



City of Poulsbo
Public Works Committee
City Hall – 200 NE Moe Street
3rd Floor Conference Room

Subject	Meeting Minutes	Date	7/28/2021
Recorder	Charlie Roberts	Start Time	5:00 PM
Committee Chair	David Musgrove	End Time	6:30 PM
Committee Members	Connie Lord, David Musgrove, Britt Livdahl		
Staff Present	Charlie Roberts (CR), Mike Lund (ML), Shannon Wood (SW), Diane Lenius (DL), Josh Ranes (JR), Phil Struck (PS)		
Meeting Video: https://vimeo.com/manage/videos/580919005			
No.	Topic	Action/Recommendation/Discussion	
Administrative			
1.	Questions & Concerns of the Committee	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Further Action Requested: BL – social media comment about taking out pedestrian pathway on Fjord. Wanted to confirm that it is an unfounded rumor at this point.	
2.	Public Comment Opportunity	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Further Action Requested: No members of the public present.	
3.	Agenda and Extended Agenda Review	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Further Action Requested:	
4.	Mayor, Department Head and Staff Reports	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Further Action Requested: ML updated that hired open parks position, church property continues to be updated, seal coat project getting ready to advertise. DL – meeting with KC and sewer connection fees are going up as previously presented. Will be attending County commissioner board meeting to discuss sewer regulations from ecology. Also had the sewer advisory committee #1 and was well attended and received, lots of detailed information. JR – updated about Johnson Parkway project, have installed 75% of Bjorgen Creek culvert and last two tunnel segments. Mayor updated that she testified at county commissioner meeting regarding Traffic Impact Fee, KC is proposing to increase traffic impact fees significantly. County fee has not been increased since 1992.	
5.	Approval of Minutes: 7/14/21	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Further Action Requested:	
6.	Future Meeting Conflicts:	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Further Action Requested: None at this time.	
Agenda Items			
1.	Iverson-Lincoln Survey Work	<input type="checkbox"/> Discussed <input checked="" type="checkbox"/> Recommended to Council	

		<input type="checkbox"/> Further Action Requested: PS shared the Iverson Street, Lincoln, and triangle property survey proposal from KPG. Project budget is \$30,000 and proposed scope and budget is \$28,500. Goal is to survey and look at title issues on City owned property. Expectation is that further budget will be required based on what is found. Anticipated survey work completed in October. CL asked about starting with the triangle property and concern about ownership (date of acquisition), 2 private property accesses, and history may not be clean title. Moved to Council Consent Agenda with proviso that it is well explained and documented.
2.	RAB Artwork Memorandum of Understanding Update	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested: DL Shared MOU and provided update about the RAB art. Draft MOU was provided in packet and is consistent with what was discussed previously at PWC. CL clarified signage in agreement is referring to info near tribal artwork. And content will be collaborative but cost to be born by City. DM asked that signage statement is clarified that it is for wall artwork. Review for any other assumptions. Likely to come to council in August.
3.	Soft Parking Management Update	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested: DM updated that economic dev. Committee discussed employee parking, private construction parking. ML updated that parking hours updated downtown to shorten on front street/Jensen. Either in or coming soon. ML will check with Joe. No other updates at this time.
	Meeting adjourned: 5:57PM	
	Adjournment.	