



City of Poulsbo
Public Works Committee
City Hall – 200 NE Moe Street
3rd Floor Conference Room

Subject	Meeting Minutes	Date	8/11/2021
Recorder	Christine Smith	Start Time	5:00 PM
Committee Chair	David Musgrove	End Time	6:30 PM
Committee Members	Connie Lord, David Musgrove, Britt Livdahl		
Staff Present	Christine Smith, Mike Lund, Shannon Wood, Becky Erickson		

Meeting Video: <https://vimeo.com/586353991>

No.	Topic	Action/Recommendation/Discussion
Administrative		
1.	Questions & Concerns of the Committee	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Further Action Requested: ML: Will be coming soon with staffing requests BL: Emails about graffiti at Raab Park, PW has it covered
2.	Public Comment Opportunity	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Further Action Requested: No members of the public present.
3.	Mayor, Department Head and Staff Reports	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Further Action Requested: Cooling station at City Hall Thursday and Friday, pets are allowed if in crates.
4.	Agenda and Extended Agenda Review	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Further Action Requested: Adding item SW: SWAC Update
5.	Approval of Minutes: 7/28/21	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Further Action Requested: DM requests confirmation on which committee will take lead on parking management (EDC or PW)
6.	Future Meeting Conflicts:	<input checked="" type="checkbox"/> Discussed <input type="checkbox"/> Further Action Requested: None at this time.

Agenda Items

1.	2021 Pavement Preservation – Liquid Roads Ultra Project Contract Award	<input type="checkbox"/> Discussed <input checked="" type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested: Maintenance as opposed to repair or replacement. Liquid road ultra is an asphalt coating, around 1/8" thick. Project advertised on the small roster, solicited 6 contractors, 1 bid was received by Sierra Santa Fe that did the Chip Seal project in 2020 for \$304,482. Roads involved are anywhere from 17-28 years old, roughly 3.32 miles of roadway. CL: Are roads requiring chip sealing being deferred
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		for this project? ML: No roads in immediate need within the next year DM would like a comparison between different maintenance techniques presented at Council.
2.	Solid Waste Advisory Committee (SWAC) Update	<input type="checkbox"/> Discussed <input type="checkbox"/> Recommended to Council <input type="checkbox"/> Further Action Requested: Statewide bag ban is being reinstated on Oct. 1 Household hazardous waste facility expected to be in ~2023. They will be holding a zoom meeting on Aug 24 th at 5pm for an informational session. Pilot program to recycle campaign signs. Waste management contracts are being finalized with Kitsap County. Early estimates expect 20% increase per ton. Next SWAC meeting is October.
	Adjournment.	Meeting adjourned: 5:43pm