

## POULSBO CITY COUNCIL MEETING OF OCTOBER 6, 2021

### MINUTES

**PRESENT:** Mayor Erickson; Councilmembers Livdahl, Lord, McGinty, McVey, Musgrove, Phillips, Stern

**Staff:** Finance Director Booher, City Clerk Fernandez, Director of Engineering Lenius, Police Chief Harding, Planning & Economic Development Director Boughton, Public Works Superintendent Lund, Civil Engineer Ranes, Associate Planner Berghoff

### MAJOR BUSINESS ITEMS

- \* \* \* Minutes of September 15, 2021, Council Meeting
- \* \* \* Port Use of Joint Fund
- \* \* \* Public Hearing: Ekelmann-Divoky Annexation
- \* \* \* Resolution No. 2021-10, Notice to Intention to Annex Ekelmann-Divoky Annexation for the Boundary Review Board
- \* \* \* Set Public Hearing for 2022 Revenue Sources
- \* \* \* System Safety Project Consultant Contract
- \* \* \* SR305/Johnson Parkway Artwork Draft MOU
- \* \* \* LTAC Funding Discussion
- \* \* \* Summer Fair Discussion
- \* \* \* Executive Session for Personnel Matters

#### 1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Erickson called the virtual meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

#### 2. AGENDA APPROVAL

Mayor Erickson noted Business Item 6e will go first, and there will be an addition of a five-minute executive session at the end of the meeting to discuss personnel matters. Councilmember Musgrove asked to pull Consent Agenda 5b to the business agenda for further clarification.

**Motion:** Move to approve the agenda as amended.

**Action:** Approve, **Moved by** Stern, **Seconded by** McGinty.

Motion carried unanimously.

### **3. COMMENTS FROM CITIZENS**

City Clerk Fernandez read the following comments into the record:

- Colleen Smith submitted a petition to lower the speed limit on 9<sup>th</sup> Avenue and add speed bumps.
- Daniel Sluys asked that the City help get delivery truck drivers not use 9<sup>th</sup> Avenue for delivery to the businesses at the SR-305 intersection plaza.
- Pam Keeley expressed concern regarding using funds to convert a green roof at City Hall, and that funding needs to be better prioritized.

### **4. MAYOR'S REPORT AND COUNCIL COMMENTS**

Councilmember Livdahl reported she joined in the first session of the Port Madison dialogues and got a lot out of it. She acknowledged the comments tonight about 9<sup>th</sup> Avenue are different issues on different portions of the street and said she has seen the loading and unloading situation on 9<sup>th</sup> Avenue. She agreed it would be nice for the drivers to be redirected to a different space.

Councilmember Lord said both comments on 9<sup>th</sup> Avenue are valid issues and they can be moved to the correct committees to figure out solutions. She shared American Cruise Lines has a planned itinerary on Monday at 8:00 a.m. and departs at 2:00 p.m.

Councilmember McGinty said the trucks are in the way, and worth looking into it. The beer run looked interesting last weekend. Everyone looked like they had a great time.

Councilmember McVey thanked the citizens who have submitted comments during the past months regarding the Summer Fair discussion. He encouraged people to get the COVID vaccine and shared that COVID is hitting closer to home with some people he knows testing positive for the virus, and a long time Poulsbo resident suffering a medical emergency while hiking and needing to be airlifted to a hospital – the airlift had to contact four hospitals to find space for him to be treated at because the hospitals were full.

Councilmember Musgrove shared he and his wife have caught COVID. He and his wife are vaccinated, but are still suffering symptoms, so he may need to turn his screen off or leave the meeting early. He wished the NK Vikings good luck on their game. He also noted the Poulsbo icon who Councilmember McVey referenced has recovered and doing well.

Councilmember Phillips said reducing the speed limits on 9<sup>th</sup> Avenue is unlikely (25 m.p.h. is already a low speed), but maybe speed bumps could be installed (hopefully PWC can tackle this). As far as delivery drivers, he recommended those who are affected to try contacting the distribution centers regarding the issue with the truck drivers, and oftentimes that will resolve the problem.

Councilmember Stern shared an article today in the Seattle Times, "Sammamish gripped by development fight as region's population booms," and recommended the Council read it. The situation is dividing the council and the community and has to do with the designation of a town center in an attempt to increase density.

Mayor Erickson reported at the Health District Board meeting they are debating mandates for vaccination. Two policies were being brought forward: 1) proof of vaccination before entering businesses, and 2) mandate vaccination for all government employees. The discussion will continue at a meeting in November. She believes the first policy will not pass; however, a mandate for public employees might pass. She referenced the federal mandate for businesses over 100 employees and the Governor's mandate for state employees. OSHA work rules will probably change in the next two months. But she would like a personnel manual change that required all new hires must be vaccinated prior as a condition of employment.

The Council concurred with the policy change, and asked that it sunset in two years to allow the City to reassess the COVID situation. Councilmember Musgrove asked to make sure exemptions are honored, which the Mayor reassured would be the case.

**a. Department Head Reports**

Planning & Economic Development Director Boughton updated the Council that the County Commissioners had deliberations on the planning policies as recommended by KRCC, and on October 11 they will take final action. Then they will come forward to the Poulsbo City Council soon.

Director of Engineering Lenius announced her department has a new NPDES Manager, Rachel Bowen, and they have traffic data for 9<sup>th</sup> Avenue to share with Public Works Committee.

**5. CONSENT AGENDA**

**Motion:** Move to approve Consent Agenda item a.

The items listed are:

- a.** Approval of September 15, 2021, Council Minutes
- b.** ~~Port Use of Joint Fund~~ *Moved to Business Agenda*

**Action:** Approve, **Moved by** McGinty, **Seconded by** Lord.  
Motion carried unanimously.

## 6. BUSINESS AGENDA

### a. SR305/Johnson Parkway Artwork Draft MOU

Director of Engineering Lenius and Civil Engineer Raney presented the agenda summary, noting the City of Poulsbo and the Suquamish Tribe desire the inclusion of authentic native artwork at the Johnson Parkway/SR305 Retaining Wall representing the Suquamish culture. The Suquamish Tribe will select a Suquamish artist to design and craft an art installation for the retaining wall at the Highway 305/Johnson Parkway roundabout project. This Memo of Understanding is established to provide a common framework and to guide the efficient and effective goals for the Johnson Parkway Retaining Wall Native Artwork. The City Attorney has reviewed the MOU.

Councilmember Musgrove confirmed this was a formalization through MOU of the previous approvals the Council has been working on so far.

Councilmember Lord thanked Judge Hunt, who has been working on this on behalf of the Tribe for months. She thinks this MOU is sensitively and carefully written and expresses precisely what we all have understood. It has been a long process for all of us to be able to come to terms emotionally, verbally, and visually with the artwork. To get it on paper is a real work of art.

Councilmember Phillips thanked Judge Hunt. He looks forward to see what Kate comes up with for the artwork.

Councilmember Livdahl thanked Judge Hunt for all the work she has put into this, and she is proud of this work.

Councilmember McVey said this is a real step forward for us, he thanked everyone who was involved, and commended the work in including other languages as well.

Judge Hunt agrees with everyone and said it was hard to believe where we started and where we are now, and attributes this to the good hearts, good faith, and good intentions of everyone even though they were very far apart when they started. Everyone has worked very hard to see lots of points of view and come up with sensitive language that would work. The Tribal Council gave her a mission to find a way forward with the City of Poulsbo. She thinks this Memorandum of Understanding and the process they went through for this art is a major significant step with moving forward with the Tribe and City. She also noted Kate has already been working on concept drawings and she has been trying to track down a local metal fabricator to

put it together for her. This has been an encouraging process while the rest of the world has been getting dragged down. She said this process and everyone's goodwill as a positive light for the future.

Councilmember Lord said Kate has a great reputation statewide with WSDOT, and she is hopeful her concept will be approved.

**Motion:** Move to approve the Memo of Understanding with the Suquamish Tribe to provide a common framework and to guide the efficient and effective goals for the Johnson Parkway Retaining Wall Native Artwork and authorize the Mayor to sign on behalf of the City.

**Action:** Approve, **Moved by** Lord, **Seconded by** Livdahl.

Motion carried unanimously.

#### **b. Port Use of Joint Fund**

Finance Director Booher presented the agenda summary, noting during the October 24, 2018 Joint Council Meeting with the Port of Poulsbo there was discussion of the Port utilize a portion of the joint funds for the portion of the survey related to the Seawall. The amount of request allocated to this study will be \$8,000. Total value of funds as of 8/31/2021 is \$182,793.

The port needs to have some tideland, and if they don't, then they pay the Department of Ecology. So, the City leases the land back to the Port and that is their mitigation, so they don't send the rent money to DOE. The money they would have submitted for rent is put in a joint account that the City and Port share for capital improvements to the tidelands. The last time the funds were used was several years ago and \$175K was used for the wall at the Waterfront Park. They asked at the joint meeting for the funds and proceeded with the project anticipating the use of the \$8,000 for the study.

Mayor Erickson said the Port stated they had submitted a letter in 2018, of which she has no recollection about; however, she is aware of the fund.

Councilmember Musgrove appreciated the explanation, but the three-year-old history was confusing and why it was coming up today.

Councilmember Lord is not opposed to the principal of what they are doing, but this is old history as far as the request and background information on it. According to the lease document, to spend it both parties have to have mutual written permission to spend the funds, and the justification for using the funds is a demand for repair, replacement, or development in bulkheads or seawalls. The key thing is this must be negotiated. We have survey costs that in the past was \$22,000 and the seawall

portion of the city was \$8,700 (2018). Now the new estimate is \$21,000 and \$8,000 for the nearshore portion. To adhere to the terms of the lease, should like the Port to come back with actual dollars, not estimates.

Councilmember Musgrove said the unsigned letter is confusing, it is seeking reimbursement without an exact amount.

Mayor Erickson said she had no memory of this conversation or the letter, which isn't signed. She recommended tabling this discussion and will ask the Port of Poulsbo for more documentation.

**c. Public Hearing: Ekelmann-Divoky Annexation**

Associate Planner Berghoff presented the agenda summary, noting this proposal is submitted under the 60% Petition Annexation Method under RCW 35A.14. Council Legislative Acton of June 9, 2021 was a motion to authorize circulation of the Ekelmann-Divoky Annexation, identifying the boundary to be considered, requiring the annexation assume its proportionate share of the City's bonded indebtedness, and requiring zoning per the Urban Growth Area Subarea Plan. Notification of a community meeting was circulated by the proponent and the meeting held virtually July 20, 2021. The signed 60% petition was received and forwarded to the County in August 2021. The Kitsap County Assessor issued a Certificate of Sufficiency on August 31, 2021. The remaining steps in the annexation process include a City Council Public Hearing, Resolution confirming Council intent to pursue annexation, BRB process, City Ordinance, and filing annexation documents with the State.

At 8:10 p.m., Mayor Erickson opened the public hearing, and hearing no public comment, closed the public hearing at 8:11 p.m.

**Motion:** MOVE to affirm Council's intent to move forward with the Ekelmann-Divoky Annexation, as described and shown in the staff report, Planning File P-08-25-21-01.

**Action:** Approve, **Moved by** Musgrove, **Seconded by** McGinty.

Motion carried unanimously.

**d. Resolution No. 2021-10, Notice of Intent to Annex Ekelmann-Divoky Annexation for the Boundary Review Board**

Associate Planner Berghoff presented the agenda summary, noting the Kitsap County Boundary Review Board (BRB) Organization and Rules of Practice and Procedure of the Board identify a resolution is necessary to authorize submission of a Notice of Intent to Annex. A resolution authorizing the Ekelmann-Divoky Annexation Notice of

Intention submittal is attached. Council Legislative Action of June 9, 2021 was a motion to authorize the circulation of an annexation petition for the Ekermann-Divoky Annexation, requiring the annexation assume its proportionate share of the City's bonded indebtedness, and requiring zoning per the Urban Growth Area Subarea Plan. Following a public hearing on the Ekermann-Divoky Annexation October 6, 2021, Council affirmed intent to pursue the annexation with submittal of the Notice of Intent to Annex to the BRB. After the BRB review is completed, an Ordinance establishing the effective date of annexation will be scheduled before City Council.

**Motion:** Move to approve Resolution 2021-10, a resolution of the City Council of the City of Poulsbo, Washington, authorizing submission to the Washington State Boundary Review Board for Kitsap county of a notice of intention to annex for the Ekermann-Divoky Annexation and directing the Mayor or her designee to take all necessary steps to receive approval of the annexation from the boundary review board.

**Action:** Approve, **Moved by** Musgrove, **Seconded by** Lord.

Motion carried unanimously.

**e. Set Public Hearing for 2022 Revenue Sources**

Finance Director Booher presented the agenda summary, noting according to RCW 84.55.120 the City Council is required to hold a public hearing on revenue sources for the upcoming year's General Fund budget. The hearing must include consideration of possible increases in property tax revenues and must be held before the property tax levy request is submitted to the county. Staff would like to set the public hearing for October 20, 2021, at 7:15pm to review revenue sources for 2022.

**Motion:** Move to set Public Hearing for October 20, 2021, at 7:15pm to review revenue sources for 2022.

**Action:** Approve, **Moved by** McGinty, **Seconded by** Musgrove.

Motion carried unanimously.

**f. System Safety Project Consultant Contract**

Civil Engineer Raney presented the agenda summary, noting the City was awarded a \$255,000 grant in 2020 for street safety improvements. Completion of design and preparation of bid documents/spec package must be accelerated to be eligible for 100% grant funding. KPG is currently under contract for survey and design support for this project. An amendment to the current contract to complete design and develop the bid documents is proposed for approval. Amendment #2 will bring the

contract total for this project to \$32,518.00. This contract amendment is within the project design budget.

Councilmember Musgrove reported that Public Works Committee reviewed this and recommended approval.

**Motion:** Move to approve the Systemic Safety Improvements Consultant Contract Supplement #2 with KPG for the design and bid document preparation in the amount of \$14,408.00 and authorize the Mayor to sign on behalf of the City.

**Action:** Approve, **Moved by** McVey, **Seconded by** McGinty.

Motion carried unanimously.

#### **g. LTAC Funding Discussion**

Finance Director Booher presented the agenda summary, noting discussion with City Council regarding City Council's thoughts/suggestions regarding funding for the LTAC to consider when establishing funding recommendations for the 2022 grant process. Councilmember Stern would appreciate thoughts to provide to the committee specifically for organizations who have, or have not requested lodging tax funds due to Council providing American Rescue Plan Act (ARPA). One potential applicant had heard discussion at a previous meeting about not "double dipping" and did not submit an LTAC grant request due to being a recipient of ARPA. The City has received requests in the amount of \$261,265 with \$130,000 presently allocated in the 2022 Budget for grant allocation.

Councilmember McVey said given the amounts that most of the organizations are asking for from LTAC are not substantial, and given that ARPA funds look backwards and the LTAC funds are proposals in the future, he has no problem with organizations being considered for both, and would leave it up to the LTAC to make their judgments and they can consider whether an agency has received ARPA funds should get additional funding.

Councilmember McGinty said they should reopen the grant application process to allow those who didn't apply due to past discussion had by Council.

Councilmember Livdahl said she does not want to handicap the committee and respect why they are there. She agrees with Councilmember McVey.

Councilmember Lord agreed. She does not want to categorize this as double dipping. It is looking at two different time frames.

Councilmember Musgrove said he mentioned in the past the differences in the funds. LTAC is for "heads in beds" whereas ARPA is above and beyond to launch our City to

maximum viability due to 2020. He said it is apples and oranges and concurred with the other members.

Councilmember McGinty asked if they will let the applicant who didn't apply be considered as well.

Finance Director Booher said they would have to reopen the grant process to everyone.

Councilmember McGinty said he didn't feel it was fair that the entity did what we told them to do, and they were the only who followed the rules.

Councilmember Livdahl noted they didn't anyone they couldn't apply.

Finance Director Booher said the entity based this on a conversation they heard from Council, but if the City were to allow them to apply, the grant process would have to be reopened to anyone else who wants to apply. She reminded the Council that there are \$260,000 in requests and \$130,000 in funds to allocate in the budget already. Staff will look at reopening the grant application.

#### **h. Summer Fair Discussion**

Director of Engineering Lenius introduced the background of the Summer Fair permit and why it was established to provide flexibility to businesses during the COVID prevention measures imposed by the State of Washington. The program was extended once and is set to expire 12/31/2021.

Engineer 1 Burgess gave a presentation on the Summer Fair. Presentation highlights included:

- Review of the initial program, number of participants, and additional support provided by the City with purchasing bistro tables and chairs.
- Review of the locations of the six businesses using the program.
- Nine parking spaces and one loading zone are being used.
- Other businesses are using sidewalks
- Current requirements and guidelines
- Current status of the program
- Review of fees from other jurisdictions
- Options for consideration:
  - Summer Fair Applications Expire – December 31, 2021. All facilities within the parking stalls shall be removed by December 31<sup>st</sup>.
  - Provide a 2<sup>nd</sup> extension of Summer Fair given the continued uncertainty of COVID 19 under emergency proclamation
  - Request staff develop a streateries permit to continue this program.

- Charge the market rate for use of the space in city right of way for Streateries.
- Consider times of usage: Certain hours? Flexibility for weather?

Mayor Erickson asked the Council to decide tonight if they wanted to extend the program or not. And if we want to continue it, do they want to have a set period of time. Then she would like to have staff draft ideas and recommendations for changes to the application, durations of time, and a review of the price structure.

Councilmember McVey would like to see the Summer Fair program continue. He thinks many of the reasons for why the City began the program in response to COVID still apply with the Delta variant. He recommends continuing it through 12/31/2022, and ask staff to consider improvements to the program. He would suggest improving some of the barricades beyond ropes and posts (need uniformity in the design of the barricades). He would like some consideration for minimum time that those spots would need to be in use (for example 5 days a week for a certain number of hours).

Councilmember Livdahl agreed with Councilmember McVey's comments. She had questions for the future, which include where the payment goes in terms of a fund; could it be reinvested into parking solutions. She thinks the outdoor dining should continue.

Councilmember Lord supports continuing the Summer Fair. The COVID struggles are far from over. The need has become a desire. There are many people who like having the flexibility to be outside. She agreed on having a minimum time usage requirement if the spaces are going to be used. She would like to see a systematic approach to make these permanent streateries. She is concerned about speed bumps, which were installed to protect the existing streateries; however, we need to discuss how we don't impact events such as Christmas wagons. Speed humps are needed in one way but are limiting in another way on a temporary basis.

Councilmember Phillips agreed with keeping it for another year. He likes the Walla Walla method, who has a reasonable rate. He doesn't oppose improving on the structures. He would support a longer-range discussion in the future to make it a permanent fixture.

Councilmember Musgrove said it is obvious to see it is very popular, there are benefits to that. He thinks it is tough to make decision one before decision two. He said it is hard to say let's do this, and then come back and tell me what the rules are. Certain things that need to be figured out are: how many get to do this? Do more get to apply for a space? It is popular if it is done well and can be beneficial if it is done well. He said many of the places he has visited while traveling have ended their spread-out dining. He is wondering once the emergency ends, what will happen to

their ability to provide these options. He said understanding the effects on all the businesses is important, and the parking has value to the other businesses in the tens of thousands of dollars. The Council needs to be aware it is not all positive. The compensation value moving forward is a tough one. He agreed if the space is going to be used for outdoor dining, blocking the space from being used for other things, then there should be a minimum usage requirement. He also said the speed bumps were to be temporary and would like to look at raised crosswalks for speed control. He felt this information needed to be provided before they could answer the Mayor's first question.

Mayor Erickson said staff is working on many other important projects right now, and she does not want to work on answering all of these questions if the Council does not want to move forward with the program. Tonight, she is seeking guidance on if the Council wants to continue the program.

Councilmember Musgrove said he cannot give a not a robust yes without knowing the other details, but is in favor of doing a consent to move forward.

Councilmember Livdahl feels the Council can move forward in exactly the way that it has been done. And if we can improve it, that would be great. But the exact way that it has been done has benefitted the downtown as evidenced by their best year yet. It worked. She thinks they can confidently move forward and say yes, let's keep doing this, and ideally improve it.

Councilmember Stern agreed to move forward with the next year.

Councilmember McGinty concurred with moving forward. He would agree with shortening time periods if they are not going to use the spaces.

Finance Director Booher said since we are extending it, we will owe a leasehold excise tax to the Department of Revenue, and she has examples from other cities on how they have done it for when they are audited. That is why they are considering a small permit fee. The leasehold does come back to the City, but we have to go through this process of paying it correctly.

Councilmember Lord said regarding the leasehold excise tax, we need to come up with some structures to be able to recover our own costs as a city and be equitable in charging reasonable fees for people using the right of way.

Councilmember McVey thanked Finance Director Booher for the information regarding why fees will need to be implemented. He commented on speculation of how well the spaces will be used in the winter and the focus tends to be on Front Street parking spaces, but noted other places like the breweries are using spaces in their parking lots year-round. They were well used last winter, and he expects they

will be well used again this winter because they are protected from the elements, have heaters, and are comfortable.

Public Works Superintendent Lund said he has seen the benefits of the streateries but also the impacts on O&M for street sweeping and needing to remove the speed bumps when there are snow events.

Mayor Erickson received consensus to extend the program until December 31, 2022, she will take this back to staff to work on price structures and design changes, and bring this back to the November 3 Council meeting.

Councilmember Lord asked for risk management stats. She also would like the price structure to be loose, if needed. Mayor Erickson said the prices structures need to be reasonable and affordable and keep the City compliant with the Department of Revenue.

Councilmember Musgrove said the whole idea is to do the best compromise possible for everyone. We can only do that if we are fully informed and care enough to take the time.

## **7. COUNCIL COMMITTEE REPORTS**

*Finance-Administration Committee:* Councilmember McGinty reported Council salary increases were discussed and will be brought forward to the Council for approval; reviewed HDPAs fees that have not been increased since 2011 and the services the City provides to them (Finance Director Booher will give the same presentation to HDPAs); discussed the mid-biennium adjustments; discussed diversity, equity and inclusion and making it a standing agenda item for each committee (recommended adding to a future Council meeting for discussion and a vote); the transportation benefit district will be brought forward for a vote of the Council; and they received a report on the monthly sales tax.

*Public Works Committee:* Councilmember Musgrove reported they started with traffic safety and pavers (he has a complete code package for optional LIDs for using brick or paver streets); PW has been holding interviews for three open positions and Engineering is also in the process of hiring (NPDES candidate was hired, and the Engineer 1 position is open). The roundabout project is going well and within budget. The sealcoating project has been delayed due to weather impacts (will be done May-June 2022). Reviewed the sewer wet weather storage on SR-305 (a capture tank to temporarily hold excess flow when we have heavy rain events). Received an ADA Transition Plan update. They discussed the green roof on City Hall, its intent and purpose, and possible plans to convert it as well as creating interior access to the roof for maintenance. There was a special event application to use the cemetery as an event by the Poulsbo Historical Society. They also discussed the Summer Fair and ADA issues/requirements.

Economic Development/Planning Committee: Councilmember Livdahl reported they reviewed budget allocations and discussed a new full-time position Planning is hoping to put forward in the next budget cycle for GIS Analyst (\$110K annually for wages and benefits). They are hoping to complete the Best Available Science by the end of this year and finalize the Housing Action Plan with a workshop sometime in November. Next year the draft update to the community character portion of our comp plan will be underway. Planning & Economic Development Director Boughton will be staying long enough to help us with the comp plan update and population and employment updates. Halloween pedestrian trick-or-treating for pedestrians downtown has been cancelled. There will be a car-type parade done by the Chamber of Commerce. Kitsap Economic Development Alliance is taking on equity issues in their organization.

Housing, Health, and Human Services Committee: Councilmember Lord reported they received a data report on COVID numbers (still higher than desired); discussed website updates for COVID and the Fire Cares program; Parks & Recreation has had a focus on senior programming; discussed 1406 funds and the need for a policy for emergency rental assistance (subsidized rents at Winton Woods turned into market rates on October 1 and the tenants need more time to find other housing; Fishline would provide support and allocate the rental assistance).

## **8. BOARD/COMMISSION REPORTS**

Councilmember Stern reported the Puget Sound Regional Council Economic Development District met today, and he is working on keeping Kitsap County included in the funding coming down to the four counties.

Mayor Erickson shared Kitsap Transit passed a goal to have a new Park & Ride by the Johnson Road round-about. That should take pressure off the Gateway Park & Ride lot.

## **9. CONTINUED COMMENTS FROM CITIZENS**

Mayor Erickson asked for citizen comments; no comments were received.

## **10. MAYOR & COUNCILMEMBER COMMENTS**

Councilmember McVey thanked Councilmember Musgrove for hanging in for the whole meeting.

Councilmember Musgrove asked everyone to be kind, caring, and considerate.

## **11. EXECUTIVE SESSION**

**Motion:** Move to go into executive session and adjourn from there.

**Action:** Approve, **Moved by** Stern, **Seconded by** McGinty.

Motion carried unanimously.

At 9:45 p.m., Mayor Erickson adjourned the meeting into a five-minute executive session to discuss personnel matters per RCW 42.30.110(1)(g). No action was taken.

## 12. ADJOURNMENT

At 9:50 p.m., Mayor Erickson adjourned the meeting.

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Rebecca Erickson, Mayor

ATTEST:

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Rhiannon Fernandez, CMC, City Clerk