



City of Poulsbo
Public Works Committee
City Hall – 200 NE Moe Street
3rd Floor Conference Room

Subject	Meeting Minutes	Date	4/14/2021
Recorder	C. Roberts	Start Time	5:00 PM
Committee Chair	Connie Lord	End Time	6:30 PM
Committee Members	Connie Lord, David Musgrove, Britt Livdahl		
Staff Present	Diane Lenius (DL), Joshua Ranes (JR), Mayor Becky Erickson (BE), Mike Lund (ML)		

Meeting Video: <https://vimeo.com/540731581>

No.	Topic	Action/Recommendation/Discussion
Administrative		
1.	Questions & Concerns of the Committee	<input type="checkbox"/> Discussed <input checked="" type="checkbox"/> Further Action Requested: DM Asked to touch base with soft touch parking enforcement / purpose of speed limit policy discussion - Future agenda item. ML asked to add update about roof update/Raab Park. CL – brief conversation on Viking ave trees /David Applegate communication. ML has had conversation in field and discussed issues in person.
2.	Agenda and Extended Agenda Review	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Further Action Requested: ML to discuss bids on roof at new PW property. Added to agenda.
3.	Mayor, Department Head and Staff Reports	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Further Action Requested: DL updated about building code update – small changes that does not need Type 4 process so revisions will come forward directly to Council. JR shared tunnel video.
4.	Approval of Minutes: 3/10/2021	<input type="checkbox"/> Approved <input checked="" type="checkbox"/> Further Action Requested: To be approved next time.
5.	Future Meeting Conflicts: 4/14, 4/28	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Further Action Requested: None
6.	Public Comment Opportunity	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Further Action Requested: None
Agenda Items		
1.	Noll Rd Retrofit Geotech Consultant Contract	<input type="checkbox"/> Discussed <input checked="" type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested: To be signed by Deputy Mayor on consent agenda.
2.	6 Year TIP Review	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested: DL presented 6 year TIP for 2022-2027. Only projects in TIP can receive funding. Three new projects on TIP –

		Fjord traffic and ped. Improvements. Front Street improvements, and ADA improvements.
3.	Gorst Coalition MOU	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested: BE discussed MOU coalition for Gorst, but wants to enter at a level of \$5k instead of the 10-20k in the Mou. Will get firm commitment before bringing forward to Council. Money would come from reserves, will also ask that the money is one time or recurring. It is a show of good faith for all Cities in Kitsap community to lobby for money for improvements along Gorst. To be brought to council next week.
	Added Agenda Item: Public Works Roof update	ML shared bid results from quote for re-roof of new public works building. ML estimated 75k and low bid was 88k before taxes. Total cost around 101k and will bring contract forward to PWC and then to Council.
	Added Agenda Item: Raab Park caretaker	ML shared that PW has been doing some work on the trailer, issues being taken care. Steam clean and abate the mold. Remodel bathroom and get wrapped up to get caretaker moved in. Budget expected around 5k.
	Adjournment.	Meeting adjourned 6:10pm
Extended Agenda Adjustments for next Public Works Committee Meeting		
1.	PMC – Transportation Development Code Update	
2.	a. Speed Limit Policy	
	b. Speed Hump Policy	
	c. Street Lighting	
	d. Street Connectivity	
	e. Cross Walks/Green Plastic	
3.	2022 KCTP Capacity Improvements – Costs/Poulsbo share	
4.	Long Range Plans & Legal Options for the Old Dump Site	
5.	Assets for the Retiring PW Facility	
6.	PW Emergency Prep and Status Overview	
7.	City Maintenance Workload	