



Finance/Administration Committee

This meeting will be held remotely via Ring Central.

Subject	Meeting Minutes	Date	09/15/2021
Recorder	City Clerk Fernandez	Start Time	5:00 PM
Committee Chair	Jeff McGinty	End Time	6:29 PM
Committee Members	Jeff McGinty, Gary McVey, Ed Stern		
Staff Present	Mayor Erickson, Finance Director Booher, Human Resources Manager Kingery, City Clerk Fernandez		
Meeting Video: https://cityofpoulsbo.com/poulsbo-city-council/city-council-watch-recorded-city-council-committee-meetings/			
No.	Topic	Action/Recommendation/Discussion	
1.	Administrative:		
	a. Questions & Concerns of the Committee	Discussion was held regarding the Summer Fair Program and possible next steps to be discussed during the full Council meeting.	
	b. Agenda and Extended Agenda Review		
	1. 09/15/21-Members Absent-		
	10/06/21-Members Absent-		
	c. Committee Meeting Minutes – 8/18/21	Approved.	
2.	Agenda Items:		
	a. Long – Term Care Requirements – Deanna/Stern	<input checked="" type="checkbox"/> Discussed <input checked="" type="checkbox"/> Further Action Requested: Will email the All-State Plan to employees and elected officials.	
	b. Council Salaries - Stern	<input checked="" type="checkbox"/> Discussed <input checked="" type="checkbox"/> Recommended to Council <input checked="" type="checkbox"/> Further Action Requested: Increase of \$3,000 to Council stipends in the budget process.	
	c. Update on Utility Accounts	<input checked="" type="checkbox"/> Discussed	
	d. Non-Profit and Agency Grant Update	<input checked="" type="checkbox"/> Discussed <input checked="" type="checkbox"/> Further Action Requested: Discuss LTAC v ARPA funding at 10/6 Council meeting if Booher has adequate info from the grantees.	
	e. Mid-Biennium Budget Amendment	<input checked="" type="checkbox"/> Discussed	
	f. Monthly Sales Tax	<input checked="" type="checkbox"/> Discussed	
	g. Real Estate Excise Tax	<input checked="" type="checkbox"/> Discussed	
3.	Mayor and Department Head Comments		
	a. Auditor’s Exit Conference	<input checked="" type="checkbox"/> Discussed	