000	\$ -	\$ -	\$ 600,000

ESTIMATED IMPACT ON FUTURE OPERATING BUDGETS

Notes: There will be no additional impact on future operating budgets

	Prior Years	Current 2020	Six-Year Plan						Total Costs	
			2021	2022	2023	2024	2025	2026		
	Operating									-
	Debt									-
	Total Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



2020 - 2026 ENTERPRISE CAPITAL IMPROVEMENTS (Storm)

Page	Project Name	Prior Years Costs	2020 Project Cost	2021 Project Cost	2022 Project Cost	2023 Project Cost	2024 Project Cost	2025 Project Cost	2026 Project Cost	Total Project Cost
STORM DRAIN PROJECTS										
89	7th Ave Regional Detention/Treatment Facility							600,000	875,000	1,475,000
	2-State Grants							500,000	700,000	1,200,000
	7-Storm Drain Reserves							100,000	175,000	275,000
90	8th Avenue Culvert Replacement				100,000	525,000				625,000
	2-State Grants				-	400,000				400,000
	7-Storm Drain Reserves				100,000	125,000				225,000
91	American Legion Park Outfall Repair						10,000	120,000		130,000
	7-Storm Drain Reserves						10,000	120,000		130,000
92	Bjorgen Creek Culvert Replacement - Deer Run							20,000	280,000	300,000
	7-Storm Drain Reserves							20,000	280,000	300,000
93	Deer Run Pond Retrofit							20,000	180,000	200,000
	7-Storm Drain Reserves							20,000	180,000	200,000
94	Dogfish Creek Restoration	4,417	227,900		500,000	500,000				1,232,317
	2-State Grants	4,417	227,900		375,000	375,000				982,317
	7-Storm Drain Reserves	-			125,000	125,000				250,000
95	Forest Rock Hills (SR 305) Outfall								75,000	75,000
	7-Storm Drain Reserves								75,000	75,000
96	Glenn Haven Storm Drain Replacement			10,000	100,000					110,000
	7-Storm Drain Reserves			10,000	100,000					110,000
97	Liberty Bay Bioretention	48,898	401,102							450,000
	2-State Grants	47,133	252,867							300,000
	7-Storm Drain Reserves	1,765	148,235							150,000
98	Noll Road Basin Direct Discharge			40,000			100,000	500,000		640,000
	7-Storm Drain Reserves			40,000			100,000	500,000		640,000
99	Noll Road Culvert Replacement/Bjorgen Creek	148,895	1,276,154							1,425,049
	7-Storm Drain Reserves	148,895	1,276,154							1,425,049
100	Noll Road Storm - South Segment		500,000	500,000						1,000,000
	7-Storm Drain Reserves		500,000	500,000						1,000,000
101	Noll Road Storm LID - Retrofit	3,297	246,703					600,000		850,000
	2-State Grants	3,297	246,703					525,000		775,000
	7-Storm Drain Reserves							75,000		75,000
102	Poulsbo Creek Outfall			40,000	250,000					290,000
	7-Storm Drain Reserves			40,000	250,000					290,000
103	Ridgewood/Kevos Pond - Replace Storm Drains					260,000				260,000
	7-Storm Drain Reserves					260,000				260,000
104	West Poulsbo Waterfront Park - Storm Drain	766,990	5,000	257,215			375,000	375,000		1,779,205
	2-State Grants	267,618		196,661			300,000	300,000		1,064,279
	7-Storm Drain Reserves	499,372	5,000	60,554			75,000	75,000		714,926
	Total Storm Drain Capital Projects	\$ 972,497	\$ 2,656,859	\$ 847,215	\$ 950,000	\$ 1,285,000	\$ 485,000	\$ 2,235,000	\$ 1,410,000	\$ 10,841,571
	Total Storm Drain Capital Funding Sources	\$ 972,497	\$ 2,656,859	\$ 847,215	\$ 950,000	\$ 1,285,000	\$ 485,000	\$ 2,235,000	\$ 1,410,000	\$ 10,841,571
	1-Federal Grants	-	-	-	-	-	-	-	-	-
	2-State Grants	322,465	727,470	196,661	375,000	775,000	300,000	1,325,000	700,000	4,721,596
	3-County	-	-	-	-	-	-	-	-	-
	7-Storm Drain Reserves	650,032	1,929,389	650,554	575,000	510,000	185,000	910,000	710,000	6,119,975
	Total Enterprise Capital Projects	\$ 1,159,411	\$ 7,112,573	\$ 1,855,215	\$ 2,235,000	\$ 11,043,000	\$ 7,367,000	\$ 7,575,000	\$ 5,882,000	\$ 44,229,199
	Total Enterprise Funding Sources	\$ 1,159,411	\$ 7,112,573	\$ 1,855,215	\$ 2,235,000	\$ 11,043,000	\$ 7,367,000	\$ 7,575,000	\$ 5,882,000	\$ 44,229,199



PROJECT NAME:	7TH AVE REGIONAL DETENTION/TREATMENT FACILITY
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PROJECT DESCRIPTION

Budget:	\$ 1,475,000	Purpose:	NPDES & TMDL Compliance
Location:	7th Ave Basin	Project Manager:	Diane Lenius, P.E.
Description:	The city will purchase a property to construct a detention/water quality facility serving 7th Ave/Poulsbo Village basin		
Justification:	Project will enhance Water Quality/TMDL & Fish Habitat. It will bring the basin into compliance with NPDES/TMDL		
Project Begin:	2025	Project Completion:	2026

FUNDING DESCRIPTION

	Sources of Funding	Prior Years	Current 2020	Six-Year Plan						Total Funding
				2021	2022	2023	2024	2025	2026	
1	Federal Grants									-
2	State Grants							500,000	700,000	1,200,000
3	County									-
4	PWTF									-
5	Voted Bonds									-
6	Non-Voted Bonds									-
7	City/Utility Reserves							100,000	175,000	275,000
8	City Impact Fees									-
9	General Fund Revenue									-
10	Real Estate Excise Tax									-
11	Lease/Sale									-
12	LID									-
13	Donation/In-Kind									-
	Total Funding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 600,000	\$ 875,000	\$ 1,475,000

	Capital Costs	Prior Years	Current 2020	Six-Year Plan						Total Costs
				2021	2022	2023	2024	2025	2026	
	Planning & Design							100,000		100,000
	Land/Right of Way							500,000		500,000
	Construction								800,000	800,000
	Management								75,000	75,000
	Total Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 600,000	\$ 875,000	\$ 1,475,000

ESTIMATED IMPACT ON FUTURE OPERATING BUDGETS

Notes:

	Prior Years	Current 2020	Six-Year Plan						Total Costs	
			2021	2022	2023	2024	2025	2026		
	Operating									-
	Debt									-
	Total Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT NAME:	8TH AVENUE CULVERT REPLACEMENT
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PROJECT DESCRIPTION

Budget:	\$ 625,000	Purpose:	Storm Drain
Location:	Dogfish Creek (South For	Project Manager:	Diane Lenius, P.E.

Description: This project will reduce flooding, improve water quality and improve fish habitat. The project will replace the existing undersized 24-inch diameter pipe under 8th Ave with a new 12-ft wide concrete box culvert. Initial design has been completed. Final design will be included as part of the state habitat restoration grants. The culvert project is an important component of the South Fork Dogfish Creek Restoration project which is the highest ranked stormwater related habitat restoration project in Kitsap County under the Puget Sound Partnership Near Term Action Plan and as such is positioned as one of the regions top funding priorities.

Justification: The South Fork of Dogfish Creek culvert under 8th Avenue is too small and can flood, especially when partially blocked with sediment. The stream routinely overflows its banks onto 8th Avenue. The culvert is a barrier to fish passage at higher flows.

Project Begin:	2022	Project Completion:	2023
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FUNDING DESCRIPTION

	Sources of Funding	Prior Years	Current 2020	Six-Year Plan						Total Funding
				2021	2022	2023	2024	2025	2026	
1	Federal Grants									-
2	State Grants					400,000				400,000
3	County									-
4	PWTF									-
5	Voted Bonds									-
6	Non-Voted Bonds									-
7	City/Utility Reserves				100,000	125,000				225,000
8	City Impact Fees									-
9	General Fund Revenue									-
10	Real Estate Excise Tax									-
11	Lease/Sale									-
12	LID									-
13	Donation/In-Kind									-
	Total Funding	\$ -	\$ -	\$ -	\$ 100,000	\$ 525,000	\$ -	\$ -	\$ -	\$ 625,000

	Capital Costs	Prior Years	Current 2020	Six-Year Plan						Total Costs
				2021	2022	2023	2024	2025	2026	
	Planning & Design				100,000					100,000
	Land/Right of Way									-
	Construction					500,000				500,000
	Management					25,000				25,000
	Total Costs	\$ -	\$ -	\$ -	\$ 100,000	\$ 525,000	\$ -	\$ -	\$ -	\$ 625,000

ESTIMATED IMPACT ON FUTURE OPERATING BUDGETS

Notes: There will be no additional impact on future operating budgets.

	Prior Years	Current 2020	Six-Year Plan						Total Costs	
			2021	2022	2023	2024	2025	2026		
	Operating									-
	Debt									-
	Total Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT NAME:	AMERICAN LEGION PARK OUTFALL REPAIR
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PROJECT DESCRIPTION

Budget:	\$ 130,000	Purpose:	Storm Drain
Location:	American Legion Park	Project Manager:	Diane Lenius, P.E.

Description: The stormwater outfall located at the north end of American Legion Park is in jeopardy of failing due to slope erosion. This project will replace the outfall and stabilize the bank.

Justification: The bank has eroded and several large trees have fallen into Liberty Bay. The edge of the bank is now about 3 feet from the last manhole. The loss of another tree and further bank erosion could cause the manhole to tip into Liberty Bay resulting in damage to the outfall, erosion and further loss of park land.

Project Begin:	2024	Project Completion:	2025
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FUNDING DESCRIPTION

	Sources of Funding	Prior Years	Current 2020	Six-Year Plan						Total Funding
				2021	2022	2023	2024	2025	2026	
1	Federal Grants									-
2	State Grants									-
3	County									-
4	PWTF									-
5	Voted Bonds									-
6	Non-Voted Bonds									-
7	City/Utility Reserves						10,000	120,000		130,000
8	City Impact Fees									-
9	General Fund Revenue									-
10	Real Estate Excise Tax									-
11	Lease/Sale									-
12	LID									-
13	Donation/In-Kind									-
	Total Funding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ 120,000	\$ -	\$ 130,000

	Capital Costs	Prior Years	Current 2020	Six-Year Plan						Total Costs
				2021	2022	2023	2024	2025	2026	
	Planning & Design						10,000			10,000
	Land/Right of Way									-
	Construction							110,000		110,000
	Management							10,000		10,000
	Total Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ 120,000	\$ -	\$ 130,000

ESTIMATED IMPACT ON FUTURE OPERATING BUDGETS

Notes: There will be no additional impact on future operating budgets.

	Prior Years	Current 2020	Six-Year Plan						Total Costs	
			2021	2022	2023	2024	2025	2026		
	Operating									-
	Debt									-
	Total Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT NAME:	BJORGEN CREEK CULVERT REPLACEMENT - DEER RUN
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PROJECT DESCRIPTION

Budget:	\$ 300,000	Purpose:	Storm Drain
Location:	Deer Run/Bjorgen Cree	Project Manager:	Diane Lenius, P.E.

Description:	This project will improve fish habitat. This project will replace the existing undersized 24-in diameter pipe under Bjorn Street with a new 12-ft wide concrete box culvert. Project funding will be via City funds to improve Bjorgen Creek Basin.
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Justification:	The existing culvert under Bjorn Street is too small and can flood. The culvert is a barrier to fish passage at higher flows.
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Project Begin:	2025	Project Completion:	2026
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FUNDING DESCRIPTION

	Sources of Funding	Prior Years	Current 2020	Six-Year Plan						Total Funding
				2021	2022	2023	2024	2025	2026	
1	Federal Grants									-
2	State Grants									-
3	County									-
4	PWTF									-
5	Voted Bonds									-
6	Non-Voted Bonds									-
7	City/Utility Reserves							20,000	280,000	300,000
8	City Impact Fees									-
9	General Fund Revenue									-
10	Real Estate Excise Tax									-
11	Lease/Sale									-
12	LID									-
13	Donation/In-Kind									-
	Total Funding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ 280,000	\$ 300,000

	Capital Costs	Prior Years	Current 2020	Six-Year Plan						Total Costs
				2021	2022	2023	2024	2025	2026	
	Planning & Design							20,000		20,000
	Land/Right of Way									-
	Construction								260,000	260,000
	Management								20,000	20,000
	Total Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ 280,000	\$ 300,000

ESTIMATED IMPACT ON FUTURE OPERATING BUDGETS

Notes:	There will be no additional impact on future operating budgets.
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	Prior Years	Current 2020	Six-Year Plan						Total Costs	
			2021	2022	2023	2024	2025	2026		
Operating										-
Debt										-
Total Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT NAME:	DEER RUN POND RETROFIT
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PROJECT DESCRIPTION

Budget:	\$ 200,000	Purpose:	Storm Drain
Location:	Deer Run Subdivision	Project Manager:	Diane Lenius, P.E.
Description:	This project will increase the stormwater treatment from the Deer Run development to Dept of Ecology standards by replacing the existing failing bioswale with a compost amended bioswale with high flow scour protection. The detention pond will be enhanced to promote better stormwater pollutant removal.		
Justification:	The existing facility was built in 1995 and according to the current standards is undersized and allows high stormwater flows to scour out and deposit the removed stormwater pollutants to Bjorgen Creek. The existing detention pond causes short circuiting and poor stormwater pollutant retention.		
Project Begin:	2025	Project Completion:	2026

FUNDING DESCRIPTION

	Sources of Funding	Prior Years	Current 2020	Six-Year Plan						Total Funding
				2021	2022	2023	2024	2025	2026	
1	Federal Grants									-
2	State Grants									-
3	County									-
4	PWTF									-
5	Voted Bonds									-
6	Non-Voted Bonds									-
7	City/Utility Reserves							20,000	180,000	200,000
8	City Impact Fees									-
9	General Fund Revenue									-
10	Real Estate Excise Tax									-
11	Lease/Sale									-
12	LID									-
13	Donation/In-Kind									-
	Total Funding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ 180,000	\$ 200,000

	Capital Costs	Prior Years	Current 2020	Six-Year Plan						Total Costs
				2021	2022	2023	2024	2025	2026	
	Planning & Design							20,000		20,000
	Land/Right of Way									-
	Construction								160,000	160,000
	Management								20,000	20,000
	Total Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ 180,000	\$ 200,000

ESTIMATED IMPACT ON FUTURE OPERATING BUDGETS

Notes: There will be no additional impact on future operating budgets.

	Prior Years	Current 2020	Six-Year Plan						Total Costs	
			2021	2022	2023	2024	2025	2026		
	Operating									-
	Debt									-
	Total Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT NAME:	DOGFISH CREEK RETROFIT (South Fork)
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PROJECT DESCRIPTION

Budget:	\$ 1,232,317	Purpose:	Storm Drain
Location:	Dogfish Creek (South For	Project Manager:	Diane Lenius, P.E.

Description: This project will reduce flooding, improve water quality and improve fish habitat in the South Fork Dogfish Creek and surrounding area in the vicinity of 8th Avenue and Centennial Park. The project will be constructed in two phases. Phase 1 will occur in 2018-2019 and will consist of restoring about 400-ft of degraded stream and 30,000 sf riparian buffer between 8th Avenue and Centennial Park. Phase 1 will also include stormwater retrofit design to treat run-off from the existing Public Works site and portions of Lincoln Road, 8th Avenue, 7th Avenue and Iverson Street. Phase 2 will consist of retrofit construction including the Poulsbo Library pond retrofit into a treatment wetland. Project funding will consist of a combination of state habitat restoration and stormwater retrofit grant programs.

Justification: The South Fork Dogfish Retrofit requires grant funding for implementation. Grants have been obtained for design. Construction grants will be pursued. The Dogfish Creek Retrofit will focus on improving water quality within the Dogfish Creek basin. The area lacks water quality facilities and the improvements to the creek to allow additional habitat require an improvement to water quality to support the health of the creek. Treatment for this stormwater basin was identified as a high priority in the Liberty Bay TMDL Plan and the 2016 Stormwater Comprehensive Plan.

Project Begin:	2019	Project Completion:	2023
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FUNDING DESCRIPTION

	Sources of Funding	Prior Years	Current 2020	Six-Year Plan						Total Funding
				2021	2022	2023	2024	2025	2026	
1	Federal Grants									-
2	State Grants	4,417	227,900		375,000	375,000				982,317
3	County									-
4	PWTF									-
5	Voted Bonds									-
6	Non-Voted Bonds									-
7	City/Utility Reserves				125,000	125,000				250,000
8	City Impact Fees									-
9	General Fund Revenue									-
10	Real Estate Excise Tax									-
11	Lease/Sale									-
12	LID									-
13	Donation/In-Kind									-
	Total Funding	\$ 4,417	\$ 227,900	\$ -	\$ 500,000	\$ 500,000	\$ -	\$ -	\$ -	\$ 1,232,317

	Capital Costs	Prior Years	Current 2020	Six-Year Plan						Total Costs
				2021	2022	2023	2024	2025	2026	
	Planning & Design	4,417	227,900							232,317
	Land/Right of Way									-
	Construction				480,000	480,000				960,000
	Management				20,000	20,000				40,000
	Total Costs	\$ 4,417	\$ 227,900	\$ -	\$ 500,000	\$ 500,000	\$ -	\$ -	\$ -	\$ 1,232,317

ESTIMATED IMPACT ON FUTURE OPERATING BUDGETS

Notes: There will be no additional impact on future operating budgets.

	Prior Years	Current 2020	Six-Year Plan						Total Costs	
			2021	2022	2023	2024	2025	2026		
	Operating									-
	Debt									-
	Total Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT NAME:	FOREST ROCK HILLS (SR 305) OUTFALL
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PROJECT DESCRIPTION

Budget:	\$ 75,000	Purpose:	Storm Drain
Location:	Forest Rock Hills / SR 30	Project Manager:	Diane Lenius, P.E.
Description:	This project will alleviate localized flooding and improve water quality by retrofitting an existing swale and outfall.		
Justification:	The existing swale and outfall are plugged with accumulated sediment which causes periodic back up and overflow. This project will evaluate storm system conditions to determine repair options and construct necessary improvements.		
Project Begin:	2026	Project Completion:	2026

FUNDING DESCRIPTION

	Sources of Funding	Prior Years	Current 2020	Six-Year Plan						Total Funding
				2021	2022	2023	2024	2025	2026	
1	Federal Grants									-
2	State Grants									-
3	County									-
4	PWTF									-
5	Voted Bonds									-
6	Non-Voted Bonds									-
7	City/Utility Reserves								75,000	75,000
8	City Impact Fees									-
9	General Fund Revenue									-
10	Real Estate Excise Tax									-
11	Lease/Sale									-
12	LID									-
13	Donation/In-Kind									-
	Total Funding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 75,000	\$ 75,000

	Capital Costs	Prior Years	Current 2020	Six-Year Plan						Total Costs
				2021	2022	2023	2024	2025	2026	
	Planning & Design								10,000	10,000
	Land/Right of Way									-
	Construction								65,000	65,000
	Management									-
	Total Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 75,000	\$ 75,000

ESTIMATED IMPACT ON FUTURE OPERATING BUDGETS

Notes: There will be no additional impact on future operating budgets.

	Prior Years	Current 2020	Six-Year Plan						Total Costs	
			2021	2022	2023	2024	2025	2026		
	Operating									-
	Debt									-
	Total Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT NAME:	GLENN HAVEN STORM DRAIN REPLACEMENT
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PROJECT DESCRIPTION

Budget:	\$ 110,000	Purpose:	Storm Drain
Location:	Glenn Haven	Project Manager:	Diane Lenius, P.E.
Description:	The project is replacing 700 linear feet of old 12" corrugated metal storm pipe from Mesford that flows down Glenn Haven to Wilderness View along with the required asphalt repair work.		
Justification:	The existing pipe is old CMP. The pipe is rusted away. Initial camera inspections show the bottom of the pipe is completely disintegrated. This pipe carries the storm flows from the Ridgewood Development as well as the upper portion of Mesford.		
Project Begin:	2021	Project Completion:	2022

FUNDING DESCRIPTION

	Sources of Funding	Prior Years	Current 2020	Six-Year Plan						Total Funding
				2021	2022	2023	2024	2025	2026	
1	Federal Grants									-
2	State Grants									-
3	County									-
4	PWTF									-
5	Voted Bonds									-
6	Non-Voted Bonds									-
7	City/Utility Reserves			10,000	100,000					110,000
8	City Impact Fees									-
9	General Fund Revenue									-
10	Real Estate Excise Tax									-
11	Lease/Sale									-
12	LID									-
13	Donation/In-Kind									-
	Total Funding	\$ -	\$ -	\$ 10,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 110,000

	Capital Costs	Prior Years	Current 2020	Six-Year Plan						Total Costs
				2021	2022	2023	2024	2025	2026	
	Planning & Design			10,000						10,000
	Land/Right of Way									-
	Construction				90,000					90,000
	Management				10,000					10,000
	Total Costs	\$ -	\$ -	\$ 10,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 110,000

ESTIMATED IMPACT ON FUTURE OPERATING BUDGETS

Notes: There will be no additional impact on future operating budgets.

	Prior Years	Current 2020	Six-Year Plan						Total Costs	
			2021	2022	2023	2024	2025	2026		
Operating										-
Debt										-
Total Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT NAME:	Liberty Bay Bioretention
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PROJECT DESCRIPTION

Budget:	\$ 450,000	Purpose:	Storm Drain
Location:	Liberty Bay	Project Manager:	Diane Lenius, P.E.
Description:	The project is partially Grant funded. Project will install several biofiltration cells at various locations in the City. Two possible locations: one biofiltration cell on Fjord Drive and School Property with Bjorgen Creek Bain.		
Justification:	The project will improve water quality in Liberty Bay, reduction fecal coliform in support of the Liberty Bay Watershed Coliform Bacteria TMDL.		

Project Begin:	2018	Project Completion:	2020
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FUNDING DESCRIPTION

	Sources of Funding	Prior Years	Current 2020	Six-Year Plan						Total Funding
				2021	2022	2023	2024	2025	2026	
1	Federal Grants									-
2	State Grants	47,133	252,867							300,000
3	County									-
4	PWTF									-
5	Voted Bonds									-
6	Non-Voted Bonds									-
7	City/Utility Reserves	1,765	148,235							150,000
8	City Impact Fees									-
9	General Fund Revenue									-
10	Real Estate Excise Tax									-
11	Lease/Sale									-
12	LID									-
13	Donation/In-Kind									-
	Total Funding	\$ 48,898	\$ 401,102	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 450,000

	Capital Costs	Prior Years	Current 2020	Six-Year Plan						Total Costs
				2021	2022	2023	2024	2025	2026	
	Planning & Design	47,133								47,133
	Land/Right of Way									-
	Construction	1,765	401,102							402,867
	Management									-
	Total Costs	\$ 48,898	\$ 401,102	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 450,000

ESTIMATED IMPACT ON FUTURE OPERATING BUDGETS

Notes:

	Prior Years	Current 2020	Six-Year Plan						Total Costs	
			2021	2022	2023	2024	2025	2026		
	Operating									-
	Debt									-
	Total Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT NAME:	NOLL ROAD BASIN DIRECT DISCHARGE
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PROJECT DESCRIPTION

Budget:	\$ 640,000	Purpose:	Storm Drain
Location:	Johnson Rd & Lemolo Sh	Project Manager:	Diane Lenius, P.E.
Description:	The project consists of re-constructing an existing deteriorated and under-sized ditch and stormwater outfall pipe to provide sufficient capacity for peak flows associated with the Johnson Road Basin including the SR305 and Johnson Parkway Roadway improvements projects (Noll Road Improvements Project). Permitting for the outfall will take substantial amount of time.		
Justification:	This project is an upgrade and expansion of an existing outfall and conveyance system that has served the existing road system for over 50 years. The system is currently undersized, deteriorated and experiences erosion and periodic flooding. Current stormwater discharges are untreated. The new stormwater facilities will provide improved capacity, reduced erosion/ scour, improved nearshore habitat and provide stormwater treatment facilities that meet the State Department of Ecology 2012 standards for Enhance Treatment. The property owners within the benefiting basin will pay their proportional share of the cost of improvements. Fees will be collected prior to project approval.		

Project Begin:	2021	Project Completion:	2025
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FUNDING DESCRIPTION

	Sources of Funding	Prior Years	Current 2020	Six-Year Plan						Total Funding
				2021	2022	2023	2024	2025	2026	
1	Federal Grants									-
2	State Grants									-
3	County									-
4	PWTF									-
5	Voted Bonds									-
6	Non-Voted Bonds									-
7	City/Utility Reserves			40,000			100,000	500,000		640,000
8	City Impact Fees									-
9	General Fund Revenue									-
10	Real Estate Excise Tax									-
11	Lease/Sale									-
12	LID									-
13	Donation/In-Kind									-
	Total Funding	\$ -	\$ -	\$ 40,000	\$ -	\$ -	\$ 100,000	\$ 500,000	\$ -	\$ 640,000

	Capital Costs	Prior Years	Current 2020	Six-Year Plan						Total Costs
				2021	2022	2023	2024	2025	2026	
	Planning & Design			40,000			100,000			140,000
	Land/Right of Way									-
	Construction							480,000		480,000
	Management							20,000		20,000
	Total Costs	\$ -	\$ -	\$ 40,000	\$ -	\$ -	\$ 100,000	\$ 500,000	\$ -	\$ 640,000

ESTIMATED IMPACT ON FUTURE OPERATING BUDGETS

Notes: There will be no additional impact on future operating budgets.

	Prior Years	Current 2020	Six-Year Plan						Total Costs	
			2021	2022	2023	2024	2025	2026		
	Operating									-
	Debt									-
	Total Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT NAME:	Noll Road Culvert Replacement/Bjorgen Creek Culvert
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PROJECT DESCRIPTION

Budget:	\$ 1,425,049	Purpose:	Storm Drain
Location:	South of Noll Road	Project Manager:	Diane Lenius, P.E.
Description:	This project will replace the existing 36-inch culvert with a 8/10 foot wide culvert. Culverts of varying sizes will also be placed at Stream 1 and Stream 2 crossings which are tributaries to Bjorgen Creek.		
Justification:	The existing culvert is undersized. Therefore; 1) Creates a fish passage barrier and 2) Creates flooding problems.		

Project Begin:	2017	Project Completion:	2020
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FUNDING DESCRIPTION

	Sources of Funding	Prior Years	Current 2020	Six-Year Plan						Total Funding
				2021	2022	2023	2024	2025	2026	
1	Federal Grants									-
2	State Grants									-
3	County									-
4	PWTF									-
5	Voted Bonds									-
6	Non-Voted Bonds									-
7	City/Utility Reserves	148,895	1,276,154							1,425,049
8	City Impact Fees									-
9	General Fund Revenue									-
10	Real Estate Excise Tax									-
11	Lease/Sale									-
12	LID									-
13	Donation/In-Kind									-
	Total Funding	\$ 148,895	\$ 1,276,154	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,425,049

	Capital Costs	Prior Years	Current 2020	Six-Year Plan						Total Costs
				2021	2022	2023	2024	2025	2026	
	Planning & Design	148,895								148,895
	Land/Right of Way									-
	Construction		1,146,154							1,146,154
	Management		130,000							130,000
	Total Costs	\$ 148,895	\$ 1,276,154	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,425,049

ESTIMATED IMPACT ON FUTURE OPERATING BUDGETS

Notes:

	Prior Years	Current 2020	Six-Year Plan						Total Costs
			2021	2022	2023	2024	2025	2026	
Operating									-
Debt									-
Total Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT NAME:	NOLL ROAD STORM - SOUTH SEGMENT
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PROJECT DESCRIPTION

Budget:	\$ 1,000,000	Purpose:	Storm Drain
Location:	Johnson Parkway	Project Manager:	Diane Lenius, P.E.

Description:

The project as a whole extends from SR305 & Johnson Way vicinity to Lincoln Rd along a new alignment as shown on the City Transportation Plan. This project will be implemented in several phases. Construction will be divided into three or more phases – the South Segment, Middle Segment, and North Segment: The South Segment will be advertised in 2019 and include approximately 3600 LF of new roadway from SR305 & Johnson Way vicinity to Noll Road at Storhoff; construction of this segment will take place in 2019/20/21. Grant funding for this segment has been secured through the FHWA 2017/2018 Funding Cycle and a \$3.4M grant (13.5% match, \$461,700.) The remainder of the 2019/20 construction funding will come from Traffic Impact Fees \$1M and a General Purpose Bond. A portion of the debt will be paid for by \$900,000 in Real Estate Excise Tax. City Council authorized a bond for up to \$4.1M and City staff continues to pursue state construction grants to reduce bond requirements. The bond amount will be adjusted as additional funding is secured. A Round About and Pedestrian Tunnel will be constructed as part of the South Segment work. \$5M in Connect Wasington grants have been awarded for the Round About. Advance Construction for the Tunnel will occur in 2019/20. \$1.35M (\$150,000 City Match) in STP Funds have been awarded for the Tunnel in the 2021/22 Funding Cycle. The Middle Segment and North Segments will begin design in 2020 and construction in 2022/23 to be completed by 2027. These segments will be funded by FHWA/STP, TIB, and CITY TIF over the next 10 years. The City has been successful in obtaining grant funds from these sources for past similar projects; therefore these funds are reasonably assured.

Justification:

This budget is for the stormwater portion of the roadway for the South Segment.

Project Begin:	2020	Project Completion:	2021
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FUNDING DESCRIPTION

	Sources of Funding	Prior Years	Current 2020	Six-Year Plan						Total Funding
				2021	2022	2023	2024	2025	2026	
1	Federal Grants									-
2	State Grants									-
3	County									-
4	PWTF									-
5	Voted Bonds									-
6	Non-Voted Bonds									-
7	City/Utility Reserves		500,000	500,000						1,000,000
8	City Impact Fees									-
9	General Fund Revenue									-
10	Real Estate Excise Tax									-
11	Lease/Sale									-
12	LID									-
13	Donation/In-Kind									-
	Total Funding	\$ -	\$ 500,000	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000

	Capital Costs	Prior Years	Current 2020	Six-Year Plan						Total Costs
				2021	2022	2023	2024	2025	2026	
	Planning & Design									-
	Land/Right of Way									-
	Construction		450,000	450,000						900,000
	Management		50,000	50,000						100,000
	Total Costs	\$ -	\$ 500,000	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000

PROJECT NAME:	Noll Road Storm LID - Retrofit
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PROJECT DESCRIPTION

Budget:	\$ 850,000	Purpose:	Storm Drain
Location:	Liberty Bay Watershed	Project Manager:	Diane Lenius, P.E.
Description:	This project will improve water quality in the Liberty Bay watershed through design of bioretention, GULD approved manufactured treatment devices and treatment wetland best management practices (BMPs) at Noll Road in the city of Pousbo. This design will include enhanced treatment and will also reduce flows to Bjorgen Creek by increasing stormwater infiltration and providing stormwater detention. State grants will be pursued for construction.		
Justification:	The project will improve water quality in Liberty Bay. This is consistent with City goals.		

Project Begin:	2018	Project Completion:	2025
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FUNDING DESCRIPTION

	Sources of Funding	Prior Years	Current 2020	Six-Year Plan						Total Funding
				2021	2022	2023	2024	2025	2026	
1	Federal Grants									-
2	State Grants	3,297	246,703					525,000		775,000
3	County									-
4	PWTF									-
5	Voted Bonds									-
6	Non-Voted Bonds									-
7	City/Utility Reserves							75,000		75,000
8	City Impact Fees									-
9	General Fund Revenue									-
10	Real Estate Excise Tax									-
11	Lease/Sale									-
12	LID									-
13	Donation/In-Kind									-
	Total Funding	\$ 3,297	\$ 246,703	\$ -	\$ -	\$ -	\$ -	\$ 600,000	\$ -	\$ 850,000

	Capital Costs	Prior Years	Current 2020	Six-Year Plan						Total Costs
				2021	2022	2023	2024	2025	2026	
	Planning & Design	3,297	246,703							250,000
	Land/Right of Way							550,000		550,000
	Construction									-
	Management							50,000		50,000
	Total Costs	\$ 3,297	\$ 246,703	\$ -	\$ -	\$ -	\$ -	\$ 600,000	\$ -	\$ 850,000

ESTIMATED IMPACT ON FUTURE OPERATING BUDGETS

Notes:

	Prior Years	Current 2020	Six-Year Plan						Total Costs	
			2021	2022	2023	2024	2025	2026		
	Operating									-
	Debt									-
	Total Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT NAME:	POULSBO CREEK OUTFALL
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PROJECT DESCRIPTION

Budget:	\$ 290,000	Purpose:	Storm Drain
Location:	Fjord Drive (near Yacht Club)	Project Manager:	Diane Lenius, P.E.
Description:	The existing outfall pipe for Poulsbo Creek at the Poulsbo Yacht Club is corroded and has collapsed in places. This project will replace the corroded metal splash pad and outfall pipe with concrete splash pad and energy dissipater. The existing culvert will be lined from the outfall to Lions Park and new catch basin control structure will be installed. The project will also install habitat features at the outfall channel for mitigation.		
Justification:	The existing outfall pipe for Poulsbo Creek at the Poulsbo Yacht Club is corroded and has collapsed in places. The outfall is a corrugated metal pipe that has reached it's useful life and is in need of replacement. Rip rap armoring around the outfall has started to collapse. The outfall must be replaced in order to stabilize the shoreline and prevent future damage.		

Project Begin:	2021	Project Completion:	2022
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FUNDING DESCRIPTION

	Sources of Funding	Prior Years	Current 2020	Six-Year Plan						Total Funding
				2021	2022	2023	2024	2025	2026	
1	Federal Grants									-
2	State Grants									-
3	County									-
4	PWTF									-
5	Voted Bonds									-
6	Non-Voted Bonds									-
7	City/Utility Reserves			40,000	250,000					290,000
8	City Impact Fees									-
9	General Fund Revenue									-
10	Real Estate Excise Tax									-
11	Lease/Sale									-
12	LID									-
13	Donation/In-Kind									-
	Total Funding	\$ -	\$ -	\$ 40,000	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 290,000

	Capital Costs	Prior Years	Current 2020	Six-Year Plan						Total Costs
				2021	2022	2023	2024	2025	2026	
	Planning & Design			40,000						40,000
	Land/Right of Way									-
	Construction				230,000					230,000
	Management				20,000					20,000
	Total Costs	\$ -	\$ -	\$ 40,000	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 290,000

ESTIMATED IMPACT ON FUTURE OPERATING BUDGETS

Notes: There will be no additional impact on future operating budgets.

	Prior Years	Current 2020	Six-Year Plan						Total Costs	
			2021	2022	2023	2024	2025	2026		
	Operating									-
	Debt									-
	Total Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT NAME:	RIDGEWOOD / KEVOS POND STORM DRAIN REPLACEMENT
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PROJECT DESCRIPTION

Budget:	\$ 260,000	Purpose:	Storm Drain
Location:	Ridgewood Subdivision	Project Manager:	Diane Lenius, P.E.
Description:	The Ridgewood /Kevos Pond Basin Plan identified several capital improvement projects that will address system deficiencies. Improvements consist of three projects: Norrland Control Structure Modifications, Wendy Way Pipe Replacement, and Kevos/Ridgewood Pipe replacement. This project will replace undersized 12-inch diameter storm drains with 18-inch diameter storm drains and modify an existing control structure to improve conveyance and reduce flooding. It will also construct bioretention cells to improve water quality.		
Justification:	During heavy storm events, water floods private properties. Undersized pipes and conveyance systems result in localized flooding and drainage problems.		

Project Begin:	2023	Project Completion:	2023
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FUNDING DESCRIPTION

	Sources of Funding	Prior Years	Current 2020	Six-Year Plan						Total Funding
				2021	2022	2023	2024	2025	2026	
1	Federal Grants									-
2	State Grants									-
3	County									-
4	PWTF									-
5	Voted Bonds									-
6	Non-Voted Bonds									-
7	City/Utility Reserves					260,000				260,000
8	City Impact Fees									-
9	General Fund Revenue									-
10	Real Estate Excise Tax									-
11	Lease/Sale									-
12	LID									-
13	Donation/In-Kind									-
	Total Funding	\$ -	\$ -	\$ -	\$ -	\$ 260,000	\$ -	\$ -	\$ -	\$ 260,000

	Capital Costs	Prior Years	Current 2020	Six-Year Plan						Total Costs
				2021	2022	2023	2024	2025	2026	
	Planning & Design					20,000				20,000
	Land/Right of Way									-
	Construction					220,000				220,000
	Management					20,000				20,000
	Total Costs	\$ -	\$ -	\$ -	\$ -	\$ 260,000	\$ -	\$ -	\$ -	\$ 260,000

ESTIMATED IMPACT ON FUTURE OPERATING BUDGETS

Notes: There will be no additional impact on future operating budgets.

	Prior Years	Current 2020	Six-Year Plan						Total Costs	
			2021	2022	2023	2024	2025	2026		
	Operating									-
	Debt									-
	Total Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT NAME:	WEST POULSBO WATERFRONT PARK
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PROJECT DESCRIPTION

Budget:	\$ 1,779,205	Purpose:	Storm Drain
Location:	S Central Viking Avenue	Project Manager:	Diane Lenius, P.E.
Description:	West Water Front Park is a stormwater park designed to treat the South Central Viking Avenue basin which currently discharges untreated stormwater from a relatively large impervious area. This project will construct a regional treatment facility for the 60-acre urban basin consisting of bioretention, high performance media filter and potentially a constructed wetland. It will also improve capacity of the conveyance system and make outfall improvements. Project is sited on approximately 3-acres of waterfront property acquired using state RCO grants, and state stormwater retrofit grants for design and construction.		
Justification:	Viking Avenue is one of the largest paved drainage basins in the City, it currently does not have adequate storm water quality treatment. Treatment of stormwater from this basin was identified as a high priority in the Liberty Bay TMDL Plan and the 2016 Stormwater Comprehensive Plan.		

Project Begin:	2017	Project Completion:	2025
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FUNDING DESCRIPTION

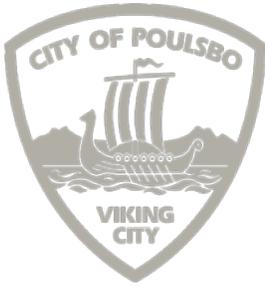
	Sources of Funding	Prior Years	Current 2020	Six-Year Plan						Total Funding
				2021	2022	2023	2024	2025	2026	
1	Federal Grants									-
2	State Grants	267,618		196,661			300,000	300,000		1,064,279
3	County									
4	PWTF									-
5	Voted Bonds									-
6	Non-Voted Bonds									-
7	City/Utility Reserves	499,372	5,000	60,554			75,000	75,000		714,926
8	City Impact Fees									-
9	General Fund Revenue									-
10	Real Estate Excise Tax									-
11	Lease/Sale									-
12	LID									-
13	Donation/In-Kind									-
	Total Funding	\$ 766,990	\$ 5,000	\$ 257,215	\$ -	\$ -	\$ 375,000	\$ 375,000	\$ -	\$ 1,779,205

	Capital Costs	Prior Years	Current 2020	Six-Year Plan						Total Costs
				2021	2022	2023	2024	2025	2026	
	Planning & Design	36,535	5,000	257,215						298,750
	Land/Right of Way	730,455								730,455
	Construction						350,000	350,000		700,000
	Management						25,000	25,000		50,000
	Total Costs	\$ 766,990	\$ 5,000	\$ 257,215	\$ -	\$ -	\$ 375,000	\$ 375,000	\$ -	\$ 1,779,205

ESTIMATED IMPACT ON FUTURE OPERATING BUDGETS

Notes: There will be no additional impact on future operating budgets.

	Prior Years	Current 2020	Six-Year Plan						Total Costs	
			2021	2022	2023	2024	2025	2026		
	Operating									-
	Debt									-
	Total Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



CITY OF POULSBO

2021 – 2026 CITY IMPROVEMENT PLAN

APPENDIX



 <h2 style="margin: 0;">City of Poulsbo</h2> <h3 style="margin: 0;">Legislative Policy</h3>	
Title: Capital Improvement Policy	Page Number: 1 of 2
Department: Finance Department	Effective Date: July 21, 1999
Revised Date: New	Revised by: Finance/Admin Committee

PURPOSE

Poulsbo's city government is accountable for a considerable investment in buildings, parks, roads, sewers, equipment and other capital investments. The preservation, maintenance, and future improvement of these facilities are a primary responsibility of the City. Planning and implementing sound capital improvement policies and programs today will help the City avoid emergencies and major costs in the future.

POLICY

A capital project is defined as a project of a nonrecurring nature with a cost of \$15,000 or more and estimated service life of 10 years or more.

GUIDELINES

- A. Annually, a six-year capital improvements program will be developed analyzing all anticipated capital projects by year and identifying associated funding sources. The plan will contain projections of how the city will perform over the six-year period in relation to policy targets.
- B. The first year of the six-year capital improvements program will be used as the basis for formal fiscal year appropriations during the annual budget process. The capital improvement program will incorporate in its projections of expenditures and funding sources any amounts relating to previous year's appropriations, but which have yet to be expended.
- C. The city will maintain a capital projects approval and monitoring committee composed of the City Engineer, Planning Director, Park and Recreation Director, Finance Director and the Committee Chairs from the Public Works, Community Services and the Finance/Admin Council Committees to meet quarterly and review the progress on all outstanding projects as well as to revise spending projections.
- D. The City Improvement Plan will be prepared and updated annually.
- E. The City Council will designate annual ongoing funding levels for each of the major project categories within the City Improvement Plan.

- F. Financial analysis of funding sources will be conducted for all proposed capital improvements.
- G. An annual Capital Budget will be developed and adopted by the City Council as part of the annual budget.
- H. The City Improvement Plan will be consistent with the Capital Facilities Element of the Comprehensive Plan

REVISION CRITERIA

Each year during the Budget Process the Finance/Admin Committee will review Legislative Policies and recommend to Council any appropriate changes.

City of Poulsbo Debt Policy

SECTION I – INTRODUCTION & GUIDING PRINCIPLES

Purpose and Overview

The Debt Policy for the City of Poulsbo is established to help ensure that all debt is issued both prudently and cost effectively. The Debt Policy sets forth comprehensive guidelines for the issuance and management of all financings of the City Council. Adherence to the policy is essential to ensure that the Council maintains a sound debt position and protects the credit quality of its obligations.

Capital Planning:

The City shall integrate its debt issuance with its Capital Improvement Program (CIP) spending to ensure that planned financing conforms to policy targets regarding the level and composition of outstanding debt. This planning considers the long-term horizon, paying particular attention to financing priorities, capital outlays and competing projects. Long term borrowing shall be confined to the acquisition and/or construction of capital improvements and shall not be used to fund operating or maintenance costs. For all capital projects under consideration, the City shall set aside sufficient revenue from operations to fund ongoing normal maintenance needs and to provide reserves for periodic replacement and renewal. The issuance of debt to fund operating deficits is not permitted.

Legal Governing Principles

In the issuance and management of debt, the City shall comply with the state constitution and with all other legal requirements imposed by federal, state, and local rules and regulations, as applicable.

- State Statutes – The City may contract indebtedness as provided for by RCW 35A.40.090. General Obligation indebtedness is subject to the limitations on indebtedness provided for in RCW 39.36.020(2)(b) and Article VIII of the Washington State Constitution. Bonds evidencing such indebtedness shall be issued and sold in accordance with chapter 39.46.
- Federal Rules and Regulations – The City shall issue and manage debt in accordance with the limitations and constraints imposed by federal rules and regulations including the Internal Revenue Code of 1986, as amended; the Treasury Department regulations there under; and the Securities Acts of 1933 and 1934.
- Local Rules and Regulations – The City shall issue and manage debt in accordance with the limitations and constraints imposed by local rules and regulations.

Roles & Responsibilities

The City Council shall:

- Approve indebtedness;
- Approve appointment of independent financial advisor and bond counsel;
- Approve the Debt Policy;
- Approve budgets sufficient to provide for the timely payment of principal and interest on all debt; and
- In consultation with the City's General Counsel, financial advisor, and bond counsel, shall determine the most appropriate instrument for a proposed bond sale.

The Finance Director in consultation with the Finance Committee, the Mayor and full Council shall:

- Assume primary responsibility for debt management
- Provide for the issuance of debt at the lowest possible cost and risk;
- Determine the available debt capacity;
- Provide for the issuance of debt at appropriate intervals and in reasonable amounts as required to fund approved capital expenditures;
- Recommend to the City Council the manner of sale of debt;
- Monitor opportunities to refund debt and recommend such refunding as appropriate.
- Comply with all Internal Revenue Service (IRS), Securities and Exchange (SEC), and Municipal Securities Rulemaking Board (MSRB) rules and regulations governing the issuance of debt.
- Provide for the timely payment of principal and interest on all debt and ensure that the fiscal agent receives funds for payment of debt service on or before the payment date;
- Provide for and participate in the preparation and review of offering documents;
- Comply with all terms, conditions and disclosure required by the legal documents governing the debt issued;
- Submit to the City Council all recommendations to issue debt;
- Distribute to appropriate repositories information regarding financial condition and affairs at such times and in the form required by law, regulation and general practice, including Rule 15c2-12 regarding continuing disclosure;
- Provide for the distribution of pertinent information to rating agencies; and
- Apply and promote prudent fiscal practices.

Ethical Standards Governing Conduct

The members of the City staff, the Mayor and the City Council will adhere to the standards of conduct as stipulated by the Public Disclosure Act, RCW 42.17 and Ethics in Public Service, RCW 42.52.

SECTION II – PROFESSIONAL SERVICES

Professional Services

The City's Finance Department shall be responsible for the solicitation and selection of professional services that are required to administer the City's debt.

- Bond Counsel – With the exception of debt issued by the State, all debt issued by the City will include a written opinion by bond counsel affirming that the City is authorized to issue the proposed debt. The opinion shall include confirmation that the City has met all city and state constitutional and statutory requirements necessary for issuance, a determination of the proposed debt's federal income tax status and any other components necessary for the proposed debt.
- Financial Advisor – A Financial Advisor may be used to assist in the issuance of the City's debt. The Financial Advisor will provide the City with the objective advice and analysis on debt issuance. This includes, but is not limited to, monitoring of market opportunities, structuring and pricing of debt, and preparing official statements of disclosure.

- Underwriters – An Underwriter will be used for all debt issued in a negotiated sale method. The Underwriter is responsible for purchasing negotiated debt and reselling the debt to investors.
- Fiscal Agent – A fiscal agent will be used to provide accurate and timely securities processing and timely payment to bondholders. As provided under RCW 43.80, the City will use the Fiscal Agent that is determined by the State.
- Professional Service providers may be selected through a competitive selection process conducted by the Finance Director in consultation with the Finance Committee and Legal Counsel; the City Council shall approve the most qualified financial advisor/underwriter and bond counsel.
- These services shall be regularly monitored by the Finance Director.

SECTION III – DEBT STRUCTURE

Types of Debt Instruments:

The City may utilize several types of municipal debt obligations to finance long-term capital projects. Subject to the approval of City Council, the City is authorized to sell:

- **Unlimited Tax General Obligation Bonds** – The City shall use Unlimited Tax General Obligation Bonds, also known as “Voted General Obligation Bonds” as permitted under RCW 35A.40.090 for the purpose of general purpose, open space and parks, and utility infrastructure. Voted issues are limited to capital purposes only. Every project proposed for financing through general obligation debt should be accompanied by a full analysis of the future operating and maintenance costs associated with the project. UTGO Bonds are payable from excess tax levies and are subject to the assent of 60% of the voters at an election to be held for that purpose.
- **Limited Tax General Obligation Bonds** – A Limited-Tax General Obligation debt (LTGO), also known as “Non-Voted General Obligation Debt”, requires the City to levy a property tax sufficient to meet its debt service obligations but only up to a statutory limit. The City shall use Limited Tax General Obligation (LTGO) Bonds as permitted under RCW 35A.40.090 for general capital purposes only. General Obligation debt is backed by the full faith and credit of the City and is payable from General Fund reserves and taxes collected by the City. LTGO Bonds will only be issued if:
 - A project requires funding not available from alternative sources;
 - Matching fund monies are available which may be lost if not applied for in a timely manner; or,
 - Emergency conditions exist.
- **Revenue Bonds** – The City shall use Revenue Bonds as permitted under RCW 35A.40.090 for the purpose of financing construction or improvements to facilities of enterprise systems operated by the City in accordance with the Capital Improvement Plan. No taxing power or general fund pledge is provided as security.
- **Special Assessment/Local Improvement District Bonds** – The City shall use Special Assessment Bonds as permitted under RCW 35A.40.090 for the purpose of assuring the greatest degree of public equity in place of general obligation bond where possible. Local Improvement District (LID) Bonds represent debt that is repaid by the property owners who specifically benefit from the capital improvements

- through annual assessments paid to the City. LID's are formed by the City Council after a majority of property owners agree to the assessment. No taxing power or general fund pledge is provided as security, and LID Bonds are not subject to statutory debt limitations. The debt is backed by the value of the property within the district and an LID Guaranty Fund, as required by State Law.
- **Short Term Debt** – The City shall use short term debt as permitted under RCW 39.50, for the purpose of meeting any lawful purpose of the municipal corporation, including the immediate financing needs of a project for which long term funding has been secured but not yet received. The City may use inter-fund loans rather than outside debt instruments to meet short-term cash flow needs for the project. Inter-fund loans will be permitted only if an analysis of the affected fund indicates excess funds are available and the use of the funds will not impact the fund's current operations. All inter-fund loans will be subject to Council approval and will bear interest at prevailing rates.
 - **Leases** – The City is authorized to enter into capital leases under 35A.40.090 RCW, subject to the approval of City Council.
 - **Public Works Trust Fund Loans** – The City shall use Public Works Trust Fund Loans as provided under RCW 43.155 for the purpose of repairing, replacing or creating domestic water systems, sanitary sewer systems, storm sewer systems, roads, streets, solid waste/recycling facilities and bridges.
 - **Local Option Capital Asset Lending (LOCAL) Program Debt** – The City is authorized to enter into a financing contract with the Office of the State Treasurer under RCW 39.94, for the purpose of financing equipment and capital needs through the State Treasurer's Office subject to existing debt limitations and financing considerations. The LOCAL Program is an expanded version of the state agency lease/purchase program that allows the pooling of funding into larger offerings of securities.

SECTION IV – TRANSACTION SPECIFIC POLICIES

Method of Sale - The City shall evaluate the best method of sale for each proposed bond issue.

1. **Competitive Bid Method** – Any competitive sale of the City's debt will require the approval of City Council. City debt issued on a competitive bid basis will be sold to the bidder proposing the lowest true interest cost to the City.
2. **Negotiated Bid Method** – When a negotiated sale is deemed advisable (in consultation with the Mayor and City Council) the Finance Director shall negotiate the most competitive pricing on debt issues and broker commissions in order to ensure the best value to the City.
 - If debt is sold on a negotiated basis, the negotiations of terms and conditions shall include, but not be limited to, prices, interest rates, underwriting or remarketing fees and commissions.
 - The City, with the assistance of its Financial Advisor, shall evaluate the terms offered by the underwriting team. Evaluations of prices, interest rates, fees and commissions

shall include prevailing terms and conditions in the marketplace for comparable issuers.

- No debt issue will be sold on a negotiated basis without an independent financial advisor.
3. The City shall use refunding bonds in accordance with the Refunding Bond Act, RCW 39.53. Unless otherwise justified, the City will refinance debt to achieve true savings as market opportunities arise. Refunding debt shall never be used for the purpose of avoiding debt service obligations. A target 5% cost savings (discounted to its present value) over the remainder of the debt must be demonstrated for any “advance refunding”, unless otherwise justified. The City, in consultation with its Financial Advisor, may approve a “current refunding” transaction of an existing debt issue if the refunding demonstrates a positive present value savings over the remaining life of the debt.
 4. With Council approval, interim financing of capital projects may be secured from the debt financing marketplace or from other funds through an inter-fund loan as appropriate in the circumstances.
 5. When issuing debt, the City shall strive to use special assessment, revenue or other self supporting bonds in lieu of general obligation bonds.

Limitations on Debt Issuance

1. The City shall remain in compliance with all debt limitations. As part of the annual budgeting process, a current summary of outstanding debt and compliance targets is prepared. The City shall observe the following limitations on debt issuance:
 - **General Obligation** – 2.5% of Assessed Value (RCW 39.36.020(2)(b))
 - **Non-Voted: 1.5%**
 - **Voted: 2.5%**
 - **Open Space and Park Facilities** – 2.5% of Assessed Value (RCW 39.36.020(4))
2. Debt payments shall not extend beyond the estimated useful life of the project being financed. The City shall keep the average maturity of general obligations bonds at or below 20 years, unless special circumstances arise warranting the need to extend the debt schedule.
3. Debt Limit Target: The City shall not exceed 90% of the legal debt limits from above.

Debt Structuring Practices

The following terms shall be applied to the City’s debt transactions, as appropriate. Individual terms may change as dictated by the marketplace or the unique qualities of the transaction.

- **Maturity** –The City shall issue debt with an average life less than or equal to the average life of the assets being financed. Unless otherwise stated in law, the final maturity of the debt shall be no longer than 40 years (RCW 39.46.110).
- **Debt Service Structure** – Unless otherwise justified, debt service should be structured on a level basis. Refunding bonds should be structured to produce equal savings by fiscal year. Unless otherwise justified, debt shall not have capitalized interest. If appropriate, debt service reserve funds may be used for revenue bonds.

- **Price Structure** – The City’s long-term debt may include par, discount, and premium bonds. Discount and premium bonds must be demonstrated to be advantageous relative to par bond structures, given market conditions.
- **Call Provisions** – For each transaction, the City shall evaluate the costs and benefits of call provisions. In general, the City shall opt for the shortest possible optional call consistent with optimal pricing.
- **Bond Insurance** – For each transaction, the City shall evaluate the costs and benefits of bond insurance or other credit enhancements. Any credit enhancement purchases by the City shall be competitively priced.
- **Tax-exemption** – Unless otherwise justified and deemed necessary, the City shall issue its debt on a tax-exempt basis.
- **Reimbursement resolution** – Must be adopted by City Council if the project hard costs are advanced prior to the bond sale.

SECTION V – COMMUNICATION

It is the policy of the City to remain as transparent as possible. The City shall manage relationships with the rating analysts assigned to the City’s credit, using both informal and formal methods to disseminate information.

- The City’s Comprehensive Financial Report (CAFR) shall be the primary vehicle for compliance with continuing disclosure requirements. The CAFR may be supplemented with additional documentation as required. Each year included in the CAFR, the City will report its compliance with debt targets and the goals of this Debt Management Policy.
- The City will issue a material event notice in accordance with provisions of SEC Rule 15c2-12. Prior to issuance of any material event, the Finance Director will discuss the materiality of any event with the Mayor, City Attorney and designated Council members, to ensure equal, timely and appropriate disclosure to the marketplace.
- The City shall seek to maintain and improve its current bond rating.

SECTION VI - COMPLIANCE

Investment of Proceeds

The City shall comply with all applicable Federal, State and contractual restrictions regarding the investment of bond proceeds. This includes compliance with restrictions on the types of investment securities allowed, restrictions on the allowable yield of invested funds as well as restrictions on the time period over which some of the proceeds may be invested.

Arbitrage Liability Management

Due to the complexity of arbitrage rebate regulations and the severity of non-compliance penalties, the City shall solicit the advice of bond counsel and other qualified experts about

arbitrage rebate calculations. The City shall, when deemed necessary or required, contract with a third party for preparation of the arbitrage rebate calculation.

The City shall maintain an internal system for tracking expenditure of bond proceeds and investment earnings by opening a separate account in the state pool. The expenditure of bond proceeds shall be tracked in the financial system by issue. Investments may be pooled for financial accounting purposes and for investment purposes. When investment of bond proceeds are co-mingled with other investments, the City shall adhere to IRS rules on accounting allocations.

Bond Users Clearinghouse

The City shall ensure that the Bond Users Clearinghouse receives municipal bond information for all debt sold as provided by RCW 39.44.200 – 39.44.240 and WAC 365-130.

Legal Covenants

The City shall comply with all covenants and conditions contained in governing law and any legal documents entered into at the time of a bond offering.

Periodic Policy Review

At a minimum, the debt policy will be reviewed and updated every five years.

