



## Coronavirus State and Local Fiscal Recovery Funds Income Loss Providing Assistance for Utility Payments

Through the American Rescue Plan Act (ARPA) that was signed into law on March 11, 2021, the City is a recipient of State and Local Fiscal Recovery Funds from the US Department of Treasury. Eligible uses of the funds include:

- Revenue replacement for the provision of government services to the extent of the reduction in revenue due to the COVID-19 public health emergency, relative to revenues collected in the most recent fiscal year prior to the emergency,
- COVID-19 expenditures or negative economic impacts of COVID-19, including assistance to small businesses, households, and hard-hit industries, and economic recovery,
- Premium pay for essential workers,
- Investments in water, sewer, and broadband infrastructure.

Assistance to residential utility customers for costs incurred by the household prior to March 3, 2021, is an eligible use of the funds. Multiple grants cannot be used to cover the same expense or in simple terms 'no double dipping'.

In order to be eligible please submit the following:

- Completed Application
- Copies of City of Poulsbo Utility Bills or customer detailed account history
- Signed Certification
- Copies of documents showing loss of income (Tax returns are recommended)
- A completed W-9 (proceeds are taxable and a 1099 at the end of the year may be generated)



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- Did you have a loss in income due to COVID 19? Yes  No
- Do you live within the City limits of Poulsbo? Yes  No

Address: \_\_\_\_\_

- Have you received other grant funds for COVID 19? Yes  No   
If yes, please list the awarding agency and amounts.

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<b><i>Income Loss</i></b>		
Adjusted gross income should be based on a full calendar year		
<b>2019 Income</b>	<b>2020 Income</b>	<b>2020 Calculated loss of Income</b>
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<b><i>Utility Bill Calculation (Complete shaded sections)</i></b>							
<b><i>Utility Provider</i></b>		<b><i>City of Poulsbo</i></b>					
Copy of six City of Poulsbo utility bills or detailed account history for six months - 50% match will be required (3 months maximum)							
Monthly Utility Bill 1	Monthly Utility Bill 2	Monthly Utility Bill 3	Monthly Utility Bill 3	Monthly Utility Bill 5	Monthly Utility Bill 6	Average Monthly Bill Amount	Total Average Utility Charges for 3 months
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### Certification

- I certify expenses requested for reimbursement are COVID-19 related to reductions in revenue and will be used to cover City of Poulsbo utility expenses incurred prior to March 3, 2021.
- I certify that grant funds will be used only for allowable expenses as defined in the American Rescue Plan Act (ARPA).
- I certify funds will not be used to pay for any costs disallowed by the ARPA.
- I certify I have read the above certification and my statements contained herein are true and correct to the best of my knowledge.

Date \_\_\_\_\_

Requested Amount \_\_\_\_\_

Printed Name \_\_\_\_\_

Service Address \_\_\_\_\_

Mailing Address \_\_\_\_\_

Signature \_\_\_\_\_