



# Housing, Health and Human Services Committee Minutes—Special Meeting

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<b>Subject</b>	<b>Meeting Minutes</b>	<b>Date</b>	<b>September 29, 2021</b>
<b>Recorder</b>	<b>Kim Hendrickson</b>	<b>Start Time</b>	<b>4:00 PM</b>
<b>Committee Chair</b>	<b>Councilmember Lord</b>	<b>End Time</b>	<b>5:02 PM</b>
<b>Committee Members</b>	<b>Councilmembers Britt Livdahl, Connie Lord, David Musgrove</b>		
<b>Staff Expected</b>	<b>Mayor Erickson, Kim Hendrickson, Director, Housing, Health and Human Services</b>		
	<b>Kathee Foresee, Poulsbo Chamber; Monica Shoemaker Winton Woods resident</b>		
<b>Agenda</b>			
<b>No.</b>	<b>Topic</b>	<b>Action/Recommendation/Discussion</b>	
<b>1.</b>	<b>Administrative</b>		
A	Questions and Concerns of Committee	<input checked="" type="checkbox"/> Considered-none (at 1:40)	
B	Agenda Review	<input checked="" type="checkbox"/> Considered-no changes (at 1:50)	
C	Committee Minutes September 1, 2021	<input checked="" type="checkbox"/> Considered and approved (at 2:29)	
D	Mayor, Department Head Reports	Kim updated Committee on COVID testing numbers in City Hall garage, website changes, possible new senior programming for vulnerable seniors through Parks and Rec.	
<b>2.</b>	<b>Agenda Items</b>		
A	Establishing City Policy on Emergency Rental Assistance, 1406 Affordable Housing Fund	<input checked="" type="checkbox"/> Considered (at 9:55) <input checked="" type="checkbox"/> Consent Motion (at 59:02)  <p>Proposed policy: the City will set aside \$7,000 of 1406 funds, in 2021, for emergency rental assistance. Assistance is limited to Poulsbo residents making 60% or less of area median income who have (1) fixed incomes as a result of age or disability and (2) have had a recent (within the last 60 days) rent increase. Funding is intended as a one time response to an emergency situation. Funds will be allocated to Fishline; Fishline will administer program. Once \$7000 of 1406 funds are expended on emergency rental assistance, no other rental assistance shall be given in 2021.</p> <p>Consent motion: the H3 Committee consents to preparation of Council material relating to the use of \$7000 in 1406 funds for emergency rental assistance to facilitate a policy discussion. Unanimous approval.</p>	



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B	Cancellation of October Meeting	<input checked="" type="checkbox"/> Discussed-next meeting on November 3
Future Agenda Items		
Item(s)		Responsibility
Update: Nordic Cottage Project		Kim
		November 3

*The Housing, Health and Human Services Committee meets the 1<sup>st</sup> Wednesday of each month at 4:00pm. The Committee shall consider matters related to the health and well being of Poulsbo residents, with an emphasis on vulnerable populations. The Committee discusses City initiatives, programs and partnerships that address four community needs: (1) affordable and transitional housing, (2) low barrier behavioral health services, (3) public health and equitable access to health services and (4) services for individuals with low and limited income across age groups, with a focus on our youth and seniors.*

**Public comment is welcomed at the discretion of the chair not to exceed five minutes. The committee may add and discuss other items not listed on the agenda.** To request an alternative format of the printed agenda, contact the City Clerk’s office at 360.394.9880.

Para solicitar un formato alternativo de la agenda impresa, comuníquese con la oficina del City Clerk at 360 394 9880.

