



Finance/Administration Committee

This meeting will be held virtually.

Subject	Meeting Agenda	Date	06/16/2021
Recorder	City Clerk Rhiannon Fernandez	Start Time	5:03 PM
Committee Chair	Gary McVey	End Time	6:19 PM
Committee Members	Jeff McGinty, Gary McVey, Ed Stern		
Staff Present	Mayor Erickson, Finance Director Booher, City Clerk Fernandez, Utility Technician Reiselman		
Meeting Video: https://cityofpoulsbo.com/poulsbo-city-council/city-council-watch-recorded-city-council-committee-meetings/			
No.	Topic	Action/Recommendation/Discussion	
1.	Administrative:		
	a. Questions & Concerns of the Committee		
	b. Agenda and Extended Agenda Review		
	1. 06/02/21-Members Absent-McVey		
	06/16/21-Members Absent-	July 7: Booher absent.	
	c. Committee Meeting Minutes – 05/05/21	Approved.	
2.	Agenda Items:		
	a. Future Council/Committee Meetings Discussion	<input checked="" type="checkbox"/> Discussed	
	b. Monthly Sales Tax	<input checked="" type="checkbox"/> Discussed: Collected in May for sales generated in March – 60% increase for the month of March.	
	c. Real Estate Excise Tax	<input checked="" type="checkbox"/> Discussed: at 85% percent of budget.	
	d. Past Due Utility Accounts Late Fees, Shut Offs and Payment Plan Options	<input checked="" type="checkbox"/> Discussed <input checked="" type="checkbox"/> Recommended to Council	
	e. American Recovery Act Funding Plan	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Bring back to next Council meeting for formal motion (for staff hiring and business grants) in July while we are moving forward with hiring staff.	
3.	Mayor and Department Head Comments:	Booher said there will be a budget amendment for council chamber AV upgrades and an amendment for lobbyist services at future council meetings under the consent agenda. Discussed next steps for TBD discussion.	