



City of Poulsbo
Economic Development Committee
City Hall – 200 NE Moe Street
2nd Floor Conference Room (Held Virtually)

Subject	Meeting Minutes	Date	4/28/2021
Recorder	Jess Rae, Planning Admin Assistant	Start Time	3:30 p.m.
Committee Chair	Connie Lord	End Time	4:37 p.m.
Committee Members	David Musgrove, Britt Livdahl		
Staff Present	Karla Boughton, PED Director; Nikole Coleman, Senior Planner		
Attendance	Becky Erickson – Mayor Irene Moyer, Kathi Foresee - Chamber of Commerce Joe Morrison – Kitsap Economic Development Alliance (KEDA) Carol Tripp – Port of Poulsbo		

Meeting Video: [Video hyperlink \(Vimeo\)](#) & Videos location: [Council Committees Videos Hyperlink \(City webpage\)](#)

No	Topic	Action/Recommendation/Discussion
1.	Administrative: Questions & Concerns of the Committee Agenda and Extended Agenda Review Approval of Meeting Minutes 3/24/21 Next Meeting: 5/26/2021	<input checked="" type="checkbox"/> Minutes approved: DM/BL
2.	Public Comment	None.
3.	Agenda Items b. Long Range Planning Projects Update (Boughton + Coleman) c. Development Review Projects Update (Boughton + Coleman) a. KEDA – Consideration of funding and participation on Executive Committee (Mayor)	<input checked="" type="checkbox"/> Discussed - presentation given <input checked="" type="checkbox"/> Discussed - presentation given CL requested plan for downtown traffic during construction (wants to present to HDPA Board) PEDC requested Development Review sheet from NC <input checked="" type="checkbox"/> Discussed - presentation given Mayor Erickson intends to take budget amendments to CC for KEDA support Mayor Erickson wants a CC member to attend KEDA exec committee meetings, starting first Friday in June Mayor Erickson will ask clerks for documentation of waterfront sidewalks maintenance responsibility – PEDC hopes for help from HDTPA on upkeep
3.	Committee Reports Poulsbo Chamber of Commerce (BL) – None. Port of Poulsbo (DM) Carol Tripp notes. Suquamish Tribe – None. Historic Downtown Poulsbo Assoc. (CL) KEDA/PSRC/EDD – KEDA Joe Morrison	<u>Port</u> : CL requested agendas and meeting minutes from POP board meetings for committee <u>HDTPA</u> : They are working on their bylaws <u>KEDA</u> : Thankful for City support, KEDA exec committee meets first Friday of month, 8am on Zoom for foreseeable future
4.	Standing Agenda Items Viking Avenue Update Council Goals & Tools and Funding Opportunities on Economic Development Long-Term Strategic Covid-19 Recovery Efforts	Mayor reiterated that Viking Avenue is busy CC (keep for next meeting) Ongoing

The committee may add and discuss other items not listed on the agenda.

WHEN MEETINGS ARE HELD BY OTHER THAN VIRTUAL MEANS, IT IS REQUESTED THAT ATTENDEES LIMIT THE USE OF SCENTED PRODUCTS (PERFUME, COLOGNE, HAIR SPRAY, AFTERSHAVE, LOTION, FABRIC SOFTENER, ETC.). FRAGRANCES CAN BE TOXIC SUBSTANCES TO SOME PEOPLE, CAUSING RESPIRATORY OR NEUROLOGICAL DISABLING ALLERGIC REACTIONS. THIS REQUIREMENT IS CONSISTENT WITH THE AMERICAN WITH DISABILITIES ACT FOR A BARRIER-FREE ENVIRONMENT. To request an alternative format of the printed agenda, contact the City Clerk's office at 360.394.9880. Para solicitar un formato alternativo de la agenda impresa, comuníquese con la oficina del City Clerk at 360.394.9880.