



PLANNING AND ECONOMIC DEVELOPMENT

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MEMO

To: Maria Sandercock, Shoreline Planner, Department of Ecology
From: Nikole Coleman, Senior Planner
Subject: Shoreline Master Program Update – Ecology Final Submittal
Date: August 5, 2021

This memo accompanies the City of Poulsbo’s submittal of its locally reviewed Shoreline Master Program (SMP) update for the Department of Ecology’s review and approval. The following items are included:

- City Council Adopting Ordinance with:
 - Exhibit A: Chapter 16.08, Shoreline Regulations
 - Exhibit B: Chapter 16.09,
 - Exhibit C: Excerpt from Comp Plan Natural Environment Chapter
 - Exhibit D: Shoreline Maps
- City Council SMP Public Hearing Staff Report with:
 - Exhibit F: SMP Update Public Participation Plan
 - Exhibit G: Notice of Application with Optional DNS and Notice of Joint Public Hearing
 - Exhibit H: SEPA Threshold Determination DNS with commented checklist
 - Exhibit I: Public Comments Received to Date
 - Exhibit J: Ecology Periodic Review Checklist
 - Exhibit K: Planning Commission Findings of Fact and Recommendation
 - Exhibit L: Notice of City Council Public Hearing
 - Exhibit M: Department of Ecology Initial Determination
- Updated Restoration Plan
- Reviewed CIA/NNL Report and Addendum Memo

The following substantial (*not typos*) changes were made by the City Council following Ecology Initial Determination:

PMC 16.08. Shoreline Regulations		
<i>Page</i>	<i>Section</i>	<i>Change</i>
4	Alteration Definition	Added: “Alterations do not include walking, fishing, or any other passive recreation or other similar activities.”
7	Average Grade Level Definition	Removed definition
8	Height Definition*	Amended to be consistent with zoning ordinance
10	Normal residential appurtenance Definition	Added: “...or as otherwise determined by the Planning Director.”

* Note: The City Council was not supportive of a height definition that included the word “significant” without any guidance by Ecology for what significant means. Staff agrees that a definition with such a vague word is difficult to administer. See [Measuring Building Height](#) handout for details on height within the zoning ordinance.

In addition, the City Council accepted all of the recommended and required changes outlined in the Ecology initial determination. If you have any questions or require additional information, please contact me at ncoleman@cityofpoulsbo.com or 360.394.9730.