



Finance/Administration Committee

This meeting was held remotely.

Subject	Meeting Minutes	Date	08/04/2021
Recorder	City Clerk Rhiannon Fernandez	Start Time	5:00 PM
Committee Chair	Jeff McGinty	End Time	6:17 PM
Committee Members	Jeff McGinty, Gary McVey (Absent), Ed Stern		
Staff Present	Mayor Erickson, Finance Director Booher, City Clerk Fernandez		
Meeting Video: https://cityofpoulsbo.com/poulsbo-city-council/city-council-watch-recorded-city-council-committee-meetings/			
No.	Topic	Action/Recommendation/Discussion	
1.	Administrative:		
	a. Questions & Concerns of the Committee	None.	
	b. Agenda and Extended Agenda Review		
	1. 08/04/21-Members Absent-McVey		
	08/18/21-Members Absent-		
	c. Committee Meeting Minutes –	N/A	
2.	Agenda Items:		
	a. Non-Profit/Small Business Assistance ARPA Funds	<input checked="" type="checkbox"/> Discussed <input checked="" type="checkbox"/> Recommended to Council Will bring forward to future council meeting for approval.	
	b. ARPA Funds for Utility and Rental Assistance	<input checked="" type="checkbox"/> Discussed: Further criteria will be refined and presented to Council.	
	c. Annual Audit Update	<input checked="" type="checkbox"/> Discussed	
	d. Monthly Sales Tax	<input checked="" type="checkbox"/> Discussed - May sales are 19% above last year, and 31% above YTD. Streaming channels must pay taxes (pay back 3 years). At 52% of the budget.	
	e. Real Estate Excise Tax	<input checked="" type="checkbox"/> Discussed – At 150% of budget.	
3.	Mayor and Department Head Comments:	<p>Sewer fees were increased by the County. Huge increase in permit applications before rate increases become effective.</p> <p>Reviewed upcoming work related to the mid-biennium budget review process.</p>	