



Finance/Administration Committee

This meeting was held remotely via Ring Central.

Subject	Meeting Minutes	Date	10/20/2021
Recorder	City Clerk Rhiannon Fernandez	Start Time	5:00 PM
Committee Chair	Jeff McGinty	End Time	6:43 PM
Committee Members	Jeff McGinty, Gary McVey, Ed Stern		
Staff Present	Mayor Erickson, Finance Director Booher, Human Resources Manager Kingery, Parks & Recreation Director Schoonmaker, Planning & Economic Development Director Boughton, Police Chief Harding, Lieutenant Nau, Administrative Services Manager Ziemann, Senior Budget Accountant Gaines		

Meeting Video: <https://cityofpoulsbo.com/poulsbo-city-council/city-council-watch-recorded-city-council-committee-meetings/>

No.	Topic	Action/Recommendation/Discussion
1.	Administrative:	
	a. Questions & Concerns of the Committee	Stern wants a discussion about Code Enforcement position being reinstated. McVey asked for an update on vaccination status of employees.
	b. Agenda and Extended Agenda Review	
	1. 10/20/21-Members Absent-	
	11/03/21-Members Absent-	December 3-17 Stern out of state. McVey out of state most of January and February.
	c. Committee Meeting Minutes – 10/06/21	Approved.
2.	Agenda Items:	
	a. Management Salary Review	<input checked="" type="checkbox"/> Discussed <input checked="" type="checkbox"/> Further Action Requested: Kingery will fine tune some numbers and look for benefit info.
	b. Hiring Incentives for Police Officers	<input checked="" type="checkbox"/> Discussed <input checked="" type="checkbox"/> Recommended to Council: \$10K for 2021, \$10K for 2022
	c. Mid-Year Modification Requests	<input checked="" type="checkbox"/> Discussed
	d. Diversity, Equity & Inclusion Standing Committee Item – Continued Discussion	<input checked="" type="checkbox"/> Discussed <input checked="" type="checkbox"/> Recommended to Council
3.	Mayor and Department Head Comments:	
	a. Transportation Benefit District Update	Booher discussed the timeline for the TBD. Another person is starting in Finance Department.

		Erickson updated on vaccination status of employees.
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