



City of Poulsbo
Economic Development Committee
City Hall – 200 NE Moe Street
3rd Floor Conference Room

Subject	Meeting Minutes (QUORUM)	Date	10/28/2020
Recorder	Jess Matrazzo, Planning Admin Assistant	Start Time	3:30 p.m.
Committee Chair	Connie Lord	End Time	4:57 p.m.
Committee Members	David Musgrove, Britt Livdahl		
Staff Present	Karla Boughton, PED Director;		
Attendance	Becky Erickson – Mayor Ed Stern – City Councilmember Irene Moyer, Kathi Foresee - Chamber of Commerce Kathy Cocus, Joe Morrison – Kitsap Economic Development Alliance (KEDA) Jaime Forsyth, CJ Seitz – Western Washington University (WWU) Carol Tripp – Port of Poulsbo		

Meeting Video: <https://cityofpoulsbo.com/poulsbo-city-council/city-council-watch-recorded-city-council-committee-meetings/>

No.	Topic	Action/Recommendation/Discussion
1.	Administrative: Questions & Concerns of the Committee Agenda and Extended Agenda Review Approval of Meeting Minutes 9/23/2020 Next Meeting: 11/25/2020 or TBD	Hold 9/23 minutes approval to next meeting (DM was not able to access). <input checked="" type="checkbox"/> Further Action Requested: CL asked EDC match up PED workplans to Council Goals prior to end of year
2.	Agenda Items a. Business Recovery Efforts Presentations by: <ul style="list-style-type: none"> • Poulsbo Chamber of Commerce • Kitsap Economic Development Alliance (KEDA) • WWU Kitsap Small Business Development Center b. Department Activity Update (KB)	<input checked="" type="checkbox"/> Discussed Presentations describing each agency’s current and future business recovery efforts. <input checked="" type="checkbox"/> City Council will determine: 1:00:23 BE: Noted the suggested City budget doesn’t include funding for KEDA. <input checked="" type="checkbox"/> Further Action Requested: CL requested WWU SBDC presentation slides. Program is free of charge to users: federal funding and local match Insufficient time.
3.	Committee Reports	Insufficient time.
4.	Future Agenda Items Council Goals Land Use Development Projects Update Viking Avenue Update Tools and Funding Opportunities on Economic Development Long-Term Strategic Covid-19 Recovery Efforts Downtown Parking	CC Staff Mayor Committee Committee/Staff Committee/Staff
5.	Adjournment.	Next Meeting: TBD