



City of Poulsbo
Economic Development Committee
City Hall – 200 NE Moe Street
2nd Floor Conference Room (Held Virtually)

Subject	Meeting Minutes	Date	7/28/2021
Recorder	Jess Rae, Planning Admin Assistant	Start Time	3:30 p.m.
Committee Chair	Britt Livdahl	End Time	5:00 p.m.
Committee Members	Connie Lord, David Musgrove		
Staff Present	Karla Boughton, PED Director; Nikole Coleman, Senior Planner; Marla Powers, Associate Planner, Mike Lund, Public Works Superintendent; Shannon Wood, Public Works Office Manager		
Attendance	Becky Erickson – Mayor Kathi Foresee - Chamber of Commerce Joe Morrison - KEDA		

Meeting Video: Video hyperlink (Vimeo) & Videos location: [Council Committees Video Hyperlink \(City webpage\)](#)

No	Topic	Action/Recommendation/Discussion
1.	Administrative: Questions & Concerns of the Committee Agenda and Extended Agenda Review Approval of Meeting Minutes 4/28/21 & 6/23/21 Next Meeting: 8/25/2021	<input checked="" type="checkbox"/> CL requested PSRC Mobile Home Parks Toolbox recording <input checked="" type="checkbox"/> Minutes approved: DM/CL
2.	Public Comment	None.
3.	Agenda Items a. Summer Faire: outdoor dining continuation – Mayor Erickson b. Downtown Parking: Impact of upcoming construction projects – Mayor Erickson	<input checked="" type="checkbox"/> Discussed Some business owners are asking to make more permanent changes. Probably change name to “outdoor dining in public spaces.” Assess value to the spaces – to assign lease hold tax (no property tax on publicly-held lands). Decision will come from City Council; aims to have done by end of Sep. CL requested talking points from Mayor for upcoming HDP board mtg on 8/10/21. BL asked how other municipalities handle this. BE will ask Edmonds. DM asked for clear dates & expectations to curb anxiety of ongoing change. *BE asked EDC to send q’s and concerns to her. BL asked about potential changes to Front Street. KB, ML: 6-year CIP only has the water main on it; no planned changes to the travel lengths of Front Street. <input checked="" type="checkbox"/> Discussed – presentation given (letter & map) BE: Projects upcoming. KB: Vanaheimr Apts bldg permit is under review; Poulsbo Place Division 8 will follow. Old City Hall may start work in the Spring. Construction workers & DT business employees will have to park away from DT. BE suggests modest paid parking. Parking enforcement is difficult. CL: DT parking needs to be a CC decision. BL wants this discussion to go to City Council. DM asked if 3 rd Ave could be a solution. BE said the road is in bad shape but may be redone later. DM requested POP put up signage to force boat trailers to park properly.

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3.	<p>Agenda Items (Continued)</p> <p>c. KEDA Executive Board participation</p>	<p><input checked="" type="checkbox"/> Discussed – BE’s current schedule doesn’t allow time for KEDA & she is writing letter of resignation. Joe Morrison said the Board Chair (Nathan Evans) has purview to elevate members to executive seats on the committee. One of two board members – BE and Ed Stern. If BE resigns from board at large, another council member may be invited to join the board. Joe M. says an email resignation from BE will suffice.</p>
4.	<p>Standing Agenda & Committee Reports</p> <p>Viking Avenue Update (Mayor Erickson) Long-Term Strategic Covid-19 Recovery Efforts Poulsbo Chamber of Commerce (BL) Port of Poulsbo (DM) Carol Tripp</p> <p>Historic Downtown Poulsbo Assoc. (CL) Suquamish Tribe KEDA/PSRC/EDD – KEDA Joe Morrison</p> <p>WWU SBA monetary request: 10k/yr x (3) yrs</p>	<p><input checked="" type="checkbox"/> Discussed</p> <p>Panaderia Mexicana bakery opened! BE- Approx 2 months out for meetings to stay hybrid. None. Boat ramp is expected to be done mid-Aug. Breakwater may require emergency permitting. Rejuvenating, CL will report on board meeting. - Grant management work – Ice Cream shop owner DT (Jerry Perez) is very grateful. KB: Legislative budget requests go to City Clerk (Rhiannon Fernandez), asked if EDC wanted to recommend. They will leave it to City Council.</p> <p>Adjourned 4:58 p.m.</p>
<p>Future Agenda Items</p>		
No	Item(s)	Responsibility/ Meeting Date
1.	Council Goals	CC / Upcoming
2.	Tools and Funding Opportunities on Economic Development	Committee / Upcoming

The committee may add and discuss other items not listed on the agenda.

WHEN MEETINGS ARE HELD BY OTHER THAN VIRTUAL MEANS, IT IS REQUESTED THAT ATTENDEES LIMIT THE USE OF SCENTED PRODUCTS (PERFUME, COLOGNE, HAIR SPRAY, AFTERSHAVE, LOTION, FABRIC SOFTENER, ETC.). FRAGRANCES CAN BE TOXIC SUBSTANCES TO SOME PEOPLE, CAUSING RESPIRATORY OR NEUROLOGICAL DISABLING ALLERGIC REACTIONS. THIS REQUIREMENT IS CONSISTENT WITH THE AMERICAN WITH DISABILITIES ACT FOR A BARRIER-FREE ENVIRONMENT. To request an alternative format of the printed agenda, contact the City Clerk’s office at 360.394.9880. Para solicitar un formato alternativo de la agenda impresa, comuníquese con la oficina del City Clerk at 360.394.9880.