



City of Poulsbo Parks & Recreation Commission VIRTUAL MEETING

Subject	Meeting Minutes	Date	12/14/20
Recorder	Pat Hightower	Start Time	7:02 pm
Committee Chair	Steve Calhoun	End Time	7:51 pm
Committee Members	Steve Calhoun, Mary Carter, Justin Johnson, Edie Lau, Kelly Michaels, Judy Morgan		
Staff Present	Parks & Recreation Directors Mary McCluskey & Dan Schoonmaker		
Meeting Video: https://cityofpoulsbo.com/poulsbo-city-council/city-council-watch-recorded-city-council-committee-meetings/			
No.	Topic	Action/Recommendation/Discussion	
1.C.	Minutes of 10/26/20	<input type="checkbox"/> Discussed <input checked="" type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested: M/S/A MC/EL	
2.A.	Centennial Park Donation	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested: The pandemic has delayed the Poulsbo Garden Club's donation of a beautification feature to Centennial Park. In May 2021, they plan on raising the last \$1000 of \$5000 from plant sales. They still intend to donate a bench, sculpture, or shelter for the east entrance of the park.	
2.B.	2020 Annual Report Draft	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested: Steve feels the report is complete. Mary will add images.	
2.C.	Park Projects-Fish Park	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested: The new parking lot is now open & new kiosk has been built; fencing & seeding will be completed this week. Ribbon cutting is Dec 30. In 2021, the Poulsbo Lions & Rotary Clubs will add platforms; Leos & WWU will add native plants.	
2.C.	Park Projects-PERC	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested: The October survey has received 2000 responses, which are being analyzed. The steering committee is being finalized & will meet in January. The fields under consideration for the project will be turf.	
2.D.	Thank you, Edie!	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested: Mary & Commissioners thanked Edie for her two terms of service.	

3.	Department Head Reports- Mary's Retirement	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested: The commissioners thank Mary & discussed her contributions over her 26 years of service, including the creation of many new parks, and success with grants.
	Adjournment.	Next Meeting: February 22, 2021