



City of Poulsbo Park & Recreation Commission Virtual Meeting

Subject	Meeting Minutes	Date	July 26, 2021
Recorder	Rachel Cornette	Start Time	7:00 pm
Committee Chair	Steve Calhoun	End Time	8:55 pm
Committee Members	Steve Calhoun, Kelly Michaels, Mari Gregg, JoAnn Schlachter, Mary Swaboda-Groh, Erik Hovey, Judy Morgan		
Staff Present	Dan Schoonmaker, Parks and Recreation, Nikole Coleman, Planning		

Meeting Video: <https://cityofpoulsbo.com/poulsbo-city-council/city-council-watch-recorded-city-council-committee-meetings/>

No.	Topic	Action/Recommendation/Discussion
1.	Questions and Concerns of the Commission	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested: None stated. Committee chair Calhoun tabled approval of the June meeting minutes to be addressed at the August meeting. New commissioner, Erik Hovey, was introduced and welcome by the commission.
2.	PROS Plan Update Chapters 1-4	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council <input checked="" type="checkbox"/> Further Action Requested: Nikole discussed that the 2021 population number that would normally be available at this time was delayed. 2020 numbers were used and an updated number will be added before plan adoption should it become available. She also noted that the current 2036 population allocation will update in 2024 after becoming available in 2022. The numbers will likely have noticeable higher differentiation. Mari asked when the original of PROS plan started as we are in the 4 th update as Page 5 chapter 1 states that the plan is updated regularly. Erik caught a needed correction in the planning context in that the growth rate should reflect 16% vs 13% (1600/9950) Chapter 2 page 6 Kelly suggested Lions Park be designated as a Community Park instead of a Neighborhood Park. She pointed out that survey results indicate that it is the 4 th most visited park. Tennis courts should be listed in <i>Table 2.2</i> as an amenity and due to their presence and the location of the park closer to the waterfront, Lions is destination park for a larger part of the community. <i>Table 2.2</i> should

also list the Skate Park as an amenity at Raab Park. Other questions from Chapter 2 included the potential for trails at Hattaland park as they are listed in the plan draft and it was decided to scrap mention of trail. Additionally, a question was fielded as to whether Centennial Park is officially an arboretum and should be designated as such. *Follow up* with Tree Board to confirm. Also regarding trails, is Fjord Drive permanent and should it be extended to Hostmark? *Follow up to confirm*. Kelly asked about shared use of NKSD fields and whether the agreement that currently allows for 40% is due to expire soon. Also given that usage has decreased during the pandemic, perhaps usage may need to go 25%. Judy requested that the WSU Master Gardeners specifically be listed under volunteers in Chapter 2. Chapter 3 Page 9- Will there be an in person open house? Dan to provide executive summary of July weekly outreach comments from citizens. If conditions change and an opportunity to host an in person open house presents itself, one will be scheduled prior to adoption. Chapter 4 **Parkland Development** Kelly discussed upgrades vs acquisitions with a suggestion to placing emphasis on upgrades. Acquisitions may still have some priority as land will increase in cost as value and demand gain. Additional language will reflect that enhancement of different parks will not take away from the emphasis on new parkland. Mention was made about the whether the Centennial Park master plan was complete and whether it may expand with the PW move. Indian Hills Recreation area discussed-it would need environmental work and road access upgrades for usage. Motion made by Judy and Seconded by Kelly for Dan to search for funds for Master Plan for Raab park (\$30,000-\$75,000) estimated. All were in favor. West Poulsbo Waterfront to be a quiet place of reflection. Potential neighborhood pushback. Page 15 Add section about trail maps and their distances/elevations with a focus on wayfinding and promoting parks. Mention that survey comment requests for water at pump track was addressed. 4.6- Designate in the future as to what trails are accessible. Comm Rec programs Page 16 3 paragraph- Ask for clarification on building up to pre-pandemic levels and more. Page 16 to 18 more minor terminology changes. **Dan to research Raab Park master plan, provide executive**

		summary for July in person outreach
3.	Deer Run Update	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council <input checked="" type="checkbox"/> Further Action Requested: PW concerned about added maintenance responsibility and staffing burden as well as added liability. A walking path in and out of the neighborhood would be steep. Carla in process of checking plat legalities. Caution should be exercised when entertaining HOA offers as to what actual financial burden versus benefit the city will gain. A question regarding HOA fees and whether DEER Run may need to raise theirs to cover costs was mentioned.
4.	Commissioner Comments	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council <input checked="" type="checkbox"/> Further Action Requested: Judy asked for a new roster. Mari asked whether Lions park could have adult friendly swings. Moving forward, when buying playground equipment a best practice would be to look for swings that welcome parent and child interaction as well as more diverse abilities (which include adults) Judy discussed a Park Play Day to bring awareness to the parks. Raab park suggested for next year with activities for all ages. Start discussing early next year. Erik would like to get to know other commissioners over one on one cups of coffee. Follow up to see whether Brown act covers if commissioners want to meet separately outside of scheduled public meetings for committee and social visits.
		<input type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested:
6.	Adjournment. 8:56	Next Meeting: August 23

