



## City of Poulsbo Park & Recreation Commission Virtual Meeting

<b>Subject</b>	<b>Meeting Minutes</b>	<b>Date</b>	<b>April 26, 2021</b>
<b>Recorder</b>	Pat Hightower	<b>Start Time</b>	7:10 pm
<b>Committee Chair</b>	Steve Calhoun	<b>End Time</b>	8:12 pm
<b>Committee Members</b>	Steve Calhoun, Mari Gregg, Justin Johnson, Kelly Michaels, Judy Morgan, JoAnn Schlachter, Mary Swoboda-Groh, Amy Zinkhon		
<b>Staff Present</b>	Dan Schoonmaker, Rachel Cornette, Pat Hightower, Parks & Recreation		

**Meeting Video:** <https://cityofpoulsbo.com/parks-recreation-parks-and-recreation-commission/>

No.	Topic	Action/Recommendation/Discussion
1.	<b>Questions and Concerns of the Commission</b>	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested: None.
2.	<b>Approval of Minutes: 2/21/21</b>	<input checked="" type="checkbox"/> Discussed <input checked="" type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested: M/S/A JM/JJ
3.	<b>Introduction of New Commissioners</b>	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested: Dan introduced new commissioners Amy Zinkhon, Mary Swoboda-Groh and Joanne Schlachter, who each told a bit about themselves. With the Park Commission expanded to nine members, there is still one position that is vacant.
4.	<b>Election of Officers</b>	<input checked="" type="checkbox"/> Discussed <input checked="" type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested: Chairman: Steve Calhoun M/S/A KM/MG Vice Chairman: Justin Johnson M/S/A MG/KM
5.	<b>PERC Steering Committee Update</b>	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested: Dan reported that Community Chats were held virtually in March. Feedback was also received from the business community during a chat with the Chamber of Commerce. The biggest excitement seems to surround the idea of an aquatic center or multi-use facility with sports courts, fitness & banquets. It will come down to how much people are willing to pay. The cost of the Bainbridge Island Aquatic Center was \$14-18 million, with annual maintenance about \$1 million per year. The feasibility study is coming along. There have been some delays and Dan expects to have a better timeline in the next week or two.
6.	<b>Recreational Programming Update</b>	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested: Dan introduced Rachel Cornette, the department's newest

		<p>half-time programmer. The Recreation Center has opened to small indoor programs such as gymnastics and Tighen 'N Tone, as well as Tai Chi out on the sports court. Outdoor programs also continue to be very popular. People are ready to get back out into the community. The programmers have introduced a Recreation Ambassador volunteer program, to help inside the facility and get the word out about the department's needs. They are trying to get music into the park again this summer, and Rachel is working on teen programs, such as an online e-sports tournament. Dan reported on the registration, course and revenue numbers for the year so far. The department has gone from offering 17 programs with 65 participants and \$19,550 in revenue in January, to offering 59 programs in April, with 300 participants and over \$71,500 brought in just in the first two weeks of April. Dan commented that staff is doing a lot with very little.</p>
7.	<p><b>PROS Plan</b></p>	<p><input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council  <input type="checkbox"/> Further Action Requested:</p> <p>Dan had sent out a copy of the current PROS plan in February and has received some feedback. Dan presented a timeline, which will include a community survey that will be sent out in early May, online open house, commission review during meetings in June, July, and August, with the final commission approval in August. It will go to the Community Services Committee in September, then to full Council in October to get approval in November. The update to the plan is required every 6 years and will also affect grant applications. The next grant cycle is coming up in 2022.</p>
8.	<p><b>Parks Update</b></p>	<p><input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council  <input checked="" type="checkbox"/> Further Action Requested:</p> <p><b>Rotary-Morrow Park:</b> We will be going to bid for Phase 1 improvements soon. Work will include clearing and limbing of some trees, as well as a couple of gravel trails through the park. Some grading and rain gardens will also be done. Many old growth trees and underbrush will be left so that it continues to be a densely occupied park. Dan will let the commissioners know how many of the large trees will be removed. It's hoped the work will be completed by the end of summer.</p> <p><b>Play for All:</b> Dan reported that both the state and federal grants that Mary McCluskey applied for have been fully funded. The state grant is \$500,000 and the Federal is \$379,000. A volunteer group, including the Lions and Rotary Clubs, continues to fund raise for the project. The current plan is to break ground in May or June of next year. The build will take about 60 days. Discussion was held about the water tower and rest room project, the skate park, parking, the house and new caretaker, and the possibility of getting a speed bump or portable speed sign on Caldart on the hill</p>

		leading up to the park. Dan will check into the speed sign.
<b>9.</b>	<b>Department Head Reports</b>	<input checked="" type="checkbox"/> Discussed <input checked="" type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested: <p>Dan reported that the city council and finance committee will be making determinations about assigning funds from the American Rescue Plan Act. He has submitted a modest request to bump the two Recreation Programmers to 30 hours each, add a 24-hour Office Assistant, and bring Joe Schiel back for two sports seasons of volleyball and basketball, as well as to train Kris &amp; Rachel on running the leagues. He feels it's a fair and modest request for the department and said that the request is getting some good support. Judy commented that she feels it's a good use of the money.</p> <p>The commissioners made a motion to support the Parks &amp; Recreation Department's request for funding from the American Rescue Plan Act to use towards supporting much needed staffing hours for the department.  M/S/A JM/KM-JJ</p>
<b>10.</b>	<b>Comments from Citizens</b>	None.
<b>11.</b>	<b>Commissioner Comments</b>	<p>Judy has walked several of the parks recently and commented that she loved feeling like she was in the mountains when at Wilderness Park. She also found the Leprechauns that were at Fish Park and was happy to see the sign honoring Mary McCluskey. She also noted that she was happy to see the signage at the Centennial Park Arboretum. Steve encouraged the commissioners to visit all of the parks. Kelly feels like they have a whole new park on Fjord with the walking trail and said that everyone is really enjoying it.</p> <p>Dan reported that Scan Design Foundation is working with a local artist, Thomas Dambo, who creates giant trolls. The Foundation has a project planned to commission his work to put in places around the sound. Nancy Ronald contacted Dan to let him know that Fish Park was one of the places they were considering. Dan showed the commissioners some of Mr. Dambo's creations and said he feels it would make the park even more of a Western Washington attraction. A committee is being put together and will include council members Livdahl and Phillips, as well as local tribes. Steve and Mary are both interested in being on the committee. Dan will send a link to the website to the commissioners. The commissioners thought that Wilderness Park and the new tunnel under Highway 305 might also be good locations.</p>
<b>12.</b>	<b>Adjournment.</b>	M/S/A JM/JJ

